

# Annual Report 2019-2020



36 Godstone Road, Rotherham. 01709 377750

# Welcome

We hope that this report will give you a quick overview of our progress during the last year and a feel for the exciting new challenges that Tassibee have met.

Unfortunately, the end of the financial year has brought us into a national lockdown brought on by Coronavirus and we move into very unprecedented times but we have begun to plan ahead for this difficult period whilst ensuring that our business and staff are safe.



However, whilst the future presents uncertainty, I would like to take you back in time and focus on a very positive and successful year.

Of course, along with the successes, we faced some challenges through 2019-2020 but with good governance and

a strong leadership team we got through these.

Thereby, I am very pleased to report that the Tassibee Organisation has achieved all of its set objectives by meeting funder and stakeholder expectations.

This was done by the sheer hard work and tenacity of the CEO, Khalida Luqman who ensures that the strategic goals are delivered by the finance manager and the Project Leads.

Therefore, I am confident that each project was delivered by its deadline and the funding followed on successful completion.

As well as the core staff and operational management the contribution of our volunteers is immense. This year some of our volunteers received the Boston Castle Community Champions Award.

On behalf of the Governance Team, I would like to congratulate them. This wonderful achievement was celebrated to make sure that the contributions of Khatija Begum and Zarda Begum are valued.

This year training for our volunteers and community members has been delivered in collaboration with YFL and the Wellbeing Project, Life Skills and Befriending Project has certainly enabled them to gain new learning and skills for the future.

One of our previous volunteers, Ayesha has now joined the Tassibee board, which demonstrates that we have provided the opportunity for her to gain the skills and expertise to now, formally join the Governance team.

Therefore, we are delighted to welcome our new Trustees, Ayesha Hasan and Hanfiya Ilyas as they bring a fresh perspective, new ideas and expertise to strengthen the Board.

I would like to conclude by thanking the Governance Team, the Tassibee Leadership and management team but a special thanks to all who work tirelessly on the various projects and the efforts of our volunteers is amazing too.

The future is us together and together we are the future!!!

**Sughra Begum – Chair of Tassibee Management Board**

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# Chief Executive's Report

As the year ends with the first week of lockdown, we had to close the centre and get the staff to work from home. This was very difficult for some of the staff and our service users. Our sessions ceased and we had to start thinking differently to support our service users.

Tassibee have had a good year with healthy funding, I feel so humble to say that we now have volunteers leading the TACS sessions, these volunteers were developed from the year before and this is a great success as part of our TACS project.

We started Yoga sessions as part of the Health and Wellbeing, and this has been very helpful for the women as they have been able to come and chat about their individual goals and health.



We have had two of our volunteers recognised and given awards by the Local Councillors in the Boston Ward. The Boston Castle Community Champion Awards were held at the Town Hall on the 18<sup>th</sup> February 2020.

The credit for all our success goes to the committed Board of Trustees for their extensive knowledge and understanding of the issues in the community. Our staff team have excellent skills and diverse knowledge of our service users and the community.

We are really proud of our volunteers, and their hard work and commitment to Tassibee.

I would like to thank all the organisation who have always worked with Tassibee for their continued support. Janet Wheatley, Chief Executive of VAR retired in November 2019, she will be missed by all. Janet has supported Tassibee for over 15 years in the community.



Our longest serving volunteer, Khatija Begum, is an invaluable member of the Tassibee family and works tirelessly supporting our members and their families.

Finally, I would like to thank the service users for supporting the centre by leading on some of our activities. It is a great pleasure to have been on this journey with them.

**Khalida Luqman – Chief Executive**

**“ Without Tassibee, my life would be full of depression. Tassibee has given me motivation to get dressed in a morning. I look forward to attending, especially the Friday Prayer Group and Luncheon Club. This is where I feel very comfortable and at peace ”**  
**SA – Service User**



# Who Are We?



## Focus on Support Worker



The role of the Support Worker is varied, and includes

- Taking clients shopping
- Helping them read their post
- Motivating them to go out and take part in exercise
- Reading their letters and booking appointments
- Helping them prepare their meals
- Talking to them to help improve their mental health and wellbeing.

**“ I enjoy taking AA for a walk-through Clifton Park she really loves my company and appreciates the time I spend with her ”**

My other clients Mr and Mrs M, enjoy shopping trips and outings, I take them to see their relatives.

Mr M likes to go for a slow walk. They both appreciate the time I give them and they like my company.

It is nice to have them talk to me about what they need and I also help them book their doctors and hospital appointments, as well as reading their mail to them.

They struggle going to the bank on their own, so I accompany them and translate when needed.

Our client IB says

**“ I like my worker, she helps me to manage my daily time and life and she is fun to be with.**

**She makes my appointments for me and generally makes me happy.**

**I feel very comfortable with her. I wouldn't want to change my worker, she is lovely ”**





# Trustees – New

## Hanifa Ilyas



I am a keen advocate for women's services. My current role requires me to support female offenders with personality disorders on a one to one basis with the aim to reduce re-offending and improve their overall well-being and access to support services.

I became a board member as I wanted to be part of great cause that offers gender specific support to the women of Rotherham. My areas of expertise are fundraising, campaigning, project management and development, developing promotional/ marketing materials.

As well as supporting vulnerable women through a holistic and all-encompassing approach. I see the Tassibee Project going from strength to strength in terms of their community development and outreach work.

## Ayesha Hasan



Tassibee has been my window to the wider community in Rotherham. Having recently moved to Britain, the charity helped me to adjust to a new country, a new way of life, with open arms. I gained the confidence to become involved (within the community), to work and gain experience so that I too could contribute by joining the team. Now, due to the valuable lessons I have gained, I have become a board member so that I may have a greater impact on the lives of vulnerable women.

Having worked within the primary sector for many years, my experience with children (and their parents) has taught me to value positive community relationships and support. I feel, through interacting with the families of a borough, I have acquired a valuable empathy towards the needs of others.

# Focus On Befrienders

TACS programme has been running the Befriending Programme. During the last year 10 women have been supported by 9 Befrienders.

## Personal Account - Befriendee Case Study

My husband died and I had to isolate myself for 4 months and 10 days. I was confined to my house and I was depressed. I was grieving for my husband and this was a very difficult time for me.

Tassibee arranged for a befriender to come and visit me each week. She came every Friday afternoon around 3.30 pm and stayed for an hour or so each time.

I used to look forward to her visiting me, she brightened my day up and I found time went a little faster as I sat at home waiting for her to come. I used to talk to her about who had been to see me, which wasn't very many people. I felt able to talk to my befriender and would often cry and let my feelings out. I felt ok with her but I couldn't do this with my family as we were facing a lot of issues.

I am so grateful to Tassibee for sending me a friend, she was my link to the outside world, and she was fantastic. She encouraged me to walk around my own garden to get some air, she would walk with me when she came if the weather was fine. She also referred me to Yasmeen at Tassibee who helped sort my finances out, I had no experience of dealing with this as my husband always dealt with it. She took the stress off me and I am grateful to her. I would recommend the befriender service to anyone who needs support.

## Personal Account - Befriender Case Study

I have been visiting Annie for over six months now and I have noticed a big difference in her. She now talks and has friends due to the programme. I am more confident and am now looking for work, before I became a befriender, I didn't think I would be able to work with people. I have learnt a lot since I went to Tassibee for training.

At first Annie was very shy and didn't talk much, she was happy to let me in her home and sit with her and have a cup of tea. She didn't disclose too much about her life but did tell me that her family were busy working and she had been left behind. She couldn't do much anymore as she has mobility issues and is too scared to drive now. We read our Quran together sometimes.

On one of my visits, she asked if I would go shopping with her, she thought she could make it to the local shop as she wanted to buy some fruit.

After that day, we went for a short walk each time I visited her and then she said she would like to go to a café. This was a lovely trip out with her. She started to smile and chat more with me.

I really like going to see her and I have been praised for the difference I have made to her. She is now dressed and ready each week when I get there.

I am glad I have made a difference to Annie's life; it is a year in the summer and I have really helped to cheer her up and she now goes out of her house.

## Shabana Amjid – Befriender





# Thank You to Our Volunteers

We would like to say a big thanks to the following volunteers who have given their time, helped and supported us during 2020-2021



*Shameem Akhtar*

*Riffat Parveen*

*Zarda Bibi*

*Shazia Bibi*

*Steve Wright*

*Khatija Begum*

*Shaheen Qureshi*

*Arshad Begum*

*Asama Zubair*

*Sughra Zaman*

*Katie Bradbury*

*Mahmoona Khayum*

*Taseem Siddique*

*Munir Shah*

*Mahroof Begum*

*Nazia Kauser*

*Shahzadi Ali*

*Naseem Akhtar*

*Shaida Bibi*

*Sabina Akhtar*



*Ellen Royston*

*Shabana Amjid*

*Julie Gill*



# TACS 2 Project

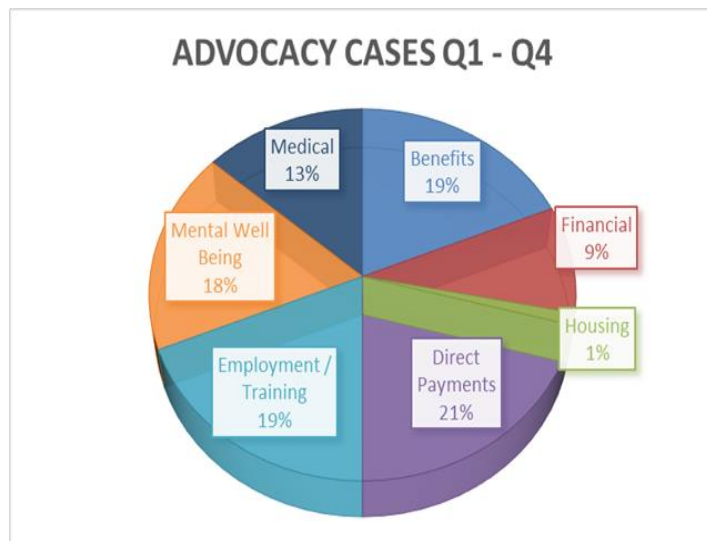
In April we started to deliver the TACS Continuation Programme. We continued to employ two development workers (Yasmeen Ali and Sat Nadar)

The TACS 2 Programme consists of four elements:

- Advocacy Service
- Wellbeing Programme
- Life Skills Programme
- Befriending

## Advocacy Service

We have supported 75 individual women across 118 cases - totalling 415 hours advocacy support. They have offered support to clients on a range of issues including benefits, care support, direct payments, housing, arranged and attended appointments.



- Clients can drop in and get support from Yasmeen with initial enquiries regarding one off matters such as phone calls, signposting and providing basic information.
- Yasmeen supported clients with on-going issues where an advocate is required.

- There is an equal balance of types of enquiries, with an increase in support given on medical and finance assistance this year.
- We have noticed many women have come back and had support on a variety of issues.
- Due the advocacy support, some of the women then went on to access the Beginners ICT Café.
- We had an increase in mental wellbeing towards the end of the project as many women contacted the centre wanting support around covid-19.
- Yasmeen has provided a translation service for any clients that have needed this support (89%)



*TB's family contacted Tassibee to request advocacy support in various areas as they were struggling to care for her.*

*She has onset of dementia and multiple medical problems. Yasmeen went to visit and assessed her and one of the first things she did was call the district nursing service to request an assessment for inco. pads, after many calls and time spent (25 hours total) and being directed to various sources, eventually she managed to get a visit for assessment. The family were however told that it was their responsibility to pay for the pads but due to the extent of the problems the district nurse did provide some free of charge and arranged for a regular small delivery in the short term to help the family out.*

*The family also needed support with attending appointments and Yasmeen and another worker provided this service at a total of 7 visits lasting an hour and half each. Following on from this she*

*needed support with setting up online banking to cover her bills to enable her to be stress free when these came in. During the assessment process it was noted that she wasn't registered to vote, so Yasmeen arranged this as well. Regular home visits were undertaken twice weekly to ensure her health and wellbeing needs were cared for.*

## Wellbeing Programme

The Wellbeing Programme is split into four themes: Yoga; Craft; Sewing & Guest Speakers.

- 30 individual women have attended more than one activity. 15 women have attended 6 + yoga sessions.
- 75 individual women attended at least one activity
- We ran 59 yoga sessions. Overall average was 5 per session. 30 individual women have attended Yoga since it started again in Apr 2019. As you will see via the graph below the number of people attending varied over the months.
- Initially we ran 2 yoga sessions per week on Monday and Wednesday and changed it to once a week in January. We only ran two sessions in March, due to Covid-19.
- We have run 5 Health Awareness and Guest Speaker sessions: Northern College; Fire Service (2 visits); Dementia (2 visits); #Walk for Rotherham and YFL Training. 98 delegates attended these sessions of which 50 were individual learners.
- We ran a Craft Group – 4 attended the craft sessions, which ran 4 sessions January through to February. These sessions were led by a Client Helper: Samira and they made flowers, cards and lanterns for a festival in February.

- We ran 2 sewing groups. The first group ran between April to June, 12 individual learners attended during this period. They made quilts and bags. We started another craft group in February; 5 individual learners attended regularly. These sessions have been led by 2 Client Helpers: Ellen and Munir. They complete a Ramadan quilted wall hanging.

- We had 3 Client Helpers who helped led some of our sessions



*LD has been coming to the yoga classes since December 2019. She has found her mood improved after attending sessions. LD has a number of health issues including arthritis in her shoulders. She experienced pain from simple tasks like brushing her hair or even put her own clothes on. She had relied on family members to help her but since attending regular yoga sessions, she can do these things for herself and she has less pain.*

## Life Skills

The Life Skills programme started to be delivered from September 2019 until March 2020. It ran on Tuesday and Thursday sessions; 41 in total. It covered topics such as banking; post officer; visiting

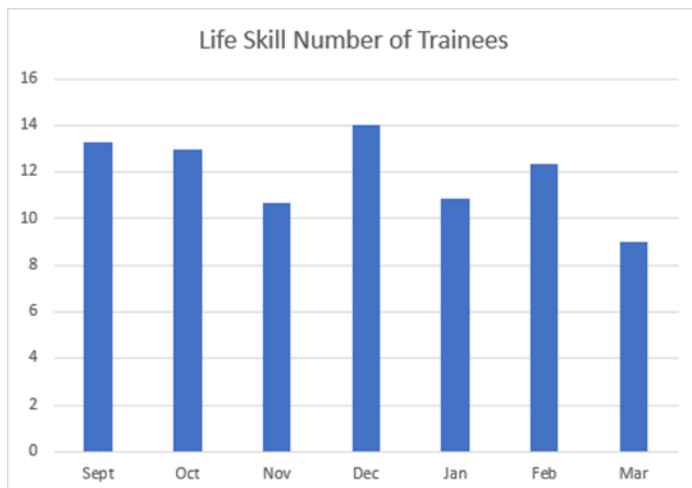


doctors and dentist and started transport but unable to complete due to Covid-19.

- 32 individual women in total have been attending these sessions – averaging 12 per month.
- Whilst completing the banking topic in Qtr 3 – the women were also visited by representatives from Co-op and Yorkshire Bank. The women were given the opportunity to talk about their concerns and experience and get advice on accessing different banks services. The ladies were shocked to know that there are a lot of different services the bank can offer.



We have 5 helpers (Shabana, Basharat, Salama, Waseem, and Sabina) who are leading some of these sessions. We also have 3 volunteers (Safeea Younis, Munir & Samira) who are helping to set up the sessions etc tidying up helping put resources away.



*RM lost her husband few years ago she has never been independent in going out as she feels very scared and nervous around new surroundings. She has been socially isolated for over 25 years. She smiles and talks and is very happy with coming to the sessions here. When filling out the application form to apply for a bank account one of the questions was name your first school. She was delighted to put Tassibee and shared this with us all. When she first started the sessions, she was very shy and quiet. She has become more confident and her appearance has changed as she now takes an interest in herself.*

## Befriending



Befriending Programme started in July, following training session on 8th July. Matches were made between the year between 10 befrienders and 9 befriendees.

See our Focus On – Befrienders for more information about this service.

## Prayer & Luncheon Club

The Prayer and Luncheon Club is held every Friday at Tassibee. The club also have discussions on different topics of a cultural nature.



The Friday session is also a good time for the women to come together and have a chat, this helps them cope if they are struggling and the staff are on hand to offer support as well.

## Direct Payments Service

This service provides a vital outlet for the clients to become more socially inclusive and to help with their health and wellbeing. Some of the activities held at Tassibee include yoga sessions, general health and wellbeing talks and/or craft sessions. Our clients really look forward to the support worker visiting them each week.

The service is invaluable to the clients as for some, this is the only time they see anyone outside their home. "I am happy with Nazia working with me, she is a very nice support worker, she is polite has good manners and respects me. She speaks to me and always has a smile on her face. She is always on time" says client.



*AA has been having a direct payment service with Tassibee now for over 2 years. She has multiple medical issues*

*Her mobility is not very good and she needs assistance to walk and she is starting to suffer with dementia and Alzheimer's.*

*AA has been attending the health and well-being session as part of the TACS project and has taken part in various activities. She has painted on canvas, done sewing and embroidery, has had a go at tie-dying, as well as card making and crafts. She particularly enjoyed the card making session and was very proud of the card. AA loves attending Tassibee and often stays for her lunch after the sessions.*

*To aid her mobility the worker helps her walk around the function room when the weather is not very good. She does enjoy walking around Clifton Park when the weather is nice and sunny.*

*Talking to AA about her life in Pakistan lights up her face, she has many stories to tell and often regales the staff with stories, sometimes they just come out of nowhere, this is a side effect of the dementia but it does bring out the passionate side of her for the life she had when she was much younger. AA gets on with all the staff at the office and will always have a hug or two before she finishes her sessions.*

*Due to her condition worsening, she will soon be reducing her social interaction hours and will be using another company for her personal care needs. Tassibee will still be working one to one*

*with her to ensure that she still gets some exercise and can still do different craft activities.*

## Trip to Skegness



In August, Tassibee organised our annual outing. This year we went to Skegness and Ingoldmells. We had a lovely walk around the huge market at Ingoldmells and had fish and chips on the beach. As always, a great opportunity to go somewhere new and catch up with old friends. Looking forward to the next trip.

## ICT Men's Café



During the Spring we ran a series of ICT Cafes for men, thanks to funding from Rotherham CCG and Rotherham Borough Council.

This was linked to raising awareness on mental health and this had been identified as an issue of

concern in the community for men. Working with several men from the local community Kathy provided tuition on using mobiles, laptops downloading apps and writing letters. Old technology came in useful when they all had a go on a 1970's manual typewriter. 16 men participated in this programme.

The men had very specific needs and some of the sessions were adapted to ensure that they made good use of the time and training that was available.

## Spring Cleans



Thank you to funding from RotherFed, we could purchase resources to organise 2 spring cleans. 20 volunteers helped to pick up litter around our local streets in August and October. A total of 24 bags of litter was collected, not bad for a few hours on two Wednesday mornings during the school holidays.

Thanks to our younger volunteers, its lovely to see them getting involved, Safaa, Shifayah and Rhianna.

**“ IT IS REALLY IMPORTANT WE PICK UP OUR LITTER, ESPECIALLY PLASTICS, AS IT IS CAUSING SO MUCH DAMAGE TO OUR ENVIRONMENT. ”**

Safaa – Age 9



# YFL Training – Level 2 Certificate Training

In January 2020, 23 learners enrolled with YFL to do 7 level 2 qualifications. They started with customer service and moved onto employability.



The women who enrolled had little or no formal education skills. They all underwent initial assessment to check they were suitable for the qualification.

Yasmeen taught the class

following guidance provided by YFL on the learning methods to be used.

Each week the women worked harder and subsequently by the end of March, had completed 2 level 2 qualifications and were halfway through the next topic. Unfortunately, this was the point where the centre had to close due to Covid 19.

Different teaching and methods were being looked at to ensure the women could continue with their studies into the next financial year.



# Focus On Janet Wheatley

I first came to work in Rotherham over 25 years ago and within a very short time became involved with Tassibee in the very early stages of its development.

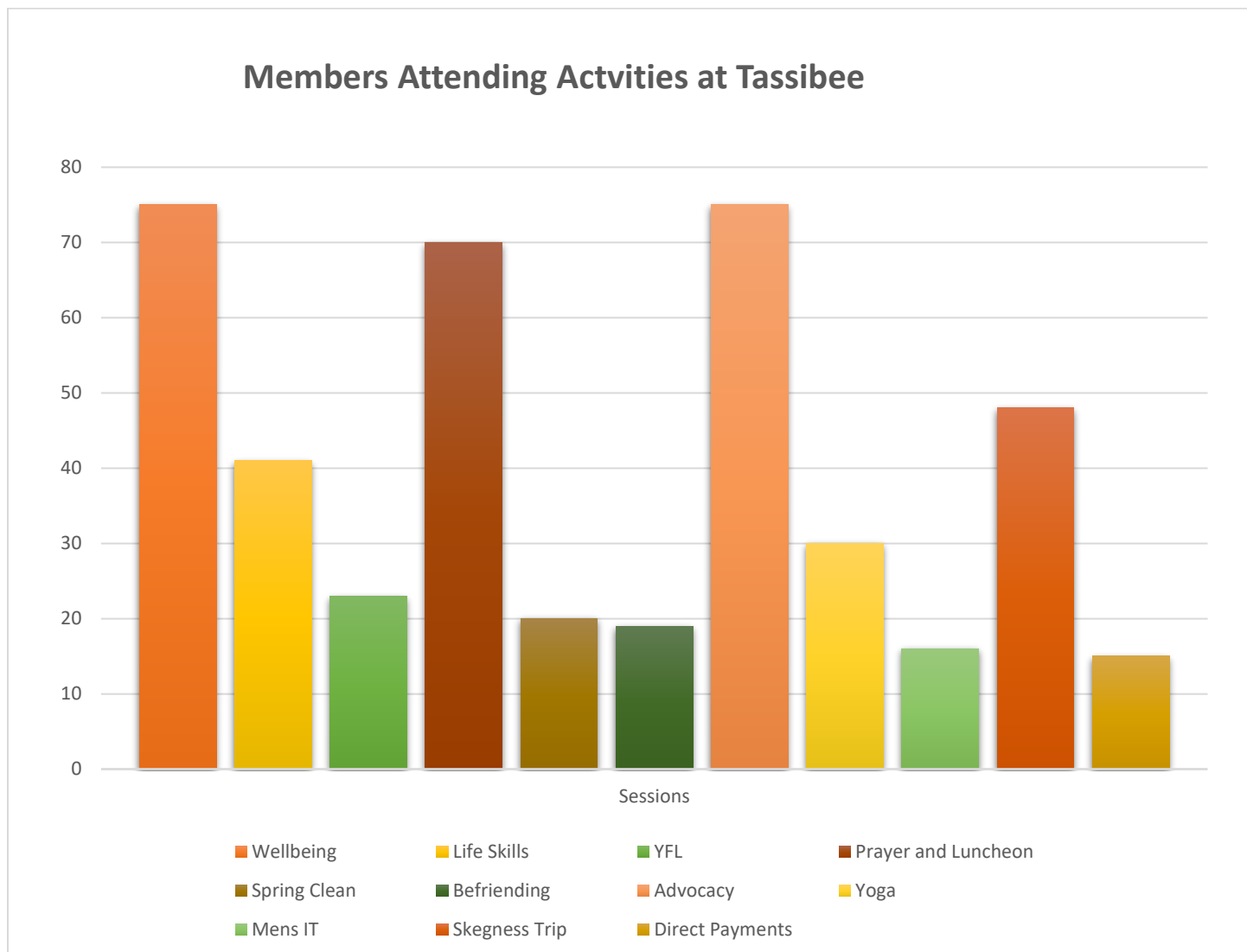
From that point on I always had a close commitment, a real interest and a huge amount of respect for all the brilliant work that Khalida, all the staff, board members, volunteers and all the many women who used their services undertook. The work Tassibee does in supporting women and their families in Rotherham is incredible. The progress the organisation has made is incredible, the difference they have made to so many people's lives is inspiring and humbling to see.

During my time as CEO of VAR I was always involved in and aware of what Tassibee was doing, always able to pop up for a coffee and a chat, it was always lovely to catch up and talk to everyone. When I decided last year to retire, I was invited up for lunch and it was so lovely to come and see all my friends again and have a chance to say thank you and goodbye.

I know I was better for knowing all of you and I know Rotherham is a better place because of the work Tassibee has and continues to do. Good luck, please carry on doing what you do so brilliantly - my love and respect to all of you.



# Evaluation



432 women attended different sessions at Tassibee during March 2019 – April 2020.

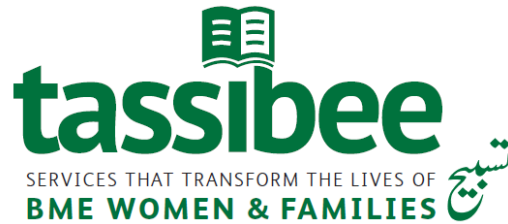


## 7 Things We Want to Achieve in 2021

- Create new opportunities to develop and progress the learners
- Maintain Tassibee's compliance and working within Social Distancing Rules and Regulations
- Apply for funding for core costs to develop the Health and Well Being Programme
- Increase the number of befrienders and obtain funding for the continuation of the coordinator post
- Develop and increase the Mental Health Programme
- Apply for funding to develop the Dementia services provision in the BME community
- Continue to apply for long-term funding for community-based projects for service users

# Financial Statement

Tassibee Project								
Statement of Financial Activities								
For the year ended 31st March 2020								



We would like to thank our funders, supporters and partners who have worked with us over the past year.



36 Godstone Road Rotherham  
01709 377750



[admin@tassibee.co.uk](mailto:admin@tassibee.co.uk)

[www.tassibee.co.uk](http://www.tassibee.co.uk)



Charity Number: 1091559  
Register Company Number: 04146484

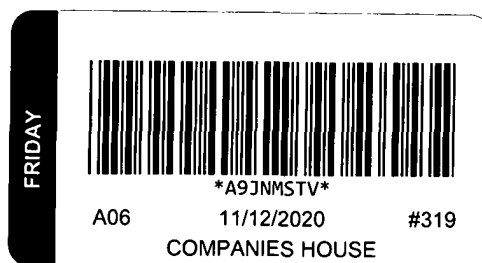


Registered number  
04146484  
Registered in England & Wales

**Tassibee Project**  
(Company limited by guarantee, with no shared capital)

**Financial Statements for the year ended 31st March 2020**

Charity number : 1091559



**Tassibee Project**  
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**For the year ended 31st March 2020**

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**Tassibee Project**  
**Administrative details**  
**For the year ended 31st March 2020**

Registered Charity number 1091559

Registered Company number 04146484

Directors (Trustees)

S Begum  
S Afzal  
K Begum  
S Mir  
R Midgley  
K Gilson  
H Ilyas  
A Butt

Company Secretary K Luqman

Registered Office

36 Godstone Road  
Rotherham  
South Yorkshire  
S60 2PU

Bankers

Yorkshire Bank Plc  
1 Frederick Street  
Rotherham  
South Yorkshire  
S60 1QP

Accounting Practice

Flex Accounting Services Ltd  
Magna 34 Business Park  
Building A06  
Temple Road  
Rotherham  
South Yorkshire  
S60 1FG



**TASSIBEE PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)**  
**DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**The Directors present their report and accounts for the year ended 31 March 2019.**

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities", issued in March 2005.

**Structure, governance, and management**

The charity is a company limited by guarantee, with no share capital. It is governed by a Memorandum and Articles of Association. The company was incorporated on 23 January 2001 and was granted charitable status on 8 April 2002.

**The directors who served during the year were:**

- Sughra Begum
- Summeera Mir
- Khatija Begum
- Shabina Afzal
- Ruth Midgley
- Keith Gilson
- H Ilyas
- Ayesha Butt

Potential trustees are often service users or community partners of the Tassibee Project and have an interest in the aims of the charity. An initial meeting takes place with the directors, then, if successful, the trustee is taken round the premises. They are then given an application form and if successful, they are introduced to the rest of the staff and taken through the charity's policies and procedures and the charity's Memorandum and Articles of Association.

None of the directors has any beneficial interest in the company. All directors are members of the company and guarantee to contribute £1 in the event of a winding up.

The directors are responsible for the employment of all staff and as a result must ensure the charity complies with all the relevant employment legislation. In addition to this the directors must also ensure that the Tassibee Project complies with all other relevant legislation.

The directors have assessed the major risks to which the company is exposed, and are satisfied that systems are in place to

**Recruitment and Appointment of Trustees**

Trustees are recruited and appointed in line with Tassibee's Memorandum of Articles of Association. Recruitment for potential new Trustees is conducted via Tassibee's newsletters, word of mouth and the website. Role descriptions exist for Trustee positions. Elections to the Trustee Board take place at a Board Meeting after interview and recommendation by existing Trust Board Members. All new Trustee appointments are then ratified at the AGM.

limited by guarantee and all Trustees are notified as directors to The Charity Commission and Companies House.

**Objectives and Activities**

The focus of our activities continues to be that of the education, training and the social welfare of Asian women and their This benefits women within the Asian community by providing various classes and language courses to enable personal and professional development and to help towards achieving personal goals. The Tassibee project aims to increase the capacity and opportunities for, isolated and socially excluded Asian women to:-

- i. Participate in outreach and capacity building initiatives that are targeted to meet the needs of isolated, non-literate,
- ii. Participate in learning opportunities that have been specifically developed to increase confidence, knowledge, and
- iii. Take part in volunteering, learning and employment opportunities that provide opportunities for progression into
- iv. Actively contribute to the development of the project at every stage, including as a member of the management
- v. Contribute to the development of accessible and appropriate health, social care and education services and other local

**TASSIBEE PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)**  
**DIRECTORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**At present Tassibee are running the following projects:**

1. Tassibee Advocacy Community Services – Health and Wellbeing Programme
2. Direct Payments RMBC – providing support to vulnerable clients.
3. Luncheon club, outreach, and capacity building
4. Level 2 Classes in association with YFL
5. Quranic Classes
6. Provision of a mobile creche to support English (ESOL) classes within the community to other groups
7. IT classes - very beginners, beginners and Intermediate

**Achievements and performance**

1. Working with external consultant to develop Business Development Plan
2. Partnership with Voluntary Action Rotherham
3. Continuation of the luncheon club supported by Tassibee
4. Level 2 Classes – in partnership with Yorkshire Fitness Limited
5. Develop the Volunteer pool and increase the capacity to offer work experience – Tassibee now has a bank of over 35 regular volunteers.
6. Continued professional development for Staff and Volunteers – Dementia, Safeguarding, Health & Safety, Equalities and Diversity, First Aid, Manual Handling, Food Hygiene.
7. Successful working partnership with South Yorkshire Fire Service, Voluntary Action Rotherham, YFL
8. Advocacy Support and Training.
9. Became a dementia friendly centre
10. Became a hate crime reporting centre
11. Relaxation and Pamper room for the benefit of service users and their families

**Financial Review**

Tassibee has continued to secure funding which has enabled the project to expand its training provision, in addition to this Tassibee is responsible for its own finances reporting directly to funding organisations.

It is the policy of the company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of three month's expenditure. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

**Future Plans**

Tassibee's plan for the future is to continue to focus on its core areas of expertise:

**Mental Health and Well-being**

- a) Continue to establish links with mainstream mental health services to support individuals.
- b) Mental health promotion of vulnerable groups, lone parents, carers, women with learning disabilities disabled women and
- c) Healthy Lifestyles
- d) Health promotion, healthy living, and well-being.
- e) Promote access to appropriate health and social care services.
- f) Set up a Pilot Dementia Café
- g) Life after CSE Pilot Programme

**Capacity building and outreach with excluded groups and individuals**

- a) Provide Information and Training on Safeguarding to individuals
- b) Organise cultural events.
- c) Develop volunteering opportunities.
- d) Develop the sewing group at the ladies request

**TASSIBEE PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)**  
**DIRECTORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Developing the capacity of the charity**

- I. Continue to develop systems for monitoring and evaluating all work.
- II. Continue to adapt the business model for individual budget – direct payments, where necessary.
- III. Improve marketing and Social Media presence to generate more income, e.g. room hire
- IV. Continue with staff appraisal and personal and professional development plans.
- V. Continue to develop training and support for volunteers.
- vi. Introduce a volunteer coordinator into the organisation, voluntary/staff - subject to funding

**By the end of the next year to have secured funding for:**

- a) Befriender/Volunteer Coordinator
- b) Core Funding
- c) Working with older people and mental health advocacy
- d) Support Volunteers – to increase and train
- e) To update the training programme for the staff and Board Members
- f) Capacity Building of the Organisation.
- g) Increase activities for service users with dementia

**Objectives and Activities for Public Benefit**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public Tassibee's activities benefit the public of Rotherham Metropolitan Borough and its surrounding area, in particular the

**On behalf of the board of directors**

**Ayesha Butt**  
**Acting Treasurer/Director**



.....  
Dated 20th October 2020



**Tassibee Project  
Independent Report to the Trustees  
For the year ended 31st March 2020**

I report on the accounts of the Tassibee Project for the year ended 31 March 2020 which are set out on pages 6-7

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention :

1. Which gives me reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with section 130 of the 2011 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Beverley Flanagan  
MAAT, ACPA, ICPA  
Flex Accounting Services Ltd  
Magna 34 Business Park  
Building A06  
Temple Road  
Rotherham  
S60 1FG

Date : 20th October 2020

**Tassibee Project**  
**Statement of Financial Activities**  
**For the year ended 31st March 2020**

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	2019 Total £
<b>INCOMING RESOURCES</b>	<b>NOTES</b>					
<b>Incoming resources from generated funds</b>						
Donations	2	451	-	-	451	1,046
Investment						
Income	3	-	-	-	-	-
<b>Incoming resources from charitable activities</b>						
activities	4	110,548		91,613	202,161	210,549
Other Income	5	293	-		293	
<b>TOTAL INCOMING RESOURCES</b>		<b>111,292</b>	<b>-</b>	<b>91,613</b>	<b>202,905</b>	<b>211,595</b>
<b>EXPENDED RESOURCES</b>						
<b>Charitable activities</b>						
Direct charitable expenses	6		4,567	159,220	163,787	169,669
Governance						
Costs		594			594	594
<b>TOTAL EXPENDED RESOURCES</b>		<b>594</b>	<b>4,567</b>	<b>159,220</b>	<b>164,381</b>	<b>170,263</b>
<b>NET INCOMING/EXPENDED RESOURCES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFER BETWEEN FUNDS</b>						
<b>NET INCOMING/EXPENDED RESOURCES AFTER TRANSFERS</b>		<b>594</b>	<b>4,567</b>	<b>159,220</b>	<b>164,381</b>	<b>170,263</b>
<b>FUND BALANCE AT 1 APRIL 2019</b>		<b>110,698</b>	<b>-</b>	<b>67,607</b>	<b>38,524</b>	<b>41,332</b>
<b>FUND BALANCE AT 31ST MARCH 2020</b>		<b>108,557</b>	<b>52,894</b>	<b>102,111</b>	<b>263,561</b>	<b>222,229</b>
		<b>219,255</b>	<b>48,327</b>	<b>34,504</b>	<b>302,085</b>	<b>263,561</b>

**Tassibee Project**  
**Balance Sheet**  
**For the year ended 31st March 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>	9		178,137		182,704
<b>Current assets</b>					
Debtors	10	30,361		12,084	
Cash at bank and in hand		<u>193,567</u>		<u>184,302</u>	
		223,928		196,386	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	11	<u>(5,686)</u>	218,242	<u>(9,800)</u>	186,586
<b>Net current assets</b>			<u>396,379</u>		<u>369,290</u>
Creditors - amount due more than one year	12		(94,293)		(105,730)
<b>Net assets</b>			<u>302,086</u>		<u>263,560</u>
<b>Funds of the company</b>					
Unrestricted funds					
Designated funds	13		64,263		52,894
Other charitable funds			214,234		108,557
Restricted funds	13		23,589		102,109
<b>Total funds</b>			<u>302,086</u>		<u>263,560</u>

For the period ended 31st March 2020, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring the company keeps accounting records which comply with section 386, and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed:

*Ayesha*

Name and position:

*Ayesha Butt*  
*AButt*

Date:

*19/11/2020*

*Acting Treasurer*



**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

**1 Accounting Policies**

**1.1 Basis of preparation**

These financial statements have been prepared under the historical cost basis and in accordance with the statement of recommended practice (Charities SORP 2005 and the Financial Reporting Standards for Smaller Enterprises (FRSSE)).

**1.2 Incoming resources**

These are included in the Income and Expenditure account, incoming resources are recognised when :

- the company becomes entitled to the resources
- the directors are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the income and expenditure account.

Grants and donations are only included in the incoming and expenditure account when the company has unconditional entitlement to the resources.

Contractual income is only included in the income and expenditure account once the related goods or performance related services have been delivered.

Investment income is included in the accounts when received.

**1.3 Expenditure**

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of staff.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including accountancy fees.

**1.4 Fund accounting**

*Restricted funds* are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. *Unrestricted funds* are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**1.5 Assets**

Tangible assets are capitalised if they can be used for more than one year, and cost at least £600. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are :

Freehold land	is not depreciated
Freehold buildings	2% straight line

**1.6 Taxes**

The company is not VAT registered. As a charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1.7 Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in accordance with FRS 17.

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

<b>2 Donations</b>	<b>2020</b>	<b>2019</b>
		£
Donations and gifts	451	1,046

<b>3 Investment income</b>	<b>2020</b>	<b>2019</b>
	£	£
Interest received	293	-

**4 Incoming resources from charitable activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£	£	£
Grants receivable	110,548	91,613	202,161	210,549

<b>5 Other incoming resources</b>	<b>2020</b>	<b>2019</b>
	£	£
Other income	-	-

**6 Total resources expended**

	<b>Staff Costs</b>	<b>Depreciation</b>	<b>Other costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£	£	£	£
<b>Charitable activities</b>					
Direct charitable activities	136,939	4,567	22,281	163,787	169,669
Governance costs			594	594	594
	<b>136,939</b>	<b>4,567</b>	<b>22,875</b>	<b>164,381</b>	<b>170,263</b>

Direct charitable expenses include payments to the accountants of £594.00 (2018 : £594.00)

**7 Directors remuneration**

No remuneration was received by any directors (or any person connected to them) during the period and no expenses incurred were reimbursed by the charity

**8 Employees and staff costs**

**Number of employees**

During the period of the accounts the average number of employees was :

	<b>2020</b>	<b>2019</b>
Directors	8	6
Other staff	13	13
	<b>21</b>	<b>19</b>

<b>Employment costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£
Wages and salaries	126,727	119,905
Social security costs	3,891	7,092
Other pension costs	6,321	6,953
	<b>136,939</b>	<b>133,950</b>

No employee earned £60,000 or more in the period of these accounts (2019 :None)

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

	Freehold building
<b>9 Fixed assets</b>	
<b>Cost</b>	£
	228,374
Additions	-
Disposals	-
<b>At 31st March 2020</b>	<b>228,374</b>
<b>Depreciation</b>	
At 1st April 2020	45,670
Charge this period	4,567
<b>At 31st March 2019</b>	<b>50,237</b>
<b>Net book value as at 31st March 2020</b>	<b>178,137</b>

	2020	2019
<b>10 Debtors</b>	£	£
Trade debtors	29,159	11,872
Other debtors	1,202	212
	<b>30,361</b>	<b>12,084</b>

	2020	2019
<b>11 Creditors - falling due within one year</b>	£	£
Bank loans		
Trade creditors	2,534	6,559
Social security costs	2,377	2,420
Accruals	776	821
	<b>5,687</b>	<b>9,800</b>

	2020	2019
<b>12 Creditors - falling due after more than one year</b>	£	£
Bank loans	94,293	105,730
	<b>94,293</b>	<b>105,730</b>
<b>Analysis of loan</b>		
Not wholly repayable within five years by instalments	84,133	95,570
Wholly repayable within five years	10,160	10,160
	<b>94,293</b>	<b>105,730</b>
Included in current liabilities	- 3,401 -	3,401
	<b>90,892</b>	<b>102,329</b>
<b>Loan maturity analysis</b>		
Not wholly repayable within five years by instalments	84,133	95,570

The above loan is secured over the property of Godstone Road, Rotherham. The outstanding liability represents 41.288% of the net book value of the property.

The loan will be repaid over 25 years at an interest rate of 6%.

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

**13 Movement of funds**

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
<b>Unrestricted funds</b>					
General funds	153,695	96,292	-	35,754	214,233
<b>* Designated funds</b>					
Property	52,525		4,567		57,092
Activities	7,171				7,171
	59,696	-	4,567	-	64,263
<b>** Restricted funds</b>					
Brelms Trust	1,000	-	1,000		-
Garfield Weston	-	15,000	15,000		-
South Yorkshire Community Foundation - IT Classes	-	4,954	3,154		1,800
Big Lottery - Awards for All	-	9,757	-		9,757
TACS - Reaching Communities	45,430	76,402	109,800		12,032
Rotherham CCG - IT Café	2,700	500	3,200		-
Community Leadership Fund	540	-	540		-
Building Stronger Communities	500	-	500		-
					-
					-
	50,170	106,613	133,194	-	23,589
<b>Total funds</b>	263,561	202,905	164,381	-	302,085

**\* Designated funds**

The designated property fund represents the net book value of the property, 36 Godstone Road, Rotherham less the mortgage outstanding on such property.

The designated activities fund has been set aside by the trustees in order to continue to fund certain activities of the charity in the future.

**\*\* Restricted funds**

Reaching Communities – TACS Project - £76402 year two funding to support the Tassibee Advocacy Community Support Services for those aged 50 and over. This new funding programme started in April 2019 and will run to March 2022.

South Yorkshire Community Foundation - IT - to run very beginners, beginners, and intermediate IT classes for men and women

Rotherham CCG IT Café - 10 weeks of IT Café's to help men with mental health problems

Big Lottery - Awards for All - pilot to help those affected by the Child Exploitation Scandal

Garfield Weston - contribution of £15,000 towards general running costs and including salaries

**14 Analysis by net assets between funds**

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
<b>Fund balance at 31 March 2020 are represented by :</b>				
Tangible assets		178,137		178,137
Current assets	223,927			223,927
Creditors : amounts due within one year	5,686			5,686
Creditors : amounts due after more than one year	-	94,293	-	94,293
	218,241	83,844	-	302,085

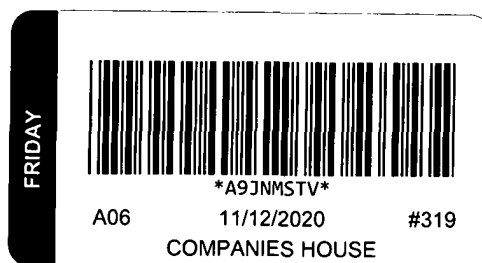


Registered number  
04146484  
Registered in England & Wales

**Tassibee Project**  
(Company limited by guarantee, with no shared capital)

**Financial Statements for the year ended 31st March 2020**

Charity number : 1091559



**Tassibee Project**  
**Contents of the financial statements**  
**For the year ended 31st March 2020**

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**Tassibee Project**  
**Administrative details**  
**For the year ended 31st March 2020**

Registered Charity number 1091559

Registered Company number 04146484

Directors (Trustees)

S Begum  
S Afzal  
K Begum  
S Mir  
R Midgley  
K Gilson  
H Ilyas  
A Butt

Company Secretary K Luqman

Registered Office

36 Godstone Road  
Rotherham  
South Yorkshire  
S60 2PU

Bankers

Yorkshire Bank Plc  
1 Frederick Street  
Rotherham  
South Yorkshire  
S60 1QP

Accounting Practice

Flex Accounting Services Ltd  
Magna 34 Business Park  
Building A06  
Temple Road  
Rotherham  
South Yorkshire  
S60 1FG

**TASSIBEE PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)**  
**DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**The Directors present their report and accounts for the year ended 31 March 2019.**

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities", issued in March 2005.

**Structure, governance, and management**

The charity is a company limited by guarantee, with no share capital. It is governed by a Memorandum and Articles of Association. The company was incorporated on 23 January 2001 and was granted charitable status on 8 April 2002.

**The directors who served during the year were:**

- Sughra Begum
- Summeera Mir
- Khatija Begum
- Shabina Afzal
- Ruth Midgley
- Keith Gilson
- H Ilyas
- Ayesha Butt

Potential trustees are often service users or community partners of the Tassibee Project and have an interest in the aims of the charity. An initial meeting takes place with the directors, then, if successful, the trustee is taken round the premises. They are then given an application form and if successful, they are introduced to the rest of the staff and taken through the charity's policies and procedures and the charity's Memorandum and Articles of Association.

None of the directors has any beneficial interest in the company. All directors are members of the company and guarantee to contribute £1 in the event of a winding up.

The directors are responsible for the employment of all staff and as a result must ensure the charity complies with all the relevant employment legislation. In addition to this the directors must also ensure that the Tassibee Project complies with all other relevant legislation.

The directors have assessed the major risks to which the company is exposed, and are satisfied that systems are in place to

**Recruitment and Appointment of Trustees**

Trustees are recruited and appointed in line with Tassibee's Memorandum of Articles of Association. Recruitment for potential new Trustees is conducted via Tassibee's newsletters, word of mouth and the website. Role descriptions exist for Trustee positions. Elections to the Trustee Board take place at a Board Meeting after interview and recommendation by existing Trust Board Members. All new Trustee appointments are then ratified at the AGM.

limited by guarantee and all Trustees are notified as directors to The Charity Commission and Companies House.

**Objectives and Activities**

The focus of our activities continues to be that of the education, training and the social welfare of Asian women and their This benefits women within the Asian community by providing various classes and language courses to enable personal and professional development and to help towards achieving personal goals. The Tassibee project aims to increase the capacity and opportunities for, isolated and socially excluded Asian women to:-

- i. Participate in outreach and capacity building initiatives that are targeted to meet the needs of isolated, non-literate,
- ii. Participate in learning opportunities that have been specifically developed to increase confidence, knowledge, and
- iii. Take part in volunteering, learning and employment opportunities that provide opportunities for progression into
- iv. Actively contribute to the development of the project at every stage, including as a member of the management
- v. Contribute to the development of accessible and appropriate health, social care and education services and other local



**TASSIBEE PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)**  
**DIRECTORS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**At present Tassibee are running the following projects:**

1. Tassibee Advocacy Community Services – Health and Wellbeing Programme
2. Direct Payments RMBC – providing support to vulnerable clients.
3. Luncheon club, outreach, and capacity building
4. Level 2 Classes in association with YFL
5. Quranic Classes
6. Provision of a mobile creche to support English (ESOL) classes within the community to other groups
7. IT classes - very beginners, beginners and Intermediate

**Achievements and performance**

1. Working with external consultant to develop Business Development Plan
2. Partnership with Voluntary Action Rotherham
3. Continuation of the luncheon club supported by Tassibee
4. Level 2 Classes – in partnership with Yorkshire Fitness Limited
5. Develop the Volunteer pool and increase the capacity to offer work experience – Tassibee now has a bank of over 35 regular volunteers.
6. Continued professional development for Staff and Volunteers – Dementia, Safeguarding, Health & Safety, Equalities and Diversity, First Aid, Manual Handling, Food Hygiene.
7. Successful working partnership with South Yorkshire Fire Service, Voluntary Action Rotherham, YFL
8. Advocacy Support and Training.
9. Became a dementia friendly centre
10. Became a hate crime reporting centre
11. Relaxation and Pamper room for the benefit of service users and their families

**Financial Review**

Tassibee has continued to secure funding which has enabled the project to expand its training provision, in addition to this Tassibee is responsible for its own finances reporting directly to funding organisations.

It is the policy of the company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of three month's expenditure. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

**Future Plans**

Tassibee's plan for the future is to continue to focus on its core areas of expertise:

**Mental Health and Well-being**

- a) Continue to establish links with mainstream mental health services to support individuals.
- b) Mental health promotion of vulnerable groups, lone parents, carers, women with learning disabilities disabled women and
- c) Healthy Lifestyles
- d) Health promotion, healthy living, and well-being.
- e) Promote access to appropriate health and social care services.
- f) Set up a Pilot Dementia Café
- g) Life after CSE Pilot Programme

**Capacity building and outreach with excluded groups and individuals**

- a) Provide Information and Training on Safeguarding to individuals
- b) Organise cultural events.
- c) Develop volunteering opportunities.
- d) Develop the sewing group at the ladies request

**TASSIBEE PROJECT  
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)  
DIRECTORS' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**Developing the capacity of the charity**

- I. Continue to develop systems for monitoring and evaluating all work.
- II. Continue to adapt the business model for individual budget – direct payments, where necessary.
- III. Improve marketing and Social Media presence to generate more income, e.g. room hire
- IV. Continue with staff appraisal and personal and professional development plans.
- V. Continue to develop training and support for volunteers.
- vi. Introduce a volunteer coordinator into the organisation, voluntary/staff - subject to funding

**By the end of the next year to have secured funding for:**

- a) Befriender/Volunteer Coordinator
- b) Core Funding
- c) Working with older people and mental health advocacy
- d) Support Volunteers – to increase and train
- e) To update the training programme for the staff and Board Members
- f) Capacity Building of the Organisation.
- g) Increase activities for service users with dementia

**Objectives and Activities for Public Benefit**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public Tassibee's activities benefit the public of Rotherham Metropolitan Borough and its surrounding area, in particular the

**On behalf of the board of directors**

**Ayesha Butt  
Acting Treasurer/Director**



.....  
Dated 20th October 2020

**Tassibee Project**  
**Independent Report to the Trustees**  
**For the year ended 31st March 2020**

I report on the accounts of the Tassibee Project for the year ended 31 March 2020 which are set out on pages 6-7

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention :

1. Which gives me reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with section 130 of the 2011 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Beverley Flanagan  
MAAT, ACPA, ICPA  
Flex Accounting Services Ltd  
Magna 34 Business Park  
Building A06  
Temple Road  
Rotherham  
S60 1FG

Date : 20th October 2020

**Tassibee Project**  
**Statement of Financial Activities**  
**For the year ended 31st March 2020**

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	2019 Total £
<b>INCOMING RESOURCES</b>	<b>NOTES</b>					
<b>Incoming resources from generated funds</b>						
Donations	2	451	-	-	451	1,046
Investment						
Income	3	-	-	-	-	-
<b>Incoming resources from charitable activities</b>						
activities	4	110,548		91,613	202,161	210,549
Other Income	5	293	-		293	
<b>TOTAL INCOMING RESOURCES</b>		<b>111,292</b>	<b>-</b>	<b>91,613</b>	<b>202,905</b>	<b>211,595</b>
<b>EXPENDED RESOURCES</b>						
<b>Charitable activities</b>						
Direct charitable expenses	6		4,567	159,220	163,787	169,669
Governance						
Costs		594			594	594
<b>TOTAL EXPENDED RESOURCES</b>		<b>594</b>	<b>4,567</b>	<b>159,220</b>	<b>164,381</b>	<b>170,263</b>
<b>NET INCOMING/EXPENDED RESOURCES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFER BETWEEN FUNDS</b>						
<b>NET INCOMING/EXPENDED RESOURCES AFTER TRANSFERS</b>		<b>594</b>	<b>4,567</b>	<b>159,220</b>	<b>164,381</b>	<b>170,263</b>
<b>FUND BALANCE AT 1 APRIL 2019</b>		<b>110,698</b>	<b>-</b>	<b>67,607</b>	<b>38,524</b>	<b>41,332</b>
<b>FUND BALANCE AT 31ST MARCH 2020</b>		<b>108,557</b>	<b>52,894</b>	<b>102,111</b>	<b>263,561</b>	<b>222,229</b>
		<b>219,255</b>	<b>48,327</b>	<b>34,504</b>	<b>302,085</b>	<b>263,561</b>

**Tassibee Project**  
**Balance Sheet**  
**For the year ended 31st March 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>	9		178,137		182,704
<b>Current assets</b>					
Debtors	10	30,361		12,084	
Cash at bank and in hand		<u>193,567</u>		<u>184,302</u>	
		223,928		196,386	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	11	<u>(5,686)</u>	218,242	<u>(9,800)</u>	186,586
<b>Net current assets</b>			<u>396,379</u>		<u>369,290</u>
Creditors - amount due more than one year	12		(94,293)		(105,730)
<b>Net assets</b>			<u>302,086</u>		<u>263,560</u>
<b>Funds of the company</b>					
Unrestricted funds					
Designated funds	13		64,263		52,894
Other charitable funds			214,234		108,557
Restricted funds	13		23,589		102,109
<b>Total funds</b>			<u>302,086</u>		<u>263,560</u>

For the period ended 31st March 2020, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring the company keeps accounting records which comply with section 386, and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed:

*Ayesha*

Name and position:

*Ayesha Butt*  
*AButt*

Date:

*19/11/2020*

*Acting Treasurer*



**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

**1 Accounting Policies**

**1.1 Basis of preparation**

These financial statements have been prepared under the historical cost basis and in accordance with the statement of recommended practice (Charities SORP 2005 and the Financial Reporting Standards for Smaller Enterprises (FRSSE)).

**1.2 Incoming resources**

These are included in the Income and Expenditure account, incoming resources are recognised when :

- the company becomes entitled to the resources
- the directors are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the income and expenditure account.

Grants and donations are only included in the incoming and expenditure account when the company has unconditional entitlement to the resources.

Contractual income is only included in the income and expenditure account once the related goods or performance related services have been delivered.

Investment income is included in the accounts when received.

**1.3 Expenditure**

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of staff.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including accountancy fees.

**1.4 Fund accounting**

*Restricted funds* are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. *Unrestricted funds* are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**1.5 Assets**

Tangible assets are capitalised if they can be used for more than one year, and cost at least £600. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are :

Freehold land	is not depreciated
Freehold buildings	2% straight line

**1.6 Taxes**

The company is not VAT registered. As a charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1.7 Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in accordance with FRS 17.

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

<b>2 Donations</b>	<b>2020</b>	<b>2019</b>
		£
Donations and gifts	451	1,046

<b>3 Investment income</b>	<b>2020</b>	<b>2019</b>
	£	£
Interest received	293	-

**4 Incoming resources from charitable activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£	£	£
Grants receivable	110,548	91,613	202,161	210,549

<b>5 Other incoming resources</b>	<b>2020</b>	<b>2019</b>
	£	£
Other income	-	-

**6 Total resources expended**

	<b>Staff Costs</b>	<b>Depreciation</b>	<b>Other costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£	£	£	£
<b>Charitable activities</b>					
Direct charitable activities	136,939	4,567	22,281	163,787	169,669
Governance costs			594	594	594
	<b>136,939</b>	<b>4,567</b>	<b>22,875</b>	<b>164,381</b>	<b>170,263</b>

Direct charitable expenses include payments to the accountants of £594.00 (2018 : £594.00)

**7 Directors remuneration**

No remuneration was received by any directors (or any person connected to them) during the period and no expenses incurred were reimbursed by the charity

**8 Employees and staff costs**

**Number of employees**

During the period of the accounts the average number of employees was :

	<b>2020</b>	<b>2019</b>
Directors	8	6
Other staff	13	13
	<b>21</b>	<b>19</b>

<b>Employment costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	£	£
Wages and salaries	126,727	119,905
Social security costs	3,891	7,092
Other pension costs	6,321	6,953
	<b>136,939</b>	<b>133,950</b>

No employee earned £60,000 or more in the period of these accounts (2019 :None)

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

	Freehold building
<b>9 Fixed assets</b>	
<b>Cost</b>	£
	228,374
Additions	-
Disposals	-
<b>At 31st March 2020</b>	<b>228,374</b>
<b>Depreciation</b>	
At 1st April 2020	45,670
Charge this period	4,567
<b>At 31st March 2019</b>	<b>50,237</b>
<b>Net book value as at 31st March 2020</b>	<b>178,137</b>

	2020	2019
<b>10 Debtors</b>	£	£
Trade debtors	29,159	11,872
Other debtors	1,202	212
	<b>30,361</b>	<b>12,084</b>

	2020	2019
<b>11 Creditors - falling due within one year</b>	£	£
Bank loans		
Trade creditors	2,534	6,559
Social security costs	2,377	2,420
Accruals	776	821
	<b>5,687</b>	<b>9,800</b>

	2020	2019
<b>12 Creditors - falling due after more than one year</b>	£	£
Bank loans	94,293	105,730
	<b>94,293</b>	<b>105,730</b>
<b>Analysis of loan</b>		
Not wholly repayable within five years by instalments	84,133	95,570
Wholly repayable within five years	10,160	10,160
	<b>94,293</b>	<b>105,730</b>
Included in current liabilities	- 3,401 -	3,401
	<b>90,892</b>	<b>102,329</b>
<b>Loan maturity analysis</b>		
Not wholly repayable within five years by instalments	84,133	95,570

The above loan is secured over the property of Godstone Road, Rotherham. The outstanding liability represents 41.288% of the net book value of the property.

The loan will be repaid over 25 years at an interest rate of 6%.

**Tassibee Project**  
**Notes to the Financial Statements**  
**For the year ended 31st March 2020**

**13 Movement of funds**

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
<b>Unrestricted funds</b>					
General funds	153,695	96,292	-	35,754	214,233
<b>* Designated funds</b>					
Property	52,525		4,567		57,092
Activities	7,171				7,171
	59,696	-	4,567	-	64,263
<b>** Restricted funds</b>					
					-
Brelms Trust	1,000	-	1,000		-
Garfield Weston	-	15,000	15,000		-
South Yorkshire Community Foundation - IT Classes		4,954	3,154		1,800
Big Lottery - Awards for All	-	9,757	-		9,757
TACS - Reaching Communities	45,430	76,402	109,800		12,032
Rotherham CCG - IT Café	2,700	500	3,200		-
Community Leadership Fund	540	-	540		-
Building Stronger Communities	500	-	500		-
					-
					-
	50,170	106,613	133,194	-	23,589
<b>Total funds</b>	263,561	202,905	164,381	-	302,085

**\* Designated funds**

The designated property fund represents the net book value of the property, 36 Godstone Road, Rotherham less the mortgage outstanding on such property.

The designated activities fund has been set aside by the trustees in order to continue to fund certain activities of the charity in the future.

**\*\* Restricted funds**

Reaching Communities – TACS Project - £76402 year two funding to support the Tassibee Advocacy Community Support Services for those aged 50 and over. This new funding programme started in April 2019 and will run to March 2022.

South Yorkshire Community Foundation - IT - to run very beginners, beginners, and intermediate IT classes for men and women

Rotherham CCG IT Café - 10 weeks of IT Café's to help men with mental health problems

Big Lottery - Awards for All - pilot to help those affected by the Child Exploitation Scandal

Garfield Weston - contribution of £15,000 towards general running costs and including salaries

**14 Analysis by net assets between funds**

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
<b>Fund balance at 31 March 2020 are represented by :</b>				
Tangible assets		178,137		178,137
Current assets	223,927			223,927
Creditors : amounts due within one year	5,686			5,686
Creditors : amounts due after more than one year	-	94,293	-	94,293
	218,241	83,844	-	302,085