

**UK CURRICULUM AND ACCREDITATION BODY (UKCAB)**  
**Company Limited by Guarantee**  
**Financial Statements**  
**31 December 2019**

**TURPIN BARKER ARMSTRONG**  
Chartered Certified Accountants & statutory auditor  
Allen House  
1 Westmead Road  
Sutton  
Surrey  
SM1 4LA

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

Financial Statements

Year ended 31 December 2019

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# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2019

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The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2019.

#### Reference and administrative details

**Registered charity name** UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

**Charity registration number** 1153197

**Company registration number** 06021439

**Principal office and registered office** Smithfield House  
Digbeth  
Birmingham  
B5 6BS

#### The trustees

Mr Z Bhatti has served as the Managing Trustee since 24 May 2013. Served as a Director 20 October 2016 to 10 November 2017 and was reappointed on 22 March 2019.

Mr Z Bhatti  
Ms N Naqvi  
Mr N Aamir

Appointed 22 March 2019

**Auditor** Turpin Barker Armstrong  
Chartered Certified Accountants & statutory auditor  
Allen House  
1 Westmead Road  
Sutton  
Surrey  
SM1 4LA

**Bankers** Santander Bank  
182-184 High Street  
Birmingham  
B14 7DJ

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2019

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#### Structure, governance and management

##### Governance

The Board meets eight times in a year to administer the affairs of the charity, set strategies and policies and approve all major expenditure programmes.

At the Annual General Meeting, an Advisory Council is elected with between 3 and 6 members. The functions of the Advisory Council are to elect the board of the Trustees from among its members and to advise the Board. All Trustees are also Advisory Council members. The Advisory Council met four times in the year. The Board comprises the following:

- " five members elected by the Advisory Council and
- " up to two Directors appointed by the Board for their specific skills

New Directors, Advisory Council and Committee members are familiarised with the workings of the charity and its policies through induction training, visits to regional offices and meetings with the Chairman, other Directors and the Chief Executive. Ongoing training and support for all Directors is provided through formal and informal briefings from the Chief Executive, Executive Management Team, third-party specialists or external courses as appropriate.

The Board has two sub-committees. The Investment Committee assists the Board in safeguarding the charity's financial assets and in determining investment policy. It meets at least twice annually with investment managers, advisors and relevant staff. The Audit Committee assists the Board in fulfilling its obligations to ensure effective financial reporting, systems and internal controls are in place. It meets at least twice annually and comprises of a Director, investment advisor, data controller and at least one external independent member, all with relevant skills. The Board reviews the work of the Committees throughout the year. Appointments to both Committees are made by the Board. Management The implementation of policies, control of approved financial programmes and day to day operations are the responsibility of the Chief Executive, who is assisted by an Executive Management Team.

For operational effectiveness, every project has an independent management team however still under the same integrated governance and management structure.

Regional staff are responsible for developing the activities of volunteer run projects and establishing new ones in areas of need.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2019

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## Objectives and activities

Objectives and Activities of charity:

The UK Curriculum and Accreditation Body (UKCAB) (charity registration # 1153197) is a UK based, not for profit educational, training, awarding, accreditation and quality assurance charity. Currently we are mainly focusing on the UK but intend to expand to other parts of the world for all our projects. UKCAB endeavours to provide a full range of services concentrating on areas deemed most attention seeking such as feed the hungry, childcare services, renal care, management development, education and Training for societal development, and Drinking water.

## Mission Statement

UKCAB is a community development not for profit organization that offers services as well as technical and planning assistance to sectors like education, food, clean water supply and renal failure issues. It aims to offer multi-faceted contributions to communities, advances community and development goals, and works to fill the overall need for its targeted focus areas.

## VALUES

The philosophy behind our projects is to help target communities to acquire sustainability, sustenance and progress. For example, Feed Needo project ensures that everyone in the community gets to enjoy a decent meal. Similarly, under renal care projects Global Kidney Foundation UKCAB has not only taken potent steps to raise awareness about the disease, but has also contributed by donating considerable amount of funds to various hospitals across the globe and offering facilities like wheelchairs, dialysis machines, food etc to local hospitals. Projects: Scholars School System

Education for All without borders, race and religion

[www.scholarsschool.ac.uk](http://www.scholarsschool.ac.uk)

[www.facebook.com/scholarsschoolsystem/](https://www.facebook.com/scholarsschoolsystem/)

## Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2019

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#### Achievements and performance

##### Current projects

1) Scholars School System is a private, independent and training provider founded under the umbrella of UK Curriculum and Accreditation Body (UKCAB). It's a charity, originally established in 2006 to assist students who have been unable to become a productive part of the society due to lack of education (vocational / further).

Continuing with the same philosophy Scholars School System wishes to cater to those who were unable to complete their education and wish to do that now. We believe that further/higher education is the most important milestone and a foundation in building a strong foundation in transition from primary to higher academia.

At Scholars School System, we have got ambitious goals for the future and a strong vision to lead the way in the region, and the country. For Further Education, our vision is to be the leading college for progression and employability. As our Higher Education facilities continue to grow, we want to be a leading provider of flexible, affordable, career-relevant university education.

##### 2) Global Kidney Foundation

Educate people about renal problems and renal failure

[www.gkf.org.uk](http://www.gkf.org.uk)

[www.facebook.com/globalkidneyfoundation/](https://www.facebook.com/globalkidneyfoundation/)

Global Kidney Foundation's aim is to serve humanity and provide support, practical advice, recreational activities and education among the general public and organisations on all aspects relating to kidney disease, prevention or management on all aspects relating to organ donations. GKF was founded by those who have gone through the traumatic experience of renal diseases and are aware of the effects it can have on not only the patients but also on their loved ones. In establishing this project, it allows community members to access vital understanding of the most sensitive issues a renal patient might experience such as the emotional upheaval, the uneasiness they feel through the various stages of before during and after treatment like dialysis and also the lack of transplant opportunities.

##### 3) Feedo Needo:

[www.feedoneedo.org.uk](http://www.feedoneedo.org.uk)

[www.facebook.com/feedoneedo/](https://www.facebook.com/feedoneedo/)

Feedo Needo is a project of UKCAB established in 2006.

Our charity is a community development not for profit organisation that offers food to people who are in need. It aims to offer multi-faceted contributions to communities, advances community and development goals and works to fill the overall needs for its targeted focus areas. Our faith inspires us to be an organisation built on compassion, and motivated by love.

Every day people in the UK go hungry for reasons ranging from redundancy to receiving an unexpected bill on a low income. A simple box of food makes a big difference, with foodbanks helping prevent crime, housing loss, family breakdown and mental health problems. We understand that hunger and homelessness is not only a cause and effect instigated by the government policies, but also lack of skills and expertise people need to join the mainstream market. Most of the needy members of society that we come across lack the skills required to find join the workplaces. Keeping up with our mission of uprooting the root cause of the issue we offer free education opportunities to those in need. These auxiliary projects are given below in a glimpse.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2019

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#### Financial review

##### Financial Review

During the period ended 2019 the turnover of charity was £1,430,448 (2018:£730,942). The charity has total Reserves of £352,298 (2018: £330,278) and is now looking and evaluating on how to expend upon their Charitable Activities, where its funds are most needed. Different opportunities have been assessed and evaluated for the upcoming year in accordance with the Charity's Monitoring and evaluation process

##### Policy of Reserves

The trustees consider the reserves to be sufficient to meet the future needs of the charity.

#### Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2019

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## Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on 24/02/2021..... and signed on behalf of the board of trustees by:



Mr Z Bhatti  
Trustee



# **UK CURRICULUM AND ACCREDITATION BODY (UKCAB)**

**Company Limited by Guarantee**

## **Independent Auditor's Report to the Members of UK CURRICULUM AND ACCREDITATION BODY (UKCAB)**

**Year ended 31 December 2019**

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### **Opinion**

We have audited the financial statements of UK CURRICULUM AND ACCREDITATION BODY (UKCAB) (the 'charity') for the year ended 31 December 2019 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of UK CURRICULUM AND ACCREDITATION BODY (UKCAB) *(continued)*

Year ended 31 December 2019

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#### Emphasis of matter

Without modifying our audit opinion we draw attention to the additional disclosures made by the directors in Note 3 to these financial statements in relation to Going Concern, specifically with regard to Covid-19. The directors believe that they are taking appropriate measures to safeguard the future of the company, and are confident that it will be able to meet its liabilities as they fall due for a period of at least 12 months following the date of signing of these financial statements.

We were not appointed as auditors of the company until after 31 December 2019. As a result of this we were not able to physically verify Fixtures, Equipment and other items valued at a total of £60,000 which were purchased in 2016. These were included in the balance sheet at 31 December 2019 at a net book value of £36,000, after further depreciation. We relied on explanations and assurances of the Trustees that these represent valid assets held by the charity as at 31 December 2019 which remain in use.

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of UK CURRICULUM AND ACCREDITATION BODY (UKCAB) *(continued)*

Year ended 31 December 2019

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#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Independent Auditor's Report to the Members of UK CURRICULUM AND ACCREDITATION BODY (UKCAB) *(continued)*

Year ended 31 December 2019

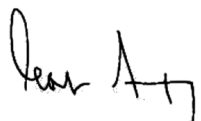
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- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



25/02/2021

Martin C Armstrong FCCA FABRP FIPA MBA (Senior Statutory Auditor)

For and on behalf of  
Turpin Barker Armstrong  
Chartered Certified Accountants & statutory auditor  
Allen House  
1 Westmead Road  
Sutton  
Surrey  
SM1 4LA

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2019

		2019	2018
		Unrestricted funds	Total funds
	Note	£	£
<b>Income and endowments</b>			
Donations and legacies	5	1,198	–
Charitable activities	6	1,429,250	730,342
<b>Total income</b>		<u>1,430,448</u>	<u>730,342</u>
<b>Expenditure</b>			
Expenditure on raising funds:			
Costs of raising donations and legacies	7	55,208	54,018
Expenditure on charitable activities	8,9	1,353,220	629,248
<b>Total expenditure</b>		<u>1,408,428</u>	<u>683,266</u>
<b>Net income and net movement in funds</b>		<u>22,020</u>	<u>47,076</u>
<b>Reconciliation of funds</b>			
Total funds brought forward		330,278	283,202
<b>Total funds carried forward</b>		<u>352,298</u>	<u>330,278</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 14 to 24 form part of these financial statements.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Statement of Financial Position

31 December 2019

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible fixed assets	15	72,477	56,239
<b>Current assets</b>			
Debtors	16	397,017	253,243
Cash at bank and in hand		<u>77,534</u>	<u>112,436</u>
		474,551	365,679
<b>Creditors: amounts falling due within one year</b>	17	<u>194,730</u>	<u>91,640</u>
<b>Net current assets</b>		279,821	274,039
<b>Total assets less current liabilities</b>		<u>352,298</u>	<u>330,278</u>
<b>Net assets</b>		<u>352,298</u>	<u>330,278</u>
<b>Funds of the charity</b>			
Unrestricted funds		352,298	330,278
<b>Total charity funds</b>	19	<u>352,298</u>	<u>330,278</u>

These financial statements were approved by the board of trustees and authorised for issue on .24/02/2021....., and are signed on behalf of the board by:



Mr Z Bhatti  
Trustee

The notes on pages 14 to 24 form part of these financial statements.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Statement of Cash Flows

Year ended 31 December 2019

	2019 £	2018 £
<b>Cash flows from operating activities</b>		
Net income	22,020	47,076
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	9,712	9,136
Interest payable and similar charges	251	319
Accrued expenses	23,205	9,140
<i>Changes in:</i>		
Trade and other debtors	(143,774)	26,202
Trade and other creditors	79,885	(5,008)
Cash generated from operations	(8,701)	86,865
Interest paid	(251)	(319)
Net cash (used in)/from operating activities	(8,952)	86,546
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(25,950)	—
Net cash used in investing activities	(25,950)	—
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	—	(2,276)
Net cash used in financing activities	—	(2,276)
<b>Net (decrease)/increase in cash and cash equivalents</b>	(34,902)	84,270
<b>Cash and cash equivalents at beginning of year</b>	112,436	28,166
<b>Cash and cash equivalents at end of year</b>	77,534	112,436

The notes on pages 14 to 24 form part of these financial statements.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 December 2019

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Smithfield House, Digbeth, Birmingham, B5 6BS.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

These financial statements are presented on a Going Concern basis despite the "Covid-19" pandemic prevalent at the date of signing having caused global financial uncertainty. The Trustees are satisfied that they are taking appropriate measures to safeguard the future of the charitable company including the historic policy of retaining sufficient reserves to safeguard the future of the charitable company as well as meeting its plans for funding its trading activities and other charitable projects. This has resulted in the charitable company having £77,319 in the bank and net assets of £352,298 at the balance sheet date. The Trustees have also provided a letter of support to the charitable company confirming that they will provide any additional support as and when required. The Trustees are therefore confident that the charitable company will be able to meet its liabilities as they fall due for a period of at least 12 months from the date of signing of the report.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.



# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

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#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

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#### 3. Accounting policies *(continued)*

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 10% straight line
Equipment	- 10% straight line

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

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#### 3. Accounting policies *(continued)*

##### Financial instruments *(continued)*

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

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#### 4. Limited by guarantee

The Company is registered with Companies House as a Private Limited Company by guarantee without share capital use of 'Limited' exemption. The liability of the members is limited.

Every member of the charity undertakes to contribute such amount as may be required (not exceeding £10) to the Charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Charity's debts and liability contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

If the Company is wound up or dissolved and after all its its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the Company, but shall be given or transferred to some other charity or charities having objects similar to the Objects which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Company by Clause 5 above, chosen by the members of the company at or before the time of dissolution and if that cannot be done then to some other charitable object.

#### 5. Donations and legacies

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
<b>Donations</b>				
Donations	1,198	1,198	—	—

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Providing technical and voluntary secondary education	1,429,250	1,429,250	730,342	730,342

#### 7. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Costs of raising donations and legacies				
- Donations	55,208	55,208	54,018	54,018

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

#### 8. Expenditure on provision of technical and voluntary secondary education

	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
Providing technical and voluntary secondary education	1,313,320	1,313,320	616,288	616,288
Support costs	39,900	39,900	12,960	12,960
	<u>1,353,220</u>	<u>1,353,220</u>	<u>629,248</u>	<u>629,248</u>

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2019 £	Total fund 2018 £
Providing technical and voluntary secondary education	1,313,320	—	1,313,320	616,288
Governance costs	—	39,900	39,900	12,960
	<u>1,313,320</u>	<u>39,900</u>	<u>1,353,220</u>	<u>629,248</u>

#### 10. Net income

Net income is stated after charging/(crediting):

	2019 £	2018 £
Depreciation of tangible fixed assets	<u>9,712</u>	<u>9,136</u>

#### 11. Auditors remuneration

	2019 £	2018 £
Fees payable for the audit of the financial statements	<u>15,000</u>	<u>—</u>

#### 12. Independent examination fees

	2019 £	2018 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>—</u>	<u>7,500</u>

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2019

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2019	2018
	£	£
Wages and salaries	29,889	37,202
Social security costs	—	2,062
Employer contributions to pension plans	84	271
	<u>29,973</u>	<u>39,535</u>

The average head count of employees during the year was 4 (2018: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2019	2018
	No.	No.
Number of staff	<u>4</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2018: Nil).

#### 14. Trustee remuneration and expenses

The trustees received remuneration from a related entity, Matrix Solutions International Limited, amounting to £20,616 as detailed in the related party note.

No remuneration or other benefits from employment with the charity or any other related entity apart from Matrix Solutions International Limited, were received by the trustees.

#### 15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
<b>Cost</b>			
At 1 January 2019	67,230	12,063	79,293
Additions	<u>25,950</u>	<u>—</u>	<u>25,950</u>
<b>At 31 December 2019</b>	<u>93,180</u>	<u>12,063</u>	<u>105,243</u>
<b>Depreciation</b>			
At 1 January 2019	19,623	3,431	23,054
Charge for the year	<u>7,300</u>	<u>2,412</u>	<u>9,712</u>
<b>At 31 December 2019</b>	<u>26,923</u>	<u>5,843</u>	<u>32,766</u>
<b>Carrying amount</b>			
<b>At 31 December 2019</b>	<u>66,257</u>	<u>6,220</u>	<u>72,477</u>
At 31 December 2018	<u>47,607</u>	<u>8,632</u>	<u>56,239</u>

Tangible assets include Fixtures and Equipment purchased by the company from Matrix Solutions International Limited, a related company for £60,000 during 2016. These were held at a net book value of £36,000 as at 31 December 2019 (2018: £42,000).

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2019

#### 16. Debtors

	2019 £	2018 £
Trade debtors	271,162	253,023
Prepayments and accrued income	32,291	220
Other debtors	93,564	–
	<u>397,017</u>	<u>253,243</u>

#### 17. Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	107,939	9,973
Accruals and deferred income	57,185	33,980
Social security and other taxes	–	2,552
Director loan accounts	29,606	29,606
Other creditors	–	15,529
	<u>194,730</u>	<u>91,640</u>

#### 18. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £84 (2018: £271).

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 January 2019 £	Income £	Expenditure £	At 31 December 2019 £
General funds	–	1,430,448	(1,408,428)	22,020
Unrestricted fund	<u>330,278</u>	<u>–</u>	<u>–</u>	<u>330,278</u>
	<u>330,278</u>	<u>1,430,448</u>	<u>(1,408,428)</u>	<u>352,298</u>

	At 1 January 2018 £	Income £	Expenditure £	At 31 December 2018 £
General funds	–	–	(1,882)	(1,882)
Unrestricted fund	<u>283,202</u>	<u>730,342</u>	<u>(681,384)</u>	<u>332,160</u>
	<u>283,202</u>	<u>730,342</u>	<u>(683,266)</u>	<u>330,278</u>

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

### 20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds
	£	£
Tangible fixed assets	72,477	72,477
Current assets	458,916	458,916
Creditors less than 1 year	(140,695)	(140,695)
<b>Net assets</b>	<b>390,698</b>	<b>390,698</b>

	Unrestricted Funds	Total Funds
	£	£
Tangible fixed assets	56,239	56,239
Current assets	365,378	365,378
Creditors less than 1 year	(89,758)	(89,758)
<b>Net assets</b>	<b>331,859</b>	<b>331,859</b>

### 21. Analysis of changes in net debt

	At 1 Jan 2019	Cash flows	At 31 Dec 2019
	£	£	£
Cash at bank and in hand	112,436	(34,902)	77,534
Debt due within one year	(29,606)	—	(29,606)
	<u>82,830</u>	<u>(34,902)</u>	<u>47,928</u>

### 22. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2019	2018
	£	£
Not later than 1 year	51,716	—
Later than 1 year and not later than 5 years	257,915	—
	<u>309,631</u>	<u>—</u>



# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

#### 23. Related parties

During the year the charity entered into the following transactions with related parties:

	Transaction value		Balance owed by/(owed to)	
	2019 £	2018 £	2019 £	2018 £
Mr A Bhatti - Commission payable	35,200	150	(29,967)	(14,967)
Matrix Solutions International Limited - Recharge for share of fees from contracts with Eurosource and Innolearn	—	—	154,423	198,423
Matrix Solutions International Limited - Purchase of services	(1,060,279)	(487,268)	(74,973)	(9,973)
Matrix Solutions International Limited - Fees charges for student recruitment and marketing consultancy	25,000	15,000	—	—
Syeda Naqvi - Current account	—	—	(29,606)	(29,606)
Global Kidney Foundation - Donations to charitable project	44,408	54,018	—	—
Feedo Needo - Donations to charitable project	10,800	—	—	—

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2019

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#### 23. Related parties *(continued)*

Mr Ali Bhatti is a sibling of Mr Zahid Bhatti, the managing Trustee, and is paid commission for learners referred to courses arranged by UKCab.

Matrix Solutions International Limited, which supplies all education related services to UK Curriculum and Accreditation Body (UKCAB), has historically been treated as a related party because of the involvement of the Trustees in the initial set up of the company and subsequent involvement in its operations particularly related to UKCAB.

However, Matrix Solutions International Limited operates as a Private Training Provider which provides a range of other services in addition to its relationship with UK Curriculum and Accreditation Body (UKCAB) which was established via an agreement entered on September 10, 2015.

Matrix Solutions International Limited trading as ANZ Training also operates as an education provider in its own right, working directly with government departments, skilled funding agencies and private providers.

UKCAB trading as Scholars School System has a work agreement in place with Matrix International Solutions Limited (known as "The Satellite Centre") whereby UKCAB provides training to its learners by making use of the services of The Satellite Centre (Recruitment, Training, Delivery of Courses etc.)

Prime concern of UKCAB is the delivery of courses to its learners. Matrix Solutions International Limited uses its own staff as well as the services of self-employed contractors to discharge its services to UKCAB under The Satellite Centre contract.

This arrangement with Matrix Solutions enables UKCAB to avoid stress of hiring tutors, staff and premises for the provision of courses to its learners.

During 2019, the UKCAB Trustees received the following salaries for their work carried out for Matrix Solutions International Limited.

Mr Z Bhatti Gross Pay £11,083  
Ms N Naqvi Gross Pay £9,532

However, since August 2019, the Trustees are no longer involved in the running of Matrix Solutions International Limited and hence Matrix Solutions should no longer be treated as a related party.

In the financial year 2019, Matrix Solutions International Limited charged a total amount of £1,060,279 to UKCAB for its services.

An amount of £154,423 included in income remains unpaid as at 31st December 2019 which pertains to the amount charged by UKCAB to Matrix Solutions for the contracts that Matrix Solutions has entered on behalf of UKCAB.

However, this amount has been fully settled by Matrix Solution post the balance sheet date i.e., 31 December 2019.

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 December 2019

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### 23. Related parties *(continued)*

Moreover, During the accounting period ended at 31 December 2019, UK Curriculum and Accreditation Body (UKCAB) has;

- charged fees of £25,000 to Matrix Solutions International Limited for student recruitment and marketing consultancy services
- made donations amounting to £44,408 in relation to Global Kidney Foundation
- made donations amounting to £10,800 in relation to Feedo Needo

It is important to note here that Global Kidney Foundation and Feedo Needo are projects of UKCAB and Global Kidney Foundation is a registered charity with the charity commission.

# **UK CURRICULUM AND ACCREDITATION BODY (UKCAB)**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 December 2019**

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**The following pages do not form part of the financial statements.**

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Detailed Statement of Financial Activities

Year ended 31 December 2019

	2019 £	2018 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations type 1	1,198	—
<b>Charitable activities</b>		
Providing technical and voluntary secondary education	1,429,250	730,342
<b>Total income</b>	<u>1,430,448</u>	<u>730,342</u>
<b>Expenditure</b>		
<b>Costs of raising donations and legacies</b>		
Purchases	55,208	54,018
<b>Expenditure on charitable activities</b>		
Purchases	1,163,101	530,756
Wages and salaries	29,889	37,202
Employer's NIC	—	2,062
Pension costs	84	271
Rent	17,429	3,000
Rates and water	852	—
Light and heat	5,134	3,000
Repairs and maintenance	54,139	7,756
Insurance	1,484	1,410
Other establishment	1,500	243
Vehicle leasing/hire	8,875	8,485
Other motor/travel costs	181	76
Legal and professional fees	39,900	12,960
Telephone	9,552	3,203
Other office costs	2,133	8,386
Depreciation	9,713	9,136
Interest on bank loans and overdrafts	251	319
Computer expenses	3,138	934
Printing, postage and stationery	5,707	—
Sundry expenses	158	49
	<u>1,353,220</u>	<u>629,248</u>
<b>Total expenditure</b>	<u>1,408,428</u>	<u>683,266</u>
<b>Net income</b>	<u>22,020</u>	<u>47,076</u>

# UK CURRICULUM AND ACCREDITATION BODY (UKCAB)

Company Limited by Guarantee

## Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2019

	2019 £	2018 £
<b>Costs of raising donations and legacies</b>		
<b>Costs of raising donations and legacies - Donations</b>		
Donations - purchases	55,208	54,018
	<u>55,208</u>	<u>54,018</u>
<b>Costs of raising donations and legacies</b>	<u>55,208</u>	<u>54,018</u>
<b>Expenditure on charitable activities</b>		
<b>Providing technical and voluntary secondary education</b>		
<b>Activities undertaken directly</b>		
Cost of services	1,163,101	530,756
Wages and salaries	29,889	37,202
Employer's NIC	—	2,062
Pension costs	84	271
Rent	17,429	3,000
Rates & water	852	—
Light & heat	5,134	3,000
Repairs & maintenance	54,139	7,756
Insurance	1,484	1,410
Staff training and development	1,500	243
Vehicle leasing	8,875	8,485
Travel costs	181	76
Telephone	9,552	3,203
Marketing and advertising	2,133	8,386
Depreciation	9,713	9,136
Interest on bank loans and overdrafts	251	319
Computer expenses	3,138	934
Stationery and postage	5,707	—
Sundry expenses	158	49
	<u>1,313,320</u>	<u>616,288</u>
<b>Governance costs</b>		
Governance costs - accountancy fees	18,200	3,240
Governance costs - audit fees	21,660	—
Governance costs - legal and other professional fees	40	720
Governance costs - independent examiners fees	—	9,000
	<u>39,900</u>	<u>12,960</u>
<b>Expenditure on charitable activities</b>	<u>1,353,220</u>	<u>629,248</u>