



**Bagshot Playing Fields Association** Regd Charity: 274653

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**Annual Report & Financial Statements 30<sup>th</sup> September 2020**

<b>P2</b>	<b>Chairman's Report</b>
<b>P4</b>	<b>Treasurer's Report</b>
<b>P5</b>	<b>Income &amp; Expenditure account</b>
<b>P6</b>	<b>Balance Sheet</b>
<b>P7-8</b>	<b>Notes to the Accounts</b>

## **Annual Report & Financial Statements 2019/20**

### **Chairman's Report for year 2019/20**

#### **AGM. BPFA 27<sup>th</sup> October 2020**

Well what a year this has been for Bagshot Playing Fields and it's pavilion!

Last year's chairman's report was full of aspirations. Now it is all done, despite COVID and all the myriad of problems thrown up by this.

We have a pavilion fit and flexible for the future. Our contractor-Able Contracts Ltd provided us with excellent workmanship and continued support throughout. They provided us with advice and help well beyond normal expectations and continued working when they could during lockdown. We now have modern toilets, an extra meeting room, new fire doors, an upgraded heating system, new lights and two store rooms as well as a disabled toilet. The whole interior is much more friendly and all has been redecorated

The maintenance of the grounds is an ongoing activity. Leaves are a big problem in the autumn and we have acquired a powerful leaf blower which is helping the task. We also had a number of work parties in the spring to clip encroaching vegetation especially brambles. My thanks to the volunteers of The Heathland Society who once work stops on the heath in late February kindly continued to be active on our behalf for a few weeks

We continue to spend well over £1000 a year keeping the hedge trimmed and other tree work as required. Windlesham Parish Council kindly provide us with some funding to help cover this with "an open-air grant" The small garden by the side of the Pavilion has changed out of all recognition and mostly due to the Herculean effort and enthusiasm of Linda King with input from Ken Cordaroy. Ken has also been a great help in various other tasks over the years

Curley Park Rangers continue to play on Saturday mornings. They have mobile football goals kept on the field padlocked when not in use

The Tennis Club continues to be very active and successful- so much so that a 5th court has now been built with plans for new netting and eventually new LED floodlights

Our central Hall has also been redecorated. Because of COVID it had a long spell not being used. We have lost some hirers but gained new ones. We have lost revenue but have been awarded some financial support to help us through as outlined in the treasurer's report. The future is bright.

I want to give special thanks to the committee who have worked like Trojans this year- at times almost full time it seemed.

Gill May who has negotiated with the contractors, who overlooks nothing and has achieved the impossible.  
Linda King who keeps everyone sane and among other things has almost single handed transformed the garden.

Jackie Burchall who has amongst other things planned the decoration, the layout of the Pavilion to cover virus regulations and found us all the necessary signage

Sue Curry who has continued to manage the letting of the pavilion with remarkable tolerance and patience. This has involved much negotiation with the renters, designing new contracts and risk assessments. Almost every day she is in the thick of things.

June Hunt keeps an eye on things with her fount of knowledge and experience.

Barbara Royle our magnificent treasurer whose report speaks for itself.

Peter Keeling and Bindi Roopra our supportive members providing useful advice.

Finally, Jim Weston our new tennis rep full of sound Southern Hemisphere good sense and know how on many things, not least social networking.

Many people and organisations have been tremendously supportive over the year and they are mentioned in the treasurer's report.

In addition, I would like to thank

Allan Macdonald for auditing our books and donating other monies.

Natalie Purdie for her continued support on the website.

Nicola Fidgeon for managing our Facebook page.

## **Treasurers Report 2019/20**

For 2019/20, the Association had an operational deficit of £157,097, which includes the Pavilion refurbishment cost of £149,850. Excluding the exceptional Pavilion refurbishment costs, the operational deficit would have been £7,247.

The Pavilion refurbishment project, has been completed within this financial year and funded by very generous donations from:-

The London Marathon £50,000

The National Lottery £50,000

Windlesham Parish Council £15,000

The Cooperative Society £2,604 (a further donation to follow}

Community Foundation Surrey £2,000

Hall Grove School £250

Waitrose £220

Individual Donations £1,545

### **Income**

The income from all our lettings has suffered, with the lockdown of our facilities due to the Pandemic, which we could not have predicted. Our regular income has reduced by £8,565 over last year and this will continue to be the case, until the current situation improves greatly. However, as our facilities are now much improved, we are optimistic that we will soon attract new clubs & hirers as soon as the restrictions are lifted.

### **Open Areas**

More money was spent on maintaining the trees than last year and work carried out to the area around the Pavilion, has significantly improved the garden.

### **Pavilion and Other Expenditure**

Running costs for the Pavilion increased by £2,767, due to extra maintenance work in the hall, which were not part of the building project and new fire doors required, that were covered on an insurance claim. All other costs were lower or in line with last year.

### **Grants and Donations**

As ever, we are grateful to Windlesham Parish Council for support to our Open Areas of £957 this year.

The very generous donations to the Pavilion Building/Refurbishment project are listed above.

We have also received grants of £10,000 from Surrey Heath Borough Council and £6,930 from Sport England, to help with the running costs of the Pavilion. These grants are restricted to costs such as utilities and rent, which the BPFA would struggle to pay, due to the lack of income in the current climate.

### INCOME & EXPENDITURE FOR YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2020

INCOME	<u>2020</u>	<u>2019</u>
Affiliated Clubs	£ 2,300	£ 2,300
Under 18 Community Activities	£ 467	£ 594
Commercial Lettings	£ 6,443	£ 11,981
Casual Lettings & Parties	<u>£ 1,530</u>	<u>£ 4,430</u>
	£ 10,740	£19,305
 Interest Received	 £ 26	 £ 36
General Fund Raising	£ 788	£ 1,214
Other Income	<u>£ 2,937</u>	<u>£ 2,202</u>
	£ 3,751	£ 3,452
 <b>TOTAL OPERATIONAL INCOME</b>	 <b><u>£ 14,491</u></b>	 <b><u>£ 22,757</u></b>
 <b>7. EXPENDITURE</b>		
Open Areas Costs	£ 2,800	£ 1,575
Pavilion Running Cost	£ 13,087	£ 10,320
Insurance	£ 2,392	£ 2,687
Rent & Other Costs	£ 1,927	£ 2,052
Pavilion Building Costs	£ 146,172	£ -
Pavilion Refurb Related Costs	£ 3,678	£ -
 <b>TOTAL OPERATIONAL COSTS</b>	 <b>£ 170,056</b>	 <b>£ 16,635</b>
 <b>1. Depreciation</b>	 £ 1,532	 £ 1,665
W/O Fixed Assets Loss	£ -	£ -
 <b>TOTAL COSTS AFTER DEPRECIATION</b>	 <b><u>£171,588</u></b>	 <b><u>£ 18,300</u></b>
 <b>OPERATIONAL PROFIT OR LOSS</b>	 <b>(£157,097)</b>	 <b>£ 4,457</b>

Note: Excluding Pavilion refurb Expenditure:  
ADJ OPERATIONAL PROFIT OR LOSS

£149,850  
(£7,247)

### Annual Report & Financial Statements 2019/20 BALANCE SHEET AS AT 30<sup>TH</sup> SEPTEMBER 2020

	2020	2019
1. FIXED ASSETS	<u>£17,612</u> <b>£17,612</b>	<u>£19,144</u> <b>£19,144</b>
CURRENT ASSETS		
2. Cash at Bank	£28,083	£ 40,928
3. Debtors	<u>£ 2,747</u> <b>£30,830</b>	<u>£ 5,551</u> <b>£ 46,479</b>
CURRENT LIABILITIES		
Prepaid Income	£ -	£ 180
4. Creditors	£ -	£ -
Accruals	<u>£ 413</u> <b>£ 413</b>	<u>£ 263</u> <b>£ 443</b>
CURRENT NET ASSETS	<b>£ 30,417</b>	<b>£ 46,036</b>
<b>TOTAL NET ASSETS</b>	<b>£ <u>48,029</u></b>	<b>£ <u>65,180</u></b>
<b>REPRESENTED BY</b>		
Surplus (Deficit) for year	(£157,097)	£ 4,457
5. Restricted funds		
Pavilion Donations	£121,619	£ 420
Playground donations	£ 0	£ 2,155
6. Open Area Grant Windlesham PC	£ 957	£ 500
8. Business Covid Grants	£ 16,930	
Gift Aid	£ 440	
Surplus (Deficit) after Donations	( £17,151)	£ 7,532
Reserves	£ 65,180 <b>£ 48,029</b>	£ 57,648 <b>£ 65,180</b>

Signed by Chairman: ..... Dr D Norminton

Audit Confirmation of the records & financial statements of the BPFA for the year ended 30<sup>th</sup> Sept 2020.  
I am satisfied that the Financial Statements of the Association for the year ended 30<sup>th</sup> September 2020 are in accordance with the underlying records of the Association and that my review has indicated no material issues of concern.

Signed: .....

### Annual Report & Financial Statement 2019/20

1. FIXED ASSETS	PAVILION COLLEGE	FIXTURES & FITTINGS	TOTAL
<u>COST</u>			
At 1st October 2018	£109,635		£109,635
Additions & Disposals			
At 30 <sup>th</sup> September 2019	£ <u>109,635</u>	£ <u>0</u>	£ <u>109,635</u>
<u>DEPRECIATION</u>			
At 1 <sup>st</sup> October 2018	£90,491		£ 90,491
Charge for year	£ 1,532		£ 1,532
Disposal			-
At 30 <sup>th</sup> September 2019	£ <u>92,023</u>	£ <u>0</u>	£ <u>92,023</u>
<b>Net Book Value</b>			
At 1 <sup>st</sup> October 2018	£19,144	£ -	£19,144
At 30 <sup>th</sup> September 2019	£17,612	£ -	£17,612
Depreciation is charged on a reducing balance of 8% pa.			
2. <u>BANK BALANCES</u>	2020	2019	
Current Account	£ 9,921	£22,971	
Deposit Account	£18,162	£18,137	
Total Bank & Cash	£ <u>28,083</u>	£ <u>40,928</u>	
3. <u>DEBTORS</u>			
Community Activities	£ -	£ -	
Commercial Lettings	£ 987	£ 4,036	
Prepayments	£ 1,760	£ 1,515	
	£ <u>2,747</u>	£ <u>5,551</u>	

## Annual Report & Financial Statement 2019/20

	2020	2019		
<b>4. CREDITORS</b>				
Accrual - Pavilion Costs	£413	£ 263		
	<u>£413</u>	<u>£ 263</u>		
<b>5. RESTRICTED DONATIONS</b>				
	<u>B/Fwd</u>	<u>Received</u>	<u>Released</u>	<u>C/Fwd</u>
Pavilion Donation	£420	£121,619	£122,039	-
Playground Reserve	£4,557	-	-	£4,557
<b>6. OPEN AREAS SUPPORT 2019/20 FROM WINDLESHAM PARISH COUNCIL</b>				
Allocated to BPFA		<u>£957</u>	<u>£500</u>	
<b>7. EXPENDITURE TO ASSIST IN OPEN SPACES</b>				
BPFA Tree Maintenance		£2,593	£1,575	
Other Open Space expenditure		£ 207	£ -	
<b>Total Open Space Expenditure 2019/20</b>		<u>£2,800</u>	<u>£1,575</u>	
<b>8. RESTRICTED BUSINESS COVID GRANTS</b>				
Surrey Heath Borough Council		£10,000		
Sport England		£ 6,930		
<b>Total Business Grants</b>		<u>£16,930</u>		