



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-----|------|----|-----------------|-------|------|
| | 1st | May | 2019 | | 30th | April | 2020 |

Section A Reference and administration details

Charity name

Chagford Jubilee Hall Trust

Other names charity is known by

Registered charity number (if any)

1158870

Charity's principal address

Chagford Jubilee Hall

Chagford

Postcode TQ13 8DP

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-------------------------|-----------------------------------|---|
| 1 | Roger Stokes | Chair | Retired October 2020 | |
| 2 | Graham Mead | Secretary | | |
| 3 | Jill Millar | Treasurer | | |
| 4 | Colin Barnes | | Acting chair since October 2020 | |
| 5 | Gay Hill | Chagford Parish Council | | |
| 6 | Chris Webber | | | |
| 7 | Susan Harley | | Retired October 2020 | |
| 8 | Ric Smith | | | |
| 9 | Nick Jolliffe | | | |
| 10 | Andy Finch | | Appointed August 2020 | |
| 11 | Sarah O'Connell | | Appointed August 2020 | |
| 12 | Isabeau Walker | | Appointed November 2020 | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |

| | | |
|--|--|--|
| | | |
| | | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Charitable Trust Constitution |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Elected by existing trustees with nominations or volunteers invited from the community |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are volunteers from the community
A representative of the parish council is included along with a representative from hiring bodies
Induction is by existing trustees
The Hall's Health & Safety policy is reviewed annually, and checks performed as required.
A risk assessment is part of the trust's standard procedures, and this has been updated with Covid
No other uninsured major risks. The trustees review as a group periodically

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a community facility for public and private events, including educational, social and entertaining.
To provide a venue for sporting and cultural activities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weekly Flea Market
Exercise classes including Pilates and aerobics and zumba
Table tennis and badminton clubs
Concerts and dramatic events
Book festival
Film festival
Art and craft shows
Private hire for weddings and other gatherings

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The hall has been used for a wide variety of events during the 2019-2020 year, and income from hire has increased compared to 2018-19

Since Covid we have had a dramatic fall in income but received a council grant for £10,000 at the end of April which has helped to cover some of the lost income

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep a reserve which has previously been set at £5,000 to cover unforeseen eventualities

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main income is from hall hire
We also receive rent from the library and history society
We receive payment for right of way licences from properties adjoining the hall grounds.
Following a major refurbishment, there has been further expenditure to maintain the hall and grounds. A large part of the stage has been renewed.

Section F

Other optional information

The trust and one of its suppliers were the victims of a banking fraud in 2017. As a result of this, the trust had a contingent liability to the supplier estimated to be £15000 at 30 April 2020. Subsequently, this liability has been settled with the supplier.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|-----------------|----------------|
| Signature(s) | | |
| Full name(s) | Dr Colin Barnes | Dr Jill Millar |
| Position (eg Secretary, Chair, etc) | Acting chair | Treasurer |
| Date | | |

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Other optional information

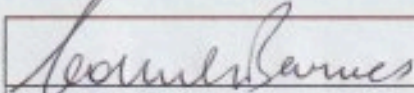
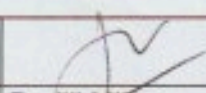
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| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Dr Colin Barnes | Dr Jill Millar |
| Position (eg Secretary, Chair, etc) | Acting chair | Treasurer |
| Date | 23/2/2021 | |

CHAGFORD JUBILEE HALL TRUST

Receipts and Payments Account for the year ended 30 April 2020

| | Unrestricted Funds £ | Restricted Funds £ | Designated Funds £ | Total Funds £ | 2019 £ |
|---|----------------------------|--------------------------|--------------------------|---------------------|----------------|
| Operating Activities | | | | | |
| Receipts | | | | | |
| Hire of hall | 19,177 | | | 19,177 | 13,700 |
| Rent of premises | 3,305 | | | 3,305 | 3,305 |
| Right of way licenses | 620 | | | 620 | 930 |
| Interest on deposit account | 5 | | | 5 | 9 |
| Fund raising | 0 | | | 0 | 0 |
| Donations | | 1,000 | | 1,000 | 50 |
| Council tax refunded | 0 | | | 0 | 260 |
| Council Grants Covid | 10,398 | | | 10,398 | 0 |
| Bank compensation | 50 | | | 50 | |
| Total receipts | 33,556 | 1,000 | 0 | 34,556 | 18,253 |
| Payments | | | | | |
| Wages | 6,685 | | | 6,685 | 4,833 |
| Gas | 2,069 | | | 2,069 | 1,608 |
| Electricity | 1,447 | | | 1,447 | 1,598 |
| Water and sewerage | 562 | | | 562 | 994 |
| Insurance | 1,528 | | | 1,528 | 1,492 |
| Council tax | | | | | 0 |
| Refuse collection | 196 | | | 196 | |
| Repairs and maintenance: | | | | | |
| Garden | | 919 | | 919 | |
| Premises | 8,018 | 6,501 | | 14,519 | 1,756 |
| Equipment | 589 | | | 589 | 321 |
| Telephone | 145 | | | 145 | 141 |
| Printing, postage & stationery | 0 | | | 0 | 0 |
| Advertising and website | 390 | | | 390 | 177 |
| Music and premises licenses | 588 | | | 588 | 579 |
| Accountancy fee | 558 | | | 558 | 0 |
| Miscellaneous | 89 | | | 89 | 152 |
| | 22,863 | 7,420 | 0 | 30,283 | 13,651 |
| Operating surplus/expense | 10,693 | (6,420) | 0 | 4,273 | 4,602 |
| Endowments and Improvements | | | | | |
| Endowments & donations | | | | | 41,000 |
| Loans | | | | | |
| Payments | | | | | |
| Loan Repayments | | | | | 25,000 |
| Improvements costs | | | | | 21,908 |
| Total deployed | | | | | 46,908 |
| Excess | | | | | -5,908 |
| Operating Surplus, as above | 10,693 | (6,420) | 0 | 4,273 | 4,602 |
| Excess receipts/(payments) | 10,693 | (6,420) | 0 | 4,273 | (1,306) |
| Opening cash funds | 9,470 | 16,896 | 6,175 | 32,541 | 33,847 |
| Closing cash funds | 20,163 | 10,475 | 6,175 | 36,814 | 32,541 |
| Assets | | | | | |
| Freehold premises of the Jubilee Hall, Chagford | | | | (not valued) | |
| Furniture and equipment at the Hall | | | | (not valued) | |
| Debtor | | | | £52 | |
| Liability | | | | | |
| Contingent claim from supplier regarding bank payment fraud | | | | £15,000 | |

Independent examiner's report to the trustees of Chagford Jubilee Hall Trust
Charity no: 1158870

I report to the trustees on my examination of the accounts of the Chagford Jubilee Hall Trust ("the Trust") for the year ended 30 April 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

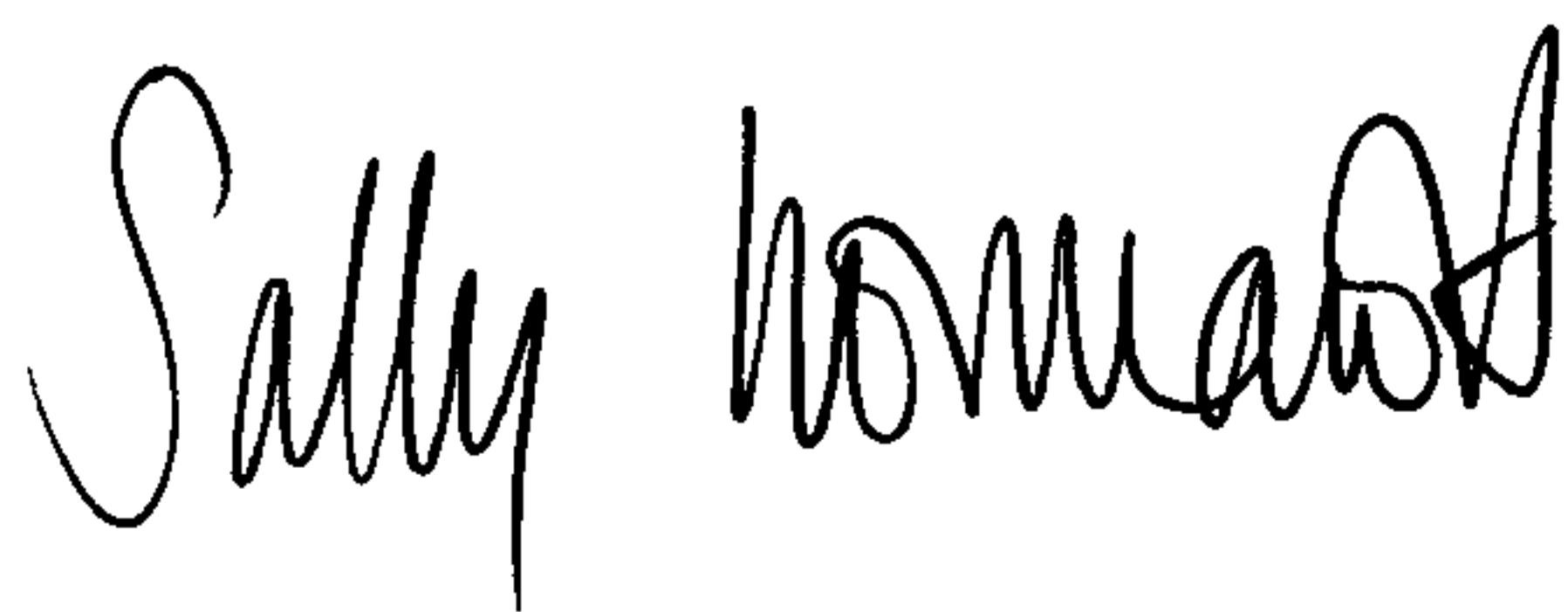
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sally Wonnacott FCCA, CTA, BSc(Hons)
Thornworthy Lodge
Chagford
Devon
TQ13 8EY

17 February 2021