



St. Michaels Village Hall Management Committee
Registered Charity 1171326

CHAIR'S REPORT FOR 2020

Our objectives for the past year were threefold:

1. To plan a continued program of low risk fundraising events subject to Government
2. To progress the new kitchen – build & fixtures
3. To re-establish our award status and membership of ACRE

The year 2020 proved to be probably the most challenging in the Hall's history due to the pandemic and a national lockdown which commenced on 16th March and lasted until July when we embarked on a phased reopening. The restrictions continued to ease for a few months as Kent was fortunately placed in Tier 1 which permitted exercise and sports groups to come back. We even held a fundraising Bingo evening on 10th October which proved popular raising approximately £300.

During the closure period the premises, on the advice of our insurers and ACRE, was fully maintained both internally and externally. Procedures and processes were also developed to make the building Covid secure. As we're now in full lockdown again the hall is again essentially closed but we're in a high state of readiness for when the situation eases.

FINANCE – The audited accounts for the financial period ending 30th September 2020 shows a positive bank balance of £19,597 helped largely by a £10,000 Small Business Grant and more recently a smaller amount of £1,500 from the government. Considerable expenditure took place on the build of the new kitchen and equipment. The treasurer will expand.

FUND RAISING & GRANTS – Apart from one Bingo evening last October we've been unable to hold any further events and of course the regular income from hirings has been severely affected. What has been beneficial though was the agreement from Tenterden Town Council to freeze our loan repayments.

PUBLIC RELATIONS. Our bespoke website www.stmichaelsvillagehall.org has been operational for about 3 years now. Since launch I have continued to keep the site updated along with the rest of our social media platforms. Social media continues to be crucial to the generation of bookings and provides positive PR for the Hall as is the publication of Hall Aid. An 8 page edition was printed last Spring however, due to Covid 19 restrictions, distribution to all households was delayed to July

TRUSTEES & ROLES – During the year Emma was enlisted as a trustee and has now assumed the role of Treasurer. She operates from home on a PC kindly donated to the Hall by Catherines employer. Potentially this PC could be used to monitor and log all of our compliance obligations as a charity as well as the book keeping

Pam Smith a valued Trustee resigned from the committee midyear but, when Covid regulations permit is happy to continue to support the Hall with fund raising

THANKS – Once again thank you to all my fellow trustees and supporters for their individual & collective efforts throughout the year. I'd also like to pay tribute to Trevor Bingham of Arts Inc for donating his design skills in particular the composition of "Hall Aid" and our various posters.

Importantly, we mustn't become complacent. The Village Hall has indisputably become St Michaels' biggest Community asset and as custodians of this asset our key priorities going forward should be:

1. To finalise the new kitchen with additional equipment and security shutters
2. To revisit the Refurbishment Master Plan and assess how this should be progressed

KenMul – 20th Jan 2021

ST MICHAELS VILLAGE HALL
FINANCIAL STATEMENTS

FOR THE
YEAR ENDED 30 SEPTEMBER 2020

ST MICHAELS VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNT

FOR THE
YEAR ENDED 30 SEPTEMBER 2020

Notes		2020		2019	
Balance in Hand 1 October 2019	1		31,618		34,215
Receipts					
Lettings & Fund Raising	2	62,353		28,503	
Investment Income	3	50		101	
Loans & Donations		870		388	
		-----		-----	
			63,273		28,992
			-----		-----
			94,891		63,207
Payments					
Cleaner's Wages & Materials	4	4,009		3,908	
Rates & Water		494		699	
Light & Heat	5	2,090		1,606	
Repairs & Renewals	6	62,281		15,992	
Insurances & Licences		999		2,519	
Secretary's Honorarium, Printing etc.	7	1,196		463	
Return Deposits		2,103		3,225	
Sundry Expenses	8	1,098		1,125	
Loan Repayment		1,024		2,052	
		-----		-----	
			75,294		31,589
			-----		-----
			19,597		31,618
Balance in Hand 30 September 2020	9		19,597		31,618
			=====		=====

TREASURER

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We have prepared the above Receipts and Payments Account from the books and information supplied and certify it to be in accordance therewith.

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MMP Accounting Solutions Ltd

Chartered Certified Accountants

Date

ST MICHAELS VILLAGE HALL
SCHEDULE SUPPORTING ACCOUNTS
FOR THE
YEAR ENDED 30 SEPTEMBER 2020

	2020	2019
1. Balance in Hand 1 October		
NatWest – Current Account	6,164	4,077
Deposit	25,440	30,124
Cash in Hand	14	14
	-----	-----
	31,618	34,215
	=====	=====
2. Lettings and Fund Raising		
Regular Lettings & Hall Hire	12,519	19,338
100 Club	1,273	1,032
Grants & Funding	46,763	5,321
Sundry Income	1,798	2,812
	-----	-----
	62,353	28,503
	=====	=====
3. Investment Income		
Bank Interest	50	101
	=====	=====
4. Caretaker/Cleaner's Wages and Materials		
Wages	3,505	3,710
Materials and Toiletries	504	198
	-----	-----
	4,009	3,908
	=====	=====
5. Light and Heat		
Electricity	701	486
Gas	1,389	1,120
	-----	-----
	2,090	1,606
	=====	=====

ST MICHAELS VILLAGE HALL
SCHEDULE SUPPORTING ACCOUNTS
FOR THE
YEAR ENDED 30 SEPTEMBER 2020

(Continued)

	2020	2019
6. Repairs and Renewals		
Building Project	61,312	14,948
General Repairs and Maintenance	969	1,044
	62,281	15,992
	62,281	15,992
7. Secretary's Honorarium, Printing, Etc		
Advertising	1,059	463
Stationery etc	137	-
	1,196	463
	1,196	463
8 Sundry Expenses		
100 club prizes	610	670
Sundries	488	455
	1,098	1,125
	1,098	1,125
9 Balance in Hand 30 September		
NatWest Current Account	2,287	6,164
Deposit Account	17,310	25,440
Cash in Hand	-	14
	19,597	31,618
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