

# **TRINITY HOUSE COMMUNITY RESOURCE CENTRE**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

Registered Charity No. 1082054  
Company Registration No. 03964381

# TRINITY HOUSE COMMUNITY RESOURCE CENTRE

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## TRINITY HOUSE COMMUNITY RESOURCE CENTRE

### **Report of the trustees for the year ended 31<sup>st</sup> March 2020**

The trustees present their annual directors' report and financial statements of the charity for the year ended 31<sup>st</sup> March 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Objectives and activities**

The purposes of the charity are to promote the benefits of inhabitants of Central Manchester and surrounding districts and, in particular, children, young people and families, by the provision of a Resource Centre, providing facilities to advance education, relieve poverty, hardship and distress, and to provide appropriate support services and facilities for their recreation and leisure-time occupation in the interests of social welfare in order that their condition of life may be improved. The main activities are the development of the Trinity House Community Centre and associated services including the LINK Good Neighbours befriending and social activity programme, the M3 Youth Project, and the after school club and playgroup.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through our community is situated in south central inner city Manchester and includes Rusholme, Fallowfield and Moss Side. These wards fall in the bottom 10% of wards in terms of education and bottom 3% wards in terms of child poverty. The risk factors in the area include mental health issues and emotional well-being, teenage pregnancy, sexually transmitted infections, low school attendance and achievement, anti-social behaviour and the risk of becoming NEET. 38% of the Rusholme population are from BME backgrounds so we provide a service that meets their needs.

The centre offers a range of activities and support services that aim to address local needs and improve the quality of life for local families, for example a weekly lunch club for vulnerable adults and youth work sessions and mentoring.

### **A review of our achievements and performance**

During the year ending March 2020 we have continued to focus on building up services which generate income for the centre as priorities in our business plan – playgroup, after school club and room hire. Mental Health support project to address ongoing mental health crisis amongst older and vulnerable people and a weekly exercise group for older and less mobile people continue as a regular weekly service. We have commenced our programme of trips out for older people, and also begun developing a food growing project in the garden here.

We would also like to take this opportunity to thank Lydia Anthony, who resigned during this year, and John Byrne who stood down as Chair, for their hard work and support for the charity.

## TRINITY HOUSE COMMUNITY RESOURCE CENTRE

### Financial review

Trinity House continues to be challenged by the lack of core revenue funding; although we are pleased to have been able to secure some core funding from Our Manchester for 2018-2021, we will continue to seek ways to increase our income through self-generating projects, especially room hire income, in addition to further grant funding for new and existing projects

### Investment powers and policy

The trustees, having regard to the liquidity requirements of operating the charity, have kept available funds in interest bearing deposit accounts.

### Reserves policy and going concern

The balance held in unrestricted reserves at 31<sup>st</sup> March 2020 was -£2,849 of which -£14,392 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Management Committee agrees that the target balances held in reserves shall be based on:

- forecasts for levels of income in future years, taking into account the reliability of each source of income and the prospects for opening up new sources.
- forecasts for expenditure in future years on the basis of planned activity.
- its analysis of any future needs, opportunities, contingencies or risks the effects of which are not likely to be able to be met out of income if and when they arise.
- assessment, and on the best evidence reasonably available, of the likelihood of each of those needs etc. arising and the potential consequences if THCRC is not able to meet them.

The Charity's main source of income is grants and fees. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease. The trustees are looking to maximise income from After School Club and Playgroup, both of which we are expecting to increase the income from, and room hire which we are also planning to increase. We will also aim to include more core costs in funding bids wherever possible, and plan to increase our reserves back to our stated amount.

### Risk management

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Procedures are in place to ensure compliance with health and safety of staff, volunteers, young people, other service users and visitors.

### Plans for Future Periods

Our business plan for 2019-2022 includes a range of plans for the future. Our playgroup is doing well with a 'GOOD' rating from OFSTED, and we are hoping to increase that to 'OUTSTANDING' at the next review. We are also looking to further increase room hire, reviewing services provision and ensuring maximum use of our building including evening and weekend hire, with a focus on tenants and hirers who provide a benefit to our community.

## TRINITY HOUSE COMMUNITY RESOURCE CENTRE

### **Structure, governance and management**

Trinity House Community Resource Centre is a company limited by guarantee governed by its Memorandum and Articles of Association dated 4<sup>th</sup> April 2000. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 16<sup>th</sup> August 2000.

### **Appointment of trustees**

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of up to 3 years (one third rotating each year). Members of the Management Committee shall hold office until the end of the Annual General Meeting next following their election appointment or co-option and shall be eligible for re-election or re-co-option.

### **Trustee induction and training**

Most trustees are already familiar with the work of the charity as a result of either their work within a member organisation or as a volunteer.

Additionally, new trustees familiarise themselves with the roles and responsibilities of trustees as set out by the Charities Commission. In 2016-17 the trustees undertook basic safeguarding training and refresher training will be offered to all trustees during 2019-20.

### **Organisation**

The board of trustees administers the charity. The board normally meets on a bi—monthly basis but meets more frequently as required. Following the resignation of Claire Evans in the previous year, Jane Bramley is appointed by the trustees as part-time Chief Executive to manage the day-to-day operations of the charity. At our AGM, John Byrne stood down as Chair and Saira Qureshi was elected as the new Chair.

### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

### **Reference and administrative information**

Charity Name: Trinity House Community Resource Centre

Charity Number: 1082054

Company Registration Number: 3964381

**TRINITY HOUSE COMMUNITY RESOURCE CENTRE****Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

**Key management personnel: Trustees and Directors**

Saira Qureshi                      Chair of Trustees

Michael Greenwood            Treasurer

Susi Madron

Jill Lovecy

John Byrne

Lorna Richardson

Jane Bramley                      Secretary

**Chief Executive**

Jane Bramley

**Registered Office**

Grove Close  
off Platt Lane  
Rusholme  
Manchester  
M14 5AA

**Independent Examiners**

Community Accountancy Service Limited  
The Grange  
Pilgrim Drive  
Beswick  
Manchester  
M11 3TQ

**Bankers**

Nat West Bank  
699 Wilmslow Road  
Withington  
Manchester  
M20 4AJ

Co-operative Bank  
1 Balloon Street  
Manchester

**TRINITY HOUSE COMMUNITY RESOURCE CENTRE**

Virgin Money  
16 Great Underbank  
Stockport  
SK1 1LF

**Solicitors**

Robin Burman

**Trustees responsibilities in relation to the financial statements**

The charity trustees (who are also the directors of Trinity House Community Resource Centre for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees

-----  
  
Saira Qureshi  
Chair

Date: 4<sup>th</sup> February 2021

## **Independent examiner's report to the trustees of TRINITY HOUSE COMMUNITY RESOURCE CENTRE**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2020, which are set out on pages 7 to 17.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
  - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*A.M. King*

AM King FCCA  
Community Accountancy Service Ltd  
The Grange, Pilgrim Drive, Beswick, Manchester, M11 3TQ

Date: 4<sup>th</sup> February 2021



**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2020**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2019 £
<b>Income from:</b>					
Donations and legacies	(3)	4,940	-	4,940	354
Charitable Activities	(4)	28,934	94,183	123,117	157,610
Other Trading Activities	(5)	107,837	-	107,837	104,064
Investment Income		85	-	85	110
Other		3,777	-	3,777	763
<b>Total</b>		<b>145,573</b>	<b>94,183</b>	<b>239,756</b>	<b>262,901</b>
<b>Expenditure on:</b>					
Raising Funds	(6)	493		493	1,129
Charitable Activities	(6)	167,424	146,046	313,470	290,757
<b>Total</b>		<b>167,917</b>	<b>146,046</b>	<b>313,963</b>	<b>291,886</b>
<b>Net Income/(expenditure)</b>		<b>(22,344)</b>	<b>(51,863)</b>	<b>(74,207)</b>	<b>(28,985)</b>
Transfers between funds	(15)	(7,609)	7,609	-	-
<b>Net movement in funds</b>		<b>(29,953)</b>	<b>(44,254)</b>	<b>(74,207)</b>	<b>(28,985)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward	(15)	42,792	321,040	363,832	392,817
<b>Total funds carried forward</b>	<b>(15)</b>	<b>12,839</b>	<b>276,786</b>	<b>289,625</b>	<b>363,832</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 17 form part of these accounts.

TRINITY HOUSE COMMUNITY RESOURCE CENTRE

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BALANCE SHEET AS AT 31 MARCH 2020

Company Registration Number: 03964381

	Notes	2020 £	2019 £
<b>Fixed assets:</b>			
Tangible assets	(11)	283,596	331,884
Total fixed assets		<u>283,596</u>	<u>331,884</u>
<b>Current assets:</b>			
Debtors	(12)	11,857	13,460
Cash at Bank & in Hand		19,691	47,447
Total current assets		<u>31,548</u>	<u>60,907</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	(13)	9,519	12,959
Net current assets or liabilities		<u>22,029</u>	<u>47,948</u>
Total assets less current liabilities		305,625	379,832
Creditors: Amounts falling due after more than one year			
Provisions for liabilities	(16)	16,000	16,000
Total net assets or liabilities		<u>289,625</u>	<u>363,832</u>
<b>The funds of the charity:</b>			
Restricted income funds	(15)	276,786	321,040
Unrestricted income funds	(15)	12,839	42,792
Total charity funds		<u>289,625</u>	<u>363,832</u>

For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for:  
- complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 4th February 2021



----- Saira Qureshi Chair

The notes on pages 10 to 17 form part of these accounts.

## Statement of Cash Flows for the year ending 31 March 2020

	Year Ended 31 March 2020 £	Year Ended 31 March 2019 £
<b>Net cash used in operating activities</b>	(27,841)	(11,688)
<b>Cash flows from Investment activities:</b>		
Interest	85	110
Purchase of fixed assets	-	-
<b>Net cash provided by investing activities</b>	<u>85</u>	<u>110</u>
Increase/(decrease) in cash and cash equivalents during the year	(27,756)	(11,578)
Cash and cash equivalents brought forward	47,447	59,025
<b>Cash and cash equivalents carried forward</b>	<u><u>19,691</u></u>	<u><u>47,447</u></u>

**Notes to the accounts****1. Accounting policies****(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 10 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 15.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

**(g) Costs of raising funds**

The costs of raising funds consists of advertising and publicity.

**(h) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Refurbishment of Premises	10% on cost
Computers	25% reducing balance
Photocopier	15% reducing balance
Office Equipment	15% on cost

**(j) Realised gains and losses**

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**(k) Pensions**

The charity currently administers contributions to a pension scheme on behalf of individuals.

The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

**(l) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(m) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019: £nil). Expenses paid to the trustees in the year totalled £nil (2019: £nil).

**3. Donations and Legacies**

	Unrestricted Year Ended 31 March 2020 £	Restricted Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2019 £
Donations & Fundraising	4,940	-	4,940	354
	<u>4,940</u>	<u>-</u>	<u>4,940</u>	<u>354</u>
Previous reporting period	354	-	354	

## 4. Income from charitable activities

	Unrestricted Year Ended 31 March 2020 £	Restricted Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2019 £
Management Fees	6,380	-	6,380	12,024
Restricted grants:				
Princes Trust	-	-	-	130
One Manchester	-	-	-	1,650
4CT Playschemes	-	-	-	1,114
Greater Manchester MH NHS	-	-	-	5,150
Greater Manchester MH NHS Wellbeing	-	3,000	3,000	-
Big Lottery Fund	-	-	-	9,047
Adactus Housing	-	-	-	1,030
BBC CIN	-	9,641	9,641	18,712
N-Gage	-	46,800	46,800	46,800
MCC Third Party Grants	-	1,000	1,000	1,000
MMU Third Party Grants	2,000	-	2,000	-
MCC	-	-	-	1,000
MCC VCSE NIF	554	-	554	-
GMYN	-	-	-	8,566
Moss Side Powerhouse	-	-	-	(7,139)
Rusholme & Fallowfield Community Forum	-	-	-	26
Rusholme & Fallowfield Good Neighbours CIO	-	3,880	3,880	-
Rusholme & Fallowfield Good Neighbours CIO	-	950	950	-
Our Manchester	20,000	27,000	47,000	47,000
Manchester Outdoor Education	-	412	412	-
Marks and Spencer	-	-	-	500
Age Friendly	-	-	-	2,000
Restricted charitable foundations:				
Duchy of Lancaster	-	1,500	1,500	-
Rank Foundation	-	-	-	9,000
	<u>28,934</u>	<u>94,183</u>	<u>123,117</u>	<u>157,610</u>
Previous reporting period	<u>44,377</u>	<u>113,233</u>	<u>157,610</u>	

## 5. Income from other trading activities

	Unrestricted Year Ended 31 March 2020 £	Restricted Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2020 £	Total Funds Year Ended 31 March 2019 £
Activity Charges	63,302	-	63,302	75,192
Room Hire	44,535	-	44,535	28,872
	<u>107,837</u>	<u>-</u>	<u>107,837</u>	<u>104,064</u>
Previous reporting period	<u>104,064</u>	<u>-</u>	<u>104,064</u>	

## 6. Expenditure

	Youth and Community Activities £	Year Ended 31 March 2020 £	Year Ended 31 March 2019 £
<b>Expenditure on raising funds:</b>			
Advertising and marketing	493	493	1,129
	<u>493</u>	<u>493</u>	<u>1,129</u>
<b>Expenditure on charitable activities:</b>			
Employment Costs	189,436	189,436	157,443
Training	1,384	1,384	771
Self Employed Workers	-	-	4,868
Temporary Staff	2,080	2,080	26,780
Minor Equipment	397	397	-
Play Materials and Equipment	-	-	5,763
Travel Expenses	116	116	154
Activities	21,480	21,480	11,202
Membership and Subscriptions	737	737	600
Bad Debts	1,667	1,667	(1,547)
Volunteer Expenses	870	870	198
Refreshments	6,248	6,248	3,696
Heat, Light & Water	19,265	19,265	10,301
Rates	897	897	878
Bank Charges	284	284	504
IT Maintenance	2,171	2,171	2,444
Building Services, Repairs and Security	7,150	7,150	7,533
Telephone	2,408	2,408	2,504
Cleaning Materials	165	165	964
Insurance	3,645	3,645	3,888
Governance Costs	1,650	1,650	1,987
Post, Printing & Stationery	3,132	3,132	1,548
Depreciation	48,288	48,288	48,278
	<u>313,470</u>	<u>313,470</u>	<u>290,757</u>
	<u>313,963</u>	<u>313,963</u>	<u>291,886</u>
Unrestricted funds		167,917	90,699
Restricted funds		<u>146,046</u>	<u>201,187</u>
		<u>313,963</u>	<u>291,886</u>

**7. Analysis of expenditure on charitable activities**

As per note 6.

**8. Allocation of governance and support costs**

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
Accountancy Fees	-	1,170	1,170	type of expense
Finance Support	420	-	420	type of expense
DBS Checks	60	-	60	type of expense
	<u>480</u>	<u>1,170</u>	<u>1,650</u>	

**9. Analysis of staff costs**

	Year Ended 31 March 2020 £	Year Ended 31 March 2019 £
Wages and Salaries	180,571	149,586
Redundancy	-	-
Social Security Costs	6,575	6,419
Pension Costs	2,290	1,438
	<u>189,436</u>	<u>157,443</u>
Charitable activities	189,436	157,443
Support costs	-	-
	<u>189,436</u>	<u>157,443</u>

The average number of employees during the year was 14 (previous year: 14).

The charity considers its key management personnel comprises the trustees and Operations Manager. The total employment benefits, including employer pension contributions of the key management personnel were £39,692 (previous year: £37,010), No employee has benefits in excess of £60,000 (previous year: none).

**10. Independent Examiner Fees**

	Year Ended 31 March 2020 £	Year Ended 31 March 2019 £
Independent examination fees	1,170	1,080
Finance support	420	517
	<u>1,590</u>	<u>1,597</u>



**11. Tangible Fixed Assets**

	Refurbishment of Premises	Computers	Furniture & Equipment	Total
Cost	£	£	£	£
At 1 April 2019	477,635	46,296	57,593	581,524
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2020	<u>477,635</u>	<u>46,296</u>	<u>57,593</u>	<u>581,524</u>
<b>Depreciation</b>				
At 1 April 2019	146,823	45,224	57,593	249,640
Charge for Year	47,752	536	-	48,288
At 31 March 2020	<u>194,575</u>	<u>45,760</u>	<u>57,593</u>	<u>297,928</u>
<b>NET BOOK VALUE</b>				
At 31 March 2020	<u>283,060</u>	<u>536</u>	<u>-</u>	<u>283,596</u>
At 31 March 2019	<u>330,812</u>	<u>1,072</u>	<u>-</u>	<u>331,884</u>

Trinity House Community Resource Centre also hold the title to the building known as Trinity House, Grove Close, Manchester M14 5AA. This building was transferred to the company at no cost on 8th September 2011.

**12. Analysis of debtors**

	2020	2019
	£	£
Debtors	8,161	9,129
Prepayments	3,696	4,331
	<u>11,857</u>	<u>13,460</u>

Debtors and prepayments related to unrestricted funds both in 2020 and 2019.

**13. Creditors: amounts falling due within one year**

	2020	2019
	£	£
Overspent cash	-	80
Creditors	5,987	9,802
Short-term compensated absences (holiday pay)	857	-
Other creditors and accruals	1,110	1,956
Deferred income	-	960
Taxation and social security costs	1,565	161
	<u>9,519</u>	<u>12,959</u>

**14. Deferred Income**

Deferred income comprises grants received in advance

Balance as at 1 April 2019	960
Amount released to income earned from charitable activities	(960)
Amount deferred in year	-
Balance at 31 March 2020	<u>-</u>

**15. Creditors: amounts falling due after more than one year**

	2020	2019
	£	£
Loans from Trustees	16,000	16,000
	<u>16,000</u>	<u>16,000</u>

Loans were made to the charity by two trustees in 2017 totalling £20,000. An agreement has now been made to repay these at £2000 per year. One trustee has since resigned.

## 16. Analysis of charitable funds

## Analysis of movements in unrestricted funds

	Balance at 1 April 2019	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
General Fund	27,104	145,573	(167,917)	(7,609)	(2,849)
Designated Fund	15,688	-	-	-	15,688
	42,792	145,573	(167,917)	(7,609)	12,839

## Previous reporting period

	Balance at 1 April 2018	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
General Fund	(15,112)	149,668	(90,699)	(16,753)	27,104
Designated Fund	15,688	-	-	-	15,688
	576	149,668	(90,699)	(16,753)	42,792

## Name of unrestricted fund:

General Fund  
Designated Fund

## Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds  
For future redundancy costs

## Analysis of movements in restricted funds

	Balance at 1 April 2019	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Greater Manchester MH NHS Wellbeing	-	3,000	(141)	1,194	4,053
BBC CIN	1,653	9,641	(13,712)	-	(2,418)
N-Gage	-	46,800	(47,767)	1,381	414
MCC Third Party Grants	-	1,000	(1,505)	-	(505)
Rusholme & Fallowfield Good Neighbours CIO	-	3,880	(5,005)	1,280	155
Rusholme & Fallowfield Good Neighbours CIO	-	950	(1,379)	1,075	646
Our Manchester	-	27,000	(24,612)	-	2,388
Manchester Outdoor Education	-	412	(3,091)	2,679	-
Big Lottery Fund Capital	319,387	-	(47,334)	-	272,053
Duchy of Lancaster	-	1,500	(1,500)	-	-
	321,040	94,183	(146,046)	7,609	276,786

## Previous reporting period

	Balance at 1 April 2018	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Macc	6,300	-	(6,300)	-	-
One Manchester	-	1,650	(2,329)	679	-
4CT Link Good Neighbours	3,664	-	(3,664)	-	-
4CT Playschemes	-	1,114	(3,414)	2,300	-
Greater Manchester MH NHS	-	5,000	(5,000)	-	-
Adactus Housing	-	1,030	(2,250)	1,220	-
BBC CIN	9,613	18,712	(26,672)	-	1,653
N-Gage	-	46,800	(46,800)	-	-
MCC Third Party Grants	(309)	1,000	(691)	-	-
GMYN	-	8,566	(8,566)	-	-
Moss Side Powerhouse	(3,637)	(7,139)	(1,768)	12,544	-
Our Manchester	-	27,000	(27,010)	10	-
Manchester Outdoor Education	-	500	(500)	-	-
Big Lottery Fund Capital	366,711	-	(47,324)	-	319,387
Rank Foundation	9,899	9,000	(18,899)	-	-
	392,241	113,233	(201,187)	16,753	321,040

Name of restricted fund:	Description, nature and purpose of the fund
Macc	mental health and wellbeing grant
One Manchester	for Link
4CT Link Good Neighbours	for staff wages/Imogen Ladybarn
4CT Playschemes	for Playschemes
Greater Manchester MH NHS	for Trinity Friends Group
Greater Manchester MH NHS Wellbeing	for the garden project
Adactus Housing	for older people's activities
BBC CIN	for play activities
N-Gage	for Youth Clubs at Trinity House and Ladybarn
MCC Third Party Grants	for youth projects
Rusholme & Fallowfield Good Neighbours CIO	for mental health activities
Rusholme & Fallowfield Good Neighbours CIO	for activities
GMYN	for Youth Projects
Moss Side Powerhouse	for Youth Project activity day
Our Manchester	for core funding and link funding
Marks and Spencer	for older people's tea party
Manchester Outdoor Education	for residential
Big Lottery Fund Capital	for the capital bid to Big Lottery. Part of the balance on this fund represents future depreciation.
Duchy of Lancaster	for residential
Rank Foundation	for salary for youth participation worker

#### 17. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Tangible fixed assets	11,543	-	272,053	283,596
Cash at bank and in hand	(730)	15,688	4,733	19,691
Other net current assets/(liabilities)	(13,662)	-	-	(13,662)
<b>Total</b>	<b>(2,849)</b>	<b>15,688</b>	<b>276,786</b>	<b>289,625</b>

#### Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2019
	£	£	£	£
Tangible fixed assets	12,497	-	319,387	331,884
Cash at bank and in hand	27,607	15,688	4,152	47,447
Other net current assets/(liabilities)	(13,000)	-	(2,499)	(15,499)
<b>Total</b>	<b>27,104</b>	<b>15,688</b>	<b>321,040</b>	<b>363,832</b>

#### 18. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

#### 19. Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2020	Year Ended 31 March 2019
	£	£
Net movement in funds	(74,207)	(28,985)
Add back depreciation	48,288	48,278
Deduct investment income	(85)	(110)
Decrease/(increase) in debtors	1,603	(2,595)
Increase/(decrease) in creditors	(3,440)	(28,276)
<b>Net cash used in operating activities</b>	<b>(27,841)</b>	<b>(11,688)</b>