

**REGISTERED COMPANY NUMBER: 03118107 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1050105**

**REPORT OF THE TRUSTEES AND**  
**AUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2020**

**FOR**

**NEWHAM MUSIC TRUST**

Raffingers LLP  
19-20 Bourne Court  
Southend Road  
Woodford Green  
Essex  
IG8 8HD

**NEWHAM MUSIC TRUST**

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**for the year ended 31 July 2020**

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**NEWHAM MUSIC TRUST (REGISTERED NUMBER: 03118107)**

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the Charity are for the public benefit:

- To advance the musical education of all children and young people in Newham;
- To enhance the education, life experiences and wellbeing of all children and young people in Newham through music within and beyond their school experience;
- To work with partners in promoting a varied range of high quality music, arts and culture opportunities for children and young people;
- To provide for the recreation of members of the community by providing music services to them with the object of improving their conditions of life.

By achieving its objectives, Newham Music Trust aims primarily to benefit the community of Newham. Where its activities are outside the Borough of Newham the charity also aims to benefit the communities of London. The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

**Our Vision**

Newham Music Trust will deliver a stimulating and exciting range of high quality musical experiences for children and young people. The Trust will provide accessible opportunities for creativity and self-fulfilment, enriching lives through the powerful and transformational influence of music.

**Our Mission**

To promote the well-being and development of every child through a broad range of musical and cultural opportunities.

**Our Values**

The following values underpin our strategy:

**Stakeholder Focus:** We are committed to working with our stakeholders and partners to improve all aspects of provision and provide music services of the highest standards.

**Caring:** We will identify and respond to the welfare and well-being of staff, teachers, families and pupils. We will maintain our caring ethos and child protection procedures to support the safety and security of all children and young people.

**Leadership:** We will provide, support and develop musical, educational and organisational leadership at all levels.

**Integrity:** We will maintain the highest standards of trustworthiness, openness and accountability for decisions and actions.

**Innovation:** We will work with creativity and imagination to challenge existing practices and processes and provide fresh solutions in response to change.

**Fairness:** We will demonstrate that in all our dealings with individuals and groups we are consistently just, honest and inclusive. We will provide schemes to remove financial or other perceived barriers to participation in accordance with equal opportunities and inclusion policies.

**Flexibility:** We will create a climate that enables people to adapt and respond to changing circumstances and be confident in dealing with change.

**Teamwork:** We will work together internally, and with our partners, in an open and honest environment to achieve agreed goals. We recognise that only by working together can the maximum benefit to our communities be achieved.

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**OBJECTIVES AND ACTIVITIES**

**Strategic Goals**

Newham Music Trust has translated its vision into a number of strategic goals. These goals are key outcomes and deliverables for stakeholders and partners. They outline what Newham Music Trust aims to achieve, namely to:

- Provide access and inclusion for every child and young person to the world of music making;
- Provide relevant, effective and accessible progression routes for children and young people into the world of music and the creative industries;
- Establish agreed priorities to engage with children & young people and communities in Newham;
- Expand current Trust provision catering for the musical needs of ALL our children and young people;

**Key Aim**

To provide all children and young people, whatever their background or circumstances, with the opportunity to access a music education of the highest quality.

**Volunteers**

The charity is grateful for the efforts of its volunteers who are involved in the activities of the charity. They play an important role in enabling the charity to meet its objectives.

**Support in Kind**

Significant support was provided in-kind from partners for venue hire fees totalling approximately £67,000 which includes but is not limited to: office space, room hires for Academy, Newham Show Marquee, weekly rehearsal space for Newham After-school music centres, weekly venue hire in community centres across Newham for Studio Sessions, creation workshop and performance support for Newham's Community Opera at the Royal Albert Hall.

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

**ACHIEVEMENT AND PERFORMANCE**

Newham Music Trust is committed to providing high quality music education and opportunities for children and young people throughout the borough of Newham. NMT continues to develop and improve our wide-ranging and accessible music offer both in schools and the community.

In March 2020, the nation went into lockdown in response to the onset of the Covid-19 pandemic, with all but essential services being forced to close. The impact on individuals and on organisations has been significant, in many cases devastating.

Newham Music Trust remained steadfast in our determination to support children and families, bringing school communities back together in lockdown, through music. We focused on pupils' wellbeing, helping everyone continue their music-making and learning, in school and in the community. NMT implemented swift and creative actions, adapting provision in the context of our remit, to deliver on the core and extension roles set out in the National Plan for Music Education. Music lessons and sessions transferred to online platforms with innovative developments in ensemble and singing provision online, as well as targeted training for teachers with new resources being made available for pupils, families and schools.

**Key Facts and Figures for 2019-20:**

- 98% of Newham schools supported in the delivery of music
- 17,000 pupils received first access Whole Class Ensemble Tuition
- 8,750 pupils received individual, small group or large group music lessons
- 207 ensembles and choirs
- 1,700+ hours of online music lessons and sessions were delivered during April-July lockdown
- 100+ concerts, teacher training events and initiatives in over 100 schools, youth and community settings
- 4,500 musical instruments provided to pupils

**Key Partners:**

ABRSM, Addictive TV, Ambition Aspire Achieve, Arts Award, Arts Council England, Barbican Guildhall, Barking and Dagenham Community Music Service, Brolly Productions, Charanga, Community Links, DECODA, Drake Music for disabilities, Gateway 2 Music, Girls Rock London, Hackney Music Service, Havering Music School, Jack Petchey Foundation, Living Song, London Music Fund, London Royal Docks, London Symphony Orchestra, London Youth, Mayor of London, Music for Youth, MusicTutors.co.uk, Newham Council, Newham Youth Empowerment Service, Orchestra of the Age of Enlightenment, Portsmouth Music Hub, Redbridge Music Service, Rosetta Arts, Ruff Sqwad Arts Foundation, Sound Connections, Stratford East, The House Mill, Tower Hamlets Arts and Music Education Service, V&A Museum, Waltham Forest Music Service, Westfield Stratford City, Youth Music.

**Cultural Education Challenge**

Through delivery of the core and extension roles, Newham Music Trust supports Arts Council England's Cultural Education Challenge and contributes to Local Cultural Education Partnerships in a variety of ways.

Newham Music Trust, in partnership with East London Music Alliance of Music Education Hubs, embarked on a collaborative to develop a 4-year musical inclusion strategy and action plan, setting the foundations to build an inclusive music education culture where all children and young people are valued and recognised for their unique qualities, ideas, voices and perspectives. The purpose is to broaden the range of children who engage with music, particularly those children in challenging circumstances and to identify and put in place those things that will help NMT do the work better.

Newham Music Trust is a founding partner in the Newham Cultural Education Partnership. NCEP is purposed to encourage Partners to shape their community approach, delivering joined-up, consistent and bespoke programmes of music and arts events and opportunities for children and young people.

Newham Music Trust, in partnership with East London Dance, set up the East London Arts Fundraisers' network with over 20 cross-arts organisations in the partnership fundraising network. ELAF was formed to strengthen the knowledge-base and effectiveness in optimising additional funding, sharing best practice and outcomes at networking meetings, conferences, training days and courses.

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**for the year ended 31 July 2020**

Newham Music Trust plays a significant role in the East London Cultural Education Alliance, formed to bring together a number of partners across east London to ensure that the existing provision, learning and support for cultural education is available to all young people and delivered in the most effective way. ELCEA is an alliance of cultural organisations and East London Council representatives which aims to maximise the impact of cultural education across East London.

Newham Music Trust supports Artsmark in schools with 44% of Newham schools already accredited Artsmark, recognising the creative development of individual young people. Arts Award is encouraged and embedded in NMT practice with subsidised fees for students taking Arts Award through our Schools and Academy programme. Arts Award is also built-in to NMT strategic development areas including: Learning through Music, Studio Sessions, Music Unlocked and Music Connected.

**Successes and Challenges**

In recent years, NMT has engaged in a drive to increase and diversify income sources. The focus on financial resilience continues throughout this challenging period, with key decisions taken to reduce our exposure to certain risks, for example, by revising the contracts for schools and teachers, where income is dependent on work delivered and achieving results.

In November 2019, Newham Music Trust was awarded a Young Londoner's Fund of £144,000 to support NMT in developing our Street, Studio, Success music sessions in various settings in the borough: PRU, schools and community centres. The core target being Young People at risk of exclusion, or already excluded from mainstream programs, and those who are vulnerable and/or a risk to others.

In June 2020, Newham Council agreed to continue with the NMT-designed School Music Grants scheme with 90 schools applying for grants ranging from £2.5k to £10k, amounting to a total of c. £626,000 ring-fenced for music enrichment activities in school. Newham Music Trust worked closely with Newham Council to ensure that music is central to a recovery curriculum focused on pupils' wellbeing and bringing school communities back together.

Grants and Donations are increasingly important in diversifying income sources for NMT. A renewed drive for funding has been undertaken throughout 2019-20. There is also an added focus on Covid-19 funding support programmes. This has created additional income currently at £101,910, which amounts to an additional 18% of our core funding allocation.

Newham Music Trust continues to consider how we protect Reserves to guard against the impact caused by a sudden shock such as Covid-19 and lockdown. NMT adheres to guidance from the Charity Commission in respect of our reserves policy. NMT reserves currently stand at 5 months based on current provision including free reserves standing at 3.2 months.

Risks and mitigations are identified in the NMT Business and Delivery Plan and in the Business Stabilisation Plan. These are updated as the challenges evolve. The NMT Risk Matrix is kept under constant review with a focus on the vital current issues, updating as circumstances change.

Significant support was provided in-kind from partners for venue hire fees totalling approximately £67,000 which includes but is not limited to: office space, room hires for Academy, Newham Show Marquee, weekly rehearsal space for Newham Grooves, weekly venue hire in community centres across Newham for Studio Sessions, creation workshop and rehearsal space at schools and the Royal Albert Hall for Newham's Community Opera.

**Partnerships**

Newham Music Trust's well-established and highly credible brand, together with its positive relationships with partner schools, families and communities, has provided a pathway for Hub Partners to engage more effectively and to provide unique services, events and educational opportunities.

Newham Music Trust has been working closely with Newham Council to ensure that music is central to a recovery curriculum focused on pupils' wellbeing and bringing school communities back together. Newham Council has agreed to continue with the NMT-designed School Music Grants scheme to the amount of c. £626,000

Young Londoner's Fund of £144,000 to support NMT in developing our Street, Studio, Success music sessions in various settings in the borough: PRU, schools and community centres.

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NMT is also working in partnership with Newham Youth Empowerment Service in 4 youth action zones across the borough. The core target is Young People at risk of exclusion, or already excluded from mainstream programs, and those who are vulnerable and/or a risk to others.

Music Unlocked: for children & young people with special educational needs and disabilities

- Music Unlocked Orchestra: an innovative disabled-led inclusive ensemble at the NMT Academy in partnership with Drake Music and London Symphony Orchestra
- JAM!: in-school music provision for Autism Spectrum Disorder Units (ASD)
- Studio Sessions: extending the use of assistive music technology including Soundbeam and ipads increasing access for SEND children and young people
- Learning through Music: inclusive music-making sessions for very young children ages 3-8, with training for teachers and TAs to enhance the musical engagement of CYP with additional needs
- Newham Grooves: inclusive access for children and young people at 8 after-school music centres across the borough
- Resources: created bespoke and appropriate repertoire for SEND students
- Showcasing: bespoke opportunities to celebrate the achievement of SEND students at large-scale events including Festival of Youth and Southbank Centre- Arts Award: for participating children and young people
- Youth Voice Forum: opportunities and access for SEND students to participate in the Youth Voice Forum.

As a founding partner in the Newham Cultural Education Partnership, Newham Music Trust is better placed to support and encourage partners to shape their community approach. Newham Harmony is a great example, with NMT, Youth Music and Stratford Arts Trust partnering in a borough-wide singing programme to include over 2,000 young people in 30 schools.

**Needs Assessment**

Newham Music Trust is meticulous about seeking feedback from a range of stakeholders, listening to children & young people, families, schools, community groups, partners and other key stakeholders throughout this difficult time. Consultation and data collection throughout this period is greatly increased, across many groups and areas including:

- Headteachers - in network meetings and school support visits, now taking place on a monthly basis
- Consultation with music co-ordinators and Heads of Music at networking and CPD events, increased to monthly during this period
- Youth Voice Forum discussion sessions with feedback videos and forms
- Schools - after newly-introduced online events and programmes, via newsletters, updates and social media
- Parents and young people during and after lessons, sessions and events via surveys and social media
- Bi-monthly meetings with the Hub Trustees with more regular meetings for the Hub Management Group, Finance and EDI sub-committees, through this period
- Regular meetings with Hub partners and Newham Council
- Liaison with the borough's cultural partners, youth services and community groups
- NMT website analytics providing data about views and use of our online resources

**Equality, Diversity and Inclusion**

Newham Music Trust is committed to inclusion and has embarked on a long-term and ground-breaking programme to instigate real-change. We are working closely with other Music Education Hubs, Arts Council England, DfE, and other interested funders and organisations. The Newham Music Trust EDI strategy sets the foundations to build an inclusive music education culture.

There are four key strands to the NMT strategy, with equity at the core:

- Governance (leadership and oversight groups)
- Workforce
- Children and Young People
- Programming (Curriculum & Content - with Youth Voice embedded)

An array of measures and changes have been introduced including:

- EDI Trustees Committee
- EDI Staff Working Group

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- EDI Officer at Senior Management level
- EDI Statement of Intent
- Review of recruitment processes
- EDI staff training

EDI developments also include:

- Think 22 programme with Drake Music (disabilities): workforce development including leadership development for musicians with disabilities
- Resources audit, teacher training and future in-school workshops in partnership with The Black Curriculum
- Music Unlocked fully-inclusive Orchestra based at SEND Community Hub
- NMT and the V&A Museum will work with JFK Special School focusing Inclusive Music Tech.
- NMT and the Orchestra of the Age of Enlightenment will work with Create Special School

**Core Roles**

Newham Music Trust has successfully delivered on the Core Roles set out in the National Plan for Music Education, throughout 2019-20. During lockdown, music provision did reduce building to 60% of normal into the summer term, across 85% of schools, returning to full provision for September 2020.

Successes through the lockdown period included:

- swift and creative actions, moving to digital online platforms developing ways of connecting with students, families and schools
- innovative developments in ensemble and singing provision online, as well as targeted training for teachers with new resources being made available for pupils, families and schools
- investment in online learning platforms, technology for all staff
- training in new technologies, high quality video production, and innovative ways of delivering music lessons and sessions, remotely
- investment in iPads with software for pupils with disabilities additional needs, to support them in accessing music sessions online and to use as musical instruments at home
- Flexible online teaching strategy with Inclusion and Challenging Circumstances at the heart
- Connected nationally to gather real working examples and inform our best practice and expertise
- online teaching safeguarding policy and working best practice with training and development for all staff
- Supported schools remotely through Zoom Expo and Network meetings with over 60 schools attending

**Music Projects**

- The Virtual Big Sing - 'Wham in Newham' in 12 schools
- Sing for the NHS
- Studio Sessions - Newham PRUs
- Newham Unlocked (SEND) in 5 schools
- Newham Music Trust ensembles <https://www.youtube.com/watch?v=kifUcreKIvE>
- Newham Grooves - Neighbourhood Ensembles Online
- Newham Heritage Month
- Virtual Festival of Youth July 2020
- Summer School 2020

**Progression for all young people**

Ensuring that music continues in these challenges times is the bedrock of the NMT progression strategy. NMT has enacted a turnaround in our provision to ensure music continues throughout Covid, with provision for 2020-21 at the same levels as the beginning of the 2019 -20 academic year.

The NMT strategy ensures progression for all our young people is grounded in the many and varied progression routes with in-built access points for young people of different ages, at different ability levels, with interests in a wide range of musical activities and genres, including:

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- Music Unlocked - wide-ranging provision for children & young people with special educational needs and disabilities to 'inspire' through performance opportunities, and to deliver 'sessions and lessons' in schools, at events, and in all neighbourhoods across Newham.
- NMT bursaries fund to support children and families who would otherwise be unable to access the necessary array of activities to cater for their talents and ensure progression. Nomination of students to take part in schemes such as the National Youth Orchestra's Inspire Scheme and Mayor's Fund continues.
- An innovative Early Years music programme rolling out across all school in the borough with at least 15 schools participating and over 1,500 pupils. Very positive results and feedback from schools and families with significant demand for expansion from other schools.
- Studio Sessions: skills development and mentoring opportunities to unengaged, hard-to-reach youth, providing them with professional links and pathways into employability in the music and wider creative industries.
- WCET instrumental tuition offered to all primary schools in KS1 and KS2 as well as in secondary schools. Newham has now over 25% of all pupils experiencing hands-on music making through WCET programmes.
- Instrumental & Vocal lessons, individual, small group & large group, in and out of schools including lunchtime, after school and Saturday clubs
- 8 'Grooves' after-school music centres providing opportunities for our young people to continue their musical development outside school in choirs and ensembles. These are continuing during Covid with a redesigned offer catering for both remote and face-to-face provision.
- Qualifications including Arts Award and Trinity Music Exams through our NMT own centre, as well as ABRSM and RockSchool exams.
- 'Performance Time' providing opportunities for informal performance for all pupils, including those who are less confident.
- Signposting to open days for music colleges and universities including advice and guidance regarding studying music at university.

**Extension Roles**

Newham Music Trust has successfully delivered on the Extension Roles set out in the National Plan for Music Education, throughout 2019-20.

**Continuing Professional Development:**

**SEND/Inclusion**

Newham Music Trust's newly devised Equality, Diversity and Inclusion (EDI) team has been working to create and embed our EDI Strategy throughout our provision. Training and CPD included:

- Think 22 programme with Drake Music (disabilities): workforce development including leadership development for musicians with disabilities
- Resource audit, teacher training and future in-school workshops in partnership with The Black Curriculum
- Newham Heritage Month
- Schools engagement evaluation development with the V&A Museum

**Adapted provision:**

NMT engaged with an array of online possibilities to ensure that music continued throughout lockdown. Key to the success in implementing delivery change was the provision of significant training, support and ongoing CPD in the effective and safe use of online platforms, for the entire NMT teaching and office team and for teachers in schools.

**Safeguarding:**

The new emphasis on online delivery required a comprehensive review and additional focus on online safety and safeguarding guidance, with training for teachers and schools. NMT safeguarding has been cited by schools as excellent with Newham Council sharing the NMT guidance with all schools.

The safety and wellbeing of our young people, teachers and staff are paramount. All NMT staff have been trained in risk needs and are provided with PPE - visor, screen, gloves and sanitiser.

NMT Teacher Leaders: newly-created posts to support the drive to achieve the highest standards in teaching and learning.

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Newham Music Trust/ABRSM: partnership as London centre for the Certificate for Music Educators accreditation (CME).

NMT Musician-in-Residence Task Force: providing outstanding and wide-ranging practitioner support for music departments in secondary schools.

**Instrument loan service:**

NMT instrument loan scheme is primarily delivered by Newham Music Trust in partnership with schools. The scheme offers a range of instruments at affordable hire rates and free of charge, with full remissions in place for those pupils in receipt of free schools meals and children and young people who are looked after by the local authorities. With some of our partner schools, we have also entered into an equipment sharing agreement.

**Access to large scale and / or high quality music experiences for pupils, working with professional musicians and / or venues:**

- NMT provided young musicians with opportunities to work with partners such as Ruff Squad Arts, Girls Rock London, Community Albums and Orchestra of the Age of Enlightenment as well as high profile performances at Royal Albert Hall and the Tower of London and the Olympic Park.
- NMT setup a Pop-Up music studio in Westfield drawing large numbers of young people, introducing them to Rapping, DJing and song writing.
- NMT continues our offer of accessible large scale and high quality music making opportunities for young people with disabilities such as through JAM - our joint project with Drake Music for students with ASD. We also provided performances and projects with alternate context setting such as children's centres, hospices and PRUs.

**Digital Strategy**

Newham Music Trust's adapted approach in digital provision has contributed to securing a more stable position in the current upheaval. Our provision for the coming year is consistent with that at the beginning of 2019. The level of take-up of the NMT digital offer throughout the lockdown period reached c.60% across c.85% of our schools, compared to 'normal'.

Our most significant additional investment in the lockdown period was in IT - online learning platforms, technology for all staff, training in new technologies, high quality video production, and innovative ways of delivering music lessons and sessions, remotely.

**Digital Development:**

- Live streaming, Video Tutorials, Online Resources
- Using the lockdown period to accelerate video teaching development - moving to recording lessons for observation and support of NMT Teachers
- Developing a bank of online resources with interactive videos as the key component
- NMT now more connected through video conferencing - enabled us to meet more regularly as a team and support people more quickly as a result
- Supported schools remotely through Zoom Expo and Network meetings with over 60 schools attending

**Digital Music Projects:**

- The Virtual Big Sing - 'Wham in Newham' in 12 schools
- Sing for the NHS
- Newham Music Trust ensembles <https://www.youtube.com/watch?v=kifUcreKIvE>
- Newham Grooves - Neighbourhood Ensembles Online
- Virtual Festival of Youth July 2020

**School Music Education Plan (SMEP)**

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- The SMEP has developed around schools' needs and ethos including supporting school improvement through music. The SMEP is linked to key objectives and outcomes in the NMT Delivery Plan 2019-2021 and the Business Stabilisation Plan 2020-21. The SMEP encourages schools to: adopt a strategic approach to music education where sustained activity is firmly established to enable continued progress; through consultation and discussion, contribute to the NMT vision and offer; be supported by NMT in the offer of subsidised music activities; undertake "supportive and challenging conversations" with NMT with the aim of improving the quality of music education for all pupils.

**FINANCIAL REVIEW**

**Financial position**

The financial results for the year to 31 July 2020 are shown in the attached financial statements.

Total income for the year was £998,693 (2019 - £1,016,907) and total expenditure was £977,490 (2019 - £950,871).

There was a net increase in funds of £21,203 (2019 - 66,036) with total unrestricted funds carried forward of £418,048 (2019- £420,897)

The trustees acknowledge that the debtors figure in the financial results is due to late payments received after 31 July 2020.

**Investment policy and objectives**

The charity has no investments. The charity does ensure that interest is earned on any surplus bank deposits it may have from time to time.

**Reserves policy**

The trustees have examined the requirement for free reserves i.e those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charitable company's work, the level of reserves should be equal to approximately six months of expenditure.

At 31 July 2020 the charity had unrestricted reserves of £418,048 (2019: £420,897) and restricted reserves of £46,615 (2019: £22,563).

**Pay policy**

The pay for senior staff is reviewed annually and benchmarked against pay levels for other organisations of a similar size delivering equivalent services.

**Equity & diversity policy**

Newham Music Trust celebrates the diverse cultures, communities and environments that make up our society and the multitude of dimensions which characterise our diversity including; age, disability, gender, marriage or civil partnerships, pregnancy, race, religion or belief, sex, and sexual preference.

Further details of the charity's policy could be obtained at -  
<https://www.newham-music.org.uk/about-us/policies-procedures/>

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**FUTURE PLANS**

Newham Music Trust is ambitious for further development and will continue to extend the range and quality of music education opportunities for children and young people across the borough. Our drive to improve the artistic and music offer will be supported by funding through our Music Education Hub status with Arts Council England, from schools, and through strengthened partnerships with organisations who support our work.

NMT is implementing a significant music & social inclusion programme across the borough - a commitment to create new & innovative 'pathways into learning'. Priority focus for the coming period will include:

- **Studio Street Success:** an innovative community-based music production programme to reach 11-25 year-olds in challenging circumstances and 'disengaged' from learning including those at risk of involvement in, or already involved in, gang or criminal activity, at risk of exclusion from school and/or NEET, over 18 and unable to repeat failed years of FE education. Participants are referred by schools, youth services, colleges and PRUs. Some will be identified by youth workers and police. Studio Street Success will also provide activities for young women who are under-represented in the music industry.

- **Music Unlocked:** for children & young people with special educational needs and disability (SEND) - to 'inspire' through performance opportunities, and to deliver 'sessions and lessons' in schools, at events, and in all neighbourhoods across Newham. 'Pathways' include:

- Disabled-led inclusive ensemble at the Newham Music Academy
- Specialised programmes including for pupils who are D/deaf and in ASD Units
- Music technology/Studio Sessions integration including access to innovative Soundbeam assistive technology
- Workforce development, including school teachers and teaching assistants
- Youth Voice Forum representation, developing leadership

**Learning through Music (LtM):** A landmark scheme enables young children (3-7) to develop through music across wider curriculum areas including: language and literacy; mathematics and numeracy; personal development and mutual understanding; independent learning skills; confidence and self-esteem. In its second year LtM has enabled over 1500 children to develop through music.

**Music Education Action Zones:** 8 Music Centres across Newham, providing opportunities for young people to continue their musical development outside school in bands, choirs and ensembles, socialising with pupils from other schools and to benefit from a range of progression routes, deepening engagement and enriching the offer locally.

**Newham Music Academy:** our **Exceptionally Talented Mentoring Scheme** provides a unique opportunity for young musicians to be challenged and encouraged to develop their musical potential, in and out of school. Over 300 outstanding pupils identified by schools and community organisations engage in a blend of mentoring, musical workshops with leading figures and collaborative music making.

**Music Connected:** bringing together the vibrant and diverse communities of Newham promoting their cultural traditions, showcasing their music in schools and community centres. Supporting and upskilling community musicians and teachers providing resources, training and professional development.

**Covid 19**

Since the beginning of the 2020, the Covid 19 pandemic has developed rapidly, with significant social and economic impact. We have taken a number of measures to monitor and ensure the health and safety of our employees, volunteers and end beneficiaries. We have adapted our charitable and fundraising activities, to comply with government's policies and guidance, as detailed under Achievement and Performance section of this report.

At this stage, the impact on our ability to continue with our charitable activities is minimal.

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is a company limited by guarantee as defined by the Companies Act 2006. The company was incorporated on 19 October 1995 with the objective of providing musical educational facilities for schools in the London Borough of Newham. This was formerly the responsibility of the local authority. The company is registered in England and Wales under registration number 03118107. The company was registered with the Charity Commission on 23 October 1995 under registration number 1050105.

The charity's governing document is its memorandum and articles of association dated 19 October 1995.

The Board of Trustees is the charity's governing body. The trustees are the company's directors and are not required to be members of the company.

It is the responsibility of the Board of Trustees to manage the business and affairs of the charity. The articles of the association provide that there shall be not less than four governors and not more than twelve. Trustees retire by rotation every three years and are able to offer themselves for re-election.

There are restrictions on local authorities and individuals associated with local authorities becoming governors. The aim of this is to preserve the independence of the charity so that it does not become subject to influence by a local authority.

**Recruitment and appointment of new trustees**

Trustees are recruited for their skills and experience. Where a gap in an area of expertise is identified the charity seeks to recruit someone with the appropriate abilities. They are individuals involved in education, commerce or community work.

There are restrictions on local authorities and individuals associated with local authorities becoming governors. The aim of this is to preserve the independence of the charity so that it does not become subject to influence by a local authority.

**Organisational structure**

It is the responsibility of the Board of Trustees to manage the business and affairs of the charity. The articles of the association provide that there shall be not less than four governors and not more than twelve. Trustees retire by rotation every three years and are able to offer themselves for re-election.

There are restrictions on local authorities and individuals associated with local authorities becoming governors. The aim of this is to preserve the independence of the charity so that it does not become subject to influence by a local authority.

**Decision making**

The Board of Trustees meet throughout the year to review the running of the charity. The charity has a chief executive who is responsible for controlling its daily operations. The chief executive reports to the Board of Trustees.

**Induction and training of new trustees**

Trustees are recruited for their skills and experience. Where a gap in an area of expertise is identified the charity seeks to recruit someone with the appropriate abilities. They are individuals involved in education, commerce or community work. All new trustees are properly inducted and informed about the work of the charity.

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The charity has considered the risks that may have a significant effect on its operational performance, the achievement of aims and objectives and meeting the expectations of stakeholders.

Currently, banking arrangements are normalised and early fundraising targets are being met. A revised Business Stabilisation Plan has been written and submitted to Arts Council England along with a detailed budgetary forecast up to April 2021.

The award of the hub status has secured financial stability for the medium-term. However, due to current economic uncertainty and the political climate, the future beyond 2021 is uncertain. We do, however, have time to explore different financial and organisational models and to strengthen the services we provide. In addition, the award of hub status means we must develop much closer relationships with partners and seek to lead, support, galvanise and leverage resources in a much more proactive way where possible and appropriate.

The charity predominantly works with children. The trustees recognise the absolute necessity of ensuring the protection and safety of those the charity serves. This means the trustees and all those who work or volunteer for the charity must obtain clearance from the Disclosure and Barring Service (DBS). A Safeguarding Officer is nominated and safeguarding training is compulsory for all staff.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03118107 (England and Wales)

**Registered Charity number**

1050105

**Registered office**

Unit 13 St Luke Business Centre  
85 Tarling Road  
Canning Town  
London  
E16 1HN

**Trustees**

Mr J C Brannick Chair  
Ms C H Bowden Vice Chair  
Mrs M J Lane Director  
Mr J L Barber Director  
Mrs F Cullen Director  
Ms M Callender Director  
Mrs E A Oriakhi Director  
Mrs S H Beckett Director  
Mr J Boux Director  
Mr T Lintern Director (resigned 26.11.19)  
Mr. E. B. Niman Director (appointed 26.11.19)

**Company Secretary**

Mr J Bergin

**Senior Statutory Auditor**

Mr Thurairatnam Sudarshan FCCA

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Auditors**

Raffingers LLP  
19-20 Bourne Court  
Southend Road  
Woodford Green  
Essex  
IG8 8HD

**Bankers**

Barclays Bank Plc  
Plaistow Branch  
737 Barking Road  
London  
E13 9PL

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Newham Music Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Raffingers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**NEWHAM MUSIC TRUST (REGISTERED NUMBER: 03118107)**

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2020**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 11 January 2021 and signed on its behalf by:

Mr J C Brannick - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
NEWHAM MUSIC TRUST**

**Opinion**

We have audited the financial statements of Newham Music Trust (the 'charitable company') for the year ended 31 July 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
NEWHAM MUSIC TRUST**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion;

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
NEWHAM MUSIC TRUST**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr Thurairatnam Sudarshan FCCA (Senior Statutory Auditor)  
for and on behalf of Raffingers LLP  
19-20 Bourne Court  
Southend Road  
Woodford Green  
Essex  
IG8 8HD

11 January 2021

**NEWHAM MUSIC TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31 July 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	14,433	70,899	85,332	106,276
<b>Charitable activities</b>	4				
Other grant income		-	-	-	4,510
Grant to cover the expenses towards the delivery of the core roles		-	575,961	575,961	574,866
Fees receivable		324,881	11,932	336,813	330,831
Investment income	3	587	-	587	424
<b>Total</b>		<u>339,901</u>	<u>658,792</u>	<u>998,693</u>	<u>1,016,907</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Cost of music education and activities		337,527	634,740	972,267	942,134
Fund-raising costs		5,223	-	5,223	8,737
<b>Total</b>		<u>342,750</u>	<u>634,740</u>	<u>977,490</u>	<u>950,871</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>(2,849)</u>	<u>24,052</u>	<u>21,203</u>	<u>66,036</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>420,897</u>	<u>22,563</u>	<u>443,460</u>	<u>377,424</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>418,048</u></u>	<u><u>46,615</u></u>	<u><u>464,663</u></u>	<u><u>443,460</u></u>

The notes form part of these financial statements

**NEWHAM MUSIC TRUST (REGISTERED NUMBER: 03118107)**

**BALANCE SHEET**  
**31 July 2020**

	Notes	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible assets	10	138,445	147,482
<b>CURRENT ASSETS</b>			
Debtors	11	26,923	61,593
Cash at bank and in hand		332,530	299,451
		<u>359,453</u>	<u>361,044</u>
<b>CREDITORS</b>			
Amounts falling due within one year	12	(33,235)	(65,066)
<b>NET CURRENT ASSETS</b>		<u>326,218</u>	<u>295,978</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		464,663	443,460
<b>NET ASSETS</b>		<u>464,663</u>	<u>443,460</u>
<b>FUNDS</b>	14		
Unrestricted funds		418,048	420,897
Restricted funds		46,615	22,563
<b>TOTAL FUNDS</b>		<u>464,663</u>	<u>443,460</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 January 2021 and were signed on its behalf by:

Mr J C Brannick - Trustee

Ms C H Bowden - Trustee

The notes form part of these financial statements

**NEWHAM MUSIC TRUST**

**CASH FLOW STATEMENT**  
**for the year ended 31 July 2020**

	Notes	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	40,918	85,353
Net cash provided by operating activities		<u>40,918</u>	<u>85,353</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(8,426)	(17,253)
Interest received		587	424
Net cash used in investing activities		<u>(7,839)</u>	<u>(16,829)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		33,079	68,524
<b>Cash and cash equivalents at the beginning of the reporting period</b>			
		<u>299,451</u>	<u>230,927</u>
<b>Cash and cash equivalents at the end of the reporting period</b>			
		<u><u>332,530</u></u>	<u><u>299,451</u></u>

The notes form part of these financial statements

**NEWHAM MUSIC TRUST**

**NOTES TO THE CASH FLOW STATEMENT**  
**for the year ended 31 July 2020**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2020	2019
	£	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	21,203	66,036
<b>Adjustments for:</b>		
Depreciation charges	17,463	18,645
Interest received	(587)	(424)
Decrease/(increase) in debtors	34,670	(36,305)
(Decrease)/increase in creditors	(31,831)	37,401
	<u>40,918</u>	<u>85,353</u>
<b>Net cash provided by operations</b>	<u>40,918</u>	<u>85,353</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.8.19	Cash flow	At 31.7.20
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	299,451	33,079	332,530
	<u>299,451</u>	<u>33,079</u>	<u>332,530</u>
<b>Total</b>	<u>299,451</u>	<u>33,079</u>	<u>332,530</u>

## NEWHAM MUSIC TRUST

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 July 2020

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006. These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102.

##### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the useful economic life of tangible fixed assets for the purpose of calculating the depreciation charge; and
- assessing the recoverability of outstanding debtors for fees for music education.

##### **Going concern assessment**

The trustees, having made appropriate enquiries, consider that adequate resources exist for the charity to continue in operational existence for the foreseeable future and that, therefore, it is appropriate to adopt going concern basis in preparing the financial statements as at and for the period ended 31 July 2020.

The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. The trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed below.

In arriving at the conclusion, the trustees have considered the potential implications of the effects of Covid 19 on the charity. The figures for the period under consideration have not been significantly impacted by Covid 19 and the trustees are confident that no adjustments are necessary to the carrying value of the assets held at the balance sheet date.

With regards to the future, the most significant areas that may affect the charity are potential loss of income due to reduction in donations, fee income and fundraising activities. The trustees are confident that the actions taken by the charity, including embracing online platforms, will minimise the future impact of Covid 19.

Undoubtedly there will be challenges ahead but the trustees do not expect material concerns to arise over the charity's financial position or going concern.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Legacies are included in the statement of financial activities when the Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Charity.

Fees from the provision of music education comprise tuition and related fees paid in accordance with agreements between the charity and the respective schools or individual pupils' parents. Such income is recognised when the charity is entitled to receipt under the relevant contractual agreements.

##### **Donated goods and services, including volunteers**

Donated facilities and gifts in kind are included at the value to the charity where this can be quantified.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

## NEWHAM MUSIC TRUST

### NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 July 2020

#### 1. ACCOUNTING POLICIES - continued

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Governance costs**

Governance costs which comprise the costs directly attributable to the governance of the Charity, including audit costs and the necessary legal procedures for compliance with statutory requirements, are allocated directly to the charitable activities to which they relate.

##### **Status**

The charity is a company limited by guarantee. The members of the company are its trustees as named in the Report of the Trustees. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

##### **Tangible fixed assets**

Musical instruments are included in the accounts at valuation based on existing use. These assets are not depreciated. Their value and condition are reviewed by the trustees every five years on a rolling basis. The instruments were last revalued in March 2018.

The remainder of the assets are stated at cost, net of depreciation.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost

Computer equipment - 20% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charity operates two pension schemes. A defined benefit scheme with the Teachers' Pension Scheme (TPS), which is only available to staff teaching staff. The administration of this scheme is dealt with by the Teachers' Pension Agency. In addition there is a Personal Pension Scheme administered by Peoples Pension which is available to all other employees.

Contributions to both Schemes are charged directly to the Statement of Financial Activities. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**1. ACCOUNTING POLICIES - continued**

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Creditors and provisions**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of settlement can be estimated reliably.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value except for bank loans which are subsequently measured at the carrying value plus accrued interest less repayments. The financing charge to expenditure is at a constant rate calculated using the effective interest method.

**2. DONATIONS AND LEGACIES**

	2020	2019
	£	£
Grants and donations	39,928	65,562
Donations from fund raising activities	45,404	40,714
	<u>85,332</u>	<u>106,276</u>

**3. INVESTMENT INCOME**

	2020	2019
	£	£
Deposit account interest	587	424
	<u>587</u>	<u>424</u>

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**4. INCOME FROM CHARITABLE ACTIVITIES**

		2020	2019
		£	£
Fees receivable	Activity		
	Other grant income	-	4,510
Arts Council England	Grant to cover the expenses towards the		
Fees receivable	delivery of the core roles	575,961	574,866
	Fees receivable	336,813	330,831
		<u>912,774</u>	<u>910,207</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct	Support	Totals
	Costs	costs (see	
	£	note 6)	£
Cost of music education and activities	956,610	15,657	972,267
Fund-raising costs	5,223	-	5,223
	<u>961,833</u>	<u>15,657</u>	<u>977,490</u>

**6. SUPPORT COSTS**

	Governance
	costs
	£
Cost of music education and activities	15,657
	<u>15,657</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	8,160	10,138
Depreciation - owned assets	3,984	4,064
	<u>12,144</u>	<u>14,202</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2020 nor for the year ended 31 July 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2020 nor for the year ended 31 July 2019.

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**9. STAFF COSTS**

	2020	2019
	£	£
Wages and salaries	600,345	574,298
Social security costs	33,936	29,841
Other pension costs	24,672	28,141
	<u>658,953</u>	<u>632,280</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Charitable activities	51	54
Fund raising	1	1
Management and administration	8	8
	<u>60</u>	<u>63</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020	2019
£70,001 - £80,000	<u>1</u>	<u>1</u>

The charity uses volunteers during the musical concerts and other events.

**10. TANGIBLE FIXED ASSETS**

	Instruments £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 August 2019	131,228	41,228	69,694	242,150
Additions	3,561	1,249	3,616	8,426
Impairments	(13,479)	-	-	(13,479)
	<u>121,310</u>	<u>42,477</u>	<u>73,310</u>	<u>237,097</u>
<b>DEPRECIATION</b>				
At 1 August 2019	-	32,702	61,966	94,668
Charge for year	-	1,717	2,267	3,984
	<u>-</u>	<u>34,419</u>	<u>64,233</u>	<u>98,652</u>
<b>NET BOOK VALUE</b>				
At 31 July 2020	<u>121,310</u>	<u>8,058</u>	<u>9,077</u>	<u>138,445</u>
At 31 July 2019	<u>131,228</u>	<u>8,526</u>	<u>7,728</u>	<u>147,482</u>

The Instruments are revalued every five years on a rolling programme. The valuation is done by the trustees with professional assistance.

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

<b>11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			2020	2019
			£	£
Debtors			<u>26,923</u>	<u>61,593</u>
<b>12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			2020	2019
			£	£
Trade creditors			-	740
Social security and other taxes			10,436	14,829
Other creditors			3,830	23,866
Accrued expenses			<u>18,969</u>	<u>25,631</u>
			<u>33,235</u>	<u>65,066</u>
<b>13. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>			2020	2019
	Unrestricted fund	Restricted fund	Total funds	Total funds
	£	£	£	£
Fixed assets	138,445	-	138,445	147,482
Current assets	312,838	46,615	359,453	361,044
Current liabilities	<u>(33,235)</u>	-	<u>(33,235)</u>	<u>(65,066)</u>
	<u>418,048</u>	<u>46,615</u>	<u>464,663</u>	<u>443,460</u>
<b>14. MOVEMENT IN FUNDS</b>			Net movement in funds	At 31.7.20
		At 1.8.19	£	£
<b>Unrestricted funds</b>				
General fund		420,897	(2,849)	418,048
<b>Restricted funds</b>				
Other restricted funds		22,563	24,052	46,615
<b>TOTAL FUNDS</b>		<u>443,460</u>	<u>21,203</u>	<u>464,663</u>

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	339,901	(342,750)	(2,849)
<b>Restricted funds</b>			
Other restricted funds	658,792	(634,740)	24,052
<b>TOTAL FUNDS</b>	<u>998,693</u>	<u>(977,490)</u>	<u>21,203</u>

**Comparatives for movement in funds**

	At 1.8.18 £	Net movement in funds £	At 31.7.19 £
<b>Unrestricted funds</b>			
General fund	374,924	45,973	420,897
<b>Restricted funds</b>			
Other restricted funds	2,500	20,063	22,563
<b>TOTAL FUNDS</b>	<u>377,424</u>	<u>66,036</u>	<u>443,460</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	343,438	(297,465)	45,973
<b>Restricted funds</b>			
Other restricted funds	673,469	(653,406)	20,063
<b>TOTAL FUNDS</b>	<u>1,016,907</u>	<u>(950,871)</u>	<u>66,036</u>

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**14. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.18 £	Net movement in funds £	At 31.7.20 £
<b>Unrestricted funds</b>			
General fund	374,924	43,124	418,048
<b>Restricted funds</b>			
Other restricted funds	2,500	44,115	46,615
<b>TOTAL FUNDS</b>	<u>377,424</u>	<u>87,239</u>	<u>464,663</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	683,339	(640,215)	43,124
<b>Restricted funds</b>			
Other restricted funds	1,332,261	(1,288,146)	44,115
<b>TOTAL FUNDS</b>	<u>2,015,600</u>	<u>(1,928,361)</u>	<u>87,239</u>

**Restricted funds**

During the year, the charity received donations and grants to be applied for specific purposes as listed below:

**Arts Council**

Consists of annual funding from the Department for Education through Arts Council England to deliver our core roles - ensuring children from age 5-18 in the borough have the opportunity to sing, learn instruments, perform and have access to high-quality music experiences.

**Jack Petchey awards Roma Bridging grant**

Consists of monies for Roma Bridging Sounds Orchestra to fund additional rehearsals and repertoire creation required for high-profile performances for National Holocaust Memorial Day.

**Mayors Fund for young musicians**

Funds from London Music Fund (previously Mayor's Fund for Young Musicians) awards scholarships to music pupils to pay for lesson and ensemble fees.

**JAM**

Consists of funds received from National Foundation for Youth Music for a music project with Autism units in Newham schools.

**NEWHAM MUSIC TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2020**

**14. MOVEMENT IN FUNDS - continued**

**Jack Petchey awards**

Donations from the Jack Petchey Foundation for awards for pupil achievement and leadership (for teachers). These awards are used for projects and reward programmes for Academy students.

**UEL Community Opera**

Consists of funds from University of East London towards the Community Opera - Full Circle project.

**Cause 4 Ltd**

Consists of funds to launch a training network for East London Arts Fundraisers.

**Mercers Grant:** is for Learning through music provided in schools - it enables young children (3-7) to develop through music across wider curriculum.

**15. EMPLOYEE BENEFIT OBLIGATIONS**

The charity contributes to two pension schemes. A defined benefit scheme operated by the Teachers' Pension Scheme, which is only available to teaching staff. The administration of the scheme is dealt with by the Teachers' Pension Agency. Contributions to this scheme are paid in respect of current service, and there is no liability to the charity in respect of past service.

In addition, there is a Personal Pension Scheme, which is a defined contribution pension scheme, administered by Peoples' Pension which is available to all employees.

The charge to the Statement of Financial Activities of £24,672 (2019: £28,141) represents contributions to the funds during the period.

At 31 July 2020, the charity owed £646.24 in respect of Teachers' Pension and £3,226 in respect of Peoples' Pension.

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2020.