

Engage Woking Schools

**St Andrew's Church Centre
Bampton Way
Goldsworth Park
Woking
Surrey
GU21 3LG**

Annual Report and Financial Statements

31st March 2020

Registered Charity Number: 1156005

Engage Woking Schools

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Engage Woking Schools

Trustees Report

The Trustees present their report for the year ended 31st March 2020. During this period the following served as Trustees:

Michael Kirtley
Carolyn Dickins
Vicky Henry
Royer Slater
Cologero Vullo
Rev. Jonathan Thomas (resigned 20.11.2019)
Zoe Ferrett
Steve Green
Rev. Sam Waako (appointed 22.01.2020)

Constitution and name

The charity was established by the constitution of a charitable incorporated organisation dated 27th February 2014, and registered with the Charity Commission on 4th March 2014- charity number 1156005. Engage Woking Schools, will undertake the work previously carried out by the Woking Schools Christian Assembly Trust – charity number 1060489.

There must be at least 3 Trustees who are appointed by the existing Trustees.

Aims

The Trust promotes the advancement of Christianity in Woking and the surrounding areas, and in particular amongst children and young people in schools and colleges.

Review of Activities

Our mission over the last year remains the same – to take the gospel into local schools. We have continued our assemblies in over 30 primary schools, leading and helping in school clubs, It's your move transition sessions for year 6 and Christian Unions and detached work in the local secondary schools. The need and demand for this work is no less than in previous years and we continue to receive very good feedback on the various activities. A new feature this year has been the referral by some secondary schools for mentoring of pupils with mental health and other needs. We are also continuing to support and resource Open the Book teams in many of our local primary schools.

Our secondary worker Tracy Coleman resigned during the year and in January 2020 we were also very sorry to lose our primary schools worker Patrick Coad after over 10 years with Engage. We are likely to delay fresh recruitment under after the pandemic. Shelley Blunden is now our only staff member and has been looking at new ways of supporting schools as the Covid restrictions prevent in person visits and activities.

We are affiliated to Scripture Union (SU) who support charities such as Engage Woking Schools around the country. SU provide guidance on governance and good practice, and generally support our work.

We considered the guidance provided by the Charity Commission relating to Public Benefit and the work of the charity.

Engage Woking Schools

Trustees Report

Financial review

Income was considerably lower in this reporting period as compared with the previous year end. Donations from Churches decreased by approximately 2.3% and Donations from Individuals decreased by approximately 12.5%. The overall decrease in Income for the period was just over 7%. Our expenses decreased during this financial year, by approximately 4%. This was mainly due to our payroll costs, which fell mainly as a result of the cost reduction in not employing a secondary schools worker for the majority of this financial year, and the savings from the Primary Schools role, which was vacant for the last 2 months of the reporting period. The reserves for Engage Woking Schools, at the end of this financial year are £7,171.

We calculate our reserves by including our unrestricted funds (less the value of any fixed assets). We would wish to carry reserves as low as is possible, as the charity is funded substantially by the churches in Woking and if funds were to fall to below the level necessary to maintain the charity, the Trustees would expect to be able to call upon the support of local churches.

Insurance has been taken out to cover the insurable risks. The Trustees review risk each year to ensure that this is minimised.

The financial statements have been prepared on the accruals basis in accordance with the Statement of Recommended Practice, Financial Reporting Standard FRS102 using the exemptions available to smaller charities. As the income of the charity is less than £1,000,000 the accounts have been subject to an independent examination rather than an audit.

Organisations

Bankers – CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Independent Examiner – R. Pashley FCA, 137a Brox Road, Ottershaw, Surrey, KT16 0LG



CHAIR

signed on behalf of the Trustees

24
xxth February 2021

Independent Examiner's Report to the Trustees of Engage Woking Schools.

I report to the trustees on my examination of the accounts of Engage Woking Schools (Charitable Incorporated Organisation) on the accounts for the year ended 31 March 2020, as set out on pages 4 to 7.

Responsibilities and basis of report

As the trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts, as set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger L Pashley

Roger Pashley FCA
137a Brox Road, Ottershaw, Surrey, KT16 0LG
11th February 2021

ENGAGE WOKING SCHOOLS

Statement of Financial Activities

For the year ended 31st March 2020

	2020	2019
	£ Total	£ Total
Income		
Donations		
Gifts from individuals	7,099	8,111
Gift Aid Tax	639	1,697
Gifts from churches	29,612	30,304
	<hr/>	<hr/>
Interest	37,350	40,112
Other Income	7	18
	44	164
	<hr/>	<hr/>
Total Income	37,401	40,294
	<hr/>	<hr/>
Expenditure		
Expenditure on Charitable Activities		
Staff costs	37,932	39,300
Office and support costs	4,579	4,970
	<hr/>	<hr/>
Total Expenditure	42,511	44,270
	<hr/>	<hr/>
Net Income / (Expenditure)	(5,110)	(3,976)
Balance brought forward	12,281	16,257
	<hr/>	<hr/>
Balance carried forward as at 31 March 2020	7,171	12,281
	<hr/>	<hr/>

ENGAGE WOKING SCHOOLS

Balance Sheet

At 31st March 2020

	£	2020 £	£	2019 £
Fixed Assets		0		0
Current Assets				
Cash at bank and in hand		629		34
Short-term deposits		3,001		9,100
Debtors		3,541		3,302
		<u>7,171</u>		<u>12,436</u>
Current Liabilities				
Creditors - Due within 1 Year		<u>-</u>		<u>155</u>
Net Current Assets		7,171		12,281
Net Assets		<u>7,171</u>		<u>12,281</u>
Unrestricted funds				
General funds		<u>7,171</u>		<u>12,281</u>

Represented by:

Engage Woking Schools
Notes to the Financial Statements for the year ended 31st March 2020

1. Accounting Policies

General

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Financial Reporting Standard (FRS 102) effective 1 January 2015.

Gifts are accounted for when received. Tax receivable under Gift Aid is included in respect of gifts received in the year.

Fixed assets and depreciation

Depreciation is charged to write off the cost of fixed assets over their useful lives. Assets costing less than £500 are not capitalised but written off in the year of purchase. The charge is calculated on a straight line basis to write off the cost, less residual value.

2. Fixed Assets

	Computer equipment £
Cost	
Additions	0
Disposals	0
At 31 st March 2020	<u>0</u>
Depreciation	
Charge for the year	0
On disposals	0
At 31 st March 2020	<u>0</u>
Net Book Values	
31 st March 2020	<u><u>0</u></u>

ENGAGE WOKING SCHOOLS
For the year ended 31st March 2020

3. Staff costs

	2020 £	2019 £
Salaries	35,281	37,031
Pension Costs	2,062	1,695
National Insurance	-	-
Payroll Processing Fees	589	574
	<u>37,932</u>	<u>39,300</u>

4. Office and support costs

	2020 £	2019 £
Travel expenses	1,161	1,170
Promotional material	1,360	1,160
Office costs	2,058	2,640
Total	<u>4,579</u>	<u>4,970</u>

5. Trustee Remuneration

No remuneration or expenses were paid to any trustees.

6. Debtors

	2020 £	2019 £
Tax on gift aid	1,441	802
Other debtors	2,100	2,500
	<u>3,541</u>	<u>3,302</u>