

**REPORT OF THE TRUSTEES OF FORMBY LITTLE THEATRE FOR THE
YEAR 2019/2020**

REGISTERED CHARITY 258881

123 LONSDALE ROAD

FORMBY

LIVERPOOL

L37 3HF

**TRUSTEES . STEWART BRIGNULL, PETER DUNNE AND RAY
WHEATLEY.**

Details of how the charity is structured and governed is contained in Article 2 of the constitution.

Article 2 Membership & Governance

- a) The Club will consist of a President, Vice-President, Trustees, Honorary Life Members (maximum ten), Senior Members and Youth Members.
- b) The name of the President and Vice-President will be recommended by the Management Committee to the Annual General Meeting and approved by those members attending each year. These officers will be entitled to attend all Management and Sub-Committee Meetings ex officio (as observers).
- c) There will be not more than four Property Trustees or four Charity Commission Trustees who will not be required to retire.
Trustees may serve as both Property and Charity Commission Trustees if requested by the Management Committee and if they are happy to do so. If a Trustee ceases to be able to carry out their duties or resigns their position the Management Committee may co-opt a new Trustee from the Life or Senior Members of The Club.
- d) The Club will be governed by a Management Committee, all members of which will be elected annually, and will comprise: -

Chairman

Vice Chairman

Hon. Secretary

Hon. Treasurer

In addition there will be not more than nine Committee members who will be elected from the Senior Membership and will serve for a period of two years.

Committee members will serve a minimum of two years but can be eligible for reelection if they are duly proposed and seconded.

Constitution and Rules

The Chairman and Vice Chairman will serve a minimum of three years. This term of Office may be extended with the approval of a majority of members attending the Annual General Meeting.

Article 3 of the constitution details the responsibility of the trustees.

Article 3 Property & Management

a) The Property Trustees will be responsible for:

- i) Joint ownership of the Land and Buildings on behalf of the members of The Club.
- ii) Ensuring that The Management Committee maintain the Land and Buildings to an appropriate standard of repair and security, and ensure compliance with the constraints of the Deeds.

b) The Charity Commission Trustees will be responsible for:

- i) Ensuring that The Club is directed and managed in accordance with requirements of the Charity Commission, and for reporting annually to them.

Trustees are recruited from the senior membership based on their length of service , experience and participation in the club's affairs. The present incumbents have all filled senior posts in the management of the charity including chairman and vice chairman.

The primary objective of the charity is, "to promote the advancement and improvement of general education in relation to all aspects of the art of drama and the development of public appreciation of such art." In this respect the trustees consider that the management committee and directors delivered a varied and successful season of plays. The trustees were pleased to note that the production "A Bench in the Shade" which was unavoidably cancelled due to the illness of one of the cast members last season was successfully rescheduled into this season in January. The trustees also wish to acknowledge the efforts of the backstage and set construction teams in mounting the additional production.

We also applaud the continued efforts to recruit new, active, members through local trade publications and the use of social media.

We are pleased that the youth membership is flourishing and following the successful trialling of an on line booking system for their summer production note that this system has now been introduced for all patrons .

We note that the management committee have updated its safeguarding policy introducing procedures that allows members both young and old to raise any concerns that they may have in relation to safeguarding.

The trustees are aware of the unprecedented impact that the global pandemic Covid 19 is having on all theatres and the disruption it is causing to normal life. In particular they recognise that the management committee had no option but to postpone the March production which was in the last week of rehearsals. We understand that the majority of patrons have agreed to carry forward tickets already purchased to future provisional dates.

We endorse the management committees unavoidable decision to close the theatre and to closely monitor authorised access to the premises improving remote surveillance and security to prevent the spread of infection.

We also recognise that the management committee has had to adapt its communication strategy because of the government restrictions on social distancing, utilising social media,

such as facebook and maximising electronic communications. Thus they have been able to maintain strong lines of communication with members and patrons alike providing help to the community in these difficult times.

Finance

The Trustees confirm that they have received the annual accounts for the year ending 30th April 2020 which are again detailed and comprehensive.

Income

2019 £34,529

2020 £47,182

We welcome the successful application for a small business grant amounting to £10,000 in relation to Covid 19 and are grateful for the support from local businesses by way of sponsorship.

Expenditure

2019 £38,693

2020 £33,193

We note the intention of the committee to utilise some of the money, obtained from the business grant mentioned above, to address health and safety issues and projects to improve the fabric and structure of the premises, projects best carried out while the theatre is closed

Reserve

30th April 2019 £11,936

30th April 2020 £25,464

We note that after a provision for refunding all tickets the Committee feel they have sufficient reserves to allow the theatre to survive for approximately 12 months.

The trustees are satisfied with the prudent management of the theatres finances in difficult circumstances.

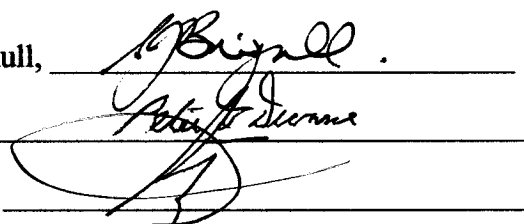
Finally we would like to thank the management committee, in what has been an extremely challenging year, for their successful management and achievement of objectives.

Trustees.

Stewart Brignull,

Peter Dunne

Ray Wheatley



FORMBY LITTLE THEATRE

1/2/21

Income & Expenditure Account
Year Ended 30 April 2020

	2020	2019
INCOME		
Income from Productions	27737.57	21252.05
Subscriptions	2570.00	2403.00
Youth Section	0.00	0.00
Fundraising	0.00	718.00
Bank Interest	27.76	31.15
100 Club	0.00	460.00
Donations/Friends	3433.57	6079.59
Hire Charges	75.00	0.00
Advertisements	973.00	960.00
Wardrobe Sales	35.00	50.00
Grants and Gift Aid	12174.84	2039.98
Sweatshirt Sales	0.00	0.00
Miscellaneous	156.06	536.00
Total Receipts	47182.80	34529.77
EXPENDITURE		
Production Expenditure	7407.21	10085.99
Production Miscellaneous	2695.96	4333.72
Building Maintenance	453.67	1780.96
Clubroom Expenses	1618.65	2007.61
Electricity	1168.69	1106.74
Gas	526.75	611.69
Water	1028.23	-2905.99
Telephone	645.12	390.00
Stationery & Postage	916.46	729.21
Insurance	2700.12	2938.57
Community Charge	261.00	292.32
Donations/Subscriptions/Licences	105.00	105.00
Wardrobe Miscellaneous	182.52	69.46
Improvement Projects	8364.62	12587.17
Building Extension	0.00	0.00
Miscellaneous	3474.27	2783.76
Health & Safety	1645.42	1777.51
Imprest Account Movement	0.00	0.00
Total Payments	33193.69	38693.72
Surplus/(Deficit) of Receipts over Paymer	13989.11	-4163.95
Cash Funds Last Year End	13410.30	17,574.25
Surplus/(Deficit) for the Year	13989.11	-4163.95
Cash Funds This Year End	27399.41	13410.30

STATEMENT OF ASSETS AND LIABILITIES**Monetary Assets:**

Bank Current Account	1,884.93	1423.58
Bank Deposit Account	25,464.48	11936.72
Imprest Balances	40.00	40.00
	27,389.41	13,400.30
Land and Buildings	74682.00	74682.00
Fixtures and fittings	17985.00	17985.00

Liabilities:

Independent Examiner's Report to the trustees of Formby Little Theatre

I report to the trustees on my examination of the accounts of Formby Little Theatre (the charity) for the year ended 30th April 2020.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

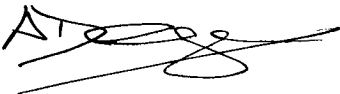
I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anthony Deegan, MAAT, MICB, Pm.dip
Community Accountant
Sefton Council for Voluntary Service
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Waterloo, Liverpool. L22 0LG