

Trustees' Annual Report for the period

From; September 2019

To; August 2020

Charity Name; After School Care Richmond

Charity Registration number; 1157917

Objectives and Activities

After School Care (Richmond) is an After School Club serving three primary schools in the local area. We pride ourselves on our affordability and our engaging setting. Our children benefit from mixing with children from other schools and of different ages. They also really appreciate the change of scene and tempo after a day in school. During our sessions (which run from 3.30-6pm) children are free to participate in which ever activities they choose – art materials, books, toys and organised games are freely available. We also, have a fantastic outdoor area hosting a sandpit, slide, mud kitchen and floodlit tennis/football area. Mid session all children come together to enjoy a healthy snack and share any birthdays, special news etc.

Achievements and Performance

The families that use us are very happy with the service we provide and rave about the staffs conduct, friendliness and flexibility. They are incredibly supportive of our setting. We maintain good relationships with all the local schools which helps promote supportive relationships with our children, parents and local community. Unfortunately, the number of children we have has reduced over the years due to a smaller intake in local schools partially and a high number of our users leaving primary school to start senior school. This year Covid 19 and the subsequent school closures has significantly affected our user numbers as we are predominately used by working families and nearly all of our parents have been working from home. In addition, when we have been able to open we have had to reduce the mixing of children due to the increased risk of infection so have only been able to serve one local school. We are hopeful that our numbers will improve once the lock-downs/advice regarding working from home changes and when we are allowed back onto the school site. In the meantime, we are actively asking the school we are supporting to let their parents know that we will be open during time terms wherever possible and that we are Covid compliant and safe. We have updated the relevant risk assessments accordingly and have devised a Covid 19 policy for staff, children and parents to follow.

Finances

We have a deficit of £2716 this financial year and are relying on our reserves and/or the governments furlough scheme to see us through the next few months as our income is currently lower than our expenditure. We are meeting regularly to revise our finances and to put what we can in place to help bring our costs down. Our biggest costs are staff and rent. The Trustees do not receive any payment and are all volunteers that can see how important After School Care (Richmond) is in our local community.

**Report of the Independent Examiner to the Trustees of After School
Care (Richmond) (the Charity) on the attached Accounts for the year
ended 31 August 2020**

I have examined the attached accounts which have been prepared under the historical cost convention.

Responsibilities of the Trustees for the Financial Statements

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements the Executive Committee is required to:

- i) Select suitable accounting policies and then apply them consistently
- ii) Make judgements and estimates that are reasonable and prudent;
- iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Basis of independent examiner's report

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J D Blythe FCA
Chartered Accountant
206 Upper Richmond Road West
London
SW14 8AH

30 October 2020

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2020

	2020 £	2019 £
INCOME		
Fees	30,985	47,631
Government support	20,134	
Donations		90
Bank Interest	14	18
	<u>51,133</u>	<u>47,739</u>
EXPENSES		
Employee costs		
Staff salary	47,209	51,345
Staff pension	2,174	1,368
Premises costs		
Rent & Rates	2,710	3,900
Food	1,040	1,953
Other Expenses		
Administration	353	1,026
Bank Charges	65	131
Consumables		
Equipment	298	3,986
Depreciation		
Depreciation	-	-
	<u>53,849</u>	<u>63,709</u>
SURPLUS FOR THE YEAR	<u>(2,716)</u>	<u>(15,970)</u>

BALANCE SHEET AT 31 AUGUST 2019**Fixed Assets****Current Assets/Liabilities**

Debtors (outstanding fees)	-	-
Creditor (Autumn Term in advance)	-	-
Balance at Bank (current)	1,932	2,039
Balance at Bank (deposit)	6,452	9,238
Balance at PayPal		
Cash in Hand	309	132
	<u>8,693</u>	<u>11,409</u>
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Reserves		
Balance brought forward	11,409	27,379
Surplus/(Deficit) for the year	(2,716)	(15,970)
	<u>8,693</u>	<u>11,409</u>
Balance carried forward	<u>8,693</u>	<u>11,409</u>



Bryan Jackson - Treasurer



Annie Watson - Chair

30 October 2020

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Bryan Jackson - Treasurer



Annie Watson - Chair

30 October 2020