



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	7	2019	To	30	06	2020

Section A Reference and administration details

Charity name

Arlingham Victory Hall

Other names charity is known by

Arlingham Village Hall

Registered charity number (if any)

1173603 / CIO CEO11167

Charity's principal address

Arlingham Victory Hall

High Street

Arlingham, GLOUCESTER

Postcode

GL2 7JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Tucker	Chair		Elected
2	Andrew Bliss	Treasurer		Elected
3	Vanessa Pritchard	Secretary		Elected
4	Robert Jewell			Elected
5	Stephen Anderson			Elected
6	Linda Shaw			Elected
7	Karen Currie			Elected
8	Cindy Gardiner		06/08/2019 - 30/06/2020	Elected
9	Jackeline Rew		06/08/2019 - 30/06/2020	Elected
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO - FOUNDATION Registered 28 Jun 2017
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Arlingham ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity works to run a village hall for the benefit of the inhabitants of Arlingham and the local area and to provide education and community activities.

What:
Education/training
Disability
Economic/community development/employment recreation

Who:
Children/young people
Elderly/old people
People with disabilities
Other charities or voluntary bodies
The general public/mankind

How:
Provides buildings/facilities/open space

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The development of the village hall became a reality during this year. Planning permission was sought and received, quotes from builders received and assessed, the contract was awarded before building work finally started in mid-June. A grant of up to £220,000 was offered and accepted from Arlingham Chapel Trustees and was supplemented by a grant of £51,000 awarded by ACRE.

This was preceded by partial self-demolition of the previous kitchen extension, motivated by the opportunity to reduce costs, and primarily possible because the Covid lockdown prevented use of the hall for the usual regular activities which had continued until that time.

Section E

Financial review

Brief statement of the charity's policy on reserves

Total cash holdings at 30 June 2020 were £106,254. This includes funds designated for hall development to meet future needs of the local community, work which started in June 2020.

Existing reserves will be used for used to fund renovations of the adjoined house before re-letting, after which reserves will be steadily built

back up to fund future projects.

The Trustees therefore believe the charity is in a strong position to continue operation of the hall after the development is complete and Coronavirus restrictions allow.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The primary sources of income were letting of the adjoined house and a 200 club. Further income derived from hall hire charges, small event fund raising and donations.

It is the strategy of the Trustees to manage the revenue budget on a self-financing basis.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Bliss

Position (eg Secretary, Chair, etc)

Treasurer

Date

13/2/21

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Section A

Independent Examiner's Report

Report to the trustees/
members of

Arlingham Victory Hall

On accounts for the year
ended

30 June 2020

Charity no
(if any)

1173603

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 29/09/2020

Name:

Sarah Whittle

Relevant professional
qualification(s) or body
(if any):

Member of The Association of Accounting Technicians

Address:

Trevone, Church Road, Arlingham, GL2 7JL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Arlingham Victory Hall - CE011167, Registered Charity 1173603

Accounts for the year ending 30 June 2020

Receipts and Payments Account	Year to 30 June 2020			Year to 30 June 2019			Note
	General Funds	Designated Funds	Total	General Funds	Designated Funds	Total	
Receipts							
Rental Income	6,500		6,500	6,500		6,500	
Fund raising (net of costs)	337		337	395		395	
200 Club	48		48	3,777		3,777	(1)
Donations	174		174	287		287	
Grants	10,000	50,000	60,000			0	(2)
Hire charges for Hall - regular users	380		380	800		800	
Hire charges for Hall - ad hoc users	105		105	152		152	
Hire charges for furniture, crockery	100		100	118		118	
Electricity meter	72		72	138		138	
Sundry income	0		0	152		152	
Bank interest	245		245	243		243	
Total Receipts	17,961	50,000	67,961	12,562	0	12,562	
Payments							
200 Club	779		779	1,040		1,040	
Repairs, Maintenance, Upkeep - Victory Hall	898		898	841		841	(3)
Repairs, Maintenance, Upkeep - Victory House	68		68	339		339	
Utilities, Insurance	1,109		1,109	843		843	(4)
Hall Development		5,406	5,406	1,622		1,622	
Legal Expenses	180		180	4,508		4,508	(5)
Exceptionals	0		0	1,030		1,030	
Donations	0		0	75		75	
Sundries	175		175	56		56	(6)
Total Payments	3,209	5,406	8,615	10,354	0	10,354	
			0			0	
Net receipts (payments) for the year	14,752	44,594	59,346	2,208	0	2,208	
			0			0	
Cash and Bank Balances at 1 July 2019	46,908	0	46,908	44,700		44,700	
			0			0	
Cash and Bank Balances at 30 June 2020	61,660	44,594	106,254	46,908	0	46,908	

Arlingham Victory Hall - CE011167, Registered Charity 1173603

Statement of Assets and Liabilities

Year to 30 June 2020

Year to 30 June 2019


	General Funds	Designated Funds	Total	General Funds	Designated Funds	Total
Lloyds TSB Bank Account	30,804	44,594	75,398	16,250		16,250
CAF 60 Day Deposit Account	30,766		30,766	30,520		30,520
Barclays Bank Account	0		0	48		48
Britannia Building Society	0		0	90		90
Cash	90		90	0		0
Total as per Receipts and Payments Account	61,660	44,594	106,254	46,908	0	46,908

Notes

- (1) 200 Club: 2020 subscriptions not collected in this financial year due to Coronavirus period; 200 club subscription year now starts in August instead of May. 2018-2019 year included substantial late subscriptions from previous year.
- (2) Grants: First £50,000 designated grant instalment for hall development received from Arlingham Chapel Trustees; Coronavirus business support grant £10,000 for general funds
- (3) Includes external upkeep - grass cutting £300
- (4) Insurance £823.24 (less £38.41 refund of overcharge in previous year), Electricity £207.38, Water £116.18
- (5) Exceptional legal fees in previous year relate to the first registration of Arlingham Victory Hall on land registry
- (6) Sundries includes writing-off costs for two untraceable accounts. Barclays (£48.16) and Britannia (£90) are unable to find any record of the accounts. Last apparent balances date back to 2009

As elected officers and trustees of Arlingham Victory Hall charity, we hereby acknowledge our legal responsibilities for safeguarding the assets of the charity and confirm that all the financial transactions for the year to 30th June 2020 have been properly recorded in the books and records of the Charity and that there are no liabilities or assets of the charity other than as disclosed in these financial statements.

Graham Tucker (Chairman and Trustee)

 29 Sept 2020

Andrew Bliss (Treasurer and Trustee)



Signed for and on behalf of the Trustees and Committee of the Arlingham Victory Hall

Date 27th September 2020



Section A

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ended

30 June 2020

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