UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 30 SEPTEMBER 2020

Trustees	Mrs B J Joule (2011), Chairman Mrs P Platt (2011) Miss P Bailey (2010) Mr M Horrobin (2010) Mrs B Glass (2011) (deceased 12 April 2020) Councillor J Allin (2009), Vice Chairman Mr C G Dawson (2010) Mrs K Smith (2013) Mr R Stone (2013), Treasurer Mr S Grasar (2014) Mr D Leah (2014)
Charity registered number	211213
Principal office	King's Mill Hospital Mansfield Road Sutton in Ashfield Nottinghamshire NG17 4JL
Accountant	Jonathan Wilson Chartered Accountant 68 West Gate Mansfield Nottinghamshire NG18 1RR
Bankers	Barclays Bank PLC 23 Market Place Mansfield Nottinghamshire NG18 1HT
Solicitors	Harrop White Vallance and Dawson 9/11 Albert Street Mansfield Nottinghamshire NG18 1EA
President	Mrs A Swan Parente MBE
Vice presidents	Councillor K Allsop Mr A Callaghan Dr R Scott
Secretary	King's Mill Hospital Mansfield Road Sutton in Ashfield Nottinghamshire NG17 4JL 01623 622515 (extension 6044)

TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020

The trustees present their annual report together with the financial statements of the charity for the from 1 October 2019 to 30 September 2020. The trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

There have been no changes during the year.

Achievements and performance

a. Main achievements of the charity

The Trustees are pleased to present the report for the 72nd year of the League's existence.

This calendar year, 2020, has been a memorable one for all the wrong reasons.

Never has there been a greater need for H.G.Wells' Time Machine or Dr. Who's Tardis – we could then return to 31 December 2019, reset the controls to January 1 2021, and thus delete 2020 from the calendar.

For the first six months of the financial year beginning October 2018, our income was \pounds 42,279. In comparison, for the same period (October 2019 – March 2020) the income was not that much different at \pounds 39,782 – and then restrictions and lockdowns affected much of the retail world, and charities in particular.

That the total for this financial year reached £69,782 is entirely due to the various discretionary "Local Small Business grants, totalling £30,000, that we have received from Ashfield and Mansfield District Councils and for which we are very grateful.

The volunteers who have always made such a valuable contribution in all the aspects of fund-raising, have been very keen to re-open the shops.

This is very much appreciated, but the Trustees took the decision that the continuing closure was the right one : lives were at stake and thus the decision was easy, but no less regrettable.

Hopefully better times lay ahead.

If the financial difficulties were not enough we lost the services of an indefatigable proponent of the Forest Town shops with the death of Barbara Glass to whom the highest tribute must be paid for her energy and devotion to the League of Friends. Her great and lasting achievement will be success of the Forest Town shops, which over the last ten years raised £352,000, and from which the three local hospitals which we support have greatly benefited.

Obviously with restrictions on the holding of meetings and the stringent conditions introduced quite rightly by the hospitals, the trustees have been unable to meet and the medical staff has been under significant pressure such that there has been little time to formulate plans or to raise and consider requests for equipment.

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2020

Achievements and performance (continued)

However the programme for funding Christmas presents at King's Mill and the Millbrook Mental Health unit went ahead, and a patient's weight lift, costing £6,000, was provided at the request of the Community Hospital.

The trustees remain grateful and appreciative of the devotion of all our volunteers without whom none of our work would be possible, and for all the assistance so freely given by staff of the Voluntary Service office.

Financial review

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

In line with the trustees' wishes to keep matters as simple and transparent as possible, and to ensure that donations received by our supporters and monies raised by our volunteers are available in full to meet our charitable objectives, we are retaining the sum of £62,000 which is the balance of a bequest received in a previous year, as a reserve. The interest on this sum will help to offset our modest but unavoidable administrative expenses. This sum is on deposit locally in the Mansfield Building Society with the balance being held in the bank current account with Barclays Bank PLC.

Structure, governance and management

a. Constitution

League of Hospital Friends (Mansfield and Sutton) is a registered charity, number 211213, and is constituted under a trust deed.

The League of Hospital Friends was formed in 1948 and its objects and powers are:

The object of the league shall be to relieve patients of the hospitals served by the league who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance and generally to support the charitable work of the said hospitals. For the purpose of carrying out the above object, but not otherwise, the league shall have the following powers:

- to educate the public in the needs of patients of hospitals served by the league and to mobilise, encourage, foster and maintain the interest and support of the public in the said hospitals;

- to assist with the establishment of new leagues and to foster co-operation and intercommunication between leagues, other charitable institutions, local authorities, hospital authorities and National Health Service authorities;

- to give and exchange information and advice and to promote education in all matters relating to hospitals and hospital management, to promote research and to disseminate the results;

- to publish, or contribute to the publication of, any papers, books, periodicals, reports or other documents;

- to hold conferences, meetings, lectures, exhibitions and discussions;

- to recruit, and to assist in the recruitment of, voluntary workers in and for the hospitals served by the league;

- to raise funds and to invite and receive contributions from any person or persons or organisations whatsoever by way of subscription, donation or otherwise;

- to take and accept gifts of property, whether subject to any special trust or not, for the object of the league;

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2020

Structure, governance and management (continued)

- to supplement the service by the hospitals served by the league for the health, welfare and comfort of the patients by the provision of facilities, buildings and equipment which may be required for the treatment of such patients, or for the efficient running of the hospitals;

- to provide, or assist in the provision of, amenities in the hospitals served by the league for patients and staff, including the provision and running of hospital shops, hospital refreshment facilities, and the establishment of clubs and recreational facilities for the use and benefit of such persons;

- to undertake and execute any charitable trust;

- to do all such things as are necessary for the attainment of the above object.

The league provides amenities for patients, visitors and staff of the following hospitals:

King's Mill Hospital, Sutton in Ashfield, including Millbrook Mental Health Unit Mansfield Community Hospital, Mansfield

b. Methods of appointment or election of trustees

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the trust deed.

As a preliminary to appointment, potential trustees are identified by the current trustees and are invited to attend a meeting of the trustees to familiarise themselves with the charity and to establish whether they would like to become a trustee if invited to do so. Having established that a potential trustee may be interested in becoming a full trustee, the current trustees debate the issue and (if appropriate) issue an invitation to the potential trustee to attend the next meeting; at which time an election will take place and the candidate informed whether they have been appointed as a trustee.

Approved by order of the members of the board of trustees on 1 February 2021 and signed on their behalf by:

Mrs B J Joule Chairman

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020

Independent Examiner's Report to the Trustees of League of Hospital Friends (Mansfield and Sutton) ('the charity')

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2020.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work or for this report.

Signed: Jonathan Wilson

Dated: 1 February 2021

Jonathan Wilson

Chartered Accountant

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:				
Donations and legacies	3	38,423	38,423	19,086
Other trading activities	4	30,675	30,675	72,775
Investments	5	684	684	728
Total income		69,782	69,782	92,589
Expenditure on:				
Raising funds	6	17,673	17,673	26,530
Charitable activities	7	15,448	15,448	59,324
Total expenditure		33,121	33,121	85,854
Net movement in funds		36,661	36,661	6,735
Reconciliation of funds:				
Total funds brought forward		122,344	122,344	115,609
Net movement in funds		36,661	36,661	6,735
Total funds carried forward		159,005	159,005	122,344

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 18 form part of these financial statements.

	Note		2020 £		2019 £
Fixed assets					
Investments	10		64,111		63,226
Current assets					
Debtors	11	4,319		12,342	
Cash at bank and in hand		90,575		47,524	
		94,894	_	59,866	
Creditors: amounts falling due within one year	12	-		(748)	
Net current assets	_		94,894		59,118
Total net assets		-	159,005	=	122,344
Charity funds					
Restricted funds	13		-		-
Unrestricted funds	13		159,005		122,344
Total funds		-	159,005	_	122,344

BALANCE SHEET AS AT 30 SEPTEMBER 2020

The financial statements were approved and authorised for issue by the trustees on 01 February 2021 and signed on their behalf by:

Mrs B J Joule	Mr R Stone
Chairman	Treasurer

The notes on pages 8 to 18 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

League of Hospital Friends (Mansfield and Sutton) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

At the date of signing there is a degree of uncertainty about the economic impact of COVID-19. The trustees continue to monitor the position closely however they believe that the charity will return to its current level of activity and they therefore continue to adopt the going concern basis.

1.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

1. Accounting policies (continued)

1.4 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the statement of financial activities as the related expenditure is incurred.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the statement of financial activities.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

1. Accounting policies (continued)

1.12 Operating leases

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

2. General information

The League of Hospital Friends (Mansfield and Sutton) is a charity registered in England, registration number 211213.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

3. Income from donations and legacies

	Unrestricted funds 2020 £	Total funds 2020 £
Donations		
Donations	7,866	7,866
In memoria donations	165	165
Subscriptions	70	70
Staff and tea bar collections	322	322
Government grants		
Ashfield District Council - COVID-19	10,000	10,000
Mansfield District Council - COVID-19	20,000	20,000
	-	-
	38,423	38,423
	Unrestricted	Total
	funds 2019	funds 2019
	£	2013 £
Donations		
Donations	18,545	18,545
In memoria donations	75	75
Subscriptions	130	130
Staff and tea bar collections	336	336
	-	-
	19,086	19,086
		19,000

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2020 £	Total funds 2020 £
Forest Town charity shop	15,313	15,313
Millbrook voluntary shop	760	760
Sutton charity shop	9,763	9,763
Fundraising events	4,185	4,185
Sutton charity shop - hospital stalls	654	654
	30,675	30,675
	Unrestricted funds 2019 £	Total funds 2019 £
Forest Town charity shop	35,759	35,759
Millbrook voluntary shop	2,951	2,951
Sutton charity shop	23,879	23,879
Fundraising events	8,244	8,244
Sutton shop - hospital stalls	1,942	1,942
	72,775	72,775

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Investment income - local cash	684	684
	Unrestricted funds 2019 £	Total funds 2019 £
Investment income - local cash	728	728

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

6. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2020 £	Total funds 2020 £
Forest Town charity shop costs	9,219	9,219
Millbrook voluntary shop costs	832	832
Sutton charity shop costs	5,976	5,976
Fundraising events costs	868	868
Mansfield Community Hospital voluntary shop costs	778	778
	17,673	17,673
	Unrestricted funds 2019 £	Total funds 2019 £
Forest Town charity shop costs	12,866	12,866
Millbrook voluntary shop costs	2,656	2,656
Sutton charity shop costs	7,915	7,915
Fundraising events costs	2,168	2,168
Mansfield Community Hospital voluntary shop costs	925	925
	26,530	26,530

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

7. Analysis of expenditure on charitable activities

Summary by expense type

	Unrestricted funds 2020 £	Total funds 2020 £
Amenities and equipment	12,287	12,287
Amenities provision at start of year	(748)	(748)
Subscriptions	869	869
Printing, stationery, postage and advertising	97	97
Sundries	295	295
Independent examiner's fees	2,148	2,148
Trustees' remuneration	500	500
	15,448	15,448
	Unrestricted funds 2019 £	Total funds 2019 £
Amenities and equipment	54,389	54,389
Amenities provision at end of year	748	748
Subscriptions	835	835
Printing, stationery, postage and advertising	463	463
Sundries	241	241
Independent examiner's fees	2,148	2,148
Trustee's remuneration	500	500
	59,324	59,324

8. Independent examiner's remuneration

	2020 £	2019 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	2,148	2,148

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

9. Trustees' remuneration and expenses

During the year, one or more trustees has been paid honorarium or has received from the charity. The value of trustees' honorarium was as follows:

	20	20	2019
		£	£
Mr R Stone (2013)	Honorarium 5	00	500

During the year ended 30 September 2020, no trustee expenses have been incurred (2019 - £NIL).

10. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 October 2019	63,226
Additions	885
At 30 September 2020	64,111
Net book value	
At 30 September 2020	64,111
At 30 September 2019	63,226

All the fixed asset investments are held in the UK and are represented by cash deposits with The Mansfield Building Society (2019 - The Mansfield Building Society).

11. Debtors

	2020 £	2019 £
Prepayments and accrued income	4,319	12,342

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

12. Creditors: Amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	-	748

13. Statement of funds

Statement of funds - current year

	Balance at 1 October 2019 £	Income £	Expenditure £	Balance at 30 September 2020 £
Unrestricted funds				
General Funds	122,344	69,782	(33,121)	159,005
Statement of funds - prior year				

Unrestricted funds	Balance at 1 October 2018 £	Income £	Expenditure £	Balance at 30 September 2019 £
General Funds	115,609	92,589	(85,854)	122,344

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2020

14. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Total funds 2020 £
Fixed asset investments	64,111	64,111
Current assets	94,894	94,894
Total	159,005	159,005

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Total funds 2019 £
Fixed asset investments	63,226	63,226
Current assets	59,866	59,866
Creditors due within one year	(748)	(748)
Total	122,344	122,344

15. Operating lease commitments

At 30 September 2020 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year Later than 1 year and not later than 5 years	2,355 -	- 7,065
_	2,355	7,065

16. Related party transactions

There are no further related party transactions that require disclosure.