

# Trustees Report for Hacheston Village Hall EGM

Friday 21<sup>st</sup> August 2020

Registered Charity Number Registered Charity No 304756

Well, my goodness me, this has been a year of two halves!

Pre-covid first..

One of the first things I undertook in my time as chair was to clarify the role of Trustees of the Village hall. Until now, the trustees had all been involved in organising events, planning menus for bar nights, as well as approving the purchase of hedge trimmers, cleaning routines and fund-raising objectives. I made the decision to bring the committee of Trustees back in to line with their commitment as outlined in our Trust's founding document, so now the trustees meet quarterly, with the specific remit to ensure the good governance and maintenance of the village hall. Two working groups were formally established: the premises and maintenance group, which was headed by Tony Niall and Peter Etheridge (until Peter's resignation), and the 'Ents and Events' group, which has members who are happy to be involved with organising, planning and cooking for bar nights and events, but who do not wish to serve as trustees. I am massively grateful to those trustees who stayed on and continue to serve, to Chris Hurlock who has agreed to come on board as trustee link with the Parish Council, and to those new people who have joined the ents and events group and lightened the load of cooking, catering and making the social life of our village hall so vibrant.

Continuing with life pre-covid, our regular hires were steady and some new activities had started. Bar nights continued to make money and satisfy the appetites of villagers and friends thanks to an expanding team of cooks and kitchen bodies. Harvest Supper and our Christmas meal were generally well supported, but numbers were slightly down on previous years. Monthly cards nights sessions were attended by a dedicated few. Quiz night continued to be extremely popular and highly entertaining and a good means of fund-raising, and we are so looking forward to being

able to plan another.. Last year's Song and Ale was also a great fundraiser but a lot of work for those involved.

Immediately after Christmas, we began to think about a program for the coming year, but swiftly ran into issues about whether we should be opening for bar nights or not. By the middle of March we were not opening for bar night and many of our regular hirers had stopped meeting, and by the end of march we were in lockdown.

The Village Hall qualified for the government grant of £10k, and we decided to apply for this to make up for the sudden massive shortfall in income that came when hall hire abruptly ceased. This has not only safeguarded the future of the hall but means that we were able to honour commitments to spending that we had already decided upon, including renovating the infant swings and replacing the play train, and resealing the gable end windows.

It is not the intention of the trustees that the hall should profit from this grant, we are exploring ways in which we can use it to support villagers in their physical and mental health and well-being as we continue to negotiate the difficult new territory of life post-covid. Please watch this space.

It is our intention that subject to certain conditions, some regular hire will be able to restart from 1/09/20. this is subject to constant review, and whilst we desperately want to get the hall back working for you all, we also want to keep everyone who uses it safe.

Finally, massive and ongoing thanks to all those who have served as trustees and members of working groups, you know who you are, I won't embarrass anyone by asking them to stand.. We are in need of two new trustees and if anyone feels that they would like to be involved in helping

this amazing community resource meet the needs of the village and wider area it serves, please do come and speak with me. Equally, if you have any ideas about how we as a village hall can serve our community specifically as we emerge from lockdown, please do share your ideas.

# ACCOUNTS FROM 1ST APRIL 2019 TO 31ST MARCH 2020

HACHESTON VILLAGE HALL				
MONEY IN		MONEY OUT		
Bar banking	£3,720.00	Bar Purchases	£2,374.27	
Events	£1,376.00	Events	£268.05	
Hire	£18,470.50	Booking and care-taking	£3,300.00	
Parish Council for Fairfield Green	£999.96	Fairfield Green & Playground	£8,691.06	
SCDC Fairfield Green	£2,000.00			
Trans from Savings for train	£2,000.00			
		Insurance	£1,296.68	
Song and Ale	£1,302.00	Song and Ale	£310.28	
Solar Panels	£2,548.92			
Donations	£1,095.00	Electricity	£1,278.84	
Refunds from Rentokil	£626.57	Gas	£939.55	
Bank adjustments	£0.87	Water	£344.16	
		Septic System	£300.60	
		Telephone	£184.19	
		General Cleaning	£1,887.58	
		Window cleaning	£490.00	
		Miscellaneous	£1,433.75	
		Maintenance	£2,778.84	
		Broadband	£240.00	
		Petty Cash	£155.00	
Hire deposits	£2,300.00	Hire refunds	£4,000.00	
	£36,439.82		£30,272.85	
Bank Interest on Savings Acct	£29.42			
<b>CURRENT POSITION 31.03.2020</b>				
Bar Stock	£713.94			
Bar Cash	£124.02			
Current Account	£3,889.83			
Deposit Account	£16,651.40			
Petty cash	£1.67			
	<b>£21,380.86</b>			

Tanglewood

Mill Lane

Brandeston

Woodbridge

Suffolk

IP13 7AP

To: Hacheston Village Hall Committee.

Observations

1. The Money In and Out spreadsheets are accurately produced and give a detailed reflection of the financial year.
2. A simpler approach to presenting the funds for the Bar would help the Treasurer.

I can confirm that the documentation provided by the Treasurer gives an accurate account of the financial matters of the Hall for the year ending 31<sup>st</sup> March 2020.

Paul Baker – Auditor – August 2020