

Company Number: 4425137
Charity Number: 1096549

The Orrell Trust
(A Company Limited by Guarantee)
Annual Report
&
Financial Statements
For the year ended
30 April 2020

Greater Merseyside Community Accountancy Service
Sefton Council for Voluntary Service
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The Orrell Trust

Contents

Pages

3-14	Trustees' Annual Report
15	Independent Examiner's Report
16	Statement of Financial Activities
17	Balance Sheet
18-28	Notes to the Financial Statements

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

The trustees, who are also Directors for the purposes of the Companies Act, present their annual report and financial statements of the charitable company for the year ended 30 April 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The Charity

The Orrell Trust is constituted as a company limited by guarantee and not having share capital. The company is registered in England and Wales No. 4425137. The charity is registered with the Charity Commission No. 1096549. The principal governing document is the Company Memorandum and Articles of Association dated 25 April 2002, as amended by special resolution dated 15 February 2003.

Objectives and Activities

The promotion for the public benefit of urban regeneration in areas of social and economic deprivation and in Orrell, Bootle Merseyside by all or any of the following means:

a) The relief of poverty

b) To provide a sustainable community facility in an area of deprivation and disadvantage which will encourage community cohesion and bring benefits to individuals and the wider community. In line with identified community need our three main areas of focus are:

- Developing work with Older people.
- Community cohesion.
- Developing work with children and families.

c) The provision and management of facilities for recreational and other leisure-time occupations in accordance with Christian values in the interest of social welfare for persons who have needs because of their youth, age, infirmity or disablement, poverty or social and economic circumstances and with the object of improving their conditions of life.

Such means as may from time to time be determined subject to the prior written consent of the Charity Commissioners for England and Wales.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

The Orrell Trust has now committed itself to continuing to deliver established activities as well as developing and delivering new projects and community opportunities at St John and St James Church and Community Centre.

The Orrell Trust Trustees' Annual Report For the year ended 30 April 2020

Summary

The Orrell Trust is a small grassroots charity based in Bootle. As a charity, we have been in operation since 2002 with our overarching remit to tackle issues of deprivation and disadvantage in Bootle and surrounding area. Our vision will be achieved through the following objectives:

- a) The development of stronger working partnerships with the community, the church and other charities and organisations.
- b) Targeting activities that address issues of social isolation for older people, children and young families and improving community cohesion.
- c) Developing new activities in line with community needs and aspirations.

Location

The Orrell Trust is based at St John & St James Church and Community Centre. The centre is a multi-purpose building which is fully accessible offering a flexible space. The building is used for a wide range of community activities and lends itself well by adapting to suit the needs of the activity.

St John & St James Church and Community Centre is in the borough of Sefton, North Liverpool and situated on Bailey Drive, Bootle. It is within the ecclesiastical parish of St John and St James Church and is part of the Diocese of Liverpool.

Achievements and Performance

The Orrell Trust have been working hard in collaboration with the St John & St James Church, community and partners to deliver services and activities which meet the wider needs of the area in an aim to create community cohesion.

On average we have over three hundred people accessing the centre on a weekly basis and with this number increasing as more projects are developed and delivered.

The Orrell Trust deliver eleven regular activities on a weekly or monthly basis. In addition to these activities we deliver a free family session called Meet and Eat working in collaboration with St John & St James Church as well as taking part in regional and national campaigns such as Feeding Sefton's Children. We delivered the latter successful activity throughout August 2019, engaging with new faces living in the community. We brought partners together as part of the project - The Venus Centre, Collective Encounters (drama workshop), Sefton Library Service (sing-along and story time) and Living Well Sefton (smoothie-making bike).

Volunteers are key to delivering services to local residents. We held a celebration event in June 2019 to recognise and thank our volunteers, which was attended by 40 people. This coincided with Volunteer's Week, and all volunteers received certificates from Sefton Council for Voluntary Service (CVS). At our AGM in January we were pleased to gain a new trustee, Alan Finch.

During this year we became a recognised partner of Sefton CVS, strengthening our links across the borough and further raising the profile of The Orrell Trust.

Almost £113,000.00 in funding was secured to continue to deliver existing provision and to develop new projects and partnerships. An additional £1500.00 was raised through fundraising activities.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Due to government guidelines in response to the Covid -19 pandemic and a responsibility towards our clients, all our face to face projects temporarily stopped in March 2020. As an organisation we were able to adapt quickly to ensure the future of the charity and meet the ever-growing need to support people who are both high risk and members of the community who are coping with the direct and indirect impact of this pandemic. We remained connected with those in need and responded quickly developing new ways of communicating and providing non face to face social interaction and vital services.

Our Activities

Older Persons Projects

The Wednesday Club

This older person's social club for over 55's was set up to meet a need in the local area. The club provides local people with the opportunity to come together, meet new people and reduce social isolation and loneliness. The session consists of a half an hour of chair-based exercise then an hour of planned activity, followed by a hot drink and some fresh fruit and a chance to socialise with group members.

Over the past 12 months The Wednesday Club have seen a diverse range of activities to appeal to all interests. These have included: beekeeping, hearing loss and communication, origami, quizzes and karaoke, pampering session from Sefton O.P.E.R.A (older persons enabling resource & action), note book making with The Gateway Collective, First Aid training with the Red Cross and a dance workshop with MDI (Merseyside Dance Initiative). Other organisations included: Sefton MBC, Affordable Warmth team and Active Sefton, The Dogs Trust, North West Air Ambulance, North West Ambulance Service, May Logan health mentors carrying out mini health checks, a stair falls talk from students at Liverpool John Moores University, The Stroke Association and a talk on wills and LPA's from The Co-Op.

We received funding from the HOP (Happy Older People) network which promotes age friendly arts participation. The theme of the short project was 'Intergenerational'. The Orrell Trust teamed up with King's Leadership Academy Hawthornes to deliver a three-part intergenerational project called 'Art Through the Looking Glass'. Our first session involved a trip to The Atkinson art gallery in Southport where 11 members of The Wednesday Club along with staff and volunteers and pupils from the school enjoyed a guided tour of the 'Inspired by Alice' exhibition. The second part involved the pupils and club members working together on a joint art project inspired by the exhibition. This culminated in an art exhibition of the created images within the school. The project allowed club members to express themselves creatively, we were able to introduce new experiences by taking the group to an art exhibition as well as breaking down barriers between young and old. It enabled the older persons to be able to 'get out and about', socialise and engage with something that they may not have done for a long time.

Achievement 1 Case study

A gentleman had become a full-time carer for his wife who was living with memory loss. He was finding it increasingly difficult to encourage her to come out and join in with activities. He now finds a sitter to support his wife while he can come to the club just a bit of company and exercise for a couple of hours once a week.

Soup in a basket

Our once a month drop in luncheon club was set up to enable anyone over the age of 55 to access a low priced freshly made lunch, to socialise and make new friends. Volunteers support the project making homemade soup, sandwiches and cakes. The numbers for this project continue to grow. It is now self-sustainable generating enough income through a small fee and donations to continue to run the club every month.

The Orrell Trust Trustees' Annual Report For the year ended 30 April 2020

Dementia Friends

These sessions are delivered by a trained and supported Dementia Friends Champion, our Older Person's Development Officer. The sessions are run as an open information session and are delivered monthly. The Alzheimer's Society initiative is aimed at anyone who wishes to learn a little bit more about what it is like to live with dementia. To date there have been 91 new Dementia Friends created over 26 sessions since starting the initiative.

Bootle Buddies

Bootle Buddies is a free community befriending project for people living in and around the Bootle area. The project works with the most lonely and isolated members living in our community. Bootle Buddies matches clients with one of our trained volunteers who can pop in for a brew and offer a friendly ear. Befrienders can support clients to remove barriers to reduce their isolation encouraging them to take part in local activities and sessions. One of the most important roles for our befriending volunteers is to provide a regular friendly face and to provide any sign posting opportunities that may provide additional support, address needs or wants of the client and make them feel like they are part of a community. Pop up training sessions were devised to accommodate volunteers that were unable to attend for full in-house training days as well as being given access to two online courses in Safeguarding Adults and Equality and Diversity. The project has seen strong links being developed with outside agencies to encourage referrals for clients needing support. Partners such as Sefton CVS have referred a large proportion of clients to the project via their Health Trainers. To date we have six successful ongoing matches.

Down Orrell Hey - Memory café

Since its launch in January 2019 the memory café has seen a few changes and adaptations. For this year we saw over 50 different participants. This was due to increasing the amount of sessions and by the end of the period it was weekly coinciding with a crochet and coffee morning. Running it on a weekly basis enabled local care homes to access the sessions when they were able to do so. This also allowed for the many barriers that face someone living with dementia or memory loss.

Down Orrell Hey memory café, offers a person-centred approach, our clients are predominately over 55 and living in Bootle. The project offers stimulating activities that can help prevent boredom, aid relaxation and improve physical and mental wellbeing. In addition to providing a friendly ear and light refreshments we offer memory box work, shared reading, games, sing-alongs, quizzes, arts and crafts and gentle exercise. We offer a calm yet multisensory approach, using interesting sounds and tactile objects to catch participants' attention where other activities may not. Resources used at the café include appropriate and especially designed puzzles and games as well as a House of Memories app on a tablet for both client and carer to use together. The group enjoyed a trip in late summer to the House of Memories in Liverpool along with residents of a local nursing home which culminated with lunch together. Here they enjoyed seeing the sights and sounds of Liverpool past and were given the opportunity to reminisce and share memories with family, friends and carers.

Achievement 2 case study

A local resident who was already accessing our weekly social club was encouraged and supported to come to the memory café by a friend and neighbour. Here they spend one to one time with each other as well as socialising with others. If no activities have been planned, time is spent playing games that help stimulate her and encourage brain activity. As it is quieter within the café, the café guests can concentrate better on what is going on around them. It is also a chance for one to one conversation and reminiscence whilst enjoying light refreshments.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Community Cohesion

Community Fun Days This year the charity has supported St John & St James Church with their Christmas Fair and summer fair. Staff and volunteers helped to plan and deliver the events providing a maker's market bringing local craft makers together to showcase their goods.

Community Choir

The Bootle Community Choir meets weekly and have been singing together for over 5 years. During 2019/2020 the choir has seen an increase in its members who meet under the tutelage of our talented choir master Callum Spiers.

The choir have been part of some amazing productions over the last 12 months giving them the opportunity to perform to larger audiences. These have included performing at 'The Lock & Quay' at an open mike night; thee switching on of the Christmas lights at The Bootle Strand Shopping Centre and a joint fundraising event with the choir at Kings Academy. These events have helped the members to grow in confidence.

It was planned for the choir to take part in the Liverpool Passion, an open-air event in Liverpool City Centre, however, this has had to be postponed due to Covid 19. The choir is going to keep meeting using Zoom, until they can meet up in person again.

Coffee Morning & Crochet Group

Every Friday we hold a weekly coffee and crochet group. The sessions have become well established with group numbers averaging 15 per week. During the sessions, a volunteer delivers free crochet sessions enabling participants to learn a new skill and meet like-minded people. These sessions provide people with the opportunity to chat, offload and socialise. The sessions can also help with hand to eye co-ordination, improve dexterity, motivation and confidence.

Makers Markets and Tabletop sales

Our Makers markets have been a real success not only as a fundraiser for the charity but in bringing local creatives together to showcase their creative talents. The makers markets annually form part of St John & St James Church summer and Christmas fairs. These markets allow the people living in our community the opportunity to purchase hand made items they may not have the chance to buy anywhere locally.

Social/ fundraising events

The Orrell Trust have held several social events offering the whole community the chance to come together as a group, as a family or a team and spend quality time with each other. Some of the events we have delivered over the past 12 months are quiz nights, a Community Choir concert, afternoon tea dance, Christmas party and Jolly Soap Opera Mob performance of The Magic Lamp. We raised in excess of £1,600 over the year.

Children and Families

Meet and Eat

Meet and Eat is delivered in partnership with St John & St James Church. This activity provides a family session encouraging families to take time out and socialise together during the school holiday periods. Spending time together as a family has become an obstacle in most families due to busy lives and schedules. By delivering the Meet & Eat project allowing family time to stop, come together and enjoy each other's company for a few hours improving parent/child relationships.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

The aims of the project are to support low income children and families in receipt of free school meals. This family day out offers a variety of activities such as arts and crafts, song and dance, team building and sharing activities, fun and games, all with an emphasis on improving physical and mental wellbeing. Numbers for this project are between 60 - 70 people at each session.

Funding for these sessions has enabled us to employ a chef to provide nutritious meals; arts and crafts have been provided by a team of volunteers and games have been led by members of the Star Centre. We are very grateful to all those who support this project. Covid 19 has meant that our February 2020 event had to be cancelled but we look forward to continuing this very necessary project later in the year.

Squashie play

Squashie play offers a weekly soft play session for under 5's, their parents and carers. The two-hour sessions offer a soft play experience in a safe environment to develop relationships, social skills and interactions for both children and adults.

Over the last twelve months the group have been working hard to help the project to become self-sustainable by taking part in fundraising activities which is vital to ensure this group can keep running. This included a mini sports day in the summer, a Christmas fundraiser and Easter raffle. From January one session per month is free and includes arts & crafts, singalong, story time and free play rather than soft play equipment. This will allow a financial saving for this one project that sometimes struggles to break even due to fluctuating numbers.

Unfortunately, this group had to be suspended until the pandemic is at an end and all the toys were put into storage. We look forward to welcoming the families back later in the year.

Vulnerable adults

Jolly Soap Opera Mob

The Jolly Soap Opera Mob is a weekly social group for young disabled adults aged 18 - 30 years. Over the last twelve months the group has continued to develop and grow reaching its capacity of 20 adults with another 2 on our waiting list. The managers of the group plan a varied programme of activities with consultation and feedback from the group members. Activities are delivered to improve physical and mental wellbeing, increase confidence and motivation and the opportunity to learn new skills. These activities have included drama, writing their own play and performing in a theatre setting. Taking part in community drama in St Georges Hall in the Alice Experience, Art and craft sessions, Tai Chi, attending an Oscar award ceremony for their work in The Wizard of Oz and the This is Me song, making a dance video and attending zoom meetings during lockdown.

The group worked extremely hard on writing their very own play using their favourite characters, everything from Van Gogh to Donna from Mama Mia, from Sinbad to Sandy from Greece. A theatre space was hired to give the group the chance to perform in a professional setting. They performed to around 60 people and it was planned to put on other performances, but Covid-19 lockdown prevented this. Projects like this allow group members to express themselves, showcase their personalities and grow massively in confidence.

Over the next 12 months the group want to explore more activities to improve their health and well-being, they will take part in a project where they can grow their own fruit and vegetables then learn how to cook nutritious and healthy meals from the produce they have grown, work on another performance and hold an exhibition of their art work. They will also continue to do cookery and craft sessions at the club and we hope to make a planter to grown our own herbs at the club.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Achievement 3 case study

The group have one young lady who is very shy to the point that she cannot speak unless totally comfortable in her surroundings. When she first came, she hardly said a word and did not want to take part in the performance. She was not pushed but with gentle encouragement and seeing how the others were performing she got up and sang her line in 'This is Me.' The whole group were thrilled with this. She then went on to take her part in 'The Magic Lamp' as a pirate sat nav. She was amazing and even recorded directions for the performance to use on the sound plan.

Volunteers

Volunteers are essential to the running of the Trusts activities. Our bank of volunteers is growing providing the charity with essential support for all its projects. Currently have approximately 30 volunteers registered who actively support activities and the work of The Orrell Trust. Volunteer roles include:

Older person's volunteers - these support a luncheon club for over 55's, The Wednesday club and coffee and crochet which includes helping in the kitchen, serving participants, setting up and tidying up after events, cooking and befriending encouraging participants to come along and take part. Some of these volunteers have secured their first aid qualifications and CIEH Level 2 Food hygiene in catering.

Community volunteers - These volunteers coordinate and run social evenings and fundraising events to encourage the community to participate, raise funds and support local activities.

Squashie play volunteers - These support our sessions by providing vital tea and toast to our parents, carers and children. We also have volunteers who engage with parents and children throughout the session, help to sign people in and set up and clear away at the beginning and end of every session.

Partnership Working

The Orrell Trust is an organisation that prides itself on working collaboratively. This year new projects have been developed and delivered with several partners which in turn helps to strengthen community cohesion. These partners have included King's Leadership Academy Hawthornes, The Venus Centre, Kindfulness Coffee Club and Sefton CVS including Living Well Sefton. Examples of our partnership working include:

Kindfulness Coffee Club:

Our partnership with Kindfulness Coffee Club started by working with our Jolly Soap Opera Mob group. Kindfulness coffee invited the group for tea, this offered the group a change of scenery, the opportunity to gain new experiences and to breakdown barriers for group members in order that they felt comfortable visiting KCC independently. These sessions were extremely successful, group members gained from attending them and we are hoping to build on these in 2020. For example, one former Jolly Soap Opera Mob member has joined several new groups to allow them to focus time on themselves, meet new people and grow in self-confidence.

King's Leadership Academy Hawthornes High School:

The Orrell Trust started to work with the local high school at the end of 2018. To date we have worked together on several projects starting with pupils coming into St John & St James as part of the "Pay it forward" campaign. Pupils learned how to play Boccia and they shared their newfound skills providing a demonstration to our Wednesday Club members. This developed into a regular project as both pupils and Wednesday Club enjoyed playing Boccia together; it helped to break down barriers between age groups, increase respect and gave the opportunity for two different groups to work together intergenerationally.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

The relationship developed further in securing funding from Happy Older People to develop an intergenerational art project. A joint choir concert was set up to celebrate the work of both the Bootle Community choir and the King's Leadership Academy, giving both groups the opportunity to showcase their talents as well as fundraising. Plans will be developed to work together again in 2020.

The Venus Centre:

As part of this years "Feeding Sefton's Children" campaign we worked in collaboration with the Venus centre a partner charity who work predominately with women, children and families. In 2019 we wanted to develop the Feeding Sefton's Children campaign into a weekly event giving local families the opportunity to come together, interact, have fun and enjoy a healthy hot meal. The aims of the campaign are to provide families in need the opportunity to access meals throughout the summer holidays. Working with The Venus centre allowed us to engage with more families living locally and start to develop relationships for the future.

Sefton CVS/ Living Well Sefton:

In 2019 The Orrell Trust became a recognised community partner of Living Well Sefton. This not only raises the profile of the charity but allows us to widen our partnership network. Attending locality meetings throughout the year allows the trust to keep up to date with local need and issues, share information with partners and work collaboratively on projects that can reach a wider audience. There are plans for 2020 to develop and deliver a series of projects that can be shared across neighbourhoods.

St John & St James Church and Community Centre:

The Orrell Trust relationship with St John & St James continues to grow. Over the past few years both organisations equally support one another to develop and deliver many projects and a joint funding bid was submitted to the Church Urban fund allowing the project to engage with more people living in our community. We are looking forward to this partnership continuing to evolve over the coming year.

The Orrell Trust partnership with other organisations is growing from strength to strength, with a new project being developed with The Feelgood Factory, funded by The Food Waste Agency. A 3-week workshop session project, open to everyone in the community, was delivered providing participants with support around cooking on a budget, batch cooking for the freezer and safe storage of food.

Work placements started with The Orrell Trust in January 2020, set up in conjunction with Mencap, Rowan Park High school and Thornton College. These placements offer young people with additional needs the chance to experience a working environment. We had three students with us supporting our under 5's play group, project manager/ centre cleaner and kitchen setting up for The Wednesday Club. All students come with a support worker to assist as and when required.

Funding

The trust has been successful in securing several funding pots over the last twelve months. These include:

Hop (Happy Older People) - £500.00 To deliver an intergenerational art project

Asda Foundation - £769.00 Contribution towards Feeding Sefton's Children campaign, providing free lunches to families throughout the summer holidays

Sefton CVS - £1000.00 - Contribution to support Feeding Sefton's Children.

Tudor Trust - £90,000.00 Awarded in August for continuation of the Project Manager post from March 2020.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Living Well Sefton Locality Grant - £2000.00 Contribution towards the salary costs of the Older Persons Development Officer and sessional workers for the Jolly Soap Opera Mob.

Burbo Bank - £12,494.00 Contribution to fund Older Persons Development Officer & Volunteer expenses

Baily Thomas Foundation - £3000.00 Funding the Jolly Soap Opera Mob

Edward Gostling - £3225.00 Funding the Jolly Soap Opera Mob

Steve Morgan Foundation - £3450.00 Emergency COVID-19 fund to supply PPE, loss of income, volunteer expenses, room hire.

Staffing

The Trust currently employs the following staff:

Tanya McGibbon: Full time Project Manager funded until March 2020 (extended until March 2023)

Mary Carr: Part time Project Officer for Older person's project (employment initiated in April 2016 and extended for an additional three years until April 2020)

Veronica Kelly: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

Susan Mckevitt: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

Sarah Eddy: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

In addition, we have regular sessional workers delivery sessions:

Callum Spiers: Sessional worker supporting the Community Choir.

Sarah Bentham: Sessional worker delivering chair-based exercise.

Financial Review

The charity had income of £81,621 (2019: £87,504) and expenditure of £73,068 (2019: £69,484). There was a surplus of unrestricted funds of £99 and a surplus on restricted funds of £8,454. At 30 April 2020 there were net assets of £74,786 comprising cash at bank and in hand of £74,986 less creditors and accruals of £200

The charity has a reserves policy of holding sufficient unrestricted reserves to meet six month' unrestricted expenditure. At 30 April 2020 there were unrestricted reserves of £12,985. Six months unrestricted expenditure was equivalent to £5,382

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Plans for Future Periods

We said last year that we want to develop projects that are sustainable, engaging and needed within our community. Due to Covid-19 and the restrictions that started in March 2020, we had to review our plans and, in some ways, re-invent ourselves. Some activities had to be suspended and staff put on furlough. However, we quickly had plans to embrace the opportunities technology presented to deliver projects differently. One thing we did that engaged with the community during the early stages of the first lockdown was shopping twice a week. Not only was this well received by the elderly, housebound or those in self isolation, but it gave the team opportunities to promote the work of the Trust further afield.

Last year we worked on the development of a new three year business plan that we hoped would see new areas of work being explored such as the development of working with young people, a focus on health and wellbeing and the creation of a new community hub in partnership with St John & St James Church and Community Centre. Whilst it feels like we have pressed the pause button on this in 2020, we hope that when restrictions are lifted our we will be able to press the play button, and the work of The Orrell Trust will once again be the beacon in the community again. We plan to build on the lessons learnt of how to deliver projects in other ways and engage with new contacts made in the community and other organisations, in order to activate the three year plan.

Trustees comments

The Trustees would like to thank all those who work and volunteer for The Orrell Trust. The Trust can make such a difference to the lives of those who take part in the activities, giving many of them a sense of worth, value and new skills.

It has been remarkable to see how the Trust has been able to adapt its resources since the country has gone into lockdown, assisting with shopping for those who are isolating; telephoning those who are feeling lonely or anxious and keeping in touch with group members through Zoom. The past couple of months have been a real challenge and we hope that it will not be too long before we can all meet again but in the meantime it has been amazing to see the passion and commitment that so many people have shown in keeping the work of the Trust going. Thank you to Tanya and Mary, who have co-ordinated the work for the Trust and secured funding to help facilitate the changes that have had to be made during these difficult times of Covid 19.

Rev Canon Andrew Stott - Chair Board of Trustees

Reference and administrative details

Charity number:	1096549
Company number:	4425137
Registered Office:	St John & St James Church and Community Centre, 71 Baily Drive, Bootle, Sefton, L20 6EX

Our advisors

Independent Examiner:	Anthony Deegan MAAT, MICB, Pm.Dip,, Sefton Council for Voluntary Service
Bankers:	Barclays Bank Plc, Leicester, LE87 2BB

The Orrell Trust Trustees' Annual Report For the year ended 30 April 2020

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Trustees

Rev Canon Andrew Stott	Chair of trustees
Ms L Heaton	
Mr D Tyrell	
Ms S Green	
Ms P Sheridan	
Mr J Forest	Vice chair
Ms L Webb	
Ms T McGibbon	
Mr A Finch	Appointed 28th January 2020

Structure, Governance and Management

Governing Document

The Orrell Trust is a company limited by guarantee governed by its Memorandum and Articles of Association dated 25th April 2002. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 10 members, each of whom agrees to contribute £10 in the event of the charity winding up.

Organisation

The number of the board of trustees shall not be less than six but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum. The board normally meets bi-monthly. Project Manager; Tanya McGibbon is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations the Chair of Trustees has delegated authority, within the terms of delegation approved by the trustees, for operational matters including finance, employment, and service delivery activity.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and any client or supplier is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such repeated party transactions were reported.

Risk Management

The Trustees actively review the major risks which the company faces on a regular basis and believe that maintaining our free reserves at a figure equating to three months expenditure combined with our annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

The Orrell Trust

Trustees' Annual Report

For the year ended 30 April 2020

Attention has also been focused on non-financial risks arising from fire, health and safety of clients, food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

Trustees' Responsibilities

The trustees, who are also the directors of The Orrell Trust for the purpose of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application or resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the trustees are required to:


- 1) select suitable accounting policies and then apply them consistently;
- 2) observe the methods and principles on the Charities SORP;
- 3) make judgements and estimates that are reasonable and prudent;
- 4) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 5) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the board of trustees on 27th January 2021 and signed on their behalf.

Rev Canon Andrew Stott
Chair of Trustees



John Forrest
CHAIR (ELECTED 27/01/21)

Independent Examiner's Report To the trustees of The Orrell Trust For the year ended 30 April 2020

I report to the trustees on my examination of the accounts of the The Orrell Trust for the year ended 30 April 2020.

Responsibilities and basis of report

As the charity trustees of The Orrell Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination, or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for Accounting and Reporting by Charities {applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)}.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan MAAT, MICB, Pm.Dip,
Sefton Council for Voluntary Service
Burlington House
Crosby Road North
Waterloo
Liverpool
L20 0LG



27th January 2021

The Orrell Trust
Statement of Financial Activities
(Incorporating Income & Expenditure Account)
For the year ended 30 April 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Income and endowments from:					
Donations and legacies	2	1,536	70,906	72,442	77,465
Charitable activities	3	9,179	-	9,179	10,039
Total income		10,715	70,906	81,621	87,504
Expenditure on:					
Charitable activities	4	10,613	62,452	73,065	69,484
Total expenditure		10,613	62,452	73,065	69,484
Net income		102	8,454	8,556	18,020
Transfers between funds		4,604	(4,604)	-	-
Other recognised gains:					
Net movement in funds		4,706	3,850	8,556	18,020
Reconciliation of funds:					
Funds b/fwd		8,282	57,952	66,234	48,213
Funds c/fwd		12,988	61,801	74,789	66,234

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

The notes on pages 18 to 28 form part of these financial statements

**The Orrell Trust
Balance Sheet
As at 30 April 2020**

Company Number: 4425137

	Note	2020 £	£	2019 £
Current Assets				
Debtors	7	150		-
Cash at bank and in hand	8	74,839		70,566
		<u>74,989</u>		<u>70,566</u>
Creditors: Amounts falling due within one year	9	199		4,332
		<u></u>		<u></u>
Net Current Assets			74,790	66,234
			<u></u>	<u></u>
Total Net Assets			74,790	66,234
			<u></u>	<u></u>
Funds of the charity				
General Fund			12,988	8,282
			<u></u>	<u></u>
Total Unrestricted Funds	10		12,988	8,282
Restricted Funds	11		61,801	57,952
			<u></u>	<u></u>
Total Funds			74,789	66,234
			<u></u>	<u></u>

In approving these financial statements as directors of the company we hereby confirm the following:
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.


Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of directors on 27th January 2021.

Rev Canon Andrew Stott, Chair of Trustees


JOHN FORREST CHAIR (ELECTED 27/1/21).

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust

Notes to the Accounts

For the year ended 30 April 2020

1 Accounting Policies

1a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006 and the UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The Orrell Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency used by The Orrell Trust is the £ Sterling.

1b. Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

1c. Preparation of the accounts on a going concern basis

The charity was in a satisfactory financial position at 30 April 2020. Spending commitments will only be incurred when funding has been secured. The trustees consider that the charity will have sufficient funds with which to meet its liabilities as they fall due for at least 12 months from the date of the signing of the accounts.

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust

Notes to the Accounts (cont.)

For the year ended 30 April 2020

1 Accounting Policies (cont.)

1d. Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1e. Deferred income

Income from donations and grants, including capital grants are deferred when the following conditions are met:

a) when donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods

b) when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.

The Orrell Trust

Notes to the Accounts (cont.)

For the year ended 30 April 2020

1 Accounting Policies (cont.)

1f. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Older Person's Project
Young Adults

- a) Costs of raising funds comprise the costs of commercial trading.
- b) Expenditure on charitable activities includes the costs of performances, exhibitions and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- c) Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1g. Funds Accounting

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are donations which the donor has specified are to be used solely for particular areas of the charity's work or for specific projects being undertaken by the charity. Further details of restricted funds together with their purposes are set out in note 11.

1h. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The Orrell Trust

Notes to the Accounts (cont.)

For the year ended 30 April 2020

1 Accounting Policies (cont.)

1i. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1j. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1k. Pension costs

The company operates a defined contribution plan for its eligible employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in creditors or accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

2. Donations and Legacies

	2020 £	2019 £
Grants and Donations	1,010	-
John Moore's Foundation	14,619	24,110
Tudor Trust	35,000	34,500
Church Urban Fund	39	670
Soup in a Basket	594	719
Eleanor Rathbone	-	1,145
The Morgan Foundation	20,654	12,754
Grants and Donations	526	3,567
	<u>72,442</u>	<u>77,465</u>

3. Charitable Activity Income

	2020 £	2019 £
Community cohesion and family activities	9,179	10,039
	<u>9,179</u>	<u>10,039</u>

4. Charitable Activities Expenditure

	Activities Undertaken Directly £	Support Costs £	Total 2020 £	Total 2019 £
Older Person's Project	20,946	-	20,946	17,583
Young Adults	16,284	-	16,284	8,945
Community Cohesion and Family Activities	34,466	1,369	35,835	42,956
	<u>71,696</u>	<u>1,369</u>	<u>73,065</u>	<u>69,484</u>

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

5. Staff Costs

	2020 £	2019 £
Wages and Salaries	48,640	45,893
Social Security costs	3,320	3,149
Pension costs	1,705	3,546
	<u>53,665</u>	<u>52,588</u>

The trustees received no remuneration during the year (2019: £nil).

The trustees did not receive any expenses during the year (2019: £nil).

6. Key Management Personnel

The trustees consider that the key management personnel comprise the trustees and the Senior Management Team as follows:-

Trustees

Rev Canon Andrew Stott
 Ms L Heaton
 Mr D Tyrell
 Ms S Green
 Ms P Sheridan
 Mr J Forest
 Ms L Webb
 Ms T McGibbon
 Mr A Finch Appointed 28th January 2020

7. Debtors

	2020 £	2019 £
Amounts falling due within one year		
Other debtors	150	-
	<u>150</u>	<u>-</u>

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

8. Cash at bank and in hand

	2020	<i>2019</i>
	£	<i>£</i>
Cash at bank	74,593	70,330
Cash in hand	246	236
	<u>74,839</u>	<u>70,566</u>

9. Creditors: Amounts falling due within one year

	2020	<i>2019</i>
	£	<i>£</i>
Accruals and deferred income	200	4,333
	<u>200</u>	<u>4,333</u>

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

10. Unrestricted Funds

	<i>Balance brought forward 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers between funds £</i>	<i>Balance carried forward 2019 £</i>
<i>General Fund</i>	<i>2,006</i>	<i>13,606</i>	<i>(8,578)</i>	<i>1,249</i>	<i>8,283</i>
<i>Total Funds (previous year)</i>	<i>2,006</i>	<i>13,606</i>	<i>(8,578)</i>	<i>1,249</i>	<i>8,283</i>

	Balance brought forward 2019 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2020 £
General Fund	8,282	10,716	(10,614)	4,604	12,988
Total Funds (current year)	8,282	10,716	(10,614)	4,604	12,988

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust

Notes to the Accounts (cont.)

For the year ended 30 April 2020

11. Restricted Funds

	Balance brought forward 2019 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2020 £
Awards For All	66	-	-	-	66
Older Persons Project	10,554	14,619	(18,135)	-	7,038
Young Adults Project	1,278	-	-	-	1,278
Soup in a Basket	178	594	(14)	-	758
Meet & Eat	484	39	(382)	-	141
Project Worker	37,445	35,000	(33,642)	(500)	38,303
Befriending & Intergenerational	1,587	-	(5)	-	1,582
Jolly Soap Opera	6,360	20,654	(10,274)	(4,104)	12,636
Total Funds	57,952	70,906	(62,452)	(4,604)	61,802

John Moore's Foundation funded the salary of the Older Person's Development Officer.

Donations from service users funded The Soup in a Basket project

Church Urban Fund was used to run the Meet and Eat Project

Tudor Trust funded the salary for the Project Worker.

Eleanor Rathbone Charitable Foundation funded the Befriending and Intergenerational Project

The Morgan Foundation funded the Jolly Soap Opera.

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

12. Analysis of Net Assets

Previous year ended 30 April 2019

	<i>Unrestricted Funds £</i>	<i>Designated Funds £</i>	<i>Total Funds £</i>
Current Assets	8,442	-	70,566
Current Liabilities	(160)	-	(4,332)
	<hr/> 8,282	<hr/> -	<hr/> 66,234

Current year ended 30 April 2020

	Unrestricted Funds £	Designated Funds £	Totals Funds £
Current Assets	13,188	61,801	74,989
Current Liabilities	(200)	-	(200)
	<hr/> 12,988	<hr/> 61,801	<hr/> 74,789

The notes on pages 18 to 28 form part of these financial statements

The Orrell Trust
Notes to the Accounts (cont.)
For the year ended 30 April 2020

13. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 30 April 2019.

	Unrestricted Fund £	Restricted Fund £	Total Funds £
Income			
Donations and legacies	3,567	73,898	77,465
Comparative activities	10,039	-	10,039
Total income	13,606	73,898	87,504
Expenditure on			
Charitable activities	8,580	60,904	69,484
	8,580	60,904	69,484
Net income	5,026	12,994	18,020
Transfers between funds	1,249	(1,249)	-
Other Recognised gains:			
Net movement in funds	6,275	11,745	18,020

The notes on pages 18 to 28 form part of these financial statements