



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.01.2020 Period start date To 31.12.2020 Period end date

Charity name: Ripley Village Hall

Charity registration number: 1162816

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Ripley and the neighbourhood thereof, including the area known as Sendmarsh (hereinafter called "the area of benefit"), without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Covid resulted in the Hall being closed in March 2020 and had not re opened at end of December 2020, following an in-depth risk assessment. During 2020 the architect and quantity surveyor have produced tender documents to start Phase 1 of the rebuilding project.</p> <p>Continued discussion with GBC and two local developers to secure funding for Phase 2 (rebuilding the community hall) has been ongoing. Our grant from Ripley Parish Council, with whom we work closely on the project, is funding Phase 1 of the project.</p> <p>Prior to March the Hall was busy, being hired out to all our various groups both local and Surrey wide, to approximately 80% capacity. We continue to have the support from our community and in 2021 we are looking forward to opening Phase 1 of our rebuilding project and starting Phase 2 once funds have been secured for this.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have had sight of the document issued by the Charity Commission on public benefit as part of their approval of this Trustees Annual Report

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The CIO managed Ripley Village Hall in order to provide a safe facility in line with its charitable objectives where Covid restrictions allowed. An annual full review of our Policies and Procedures has again taken place in order to maintain their relevance. Particular care was taken with the distribution and communication of Health and Safety and Safeguarding information. Close working relationships continue with Ripley Parish Council and community groups. Our Trustee Group remains robust and consistent and will provide good expertise for the management of the rebuilding project.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity started the year with £47.7k in combined bank balances and finished the year with £87.4k. Expenditure was very much lower this year due to architect fees paid in 2019. In terms of income the Charity had similar income this year £57.6k (2019: £68k). Underlying this is the receipt of a grant for £35k for the rebuilding project and a £10k Covid grant, together with a reduction of all other income streams.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserve Policy remains unchanged from 2019 to preserve a working fund in the current account
Amount of reserves held	Para 1.22	Our financial reserves, based on pre Covid activity amount to an average of £4.6k.
Reasons for holding zero reserves	Para 1.22	n.a.
Details of fund materially in deficit	Para 1.24	n.a.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected in accordance with the Constitution as representative of local groups, allowing for at least 3 of these charity trustees and up to 13 as a maximum number of Trustees, in total. There can also be 2 individual co-opted trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ripley Village Hall CIO
Other name the charity uses	
Registered charity number	1162816
Charity's principal address	Ripley Village Hall High Street, Ripley Surrey GU23 6AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Haig-Brown	Chair		Local Optical Committee
2	Suzannah Powell-Cullingford	Secretary		Parish Council
3	Derek Austin			
4	Noeleen Adams		Until Feb 2020	Shed youth group
5	Julie Brown			Over 60's
6	Christopher Holyoak			
7	John Slatford			History Society
8	Vernon Woods			Bonfire Committee
9				
10				
11				
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18				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n.a.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n.a.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gillian E Haig-Brown	
Position (eg Secretary, Chair, etc)	Chair	
Date	15.3.21	

**Ripley Village Hall
Receipts and Payments Account
for the year ended 31 December 2020**

	Unrestricted	Restricted	Total	2019
Bank Balances as at 1st January 2020				
Cash in Hand	25.00		25.00	25.00
Current account	5,106.85		5,106.85	29,031.68
RDV Current	5,576.24		5,576.24	329.10
Hirers Deposits Account	-		-	0.22
Development Account	33,866.12		33,866.12	15,600.12
Deposit Account		3,172.80	3,172.80	2,607.58
	<u>44,574.21</u>	<u>3,172.80</u>	<u>47,747.01</u>	<u>47,593.70</u>

Receipts				
Fundraising	2,015.25		2,015.25	8,690.57
Hall rental	7,089.76		7,089.76	30,633.38
Parking - Toby Cottage	2,350.00		2,350.00	4,433.50
Deposits received		1,131.00	1,131.00	5,714.00
Grants received	45,000.00		45,000.00	18,550.00
Interest income	32.03		32.03	28.95

Total	<u>56,487.04</u>	<u>1,131.00</u>	<u>57,618.04</u>	<u>68,050.40</u>
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Payments				
Deposits repaid		2,594.00	2,594.00	4,925.00
Operating/Development costs	2,760.93		2,760.93	7,441.20
Fundraising costs	727.94		727.94	3,524.53
Legal, professional & consulting fees	712.68		712.68	30,136.50
Hall Management and Caretaker	4,597.38		4,597.38	11,901.13
Repairs and Maintenance	285.00		285.00	2,044.43
Rates, water, light, heat & telephone	3,923.60		3,923.60	6,038.41
Insurance	2,134.80		2,134.80	1,700.89
Other costs	189.00		189.00	185.00

	<u>15,331.33</u>	<u>2,594.00</u>	<u>17,925.33</u>	<u>67,897.09</u>
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Transfers between funds	(100.00)	100.00	-	-
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	<u>85,629.92</u>	<u>1,809.80</u>	<u>87,439.72</u>	<u>47,747.01</u>
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Bank Balances as at 31st December 2020

Cash in Hand	25.00		25.00	25.00
Current account	17,775.67		17,775.67	5,106.85
RDV Current	26,076.64		26,076.64	5,576.24
Hirers Deposit Account			-	-
Development Account	41,752.61		41,752.61	33,866.12
Deposit Holding		1,809.80	1,809.80	3,172.80
Total	<u>85,629.92</u>	<u>1,809.80</u>	<u>87,439.72</u>	<u>47,747.01</u>

Independent Examiner's Report to the trustees of Ripley Village Hall

I report on the accounts of the Trust for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

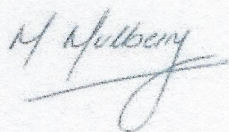
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- a. to keep accounting records in accordance with section 130 of the 2011 Act and
- b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- c. have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mark Mulberry BA (Hons) FCCA CTA
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Godalming
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Special one off running costs			-	-
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