

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date 

0	1	0	4	1	9
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 Period end date 

3	1	0	3	2	0
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Charity name  
**Mata Sahib  
Kaur  
Educational  
Trust**

Charity No  
(if any) 

1	1	7	8	1	7	3
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## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>In the beginning of the financial year we had two key objects of the CIO.</p> <ol style="list-style-type: none"> <li>1) to advance the Sikh religion, in particular but not exclusively by promoting the teachings of Guru Granth Sahib, for the benefit of the public worldwide</li> <li>2) the advancement of education, in particularly but not exclusively, by teaching about the Sikh religion and the life and principles of Mata Sahib Kaur, in such ways as the trustees may from time and time decide, for the benefit of the public worldwide.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>April</p> <ul style="list-style-type: none"> <li>- Educational camp held at a Gurdwara</li> <li>- vaisakhi food drive (annual food bank day)</li> <li>- This month saw an increase in bookings across the UK and we experienced good team growth particularly in Glasow.</li> <li>- Weekly workshops and fitness classes for young girls and females in general aimed at boosting self esteem and confidence in identity began</li> <li>- Website was updated</li> </ul> <p>May</p> <ul style="list-style-type: none"> <li>- Education trip to Canada took place with Bitnam Singh a volunteer</li> </ul> <p>June</p> <ul style="list-style-type: none"> <li>- Trustees were DBS checked, and camera and video purchased</li> <li>- Development of Social Media presence</li> <li>- Awareness around the life of MSK ji</li> <li>- Planning for life events and products to support</li> </ul> <p>August</p>

		<p>- Initial talk of MOU between MSket and MSKSWS india began</p> <p>Septemebr:</p> <ul style="list-style-type: none"> <li>- Draft of MOU from India side discussed</li> <li>- Public liability quotes discussed</li> <li>- Looking into Binti (period empowerment charity) and Msksws (social welfare charity India)</li> <li>- Female Gatka Teacher needed</li> </ul> <p>October</p> <ul style="list-style-type: none"> <li>- One day educational camp took place</li> </ul> <p>November</p> <ul style="list-style-type: none"> <li>- Operational risk assessments took place and discussed and areas of development prioritized</li> </ul> <p>December</p> <ul style="list-style-type: none"> <li>- Very Successful shoe box appeal took place with distribution to Womens Aid hostel, Homeless charities and migrant help in birmingham.</li> </ul> <p>January</p> <ul style="list-style-type: none"> <li>- Martin Luther Freedom Event attended in DmU</li> </ul> <p>Febrary</p> <ul style="list-style-type: none"> <li>- Online Blog set up</li> <li>- GDPR compliance took place</li> <li>- Educational camp or Sikhs sports took place</li> <li>- Sourced Solicitor for MOU and agreements in general</li> <li>- Planning for poetry event and IWD</li> </ul> <p>March</p> <ul style="list-style-type: none"> <li>- IWD poetry event took place and was very successful</li> <li>- Discussions took place on widening our objectives to include mou with MSKSWS (india) who we have vetted for a year.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Na

Policy on social investment including program related investment	Para 1.38	Na
Contribution made by volunteers	Para 1.38	Na
Other		June: Decision was taken by the board to comprehensively map out our key policies for the charity which were due to be made public for the benefit of our users.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2019</p> <p>April - Vaisakhi Food Drive.            April - Vaisakhi Sikhi Camp.            April - June - Akaal Channel.            April - Derby Vaisakhi Camp            July - Ipswich Sikhi camp.            August - Manchester Smagam camp            August - Dartford Sikhi Camp.            August - Milton Keynes Sikhi Camp            Derby/Milton Keynes - Guru Nanak 550 talks            Nov - 550 Guru Nanak Dev Ji Sikh camp.            Nov - 550 Shoebox appeal.</p> <p>2020</p> <p>Jan - Action starting Gatka in India            Feb - Hola Mahalla Camp.            March - Womens Open Mic Night</p> <p>Overview            7 camps            2 charity events (VFD and shoebox)            Gurdwara talks            Open mic for IWD</p> <p>We increased our reputation and status in the Uk and this was shown by our growing educational camps in the country. Altogether 5 different cities with over a thousand children attending plus additional events such as a poetry night where 50+ females attended. A food drive and shoebox appeal was also very successful. An audience of 1K+ are following us on a very active social media.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	None Set as fledgling society
Performance of fundraising activities against objectives set	Para 1.41	See above sections.
Investment performance against objectives	Para 1.41	Na

Other		
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## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Final Balance for financial year was £8589.61
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	None in place at that time.
Amount of reserves held	Para 1.22	None in place at that time.
Reasons for holding zero reserves	Para 1.22	We have not matured as a charity with our income so as to have arrived at a discussion around this.
Details of fund materially in deficit	Para 1.24	na
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		<p>March</p> <ul style="list-style-type: none"> <li>- Barclays match funding and Sum up card reader were main sources of income</li> </ul> <p>June</p> <ul style="list-style-type: none"> <li>- £2136.66 in the MSKET bank account, however there was an upcoming media bill of £2000.</li> <li>- This reduced our balance to 12.74 by the end of the month</li> <li>- Virgin giving/Just giving amounts have been received into account on a regular basis</li> <li>- End of June balance :£2100.68</li> </ul>

		<ul style="list-style-type: none"><li>- Income and expenditure recording training given; gift aid registration was now in place</li></ul> <p>November</p> <ul style="list-style-type: none"><li>- Confirmed new trustee details and signatories with bank</li></ul> <p>January</p> <ul style="list-style-type: none"><li>- Amazon Smile set up, Financial working group initiated to look into financial reporting for annual year 2018-2019</li></ul> <p>February</p> <ul style="list-style-type: none"><li>- Registered PayPal charity account</li></ul> <p>March</p> <ul style="list-style-type: none"><li>- Discussion to pay facilitator for sports costs (£25 for 60 sessions)</li><li>- Final Balance for financial year was £8589.61</li></ul>
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## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	Mata Sahib Kaur Educational Trust
Other name the charity uses	MSKET
Registered charity number	1178173
Charity's principal address	13 Coltsfoot Road East Hamilton Leicester LE5 1RZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kuljit Singh Badwal	Chair		
2	Parminder Kaur	Treasurer	1 <sup>st</sup> June Onwards	
3	Dhamanjit singh Lail	Vice chair	1 <sup>st</sup> June Onwards	
4	Baljinder Kaur Dhillon	General Secretary	1 <sup>st</sup> June Onwards	
5	Inderjit Kaur Punia	Vice General Secretary	1 <sup>st</sup> June Onwards	
6	Taranjeet Singh	Vice Treasurer		
7	Amritpal Kaur	Vice General Secretary	1 <sup>st</sup> June Onwards	
8	Gurtej Vir Singh Matharu	Chair	1 <sup>st</sup> April to 1 <sup>st</sup> June	
9	Jaspreet Kaur	General Secretary	1 <sup>st</sup> April to 1 <sup>st</sup> June	
10	Tanuneet Kaur	Trustee	1 <sup>st</sup> April to 1 <sup>st</sup> June	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Na

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Lawyer	Andrew Price	Potheary Witham Weld Solicitors, 70 St George's Square, London, SW1V 3RD

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure


#### Reason for non-disclosure of key personnel details

### Other optional information

## Declarations

The trustees declare that they have approved the trustee's report above.  
Signed on behalf of the charity's trustees

Signature



Full Name

Kuljit Singh Badwal

Position (eg Secretary, Chair etc)

Chair

Date

15/03/2021



## Receipts and payments accounts

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For the period from	Period start date 1/4/2019	To	Period end date 31/3/2020
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### Section A Receipts and payments

	Unrestricted to the nearest	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	15,584	-	-	15,584	14,888
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for</b>	<b>15,584</b>	<b>-</b>	<b>-</b>	<b>15,584</b>	<b>14,888</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>15,584</b>	<b>-</b>	<b>-</b>	<b>15,584</b>	<b>14,888</b>
<b>A3 Payments</b>					
Travel	508	-	-	508	1,280
Stationary/Electronics	419	-	-	419	676
Legal and Professional	976	-	-	976	626
Media Education	7,127	-	-	7,127	10,349
Events (inc. printing)	1,133	-	-	1,133	-
Utility	-	-	-	-	33
Rep Allowance	2,000	-	-	2,000	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,164</b>	<b>-</b>	<b>-</b>	<b>12,164</b>	<b>12,964</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,164</b>	<b>-</b>	<b>-</b>	<b>12,164</b>	<b>12,964</b>
<b>Net of receipts/(payments)</b>	<b>3,420</b>	<b>-</b>	<b>-</b>	<b>3,420</b>	<b>1,924</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,420</b>	<b>-</b>	<b>-</b>	<b>3,420</b>	<b>1,924</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Charity Bank Account	3,420	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,420</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-


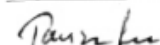
**B4 Assets retained for the charity's own use**

Details	Fund to which	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which	Amount due	When due
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	KULJIT SINGH BADWAL	15/03/2021
	TARANJEET SINGH	15/03/2021