



**Charity Number: 1138479**

**STARLIGHT MUSIC ACADEMY LIMITED**

**Board of Trustees' Report**

**Company number 6670631**

**Charity Commission Number 1138479**

**(A company limited by guarantee)**

**FOR THE PERIOD 1<sup>st</sup> April 2018- YEAR ENDED 31<sup>st</sup> MARCH 2019**

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## **Legal and Administrative information**

**For the year ended 31<sup>st</sup> March 2019**

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**REGISTRATION DETAILS:**                      **Starlight Music Academy Limited**

**GOVERNING DOCUMENT**                      Starlight Music Academy is an incorporated Organisation governed and registered by the Companies Act 1995 and its constitution. Company number 6670631.

Director: Shanice Lindsay

Board of Trustees: Shanice Lindsay, Roy Brown and Errol Tucker

Charity registration number: 1138479.

Registered Office: c/o 143 Gordon Road, London, SE15 3RR

Bankers: Barclays Bank, 68 Lordship Lane, Dulwich, SE22 8HQ.

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## **STARLIGHT MUSIC ACADEMY**

### **BOARD OF TRUSTEES**

**For the year ended 31<sup>st</sup> March 2019**

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#### **1. EXECUTIVE SUMMARY**

During the year 2018 - 2019, Starlight continued to operate virtually and delivered direct services to those on the fringes of society. The organisation worked in partnership with other community organisations and delivered a series of impactful seminars, conferences, events and training courses. Starlight continued to operate with limited financial resources but due to the generosity of local people and assistance with financing access to facilities, this minimised the potential impact.

Starlight is less youth led and as in previous years Starlight has continued to broadened its reach to enable the organisation to respond to the needs of adults within the community from challenged backgrounds. Within the local borough, access to resources continues to be tight. The community has not seen a noticeable shift towards increasing resources for local youths. Hence young people and their representative organisations are continuing to lack in resources for youth led projects and programmes. There are still too many young people without extended activities to occupy their spare time and knife crime continues to plague our community. However, in proportion to youth numbers, incidents remain comparatively low.

Police harassment is still a feature of complaint and discontentment amongst young people. This usually stems from frequent stop and searches of innocent young people who are punished for a few criminal elements. So remains a bone of contention amongst youths.

During 2019 youth unemployment rose nationally, from 11.8% for 16-24 year olds from 11.3%. However, it is widely known that unemployment rates of people from Black and ethnic communities is higher than those from a white background. The official statistics are 3.4% for people from White background compared to 5.\*% for people from (BAME) backgrounds. However, local observations and local intelligence put the unemployment rates substantially higher at approximately 45%.

The present downturn in the economy has significantly impacted on people from BAME backgrounds. This contributed towards the increase in unemployment. Despite the high levels of unemployment, the supportive BAME family networks were able to cushion the impact on individual family members.

Starlight organized a very successful international trip for adults to the motherland. This was designed to give individuals a sense of identity and to reconnect some for the first time with the motherland. Participants spent 14 days on trips, excursions,

seminars and new experiences.

Starlight has been engaged in promoting a positive outlook of Africa as this inspires and encourages young people and adults of BAME backgrounds. As most of our beneficiaries are of African background we have gone to extra lengths to promote African culture and heritage as it has proven to increase confidence levels amongst our client group. Africa's image has been distorted due to natural and man-made disasters. The need to redress its image has been identified as important for improving identity and cultural barriers.

The Academy also ran a certificated chef training course for young people. The course was delivered in a professional restaurant setting in partnership with the owner. The course was exceptionally successful with 10 students completing the course.

The following were the key components of the course, hygiene, silver service skills, communications, people service and they even got the opportunity to cook for family members within the restaurant.

At the end of the course the participants who successfully completed the programme and achieved the standards set received a certificate. On the evaluation forms they all requested a follow on course but due to limited funding this was not achieved although, it is one of the courses the organisation is committed to running again.

Tutors were employed to deliver the training, it was marketed and promoted by volunteers. It received administrative and accountancy support.

Another popular pastime amongst the young people during the year was filming. Most young people have their own YouTube and other social media outlets. There was a demand for filming workshops run by volunteers to further individuals' technical and marketing skills as well as people communication skills.

As in previous years the organisation supported events and initiatives such as Parents and Ancestors Day which attracted over three hundred people from the community. It also, as in previous years, supported the delivery of Business Health seminar events and supported coaching workshops.

With unemployment levels and austerity cuts continuing to have a direct impact on Black families and increased levels of poverty amongst those most worse off in society, the organisation is often under pressure and lacking in resources to respond to demand. Nevertheless, where the organisation is able to assist its intervention has been extremely beneficial for the families concerned and communities involved.

## **2. STARLIGHT'S VISION**

Starlight Music Academy is a charity that provides a range of services to the local community. It is an exciting hub of creative arts, social and community activity as well as a provider of volunteering services.

### **3. STARLIGHT MISSION**

The mission of Starlight is to develop participants vocationally, socially, economically and morally to enhance their creative talents to improve their life prospects. We pride ourselves in ensuring that we celebrate the work of Black icons and pass these on to young people as a lasting legacy and gateway for their own greatness.

### **4. AIMS & OBJECTIVES**

The overarching aim of the Starlight Music Academy is to:-

- To engage with the parents of young people, to instill a positive sense of identity and cultural awareness via educational and cultural trips.
- Act as a resource for young people up to the age of 24 living in Southwark, Lewisham and Lambeth areas of London by providing advice and assistance and organising programmes of physical, educational and cultural activities
- Provide practical help and support to individuals interested in becoming self employed, in Lewisham, Southwark and Lambeth.
- To provide volunteering opportunities to adults interested in developing their employability skills, to help increase their job potential and help ease unemployment and poverty
- Deliver a range of artistic and creative programmes, activities and educational initiatives, aimed at nurturing and developing artistic and creative talents within the community.
- Provide a range of business and job support services
- Deliver and refer individuals to business training workshops
- Provide one-to-one advice on jobs and training towards employment
- To provide healthy eating workshops for adults who in turn can influence their children to eat healthily

### **5. 2018-2019 ACTIVITIES**

During the 2018-2019 financial year, Starlight delivered a range of arts and healthy eating programmes to the community at a very high standard. It also supported with the organisation and delivery of small community events. Over two hundred individuals directly and indirectly benefited from attending its organised events, a further one thousand five hundred and fifty people benefited from our on-line presence and thirty people benefited from our business health events undertaken in partnership with business professionals. Starlight also supported an enterprising trip that took parents in search of some cultural identity.

All programmes were delivered to a high standard, evaluated and reviewed and successful outcomes documented. As per our operational policy we continued to work in partnership with teams of professionally qualified tutors, programme leaders and members of the community who helped to elevate the quality of our programmes.

As in previous years, Starlight has worked competently with a range of partners including industry professionals such as:- Radio presenters, TV presenters, award winning artists, TV actors, script writers, directors, film makers, qualified teachers, professional mentors, practicing nutritionists and a team of trained Arts Award providers.

Our approach to service delivery continued to be partnership based. We worked alongside local authorities and industry professionals. Our successful relationship with young people and adults continued throughout the year and we were able to address many needs through the work of the organisation.

## **6. HISTORY, STRUCTURE, GOVERNANCE AND MANAGEMENT**

SMA was founded in September 1997 by a small group of individuals who were concerned about the lack of available activities for young people living in Peckham, South London and surrounding areas. Our vision was to establish Peckham's version of Harlem's Apollo and provide a stage for some of the considerable youth talent that existed in Peckham and the surrounding areas. SMA was to become an outlet for this talent and thirteen years on, we continue to nurture and develop local talent.

Our small group of four individuals formed a management committee, constituted the organisation and were almost immediately successful in attracting "traditionally excluded groups" enabling many of them to achieve their dreams. As time went on and unemployment amongst young people grew, the need for enterprise and leadership training as well as volunteering placements were identified so these were added to the SMA portfolio to help young people overcome the challenges, which otherwise lead to poverty and disadvantage.

The governing body of SMA is the Board of Trustees, the members of which are both company directors and charity trustees. At the Annual General Meeting, members of the Committee are asked to appoint and/or reappoint all trustees. All trustees are selected on the basis of their commitment to the charitable objects of SMA and the skills and knowledge they can contribute, which may include specific professional expertise or knowledge and understanding that comes from managing one or more

of the charity's services or being resident in the local community. SMA is committed to ensuring equality of opportunity in the process of appointing trustees and to promoting diversity amongst the Board of Trustees.

Throughout the year our directors have remained constant, both of whom have a huge amount of community experience.

## **7. OBJECTIVES AND ACTIVITIES**

The charitable objects of SMA are 'to act as a resource for young people up to the age of 24 living in South London and parents by providing advice and assistance and organising programmes of physical, educational and other activities as a means of':

- (a) Advancing in life and helping young people and their parents by developing their skills, capabilities and capacities to enable them to participate in society as independent, mature and responsible individuals.
- (b) Advancing education.
- (c) Relieving unemployment.
- (d) Providing recreational and leisure time activities in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons'.

### 7.1 Public Benefit

The Board of Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance by the Charity Commission in determining the activities of SMA.

### 7.2 Premises

Due to lack of funding, Starlight Music Academy, has run its operations as a virtual office. This has inevitably adversely impacted on our volunteering programme, our small groups services and drop in.

## **8. FINANCES**



During 2018 – 2019 financial year, Starlight managed to deliver its operations using residual funds from the previous financial year and with the support of goodwill donors, to whom we are extremely grateful.

Starlight has continued to manage its funds with due diligence and make a small amount of funding go a long way. However, the impact of inadequate funding has led to the need for the organisation to diversify its services.

Starlight now operates a virtual office and maintains an on-line presence. Its programmes are promoted on-line and through leaflets and other outreach methods

## **9. CONCLUSIONS**

The financial year 2018-2019 has been a transitional year and a time to develop its on-line presence for the organisation. It continued to deliver a full programme of activities, attracted large audiences, impacted 1000s of lives.

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Starlight Music Academy

**10) Statement of Board of Trustees' Responsibilities and Statement of Disclosure to Auditors**

For the year ended 31 March 2019

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Company law requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the end of the year and of its income and expenditure for that period.

In preparing those financial statements, the Board of Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable Accounting Standards and Statements of Recommended Practice have been followed subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Board of Trustees are responsible for keeping proper accounting records (by overseeing the work of the Finance officers) which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding against the detection of fraud and other irregularities.

### **Statement of Disclosure to Auditors**

1. So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware, and
2. They have taken all steps they ought to have taken as the Board of Trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Approved by and signed on behalf of the Board of Trustees.

Shanice Lindsay

A handwritten signature in black ink, reading 'S Lindsay' in a cursive script.

Director of Board of Trustees

30<sup>th</sup> October 2019

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**Starlight Music Academy**  
**Notes to the Financial Statements**  
**For the year ended 31<sup>st</sup> March 2019**

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**11 STATUTORY FINANCIAL STATEMENT**

**Basis of preparation**

The financial statements of the company are prepared in accordance with The Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in April 2008 (the Charities SORP), and with applicable UK Accounting Standards (UK Generally Accepted Accounting Practice) and in accordance with the Companies Act 2006.

**12 ACCOUNTING POLICIES**

**Resources expended**

Expenditure is allocated to expense headings either on a direct cost basis or apportioned according to time spent.

**13 Company Status**

The charitable company is a company limited by guarantee. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per company member.

**14 Resources expended**

Expenditure is allocated to expense headings either on a direct cost basis or apportioned according to time spent.

**INCOME AND EXPENDITURE ACCOUNT  
FOR YEAR ENDED 31st MARCH 2019**

	Notes	<b>2019</b>	2018
		<b>£</b>	<b>£</b>
INCOME	5	<b>60,719.76</b>	60,638.80
EXPENDITURE	6	<b>64,472.57</b>	53,405.39
DEPRECIATION	7	<b>1,363.00</b>	1,817.50
TOTAL		<b>65,835.57</b>	55,222.89
SURPLUS/(DEFICIT)		<b>(5,115.81)</b>	5,415.91

**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2019**

	Notes	<b>2019</b>	2018
		<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>			
COST		<b>5,452.00</b>	7,270.00
LESS DEPRECIATION	7	<b>-1,363.00</b>	-1,818.00
		<b>4,089.00</b>	5,452.00
<b>CURRENT ASSETS</b>			
CASH AT BANK		<b>14,292.14</b>	18,044.95
CASH IN HAND		-	-
		<b>14,292.14</b>	18,044.95
<b>NET ASSETS</b>		<b>18,381.14</b>	<b>23,496.95</b>
<b>FINANCED BY:</b>			
OPENING FUNDS		<b>23,498.19</b>	<b>18,082.28</b>
SURPLUS/(DEFICIT)		<b>(5,115.81)</b>	<b>5,415.91</b>
		<b>18,382.38</b>	<b>23,498.19</b>

## NOTES TO THE FINANCIAL STATEMENT

	2019	2018
1 BALANCE PER BANK STATEMENT	<b>14,292.14</b>	18,044.95
2 CAPITAL FUNDS	<b>23,498.19</b>	18,082.28
3 NET SURPLUS/(DEFICIT)	<b>(5,115.81)</b>	5,415.91
4 OPERATING EXPENSES	<b>64,472.57</b>	53,405.39

1. Depreciation is based on Accounting policy 25% Straight Line Method.

For the year ended 31st March 2019, the Company was entitled to exemption under Section 477 (2) of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts:

- 1) Ensuring the company keeps accounting records which comply with Section 386; and

- 2) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its profit and loss for the financial year in accordance with Section 393 and which otherwise comply with the requirement of the Act relating to accounts, far as applicable to the

company.

Signed: *Shanice Lindsay*

Signed by: Shanice Lindsay

Director Submission Date: 20<sup>th</sup> December 2019