

Annual Report 2019



Burmantofts Senior Action CIO

Introduction from the Board of Trustees

2019 has been a very eventful year for the board of trustees.

The board has seen the departure of our Chair Pauline Leach who decided to depart and live in Spain. We have also seen new additions to the trustees with two elected councillors coming on to the board in November, Asghar Khan and Denise Ragan who are both knowledgeable in the area that BSA serve.

It is also with sadness that we said goodbye to our newly appointed manager Tracey Brierley who due to health reasons decided to leave in December. The new premises at the Anglers had a kitchen refurbishment to enable the luncheon clubs to operate more effectively and safe.

We have had a year in our new premises and users of the services that are delivered are positive about these facilities.

The trustee board are working hard to recruit new members to the board and hopefully will secure a new chair to take this Neighbourhood Network forward

Thanks for all your support



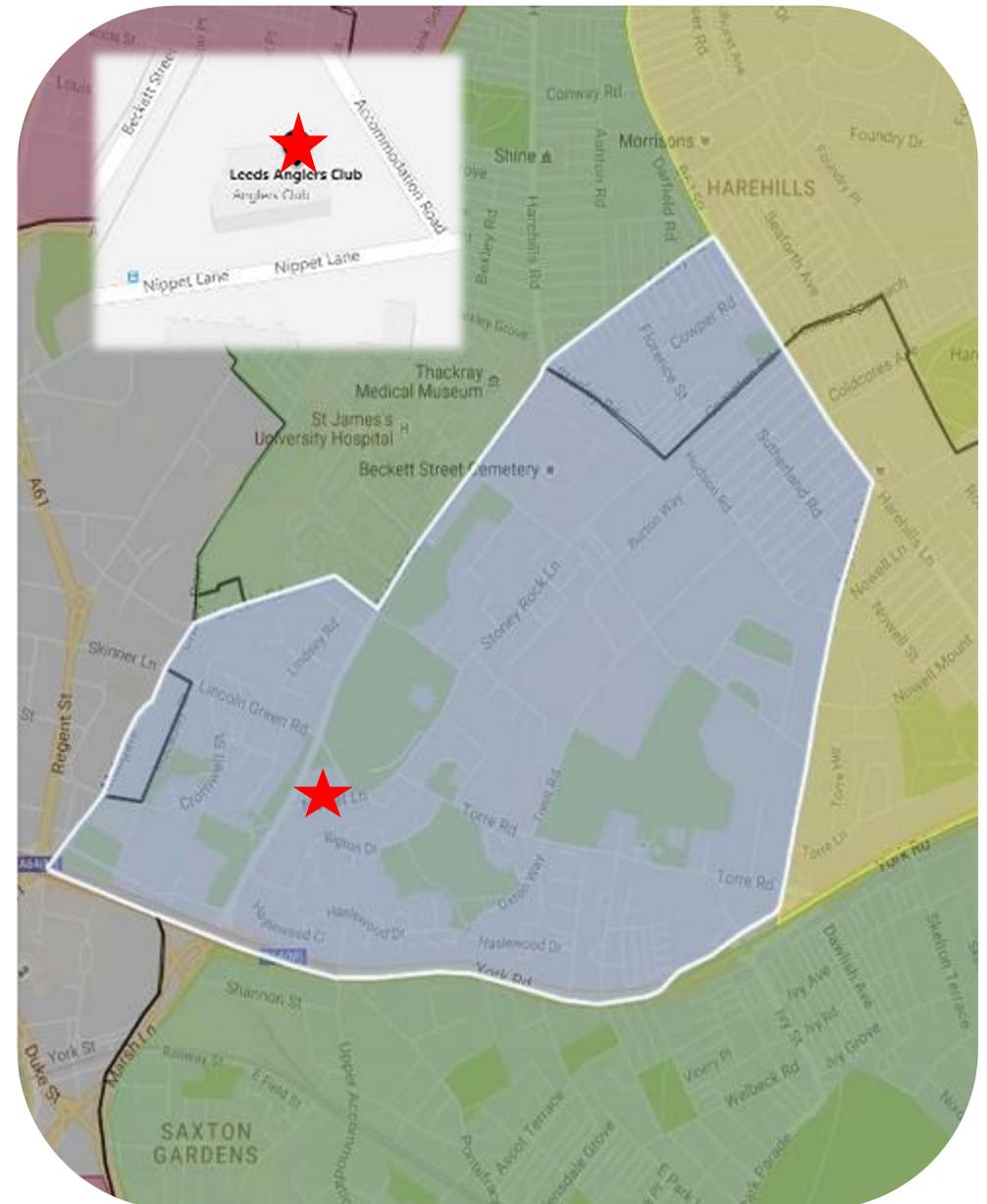
'You don't stop laughing when you grown old, You grow old when you stop laughing' - George Bernard Shaw



Our Community

Catchment Area

- Over 400 people aged 60+ are eligible for our services and support.
- We share boundaries with other projects i.e. Richmond Hill Elderly Action and Action for Gipton Elderly.
- Boundaries are important—funding is determined and allocated for each catchment area.
- We have good working relationships with local Councillors, statutory bodies and other voluntary organisations in the area.
- We have connections with other Neighbourhood Schemes in the city and share ideas.
- Our office is based under The Anglers Club on Stoney Rock Lane, with accessible parking.



About Us — Our Aim and Approach

We are one of over 37 Local Neighbourhood Network Schemes serving the senior (60+) community across Leeds. We are a registered charity and we serve the communities of Burmantofts, Ebor Gardens, Lincoln Green and parts of Harehills. Our 'Burmantofts' catchment area is defined by Leeds City Council, Adult Social Care.

We have a small core Project Team (Activities/Volunteer Coordinator, Outreach Worker and Charity Project Support Worker). We also have 47 committed volunteers who give their time and energy to help manage and deliver our services and activities.

We have Trustees who meet monthly to provide direction for what we do.

We are based in the heart of the community in office under The Anglers Club and many of our activities take place here and in our activity room within our office space.



We aim, through our activities and services, to help and support older people in the Burmantofts area who are over 60 years of age.

Our focus is on enhancing the quality of life of the individuals living within our catchment area by providing a mix of services and activities that:

- Reduce isolation and loneliness.
- Help people to live independently and safely in their own homes.
- Improve the understanding of wellbeing and healthier life choices.
- Provide information, signposting and advice to enable people to have choice and control over the way they live their lives.
- Encourage contribution and involvement in the management, delivery and future of the project.
- BSA CIO is based in and is part of the community. We regularly ask our members for feedback which improves our existing programme and shapes the services and activities that we develop for the future.

Note:

Neighbourhood Network Schemes are community based, locally led organisations that enable older people to live independently and proactively participate within their own communities. They provide services that reduce social isolation, provide opportunities for volunteering and act as a 'gateway' to advice/information services; all to promote the health and wellbeing and thus improve the quality of life for individuals.

2019 Snapshot

Members enjoyed 8 trips to Bridlington, Bury Market, Barnsley Market, Skipton, York, Yorkshire Cricket Museum whilst attending a cricket match. The Royal Armories, Leeds City Museum, Bowling with a delicious lunch and The Old Fire Station at Gipton. 132 of our service users came along on the trips.



BSA had several one off events during the year:

Time to Shine event @ Leeds City Museum. BSA members work was displayed on a stall. They were interviewed about how they viewed 'Being older people living in Leeds'.

National Citizens Service (NCS) students aged 16 & 17 planned, fundraised and delivered a Tea Dance for 50 of our members at The Anglers Club. A great time was had by all.

Leeds Get Active ran an indoor bowling day.

Pupils from Shakespeare Primary School came along to one of our Lunch clubs and spoke to our members about their lives.

Many of our members went along to a performance of 'Wizard of Oz' at the newly refurbished Leeds Playhouse.



Lunch Clubs

- 99 lunch clubs held during 2019
- 1569 lunches served to our service users & Volunteers



Gardening

- 15 Spring tidy ups
- 16 Autumn tidy ups



2019 Snapshot

Once again Christmas 2019 was a fun and happy time for BSA members.

- ◇ ASDA Community Champion Sarah John attended the BSA Christmas Party which ASDA funded. The party was held at The Anglers club and over 65 members attended and it was a great success.
- ◇ Emmaus provided a delicious Christmas lunch for 26 of our members and also enjoyed a game of bingo all provided by the wonderful staff.
- ◇ Shakespeare Primary School raised money for BSA, and the pupils performed songs at the BSA Christmas party.
- ◇ Fulneck School in Pudsey donated 20 hampers that were given out to members.
- ◇ St Aidans Church provided lunch for 15 of our members on Christmas Day

A massive Thank You to all who provided & supported BSA and our members over the Christmas period, lots of memories and a good time was had by everyone.



Our Volunteers & Outreach work 2019

Over **47** volunteers kindly gave their time to support the project in 2019. **4,500** volunteer hours were given during last year which works out at an average of **90** hours per week. This is the equivalent of **2** full time members of staff, which based on a minimum of £10 per hour equates to **£900** every week or **£46,800** for the year!

We provided a Friendly befriending chatting service to **7** of our service users **77** times during the year.

Our volunteers visited service users that required a Friendly befriending visit **49** times over the course of 2019.

Our outreach work escorted service users **16** times to various appointments

97 home visits were made by staff to service users and their families. **39** new assessments were carried out.

2298 one to ones were made by staff and volunteers to service users over the year

268 Outreach support calls were made to our service users. We provided bereavement support to **12** members of our charity along with supporting **10** members who are carers.



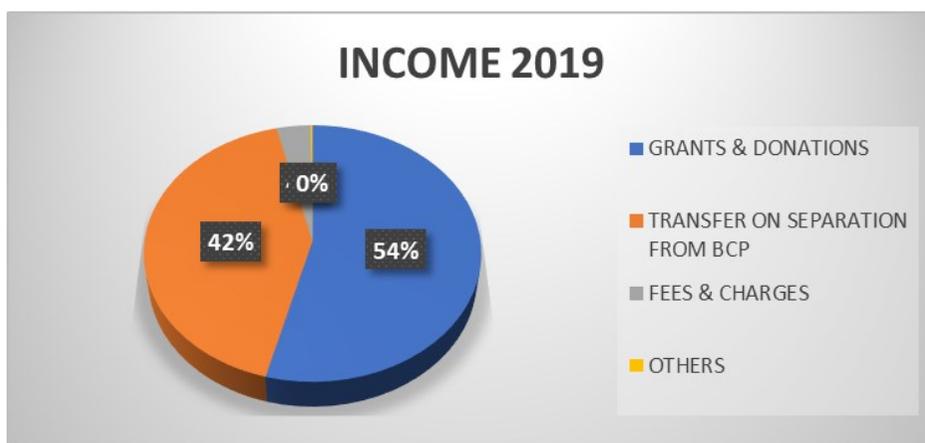
Finance and Fundraising

2019 BSA INCOME:

Burmantoft Senior Action would like to express its profound gratitude to all our financial supporters who contributed to the success of delivering an incredible service in 2019.

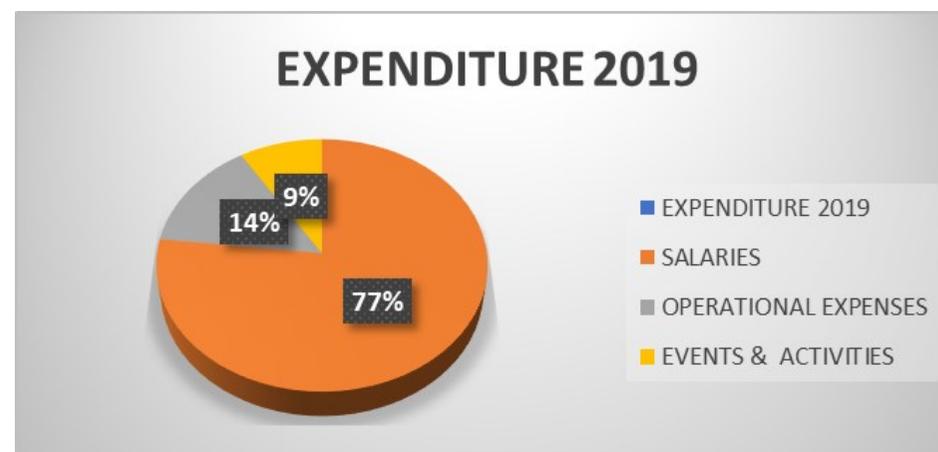
This year our income came from Leeds city council and donations which contributed towards the running cost and gardening services BSA provides.

We periodically bid for funds to help cover our running cost, improve our services, and continue to service more neighbourhood.



EXPENDITURE 2019:

BSA continues to improve on all area of its expenses to deliver on commitments and of good standards as requires



Contacts

Our Staff & Trustees

Stacey Battle - Outreach Worker

Sheila Davenport—Activities/Volunteer Co-ordinator

Julie Lofthouse - Community Support Worker

Pauline Leech (Chair) resigned 2019, Paul Kelly (Vice Chair),
Julia Almond, Richard Asumadu, Amos Kasibante, Cllr
Asghar Khan and Cllr Denise Ragan

**The Trustees would like to thank all
supporters, funders, volunteers and staff
for their contributions and support of
Burmantofts Senior Action CIO.**



Jimbo's FUND

The Sobell
Foundation

CHARLES
HAYWARD
FOUNDATION

Wade's Charity
At the heart of Leeds

Leeds
Community
Foundation



Burmantofts & Richmond Hill Ward

Your Labour Councillors

Councillor Ron Grahame

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Tel: 0113 3788815 (Office)

Email:

ronald.grahame@leeds.gov.uk

Councillor Denise Ragan

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Councillor Asghar Khan

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Tel: 0113 3788815 (Office)

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Burmantofts Senior Action CIO



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Leeds LS9 7TB



Telephone: 0113 2489191 Email: info@bsaleeds.org.uk Web: www.bsaleeds.org.uk

Burmantofts Senior Action CIO Charity Reg. No 1175661

Burmantofts Senior Action CIO

Charity number 1175661

Annual Report and Financial Statements for the year ended 31 December 2019



West Yorkshire Community Accounting Service

Burmantofts Senior Action CIO

Annual Report and Financial Statements for the year ended 31 December 2019

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Prepared by West Yorkshire Community Accounting Service

Burmantofts Senior Action CIO

Trustees' report for the year ended 31 December 2019

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Cllr Denise Ragan	Chair	Appointed November 2019, appointed as Chair January 2020 Resigned November 2019
Pauline Leech	Chair	
Paul Kelly	Vice Chair	
Richard Asumadu	Treasurer	Appointed June 2019
Julia Almond		
Rev. Amos Kasibante		
Cllr Asghar Khan		Appointed August 2019
Tricia Gradys		Appointed February 2020
Maureen Lillywhite		Appointed February 2020
Beverley Denton		Resigned July 2019

Charity number 1175661 Registered in England and Wales

Principal address	Bankers
Lower Ground Floor	Yorkshire Bank Plc
75A Stoney Rock Lane	329 Harehills Lane
Leeds. LS9 7TB	Leeds. LS8 5BW

Independent Examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds. LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 9 November 2017.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Objectives and activities

The charity's objects

To relieve those who are in need by reason of their old age in the Burmantofts and Richmond Hill ward and the neighbouring areas of the metropolitan district of Leeds in such ways as the trustees shall think fit, in particular, but not exclusively by: the provision of activities, support and services to enable them to live independent lives in their own homes, reduce isolation and poverty and promote safe and healthy living.

The charity's main activities

Burmantofts Senior Action (BSA) CIO offers activities, advice and support through:

Home visits and assessments

Information and signposting - including themed events and drop in sessions

Luncheon clubs (twice a week)

Garden tidy up service (twice a year)

A calendar of social activities and events such as trips, celebrations and parties.

Chair based exercises

Art classes

Friendship group

Outreach sessions in the community

Burmantofts Senior Action CIO

Trustees' report (continued) for the year ended 31 December 2019

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

BSA CIO has continued to provide a range of services, activities and support for the elderly in our area. Lunch clubs twice per week are well attended, quarterly newsletters are issued to around 500 people, a regular drop in friendship group and a variety of life group are well received and members drive their own agenda. We support people during cold weather with our winter warmth events and have continued to provide coffee mornings, a programme of day trips in the summer months and our chair based exercise classes. We also ran a series of art classes which resulted in the design for a wooden sculpture representing the participants' view of Burmantofts.

Over the Christmas period we held a very successful series of events and activities that had a high rate of participation, positive feedback and overall enjoyment by service users.

During the year we secured additional funding which has enabled an increase in the hours that we spend on Outreach, Volunteer and Activity co-ordination. Additional hours have helped us reach out to more people working in partnership with the Housing Office, GP Surgeries, social care and others in the locality. We have seen an increase in more complex cases i.e. dementia, social isolation, frailty, depression and mental health issues and we have been able to invest time in more intense 1-1 support following illness, bereavement or discharge from hospital. We have also invested additional time to plan for recruitment, increasing capability and retention of volunteers to support our activity programme.

We are delighted to have successfully re-tendered for a Leeds City Council, Adults and Health Directorate, Neighbourhood Network Scheme Grant. This provides core funding towards the management and delivery of our services for an initial period of 5 years with an option to extend for a further 5 years. This will enable BSA CIO to continue to:

- Develop and deliver support, activities and services
- Help people live independent lives
- Reduce isolation
- Reduce the impact of poverty
- Promote safe and healthy living

Financial review

The net expenditure for the year was £9,144, including net expenditure of £4,652 on unrestricted funds and net expenditure of £4,492 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, as the year end were £22,850.

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be at least 3 months of the resources expended. This equates to £22,250 based on budgeted expenditure of £89k for 2020.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Signed on behalf of the board of trustees:

Signed: Richard Asumadu (Trustee)

Name: Richard Asumadu

Date: 25th January 2021

Burmantofts Senior Action CIO

Independent examiner's report to the trustees of Burmantofts Senior Action CIO Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2019, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Claire Welling Name: Claire Welling

Date: 25 January 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Burmantofts Senior Action CIO
Statement of Financial Activities
for the year ended 31 December 2019

	Notes	2019 Unrestricted funds £	2019 Restricted funds £	2019 Total funds £	2018 Total funds £
Income from:					
Grants and donations	(2)	968	91,966	92,934	61,927
Transfer from lunch clubs		2,885	-	2,885	-
Transfer on separation from BCP		-	-	-	48,253
Fees and charges		4,444	1,045	5,489	4,076
Other income		-	-	-	236
Bank interest		-	-	-	11
Total income		8,297	93,011	101,308	114,503
Expenditure on:					
Salaries NI and pension	(3)	9,845	58,137	67,982	50,382
Payroll charges and recruitment		601	15	616	324
Staff travel		-	679	679	217
Staff and volunteer training		-	70	70	566
Volunteer expenses		-	587	587	18
Events and activities		2,201	11,660	13,861	5,162
Hospitality		3	-	3	21
Marketing and publicity		-	119	119	110
Printing and photocopying		-	724	724	1,160
Postage and stationery		-	1,020	1,020	447
Telephone		-	2,757	2,757	1,200
Rent		-	4,133	4,133	2,160
Room hire		781	1,782	2,563	671
Utilities		-	715	715	584
Repairs and maintenance		811	1,110	1,921	507
Memberships and subscriptions		-	65	65	65
Insurance		267	680	947	534
Independent examination		-	600	600	600
Other admin costs		7	3,929	3,936	867
Fundraising		-	625	625	-
Grants refunded		-	769	769	-
Building alterations		-	5,395	5,395	-
Depreciation		365	-	365	-
Total expenditure		14,881	95,571	110,452	65,595
Net income / (expenditure)		(6,584)	(2,560)	(9,144)	48,908
Transfers between funds		1,932	(1,932)	-	-
Net movement in funds		(4,652)	(4,492)	(9,144)	48,908
Fund balances brought forward		28,593	20,315	48,908	-
Fund balances carried forward	(4)	23,941	15,823	39,764	48,908

All incoming resources and resources expended derive from continuing activities.

Burmantofts Senior Action CIO

Balance sheet

as at 31 December 2019

	2019	2019	2019	2018
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 1,091	-	1,091	-
Total fixed assets	<u>1,091</u>	<u>-</u>	<u>1,091</u>	<u>-</u>
Current assets				
Prepayments	-	340	340	267
Cash at bank and in hand	(6) 40,004	15,483	55,487	64,123
Total current assets	<u>40,004</u>	<u>15,823</u>	<u>55,827</u>	<u>64,390</u>
Current liabilities:				
amounts falling due within one year				
Accruals	600	-	600	960
Deferred income	16,554	-	16,554	14,522
Total current liabilities	<u>17,154</u>	<u>-</u>	<u>17,154</u>	<u>15,482</u>
Net current assets / (liabilities)	<u>22,850</u>	<u>15,823</u>	<u>38,673</u>	<u>48,908</u>
Total assets less current liabilities	<u>23,941</u>	<u>15,823</u>	<u>39,764</u>	<u>48,908</u>
Net assets	<u>23,941</u>	<u>15,823</u>	<u>39,764</u>	<u>48,908</u>
Funds				
Unrestricted funds	23,941	-	23,941	28,593
Restricted funds	-	15,823	15,823	20,315
Total funds	<u>23,941</u>	<u>15,823</u>	<u>39,764</u>	<u>48,908</u>

The financial statements were approved by the board of trustees on

Date: 25th January 2021

Signed: Richard Asumadu

(Trustee)

Name: Richard Asumadu

Burmantofts Senior Action CIO

Notes to the accounts

for the year ended 31 December 2019

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The charity constitutes a public benefit entity as defined by FRS 102.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £250 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures and fittings: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Burmantofts Senior Action CIO
Notes to the accounts continued
for the year ended 31 December 2019

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2019	2019	2019	2018
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC) core funding	-	68,246	68,246	35,317
LCC other grants	-	11,932	11,932	1,423
Jimbos fund	-	3,804	3,804	15,000
Leeds City College	-	-	-	200
Leeds Community Foundation (LCF)	-	5,236	5,236	7,276
Wades Charity	-	1,748	1,748	1,040
Asda	-	1,000	1,000	-
Donations	968	-	968	1,671
	<u>968</u>	<u>91,966</u>	<u>92,934</u>	<u>61,927</u>

3 Staff costs and numbers

	2019	2018
	£	£
Gross salaries	64,179	47,667
Social security costs	1,515	752
Pensions	2,288	1,963
	<u>67,982</u>	<u>50,382</u>

The average number employees during the year was 3.7, being an average of 2.9 full time equivalent (2018: 4, 2.7 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2019	2018
	£	£
Costs of the scheme to the charity for the year	2,288	1,963

Burmantofts Senior Action CIO

Notes to the accounts continued

for the year ended 31 December 2019

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
LCC ASC	1,357	68,246	68,509	(1,094)	-
Leeds Inspired	472	-	472	-	-
Gardening fund	429	1,763	1,580	-	612
Peoples Postcode Lottery	397	-	397	-	-
Trips fund	171	2,030	1,583	-	618
LCF	58	-	58	-	-
WYPC Commissioner	783	-	-	-	783
LCF Winter warmth 2018	1,728	-	1,728	-	-
LCF Winter warmth 2019	-	6,622	132	-	6,490
Groups	476	-	-	(476)	-
Leeds Quaker Meeting fund	412	-	-	-	412
Jimbos fund	7,456	-	7,456	-	-
LCF Time to shine	5,236	5,236	4,813	-	5,659
Other small grants	1,340	-	1,340	-	-
Asda Christmas party	-	1,000	640	-	360
Jimbos fund - kitchen	-	3,804	2,553	(362)	889
Lunch club grants	-	4,310	4,310	-	-
	<u>20,315</u>	<u>93,011</u>	<u>95,571</u>	<u>(1,932)</u>	<u>15,823</u>

Fund name

Purpose of restriction

LCC ASC	Towards salary costs of the Project manager and other workers £1,094 was transferred from this fund in respect of the capitalised purchase of tables which are for general use within the charity
Leeds Inspired	For a collaboration with Humans of Leeds to produce a photographic exhibition called Now Then
Gardening fund	Funds from the Housing Advice panel and other contributions
Peoples Postcode Lottery	For Chair based exercise, a healthy eating calendar and tea dances
Trips fund	Towards trips
LCF	Towards the Give Leeds Love project
WYPC Commissioner	Towards the Safer Communities project
LCF Winter warmth 2018 /2019	Towards Winter warmth activity costs
Groups	Towards a variety of group activities £476 was transferred from this fund, in recognition that this is not restricted funding, but activity transactions which are accounted for within the unrestricted funds
Leeds Quaker Meeting fund	Towards printer/copier costs and updating financial management package
Jimbos fund	Towards outreach services and drop in sessions at community hubs
LCF Time to shine	To set up a men's group and a 'younger' older people group along with taster sessions
Other small grants	Funding towards a variety of charity activities
Asda Christmas party	For holding a Christmas party
Jimbos fund - kitchen	For kitchen refurbishment costs £362 was transferred from this fund in respect of the purchase of capitalised kitchen equipment purchase for general use
Lunch club grants	Towards lunch club costs

Burmantofts Senior Action CIO
Notes to the accounts continued
for the year ended 31 December 2019

5 Tangible assets

	Fixtures and fittings £	Total £
<u>Cost</u>		
At 1 January 2019	-	-
Additions	1,456	1,456
At 31 December 2019	<u>1,456</u>	<u>1,456</u>
<u>Depreciation</u>		
At 1 January 2019	-	-
Charge for year	365	365
At 31 December 2019	<u>365</u>	<u>365</u>
<u>Net book value</u>		
At 31 December 2019	<u>1,091</u>	<u>1,091</u>
At 31 December 2018	<u>-</u>	<u>-</u>

6 Cash at bank and in hand

	2019 £	2018 £
Cash at bank	55,235	63,982
Cash in hand	252	141
	<u>55,487</u>	<u>64,123</u>

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity comprises the Project Manager only. The total employee benefits of the key management personnel of the charity were £3,956 (for January to March). (2018 £16,767).

Burmantofts Senior Action CIO

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2019

	2019 Unrestricted funds £	2018 Unrestricted funds £	2019 Restricted funds £	2018 Restricted funds £	2019 Total funds £	2018 Total funds £
Income						
Grants and donations	968	1,862	91,966	60,065	92,934	61,927
Transfer from lunch clubs	2,885	-	-	-	2,885	-
Transfer on separation from BCP	-	32,558	-	15,695	-	48,253
Fees and charges	4,444	2,670	1,045	1,406	5,489	4,076
Other income	-	216	-	20	-	236
Bank interest	-	11	-	-	-	11
Total income	8,297	37,317	93,011	77,186	101,308	114,503
Expenditure						
Salaries NI and pension	9,845	176	58,137	50,206	67,982	50,382
Payroll charges and recruitment	601	324	15	-	616	324
Staff travel	-	44	679	173	679	217
Staff and volunteer training	-	78	70	488	70	566
Volunteer expenses	-	18	587	-	587	18
Events and activities	2,201	419	11,660	4,743	13,861	5,162
Hospitality	3	15	-	6	3	21
Marketing and publicity	-	110	119	-	119	110
Printing and photocopying	-	660	724	500	724	1,160
Postage and stationery	-	447	1,020	-	1,020	447
Telephone	-	1,200	2,757	-	2,757	1,200
Rent	-	2,160	4,133	-	4,133	2,160
Room hire	781	180	1,782	491	2,563	671
Utilities	-	584	715	-	715	584
Repairs and maintenance	811	300	1,110	207	1,921	507
Memberships and subscriptions	-	65	65	-	65	65
Insurance	267	534	680	-	947	534
Independent examination	-	600	600	-	600	600
Other admin costs	7	810	3,929	57	3,936	867
Fundraising	-	-	625	-	625	-
Grants refunded	-	-	769	-	769	-
Building alterations	-	-	5,395	-	5,395	-
Depreciation	365	-	-	-	365	-
Total expenditure	14,881	8,724	95,571	56,871	110,452	65,595
Net income / (expenditure)	(6,584)	28,593	(2,560)	20,315	(9,144)	48,908
Transfers between funds	1,932	-	(1,932)	-	-	-
Net movement in funds	(4,652)	28,593	(4,492)	20,315	(9,144)	48,908
Fund balances brought forward	28,593	-	20,315	-	48,908	-
Fund balances carried forward	23,941	28,593	15,823	20,315	39,764	48,908

Burmantofts Senior Action CIO

Independent examiner's report to the trustees of Burmantofts Senior Action CIO Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2019, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Claire Welling

Date: 25 January 2021

West Yorkshire Community Accounting Service

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