



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1	11	2019		31	10	2020

Reference and administration details

Charity name	The Whitchurch Association
Other names charity is known by	None
Registered charity number (if any)	1118993
Charity's principal address	The Gill Nethercott Centre Winchester St WHITCHURCH Hants Postcode RG28 7HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner			
3	Sandra Smith	Treasurer		
5	Jackie Browne			
6	Morwenna Collins			Associate members representative
7	Brian Bent	Members Secretary		
8	Barry Carter			
10	Mary Johnston			
11	Paul Driver	Health and Safety		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Cathy Burt	
Paul Nethercott	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Borough Council advisor	Hannah Henshaw	Basingstoke and Deane BC

Name of chief executive or names of senior staff members (Optional information)

Julia Trinder – Community Centre Manager

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Objectives and activities

Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.

Summary of the main activities in relation to these objects

Provision of a suitable venue for public hire, and the organisation of events for public attendance.
Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities.
Managing the town website www.whitchurch.org.uk
Promoting tourism in the town and to the local area.
Securing facilities to enhance the well-being of the town's inhabitants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Volunteers and trustees have contributed just over 1,200 hours' work.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

The WA continues to manage the community website www.whitchurch.org.uk, which it has run since its launch in April 2010, and which continues to grow. It is the only website for the town that encourages participation from all local businesses and groups and is run by the community for the community. A full upgrade was completed that has given a modern look to the site, eliminated some parts that had become unstable and created an outward looking site that should generate more visitors to the town in the future. Content moderators have been trained.

The Gill Nethercott Centre has been intermittently closed from March 2020 to comply with Covid restrictions. A £10,000 non-domestic rates grant was received from Basingstoke and Deane Borough Council. A full risk assessment was carried out and appropriate steps taken to make the centre safe as and when it could open. All regular hirers were provided with Covid guidance and requirements as an addition to their normal hire agreement. They were also invited to apply for reductions in their hire charges to support their businesses; many of them did so. Many hirers also continued to operate when they were allowed to.

The centre admin team was fully involved in plans to maintain a public service where this was possible; the building is an Emergency Response Centre. They were furloughed, their contracts amended to reflect the new arrangements and the manager and assistant completed an on-line Covid Awareness course.

Tourist promotion

The "Walkers are Welcome" national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking opportunities but lack the high profile of the national parks and tourist hotspots.

End of year report submitted and rated at Green in all sections (the highest level in a traffic light assessment system). We continued to act as a Walkers are Welcome mentor to our existing group and support a new applicant through the registration process. A dedicated website www.whitchurchwalks.net links to the town website and has its own Facebook page. This promotes tourism to the town with information on accommodation, shops, pubs and cafes and local transport links.

Despite the lockdowns the team has continued to carry out litter picking and footpath maintenance when possible reporting fly tipping to Basingstoke and Deane Borough Council. This year's litter total amounted to 105 bags and volunteer hours were 131 hours 30 minutes. It has also done some preparatory work on new walks to be available after lockdown and added some new walks to the WAW website during the year to help promote a wider range of options for daily exercise during lockdown. The team also completed a bridge survey project on behalf of Hampshire North Countryside.

Our work on this initiative is supported by Whitchurch Town Council to which we provide input and advice on matters relating to local footpaths.

Well-being of the town's inhabitants

Whitchurch continues to be represented on the Sport and Physical Activity Alliance (SPAA) in Basingstoke by one of the trustees.

Financial review

Brief statement of the charity's policy on reserves

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy.
As at May 2019 the estimated level of reserves required is £9,800 (the target). If reserves vary from this target by plus or minus 10% the Trustees should review and justify the difference and if appropriate revise the target.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Margaret Denyse Coles

Position (eg secretary, chair, etc)

Chair

Date



WHITCHURCH ASSOCIATION

No 1118993

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st November 2019

To

Period end date
31st October 2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	11,811	-	-	11,811	32,416
Events	4,729	-	-	4,729	13,486
Membership fees	240	-	-	240	278
Coronavirus grants	16,110	-	-	16,110	-
Grants & receipts - Singing for the Mind	-	1,347	-	1,347	2,804
Donations and other grants	-	3,810	-	3,810	3,828
Other receipts	38	61	-	99	343
Sub total (Gross income for AR)	32,928	5,218	-	38,146	53,155
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,928	5,218	-	38,146	53,155
A3 Payments					
Events	3,479	-	-	3,479	9,448
Insurance	614	-	-	614	599
Utilities including telephone	5,162	-	-	5,162	6,021
Cleaning	1,574	-	-	1,574	1,590
Stationery	651	-	-	651	606
Licences, Exam Fees & Training	1,527	72	-	1,599	2,039
Gill Nethercott Centre Maintenance	3,413	1,000	-	4,413	5,331
Advertising	336	-	-	336	330
Sundries	39	70	-	109	205
Kitchenware, equipment, installation and maintenance	1,585	3,113	-	4,698	2,664
Salary & related costs	16,208	-	-	16,208	17,357
Projects	1,374	-	-	1,374	-
Hall Hire Refund	331	-	-	331	-
Singing for the Mind	-	1,160	-	1,160	3,287
Sub total	36,293	5,415	-	41,708	49,477
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,293	5,415	-	41,708	49,477
Net of receipts/(payments)	- 3,365	- 197	-	- 3,562	3,678
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,888	8,838	-	21,726	18,048
Cash funds this year end	9,523	8,641	-	18,164	21,726

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	2,356	5,019	-
	HSBC Deposit Account	7,085	3,622	-
	Cash	82	-	-
	Total cash funds	9,523	8,641	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Filmbank deposit	150	-	-
	Hampton Court Garden Show tickets paid in advance	1,344	-	-
	Maintenance costs to claim from HCC	184	-	-
	Job Retention Scheme	596	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment		-	NIL
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Utilities via HCC October 2020	Unrestricted	-	when invoiced
	Pension contributions October 2020	Unrestricted	-	November 2020
	HMRC - tax and NI	Unrestricted	-	In January 2021
	Share of GNC maintenance costs pre 2019 to be paid to HCC at £300 a year plus VAT - 8 years remain of 10 year agreement	Unrestricted	-	Annually when invoiced
	Hampton Court Garden Show - prepayments	Unrestricted	1,488	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARGARET DENYSE COLES	25/01/2021
	SANDRA JANE SMITH	25/01/2021

Independent Examiner's Report to the Trustees of Whitchurch Association (Charity No 1118993)

I report to the trustees on my examination of the accounts of the Whitchurch Association (the Association) for the year ended 31 October 2020, which are set out on pages 1 to 2.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

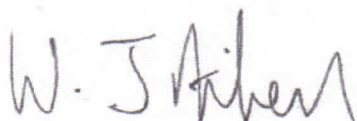
I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: WJ AIKEN

Relevant professional qualification or body: ACA

Address: Nieuwe Haven 151, 2511XJ Den Haag, Nederland

Date: 27 January 2021



WHITCHURCH ASSOCIATION

No 1118993

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CC16a

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			-	-
			-	-

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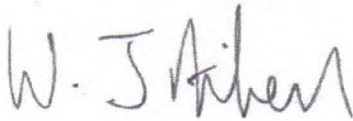
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