

Grace Church Greenwich

Report and Accounts

year ended 31 August 2020

stewardship[®]

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GRACE CHURCH GREENWICH
CHARITY INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2020

Trustees	David Butler	Appointed Nov 2016
	Andrew Latimer	Initial trustee
	Caroline Newton	Appointed Oct 2016
	Andrew Sach	Initial trustee
	Laura Sanderson	Appointed Jan 2021
	James Squire (Chair)	Initial trustee
	Janise Tan	Appointed Jan 2018
	Sam Wilde	Initial trustee

Governing Document CIO constitution, last amended 7 July 2020

Charity Registration Number 1163077

Principal Address
 49 Manor Avenue
 London
 SE4 1TD

Independent Examiner
 Lourens du Plessis ACA CA(SA)
 Stewardship
 1 Lamb's Passage
 London
 EC1Y 8AB

Bankers
 CAF Bank
 25 Kings Hill Avenue
 Kings Hill, West Malling
 Kent
 ME19 4JQ

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Trustees' Annual Report

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objectives and activities

Grace Church's objective is to advance the Christian religion in accordance with the tenets and practices of the Church of England, in particular but not exclusively by:

- Holding services of worship
- Promoting study of the Bible
- Missionary and outreach work
- Ancillary or incidental educational activities
- Other associated activities for the benefit of the community

Grace Church meets in the heart of Greenwich as a church for sceptics, enquirers and believers. Grace Church is concerned first to be faithful to God by holding to and passing on the Biblical faith, and second to be fruitful in seeing this message impact our lives, and the lives of those around us.

We have a particular concern to multiply this kind of ministry by training up others who are equipped to understand and teach the truth. Therefore we consider the key measures of success in achieving the church's aims to be faithfulness in proclaiming the Bible's message, the number of leaders who are equipped to do the same and the number of individuals coming under the sound of God's Word and being shaped by it into a loving community. Under God, our long term objective is to see this model of ministry embedded in Greenwich and beyond, which may involve additional services at our central venue or the launch of other similar ministries in surrounding areas.

Grace Church is a diverse congregation where everyone is welcomed and valued. We have a passion for reaching out to the local community with the gospel, training Christians in gospel ministry and sending people out to take the gospel to the world. In order to serve this vision three particular areas of focus have been identified – families, young workers and students. Our hope is that all members of the church will be united around and actively engaged in this vision.

The trustees confirm that, in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission. The vast majority of the church's activities are offered free of charge and provide benefit not only to those who are regular attendees, but also those who work and live in the local area as well as other communities in which we serve.

Structure, governance and management

Grace Church Greenwich is controlled by its governing constitution and is registered as a Charitable Incorporated Organisation with the Charity Commission in England & Wales. The charity's registration number is 1163077. The name of the charity, as registered with the Charity Commission, is Grace Church Greenwich, but the charity is also referred to as Grace Church. Grace Church's principal office is 49 Manor Avenue, London, SE4 1TD.

At the time of the charity's inception there were eight initial trustees, four of whom remained in place throughout the 2019/20 financial year. The initial trustees are appointed to serve for an unlimited term, subject to continuing to meet the eligibility criteria as set out in the charity's constitution. Any new trustees are appointed for a four year term. No new appointments were made during the financial year.

Trustees are recruited to represent a cross-section of individuals with involvement across the life of the church. Most of those recruited are already involved in leadership in an area of the church's ministry; some are chosen for their specific professional skills and experience which are perceived as useful for the proper functioning of the board of trustees. The Trustees reviewed a 'Trustees and Succession Planning Strategy' in June 2020 to this end. Specific roles are allocated to individual trustees such as safeguarding, digital ministry, music, finance etc. These trustees act as the primary point of contact for these areas, although it is acknowledged that the entire trustee board is responsible for the fulfillment of Grace Church's legal, regulatory and financial obligations. New trustees are directed to the trustee responsibilities resources and training available on the Charity Commission website and are sent the church's constitution as well as latest accounts. In addition to the trustees, the Church Coordinator has a standing invitation to attend trustee meetings.

The pastors (Rev Dr Andrew Latimer & Rev Dr Andrew Sach) provide spiritual leadership for Grace Church and are responsible for setting the vision of the church in accordance with its stated aims and objectives. They take decisions related to the day to day running of the church and discuss all areas of church life regularly with trustees.

Regular financial activities are delegated to the Treasurer, however the trustees are responsible for approving and monitoring the annual budget and all major financial decisions. The financial remuneration of the pastors is set in line with Church of England stipend levels. Other staff are paid in line with similar church roles within central London, with salaries reviewed annually.

Review of activities

Grace Church was registered with the Charity Commission for England and Wales on 10 August 2015 and held its first Sunday service on 13 September 2015. The church was founded by approximately 40 adults and 10 children, drawn from St Peter's Barge and St Helen's Bishopsgate. We received our Bishop's Mission Order in January 2019 which formally welcomed Grace Church into the Church of England. This milestone was marked with a special service, which included the Bishop of Southwark and Bishop of Woolwich.

In normal times, the church meets on Sundays at 4pm in the Old Royal Naval College in Greenwich, London. At the end of the fifth year the church has grown to around 120 adults attending on Sundays, with a number of new students, families and workers having joined.

We benefit from the ongoing leadership of Rev Dr Andrew Latimer (full time) and Rev Dr Andrew Sach (4 days a week). In order to provide avenues for training we welcomed five Ministry Trainees in September 2019, three for the first time and two returning for a second year of volunteering with the church. In line with our ambition to grow the Church the Trustees agreed to two new staff appointments in the year, both beginning in September 2020: Fiona Mahendran (Women's Worker) and Sam James (Youth & Children's Worker). We continue to employ one part time Church Coordinator to assist with the day to day administration of the church. In addition we have partnered with Crosslinks to support a member of our congregation who is currently serving as a missionary to students in Portugal.

Grace Church holds weekly Bible studies which provide the opportunity for members to grow in their understanding of various books of the Bible, as well as improving their Bible handling skills. Training of the congregation, and specifically Bible study leaders, is a key focus of our midweek activities. During these evenings we also run Christianity Explored courses in order to give sceptics and seekers the opportunity to consider the claims of Jesus for themselves.

In addition to these regular activities we run one student and two whole-church weekends away each year, a chance to grow relationships and consider key theological topics or sections of the Bible in greater detail. We also hold one-off events such as a Summer Party, Remembrance Day service, topical guest services, mission week, international outreach meetings and various Carol Services aimed to make church even more accessible to visitors. A monthly Big Questions event in a Greenwich pub provides the opportunity to address challenging topics and engage with people of alternative viewpoints.

The activities of Grace Church are not just undertaken by the church staff. The church is

heavily dependent for its functioning upon the service of the church family – and rightly so. It is of the essence of gospel partnership that the work of the church be pursued by the whole congregation of believers and that the leaders of the church should seek to equip all members of the church family to play their part. We are thankful for a broad team of volunteers who serve across all areas of church life including running creche (0-2 years); Sunday School - which was further developed in the year with “Shipmates” (3-4), “Sailors” (5-7), “Officers” (8-10) and “Captains” (11+); serving on the prayer, reading and music rotas; leading mid-week Grace Groups; helping in practical ways such as setting up the church and organising refreshments; as well as various external ministries such as international and student work. All these areas and more help to fulfil Grace Church’s ambition to be a lively, active community existing for the benefit of the Greenwich area. To ensure compliance with safeguarding obligations all volunteers are required to undergo safeguarding training, which was most recently organised in October 2018 with the Diocese of Southwark.

Impact of COVID-19

In common with all churches in England, the national lockdown because of COVID-19, which began on 16 March 2020, and subsequent restrictions meant that the last physical meeting of Grace Church was Sunday 15 March. The church continued to meet online at 16:00 every Sunday thereafter (with Sunday School provision before the main meeting) using Zoom video-conferencing system from Sunday 22 March, with a complementary parallel Facebook webcast also subsequently introduced. The enhanced facility for interactivity that Zoom provides when compared with webcasting, enabling small break-out groups during and after the service and a Q&A facility, meant that Grace Church was able to maintain a good proportion of the social interaction lost by not meeting in person. Attendance levels were broadly maintained through the COVID-19 restrictions. Midweek Bible studies and other outreach events were similarly held online during this period.

Future Plans

Notwithstanding the impact of COVID-19, the trustees are pleased with the development of Grace Church over the last five years and are confident that it is fulfilling the vision that led to its establishment. Therefore, in addition to ensuring the Church can meet again physically in a COVID-secure manner as soon as conditions allow and that its mission is pursued as effectively as possible under any restrictions, the key focus in the years ahead is to continue to protect and develop the church’s ministry, essentially providing more of the same. There will be an ongoing focus in reaching out to those in the Greenwich area and community by getting to know more people in the surrounding houses, flats and estates. In addition we continue to look for a permanent

venue but face the constraints of finance and limited supply in the central Greenwich area.

Financial Review

The financial statements, prepared on an accrual basis, show a surplus of £19,754 for the 2019/20 financial year. A small deficit was forecast for the year so this is an encouraging outcome. The main driver of this improved financial performance was roughly £22,000 of saved rent during lockdown. One-off grants accounted for 25% of total giving, largely in line with the previous year.

Grace Church has a policy to maintain cash reserves equivalent to 3 months' of operating expenditure. Reserves are held to compensate for the uncertain timing of lump sum gifts and to provide a buffer for unexpected costs. As at 31 August 2020 the church held reserves of £100,974 representing headroom of £36,722 above the target reserve level, based on the budget for the forthcoming year. Trustees will keep the level of reserves under review and allocated excess reserves in line with the charity's aims, which may include both near term spending on immediate ministry opportunities and long term capital investment.

Looking forward, costs are expected to be materially higher in the coming year reflecting the expanded staff team. We are aware of exceptional one-off gifts to help support these positions but anticipate part of the salary bill for the forthcoming year being met from reserves. We are forecasting a moderate deficit and will keep the finances under close review, particularly in light of the economic uncertainty resulting from the COVID-19 pandemic.

It is the aim and intention of the trustees that the entirety of the church's financial resource be carefully devoted to the pursuit of its stated objective.

Risk Statement

The trustees acknowledge that Grace Church is exposed to a range of strategic, operational, and financial risks. In order to identify, manage and mitigate these risks the trustees have adopted a risk framework based around:

- Establishment of a strong control environment;
- Design, operation and monitoring of specific control activities;
- Understanding key activities and information flows through the organisation;
- Annual risk identification and assessment.

The major risks to which the charity is exposed have been reviewed and detailed in the Risk Register. Whilst this cannot provide complete assurance, the steps taken to mitigate the risks should enable the church to achieve its objectives. Risk is considered regularly as part of the decision-making process.

The principal risks facing the on-going ministry of the church have been identified as:

- Unfaithful teaching.
- Failure of safeguarding responsibilities.
- Loss of venue.
- Reputational damage caused by failure to comply with employment or financial regulations.
- Financial stability.
- Risk of COVID-19 pandemic.

These risks are managed by, respectively:

- Trustees being members of the congregation and Bible study groups. Bible study leaders receive training and sermons are critiqued during ministry meetings. Grace Church holds a Bishops' Mission Order, is integrated into Southwark Diocese of the Church of England and receives oversight from the Bishop of Maidstone, who is an Assistant Bishop in Southwark.
- Written safeguarding policy and procedures including the requirement for volunteers to undergo a Disclosure and Barring Service disclosure prior to serving with children or vulnerable adults. All relevant volunteers are required to undergo safeguarding training every three years.
- Good relationships maintained with venue providers. Alternative accommodation continually under review. Ability to host the majority of activities online has been tested and proven during 2020.
- Public liability and employer liability insurance cover in place. Dual sign-off required on all banking transactions. Financial policies and procedures documented and reviewed annually.
- Annual budget signed off by trustees with regular review of income and expenditure vs. budget throughout the year. Reserve policy as outlined above.
- A full COVID-19 Risk Assessment performed in line with the UK Government Guidance.

Responsibilities of trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 13 February 2021 and signed on their behalf by:

Sam Wilde

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
GRACE CHURCH GREENWICH
('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2020 on pages 10 to 18 following, which have been prepared on the basis of the accounting policies set out on pages 12 to 13.

Responsibilities and basis of report

As the charity's trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lourens du Plessis ACA CA(SA)
Member of the Institute of Chartered Accountants in England and Wales

23 February 2021

Stewardship
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London
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GRACE CHURCH GREENWICH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	202,741	22,222	224,963	174,139
Other trading activities		458	-	458	859
Investments		195	-	195	193
Other income		36,635	-	36,635	44,053
Total income and endowments		240,029	22,222	262,251	219,245
EXPENDITURE ON:					
Charitable activities	5	217,776	14,722	232,498	238,479
Total expenditure		217,776	14,722	232,498	238,479
Net income/(expenditure)		22,254	7,500	29,754	(19,234)
Transfers between funds	11	-	-	-	-
		22,254	7,500	29,754	(19,234)
Net movement in funds		22,254	7,500	29,754	(19,234)
Reconciliation of funds:					
Total funds brought forward		78,329	396,000	474,329	493,563
Total funds carried forward	11	100,583	403,500	504,083	474,329

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on page 12-18 form part of these accounts.

GRACE CHURCH GREENWICH

BALANCE SHEET

AS AT 31 AUGUST 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
FIXED ASSETS					
Tangible assets	7	5,997	392,000	397,997	403,197
		<u>5,997</u>	<u>392,000</u>	<u>397,997</u>	<u>403,197</u>
CURRENT ASSETS					
Debtors	8	25,855	-	25,855	16,683
Cash at bank and in hand	9	89,474	11,500	100,974	69,529
		115,329	11,500	126,829	86,211
CREDITORS: Amounts falling due within one year	10	20,743	-	20,743	15,079
Net current assets / (liabilities)		<u>94,586</u>	<u>11,500</u>	<u>106,086</u>	<u>71,132</u>
Total assets less current liabilities		<u>100,583</u>	<u>403,500</u>	<u>504,083</u>	<u>474,329</u>
TOTAL NET ASSETS		<u>100,583</u>	<u>403,500</u>	<u>504,083</u>	<u>474,329</u>
FUND BALANCES					
Unrestricted Funds	11				
General funds		100,583		100,583	78,329
Restricted Funds			403,500	403,500	396,000
		<u>100,583</u>	<u>403,500</u>	<u>504,083</u>	<u>474,329</u>

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

S Wilde

Date: 13 February 2021

Charity number: 1163077

The notes on page 12-18 form part of these accounts.

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

1 Statutory Information

The charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. In making this assessment the trustees have considered the impact of Covid-19 and have concluded that its impact on net income will not be material.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land	Is not depreciated (because it is not consumed by use)
Freehold buildings	Over 50 years after taking account of the building's residual value
Vehicles	Over 10 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

g) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

h) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations and legacies

	2020	2019
	£	£
Donations of cash and similar	196,192	150,327
Income tax recoverable	28,770	23,812
	<u>224,963</u>	<u>174,139</u>

4 Other income

Charitable activities	9,354	17,753
Reimbursement of stipend cost	27,282	26,300
	<u>36,635</u>	<u>44,053</u>

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

5 Charitable expenditure

	2020	2019
	£	£
a Costs incurred directly on specific activities		
Employment costs	97,423	101,741
Property costs	55,843	80,333
Light , heat & water	-	284
Meeting costs	1,261	2,581
Outreach activities, including grants for poverty relief	20,761	1,731
Work among the young	986	265
Gifts, including grants for ministry training	24,106	10,283
Weekend away	11,298	24,723
Licenses	2,102	1,975
Vehicle costs	444	945
Other costs	2,780	142
	217,005	225,003

Included above are grants paid as follows

	Institutions	Individuals	2020
	£	£	£
Grants for UK and overseas mission	2,004	12,240	14,244
Grants for the relief of poverty	5,389	-	5,389
Grants for education, including ministry training	-	23,956	23,956
	7,393	36,196	43,589

The comparatives for the previous year are as follows:

	Institutions	Individuals	2019
	£	£	£
Grants for UK and overseas mission	-	-	-
Grants for the relief of poverty	393	-	393
Grants for education, including ministry training	-	9,540	9,540
	393	9,540	9,933

The charity's principal grants to institutions comprised:

	2020	2019
	£	£
Crosslinks	5,313	-
Southwark Diocese	2,004	-
Grants to institutions for less than £1,000 each	76	393
	7,393	393

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

b Costs incurred on support & administration

Governance costs		
Independent examiner's fee	2,700	2,400
	<u>2,700</u>	<u>2,400</u>
Professional fees	625	1,312
Minor equipment	2,336	645
Office and other admin	3,053	2,179
Depreciation of tangible fixed assets	5,200	5,200
Insurance	1,579	1,740
	<u>15,493</u>	<u>13,475</u>
Total expenditure	<u>232,498</u>	<u>238,479</u>

In addition to the fee for the independent examination, Stewardship was paid £454 (2019: £497) for payroll bureau services.

6 Analysis of staff costs, the cost of key management personnel and trustee remuneration and expenses

The average monthly number of employees during the year was 3 (2019: 3). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

Total employment benefits payable to trustees for the year were as follows:

	Wages & salaries	2020 £
Trustees:		
Andrew Latimer	41,020	41,020
Andrew Sach	39,749	39,749
	<u>80,770</u>	<u>80,770</u>

The following amounts were payable in the previous year:

	Wages & salaries	2020 £
Trustees:		
Andrew Latimer	38,927	38,927
Andrew Sach	38,957	38,957
	<u>77,884</u>	<u>77,884</u>

The remuneration paid to the trustees were for their duties as pastors, not as trustees, and this payment is allowed by the charity's governing document.

In addition the charity incurred expenditure totalling £41,622 (2019: £41,698) in respect of the customary provision of accommodation to both Andrew Sach and Andrew Latimer and his family (both trustees), so that they could better perform their duties.

No expenses were reimbursed to trustees.

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

7 Tangible fixed assets

	Freehold Property £	Vehicles £	Total 2020 £
Cost			
At 31 August 2019	400,000	11,995	411,995
Additions	-	-	-
Disposals	-	-	-
At 31 August 2020	<u>400,000</u>	<u>11,995</u>	<u>411,995</u>
Accumulated depreciation			
At 31 August 2019	4,000	4,799	8,799
Charge for the year	4,000	1,200	5,200
At 31 August 2020	<u>8,000</u>	<u>5,998</u>	<u>13,998</u>
Net book value			
At 31 August 2020	<u>392,000</u>	<u>5,997</u>	<u>397,997</u>
At 31 August 2019	<u>396,000</u>	<u>7,197</u>	<u>403,197</u>

8 Debtors

	2020 £	2019 £
Falling due within one year:		
Tax recoverable	3,723	3,560
Other debtors	<u>22,133</u>	<u>13,123</u>
	<u>25,855</u>	<u>16,683</u>
Total debtors	<u>25,855</u>	<u>16,683</u>

9 Cash at Bank and in Hand

	2020 £	2019 £
Cash at bank with immediate access	76,295	45,123
Notice deposits (with a term of three months or less)	24,484	24,289
Petty cash	195	117
	<u>100,974</u>	<u>69,529</u>

10 Creditors: liabilities falling due within one year

	2020 £	2019 £
Accruals	10,119	9,579
Grant obligations	<u>10,624</u>	<u>5,500</u>
	<u>20,743</u>	<u>15,079</u>

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

11 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2020 £	Incoming resources 2020 £	Outgoing resources 2020 £	Transfers in the year 2020 £	Closing balance 2020 £
<i>Unrestricted funds</i>					
General Fund	78,329	240,029	(217,776)	-	100,583
<i>Restricted Funds</i>					
Youth worker fund	-	11,500	-	-	11,500
Covid appeal	-	4,350	(4,350)	-	-
LCM	-	72	(72)	-	-
Ministry trainees	-	6,300	(6,300)	-	-
Building Fund	396,000	-	(4,000)	-	392,000
	<u>396,000</u>	<u>22,222</u>	<u>(14,722)</u>	<u>-</u>	<u>403,500</u>
	<u>474,329</u>	<u>262,251</u>	<u>(232,498)</u>	<u>-</u>	<u>504,083</u>

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			2020 £
	General funds £	Designated funds £	Restricted funds £	
Tangible fixed assets	5,997	-	392,000	397,997
Debtors	25,855	-	-	25,855
Cash at bank and in hand	89,474	-	11,500	100,974
Creditors falling due within one year	(20,743)	-	-	(20,743)
	<u>100,583</u>	<u>-</u>	<u>403,500</u>	<u>504,083</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2019 £	Incoming resources 2019 £	Outgoing resources 2019 £	Transfers in the year 2019 £	Closing balance 2019 £
<i>Unrestricted funds</i>					
General Fund	93,563	219,245	(234,479)	-	78,329
<i>Restricted Funds</i>					
Youth worker fund	-	-	-	-	-
Covid appeal	-	-	-	-	-
LCM	-	-	-	-	-
Ministry trainees	-	-	-	-	-
Building Fund	400,000	-	(4,000)	-	396,000
	<u>400,000</u>	<u>-</u>	<u>(4,000)</u>	<u>-</u>	<u>396,000</u>
	<u>493,563</u>	<u>219,245</u>	<u>(238,479)</u>	<u>-</u>	<u>474,329</u>

GRACE CHURCH GREENWICH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			2019
	<i>General funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>	
	£	£	£	£
<i>Tangible fixed assets</i>	7,197	-	396,000	403,197
<i>Debtors</i>	16,683	-	-	16,683
<i>Cash at bank and in hand</i>	69,529	-	-	69,529
<i>Creditors falling due within one year</i>	(15,079)	-	-	(15,079)
	<u>78,329</u>	<u>-</u>	<u>396,000</u>	<u>474,329</u>

Purpose of restricted funds

The Building fund represents a property purchased for the housing of one of the ministers. This property must be used for this purpose and thus represents a restricted asset (note 12)

The ministry trainee fund represents donations which were given to support volunteer ministry trainees and were fully expended. Other funds represents specific appeals launched during the year, and were fully expended.

12 Transactions with related parties

- a In August 2018, the church purchased a property jointly with trustee and church pastor, Andrew Latimer, and his wife, Josie Latimer. The church paid £400,000 for a 21.4% share in the house which is located in Greenwich. Andrew and Josie own the other 78.6%. In line with arrangements for accommodation of church pastors, Andrew and Josie reside in the property with their family rent free.
- b During the year, the charity received donations totalling £32,940 (2019: £36,340) from related parties (which includes trustees and anyone closely connected to them).