

COMPANY REGISTRATION NUMBER: 08072008

CHARITY REGISTRATION NUMBER: 1149186

Ellingham Community Trust
Company Limited by Guarantee
Unaudited Financial Statements
31 May 2020

Ellingham Community Trust
Company Limited by Guarantee
Financial Statements
Year ended 31 May 2020

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Ellingham Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 May 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 May 2020.

Reference and administrative details

Registered charity name Ellingham Community Trust

Charity registration number 1149186

Company registration number 08072008

Principal office and registered office Russell House
Greenwell Road
Alnwick
NE66 1HB

The trustees

| | |
|-------------------|---------------------------|
| Mr. L.M.R. Fell | |
| Mrs. L H Cairns | (Retired 10 October 2019) |
| Mr. R Stuart | |
| Mr. G.R. Unwin | |
| Mr J Mayers | (Retired 8 April 2020) |
| MR D Milne | |
| Cannon J R Glover | (Appointed 10 June 2020) |
| D Metcalfe | (Appointed 11 June 2020) |

Independent examiner Northumberland Accountants Limited
Russell House
Greenwell Road
Alnwick
Northumberland
NE66 1HB

Ellingham Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 May 2020

Structure, governance and management

The organisation is charitable company limited by guarantee, incorporated on 16th May 2012 and registered as a charity on 2nd October 2012. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company Articles are known as members of the Management Committee.

All members of the Management Committee give their time voluntarily and receive no remuneration from the charity.

Trustees Induction and Training

Most trustees are already familiar with the practical work of the charity. Any, new trustees are invited and encouraged to attend short training sessions (of no more than an hour) to familiarise themselves with the charity and the context within which it operates.

Ellingham Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 May 2020

Objectives and activities

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

The Charitable Company objectives are specifically restricted to further such exclusively charitable purposes under the law of England and Wales as the Trustees in their discretion shall think fit. Community wide projects are preferred to grants to small groups or individuals.

Heritage, Culture and Local Environment

- protection and enhancement of local wildlife habitats
- preserving and promoting footpaths and walks
- enhancing areas around the village and hamlets in the Parish
- developing community activities and groups
- a newsletter to all Parishioners

Economy and Employment

- broadband speed to be improved
- contribution to support marketing and training for local businesses and in exceptional circumstances for some equipment

Education and Training

- youth opportunities and transport access to educational opportunities- resource centre/s

Housing

- providing leverage to support new housing to rent for local people
- the provision of contributions towards renewable energies for homes of businesses to reduce fuel costs and carbon emissions - supporting flood defences

Community Facilities and Services

- more public transport
- village hall improvements and more community activities
- village church improvements
- improvements to the village school for long term sustainability not funded by public funds

Ellingham Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 May 2020

Achievements and performance

The Trustees throughout the year have focused on the following objectives.

To act as guardians of the Trust's funds on behalf of the community ensuring that appropriate and proportionate care has been taken in the use of the funds, minimising the cost of running the Trust whilst ensuring that all obligations placed on the Trust by the Charities Commission, Companies House and HMRC are met in a compliant and timely manner. That wherever possible the maximum benefit was derived by the largest number of recipients within the Parish. That applications for assistance and financial support from groups and individuals were considered carefully and in a timely manner. That the Trust used its buying power to leverage the maximum benefit on behalf of the people of the Parish.

Activities

This year has been a challenging time for the community. The arrival of Covid 19 in early 2020 and the subsequent restrictions on both travel and socialisation has meant that some members of the parish have faced a difficult time in terms of their social mobility and finance. At the start of this, the Trust recognised the potential difficulties for the community and initiated a centralised, coordinated mechanism for the communication of information relating to all aspects of the virus, including the provision of shopping, prescriptions etc for people who were isolated and without support. In addition to this, the Trust introduced the Covid 19 Financial Support Scheme which provided up to £1000 for members of the community who could provide demonstrable evidence of financial hardship arising from the impact of the virus. This support was taken up by a number of people within the Parish.

The Trust also continued with the various schemes already in place: The Solid Fuel Scheme remains popular with the provision of renewable and hardwood logs, coal vouchers, and cash payments. These were delivered in time for Christmas 2019. The Trustees would like to place on record their thanks to the farmers and volunteers who helped with the administration, storage and distribution of the fuel. The Domestic Appliance Scheme has continued to be popular with a range of applications for appliances approved by the Trust.

The Personal Development Scheme has also received and approved a number of requests for personal development initiatives from members of the parish. Finally, the Trust has continued to support a range of organisations within the community: The Village Hall, Church of St Maurice, the Parish Magazine and community defibrillators have all benefited from support by the Trust.

Financial review

The Charitable Company has recorded a loss on the Unrestricted General Fund of £4,466,(2019 surplus of £6,050)

Risk Review

The Directors and Trustees has assessed the major risks to which the Charitable Company is exposed and are satisfied that the systems are in place to mitigate exposure to the risks.

Reserves

The Directors and Trustees have reviewed the reserves of the Charitable Company in relation to current and future requirements and are happy that these it's stated Charitable objectives. The Charitable Company has Unrestricted Free Reserves of £48,171(2019:£52,637) to continue to meet it's stated charitable objectives.

Ellingham Community Trust

Company Limited by Guarantee

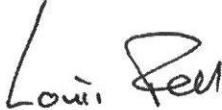
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 May 2020

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 25 September 2020 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'Louis Fell', is written over the printed name.

Mr. L.M.R. Fell
Trustee

Ellingham Community Trust

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Ellingham Community Trust

Year ended 31 May 2020

I report to the trustees on my examination of the financial statements of Ellingham Community Trust ('the charity') for the year ended 31 May 2020.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



On behalf of
Northumberland Accountants Limited
Independent Examiner

Russell House
Greenwell Road
Alnwick
Northumberland
NE66 1HB

25 September 2020

Ellingham Community Trust
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 May 2020

| | | Unrestricted funds | 2020 Restricted funds | Total funds | 2019 Total funds |
|---|------|-----------------------|-----------------------------|----------------|---------------------|
| | Note | £ | £ | £ | £ |
| Income and endowments | | | | | |
| Donations and legacies | 5 | 43,988 | — | 43,988 | 42,695 |
| Charitable activities | 6 | 1,100 | — | 1,100 | — |
| Investment income | 7 | 149 | — | 149 | 119 |
| Other income | 8 | 1,201 | — | 1,201 | 1,201 |
| Total income | | <u>46,438</u> | <u>—</u> | <u>46,438</u> | <u>44,015</u> |
| Expenditure | | | | | |
| Expenditure on charitable activities | 9,10 | 50,602 | 3,332 | 53,934 | 39,744 |
| Other expenditure | 11 | 302 | — | 302 | 323 |
| Total expenditure | | <u>50,904</u> | <u>3,332</u> | <u>54,236</u> | <u>40,067</u> |
| Net (expenditure)/income and net movement in funds | | <u>(4,466)</u> | <u>(3,332)</u> | <u>(7,798)</u> | <u>3,948</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 52,637 | 24,551 | 77,188 | 73,240 |
| Total funds carried forward | | <u>48,171</u> | <u>21,219</u> | <u>69,390</u> | <u>77,188</u> |

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Ellingham Community Trust
Company Limited by Guarantee
Statement of Financial Position

31 May 2020

| | Note | 2020 £ | £ | 2019 £ |
|---|------|---------------|---------------|---------------|
| Current assets | | | | |
| Debtors | 15 | 21,305 | | 24,635 |
| Cash at bank and in hand | | <u>49,040</u> | | <u>53,508</u> |
| | | 70,345 | | 78,143 |
| Creditors: amounts falling due within one year | 16 | <u>955</u> | | <u>955</u> |
| Net current assets | | | <u>69,390</u> | <u>77,188</u> |
| Total assets less current liabilities | | | <u>69,390</u> | <u>77,188</u> |
| Funds of the charity | | | | |
| Restricted funds | | | 21,219 | 24,551 |
| Unrestricted funds | | | <u>48,171</u> | <u>52,637</u> |
| Total charity funds | 17 | | <u>69,390</u> | <u>77,188</u> |

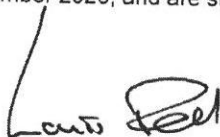
For the year ending 31 May 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25 September 2020, and are signed on behalf of the board by:



Mr. L.M.R. Fell
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Ellingham Community Trust
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 May 2020

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Russell House, Greenwell Road, Alnwick, NE66 1HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Ellingham Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 May 2020

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Ellingham Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 May 2020

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Limited by guarantee

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

5. Donations and legacies

| | Unrestricted Funds £ | Total Funds 2020 £ | Unrestricted Funds £ | Total Funds 2019 £ |
|-----------|----------------------------|--------------------------|----------------------------|--------------------------|
| Donations | | | | |
| Donation | 43,988 | 43,988 | 42,695 | 42,695 |

Ellingham Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 May 2020

6. Charitable activities

| | Unrestricted Funds | Total Funds 2020 | Unrestricted Funds | Total Funds 2019 |
|--------------|-----------------------|---------------------|-----------------------|---------------------|
| | £ | £ | £ | £ |
| Sale of logs | <u>1,100</u> | <u>1,100</u> | <u>—</u> | <u>—</u> |

7. Investment income

| | Unrestricted Funds | Total Funds 2020 | Unrestricted Funds | Total Funds 2019 |
|---------------|-----------------------|---------------------|-----------------------|---------------------|
| | £ | £ | £ | £ |
| Bank interest | <u>149</u> | <u>149</u> | <u>119</u> | <u>119</u> |

8. Other income

| | Unrestricted Funds | Total Funds 2020 | Unrestricted Funds | Total Funds 2019 |
|------------|-----------------------|---------------------|-----------------------|---------------------|
| | £ | £ | £ | £ |
| RHI income | <u>1,201</u> | <u>1,201</u> | <u>1,201</u> | <u>1,201</u> |

Ellingham Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 May 2020

9. Expenditure on charitable activities by fund type

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ |
|--|----------------------------|--------------------------|--------------------------|
| Donations - Parish Magazine | 885 | — | 885 |
| Winter Fuel Scheme | 30,436 | — | 30,436 |
| Defib Brownieside | 1,846 | — | 1,846 |
| Personal Development Grants | 150 | — | 150 |
| Church repairs | 6,548 | — | 6,548 |
| Domestic Appliance Scheme | 3,674 | — | 3,674 |
| Covid hardship | 3,000 | — | 3,000 |
| Development plan for church and village hall | 3,000 | — | 3,000 |
| Donations - Re School RHI Scheme | — | 3,332 | 3,332 |
| Support costs | 1,063 | — | 1,063 |
| | <u>50,602</u> | <u>3,332</u> | <u>53,934</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ |
|--|----------------------------|--------------------------|--------------------------|
| Donations - Parish Magazine | 783 | — | 783 |
| Winter Fuel Scheme | 30,271 | — | 30,271 |
| Defib Newham | 1,750 | — | 1,750 |
| Personal Development Grants | 965 | — | 965 |
| Church repairs | — | — | — |
| Domestic Appliance Scheme | 2,996 | — | 2,996 |
| Covid hardship | — | — | — |
| Development plan for church and village hall | — | — | — |
| Donations - Re School RHI Scheme | — | 2,102 | 2,102 |
| Support costs | 877 | — | 877 |
| | <u>37,642</u> | <u>2,102</u> | <u>39,744</u> |

10. Expenditure on charitable activities by activity type

| | Activities undertaken directly | Support costs | Total funds 2020 £ | Total fund 2019 £ |
|---|--------------------------------------|---------------|--------------------------|-------------------------|
| Donations - Parish Magazine | 885 | — | 885 | 783 |
| Winter Fuel Scheme | 30,436 | — | 30,436 | 30,271 |
| Defib Brownieside | 1,846 | — | 1,846 | 1,750 |
| Personal Development Grants | 150 | — | 150 | 965 |
| Church repairs | 6,548 | — | 6,548 | — |
| Domestic Appliance Scheme | 3,674 | — | 3,674 | 2,996 |
| Covid hardship | 3,000 | — | 3,000 | — |
| Development plan for church and village hall | 3,000 | — | 3,000 | — |
| Donations - Re School RHI Scheme | 3,332 | — | 3,332 | 2,102 |
| Governance costs | — | 1,063 | 1,063 | 877 |
| | <u>52,871</u> | <u>1,063</u> | <u>53,934</u> | <u>39,744</u> |

Ellingham Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 May 2020

11. Other expenditure

| | Unrestricted Funds | Total Funds 2020 | Unrestricted Funds | Total Funds 2019 |
|-----------------|--------------------|------------------|--------------------|------------------|
| | £ | £ | £ | £ |
| Sundry Expenses | — | — | 25 | 25 |
| Insurance | 302 | 302 | 298 | 298 |
| | <u>302</u> | <u>302</u> | <u>323</u> | <u>323</u> |

12. Independent examination fees

| | 2020 £ | 2019 £ |
|--|------------|------------|
| Fees payable to the independent examiner for: Independent examination of the financial statements | <u>955</u> | <u>805</u> |

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

| 2020 £ | 2019 £ |
|-----------|-----------|
|-----------|-----------|

The average head count of employees during the year was Nil (2019: Nil). The average number of full-time equivalent employees during the year is analysed as follows:

| 2020 No. | 2019 No. |
|-------------|-------------|
| <u>7</u> | <u>6</u> |

Number of staff - Trustees

The total number of Trustees who are serving at the year end was 7

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

14. Trustee remuneration and expenses

All members of the Management Committee give their time voluntarily and receive no remuneration from the charity.

15. Debtors

| | 2020 £ | 2019 £ |
|---------------------------------|---------------|---------------|
| Prepayments and accrued income | 114 | 112 |
| Loan to Ellingham School Scheme | 19,990 | 23,322 |
| Other debtors | <u>1,201</u> | <u>1,201</u> |
| | <u>21,305</u> | <u>24,635</u> |

Ellingham Community Trust
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 May 2020

16. Creditors: amounts falling due within one year

| | 2020 | 2019 |
|-----------------|------------|------------|
| | £ | £ |
| Other creditors | <u>955</u> | <u>955</u> |

17. Analysis of charitable funds

Unrestricted funds

| | At 1 June 2019 | Income £ | Expenditure £ | At 31 May 2020 £ |
|-------------------|-------------------|---------------|------------------|------------------------|
| Unrestricted Fund | <u>52,637</u> | <u>46,438</u> | <u>(50,904)</u> | <u>48,171</u> |

| | At 1 June 2018 | Income £ | Expenditure £ | At 31 May 2019 £ |
|-------------------|-------------------|---------------|------------------|------------------------|
| Unrestricted Fund | <u>46,587</u> | <u>44,015</u> | <u>(37,965)</u> | <u>52,637</u> |

Restricted funds

| | At 1 June 2019 | Income £ | Expenditure £ | At 31 May 2020 £ |
|-----------------|-------------------|-------------|------------------|------------------------|
| Restricted Fund | <u>24,551</u> | <u>—</u> | <u>(3,332)</u> | <u>21,219</u> |

| | At 1 June 2018 | Income £ | Expenditure £ | At 31 May 2019 £ |
|-----------------|-------------------|-------------|------------------|------------------------|
| Restricted Fund | <u>26,653</u> | <u>—</u> | <u>(2,102)</u> | <u>24,551</u> |

18. Analysis of net assets between funds

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ |
|----------------|----------------------------|--------------------------|--------------------------|
| Current assets | <u>48,171</u> | <u>21,219</u> | <u>69,390</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2019 £ |
|----------------|----------------------------|--------------------------|--------------------------|
| Current assets | <u>52,637</u> | <u>24,551</u> | <u>77,188</u> |