

Bill Quay Community Farm Association

A charity registered in England & Wales
Registration no: 1146471

Registered Company no: 07810458

Financial Statements and Trustees' Report

1 April 2019 to 31 March 2020

Legal and Administrative Information

Name: **Bill Quay Community Farm Association**

Reg'd Charity No: 1146471
Company No: 07810458

Structure: Registered Charity and Company Limited by Guarantee

Governing document: Memorandum and articles incorporated 14/10/2011 as amended by special resolution registered at Companies House on 08/03/2012.

Trustees: Chair Jennifer Wood
 Ryan Perry
 Hannah Davis
 Amelia Magistrali

Trustees are appointed by the existing trustees.

Address: Bill Quay Farm
Hainingwood Terrace
Bill Quay
Gateshead
NE10 0TE

Bank: Unity Trust Bank
9 Brindley Place
Birmingham
B1 2HB

Independent Examiner: Mark Thompson MAAT
42 Lesbury Road
Newcastle
NE6 5LB

Bill Quay Community Farm Association – Annual Trustees Report 2019/20

This year continued the process of transition for Bill Quay Community Farm Association and Bill Quay Farm. Gateshead Council supported us to find a new custodian organisation to help secure a sustainable future for the farm, and in March 2019 Chrysalis Services (previously St Camillus) were selected. Chrysalis have bold ambitions for the site, and share many of the same aims as the association, with plans to continue work as a farm, an education provider and community asset. We hoped to have a seamless transition to the new provider, but the process was much slower than expected, and we sadly had to take the decision to make our remaining employees redundant, with the last team member leaving on 30th September. We would like to thank all the incredible staff who have helped make Bill Quay Community Farm for the Association a reality over the past 8 years. We are really proud of what we have achieved together, we have built on the farm's history as a treasured community asset, and have preserved and developed the farm so that it is ready to start the next stage of its journey with Chrysalis Services.

Volunteers helped to sustain the site through the year to September, providing invaluable support in livestock management, the farm shop and site maintenance. The absence of staff has meant that the open volunteering programme and education opportunities had to be paused from October. Many volunteers have shown great loyalty and support to the farm, we would also like to thank them very much for all their hard work.

Many of the benefits people gain from the farm are by walking through, accessing the footpaths and outdoor space at the farm, and seeing the animals. In order to maintain that benefit for the community, the trustees reached an agreement with Chrysalis services that BQCFA could maintain livestock on site, managed by expert volunteers and the trustees in partnership with Chrysalis as their staffing and capacity build. Therefore, in the fields, the public will still have been able to see to three breeds of sheep, including the Castlemilk Moorit, a breed designated 'At Risk' by the Rare Breed Survival Trust, as well as Jacobs and Heredians. Rare Baggot goats were on site for much of the year.

Some contingencies and changes had to be made, due to the reduced capacity to care for animals who require relatively intensive support. Some animals, particularly the rare ones, are being cared for off-site or by partner organisations, with the opportunity for them to return. Others have been sold to specialist breeders or gone to market. The farm buildings have been closed to the public.

In this way, BQCFA are providing support to maximise the opportunities for a successful future for Bill Quay Farm, owning and managing the livestock and facilitating a community allotment plot. We are also offering support to Chrysalis, as they build their own hub for the community through their education and hospitality offering.

We are looking forward to the coming year, knowing that it will bring big changes, and confident that the essence of this oasis of community farming will remain. We are pleased that outdoor and agricultural education and opportunities for vulnerable people are something that will continue at the farm. In addition, we've been working to try make sure the future also includes the tradition of Bill Quay, Rare Breeds and community engagement.

Our continued thanks goes to the local community and to all of the stakeholders involved in the operation of and the goodwill extended to Bill Quay Community Farm Association.

Signed: Chair, on behalf of Trustees

Print name:

Date:

INDEPENDENT EXAMINER'S REPORT

Report to the trustees of

Bill Quay Community Farm Association

On accounts for the year ended

31 March 2020

Charity no 1146471

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 19 February 2021

Name: Mark Thompson MAAT
Address: 42 Lesbury Road
Newcastle
NE6 5LB

Bill Quay Community Farm Association

Statement of Financial Activities

1 April 2019 to 31 March 2020

	Notes	Restricted £	Unrestricted £	2020 Total £	2019 Total £
Incoming resources					
Grants	(2)		30,000	30,000	65,000
Donations			7,404	7,404	6,316
Farm Visitor Centre			1,665	1,665	4,179
Friends of the Farm			0	0	4,511
Livestock Sales			8,868	8,868	4,333
Rental & Generated Income			1,025	1,025	6,955
Therapeutic Activities			0	0	1,120
Events and Hire			0	0	1,829
Other Income			1,378	1,378	142
Bank interest			0	0	15
Total incoming resources		0	50,340	50,340	94,400
Resources expended					
Salaries			27,378	27,378	53,852
Contracting, Cleaning and Services			3,749	3,749	8,660
Livestock Maintenance			8,731	8,731	18,108
Training, Travel & Administration			2,449	2,449	4,565
Tools, Equipment, Repairs & Maintenance			1,414	1,414	5,047
Utilities & Insurance			8,844	8,844	10,605
Livestock Meat Preparation			52	52	1,419
Farm Shop Stock			1,158	1,158	2,130
Accounting and Payroll	(3)		350	350	996
Events and hire expenses			0	0	125
Volunteer Expenses			198	198	331
Total resources expended		0	54,323	54,323	105,838
Net incoming/(outgoing) resources before transfers		0	(3,983)	(3,983)	(11,438)
Gross transfers between funds				0	0
Net incoming/(outgoing) resources before other recognised gains/(losses)		0	(3,983)	(3,983)	(11,438)
Other recognised gains/(losses)		0	0	0	0
Net movement in funds		0	(3,983)	(3,983)	(11,438)
Total funds brought forward		0	5,072	5,072	16,510
Total funds carried forward		0	1,089	1,089	5,072

Bill Quay Community Farm Association
Balance Sheet
31 March 2020

	2020	2020	2019	2019
	£	£	£	£
notes				
Fixed assets				
Tangible assets		0		0
Current assets				
Debtor				
Cash at bank and in hand:				
Deposit account	1		892	
Current account	1,438		4,780	
Cash				
	<u>1,439</u>		<u>5,672</u>	
Creditors: amounts falling due within one year	(4)	<u>(350)</u>	(600)	<u>(600)</u>
Net current assets		1,089		5,072
Total assets less current liabilities		1,089		5,072
Creditors: amounts falling due after one year		0		0
Net Assets at 31 March 2019		<u><u>1,089</u></u>		<u><u>5,072</u></u>
April 2018 to 31 March 2019				
Restricted Funds	0		0	
Unrestricted Funds			5,072	
		<u><u>0</u></u>		<u><u>5,072</u></u>

For the period ending 31/03/2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with
a) section 476, of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting
b) records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small
c) companies regime.

Signed Position

Print Name

Date

Bill Quay Farm Community Association

Notes to the accounts, 2020

1. Accounting policies

Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Bill Quay Farm meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2. Grants received	Restricted £	Unrestricted £	Total £
Gateshead Council		30,000	30,000
Total grants received	0	30,000	30,000

Costs of financial services

A fee of £600 will be paid for the independent examination of these accounts.

4. Creditors: amounts falling due within one year

Independent examination fee	350
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Related party transactions

There were no significant transactions between the project and any related parties during the period. No payments have been made to Trustees.

Trustees and Staff

No Trustees were remunerated or received expenses payments.

The Salary costs for the year were	27378
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