

COMPANY REGISTRATION NUMBER: 05089663  
CHARITY REGISTRATION NUMBER: 1103903

**The Hope Centre - St Helens**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2020**

**HASWELLS**  
Chartered Accountants  
First Floor  
Pembroke House  
Ellice Way  
Wrexham Technology Park  
Wrexham  
LL13 7YT

# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Financial Statements**

**Year ended 31 March 2020**

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# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2020**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

#### **Objectives and activities**

##### **Public Benefit Statement**

The principal aim of the Hope Centre - St Helens is to improve the lives of vulnerable and disadvantaged people in the borough of St Helens.

The Trustees believe that the services provided by the Hope Centre - St Helens are compliant with the Charities Commission Guidance on Public Benefit and the public benefit is further exemplified in the following statements of Activity and Performance, and Future Development Plans.

##### **Objects of The Hope Centre - St Helens**

The Charity's objects (revised December 2011) contained within the governing document are:

- To advance the Christian faith for the benefit of the public in accordance with the statement of belief appearing in the schedule hereto in St Helens and in such other parts of the United Kingdom as the Trustees may from time to time think fit and in so doing to fulfil such other purposes which are exclusively charitable according to the laws of England and Wales and are connected with the charitable work of the Trust.
- To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; poor education or skills attainment; relationship and family breakdown; homelessness or poor housing (that is housing that does not meet basic habitable standards).

- to prevent or relieve poverty in St Helens by providing education, training, and support services to individuals in need.

##### **Hope Centre Strategic Objectives**

The Hope Centre, in partnership where appropriate, will work with vulnerable and/or disadvantaged people to:

- Empower them for positive behaviour change and improved life choices
- Improve their social, economic, physical, psychological, and spiritual well-being
- Prepare them for and help sustain their independent living
- Encourage their responsible participation in society

The Hope Centre employs an inclusive approach and provides relevant social care services and training for vulnerable and disadvantaged young people and adults, and does not discriminate on the grounds of gender, race, disability, sexual orientation, religion, belief or age.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Achievements and performance

##### Volunteers

Our volunteers are a major part of enabling support and delivery of all our projects. They represent a wide range of local churches, other organisations and other individuals who have heard of our projects and want to give back to the community. Specifically, they volunteer in Foodbank, Hope House, Baby Basics, Make Lunch and in supporting the administration of the Hope Centre.

- Total Volunteers 117 (20 of these volunteer at the Christmas homeless provision)
- Total Volunteer Hours 9,319
- Total Value to Hope Centre £80,581.

##### Hope Centre Training Centre

###### **Breathe Mental Health - Breathe Employability 2019**

Successful funding from ESF-WEA for 1 year funding to support up to 70 learners. Following previous successful courses, the Breathe Mental & Employability received funding from ESF & WEA to work with small groups of learners - each course being 10 weeks duration with 6-week mental health with a further 4-week bespoke digital skills.

**Digital Skills - IT:** Delivered to a maximum of 10 learners per session.

**UK Online Basics** - This course is offered to adults 18+ who have had very little or no experience of using a computer. This is a student-led, tutor-supported course allowing the learners to gain basic computer skills at their own pace. Once this course is completed, the learner is encouraged to progress onto Beyond Basics.

**Beyond Basics** - This course is offered to learners wanting to refresh their computer skills and (re)introduces the learner to Microsoft packages, social media etc allowing them to explore the internet and give them confidence in work searches. Again, this is student-led tutor-supported allowing the learner to progress at their own pace.

**Computer Club** - An opportunity for learners who have completed the above courses and who want to access the internet and continue to use the Hope Centre facility. This has been set up to free spaces for those on the waiting list.

**The Work Club** - Due to lack of skilled volunteers the work club was disbanded.

**English & Maths:** Basics Skills - delivered at the Hope Centre by St Helens College tutor, working with small groups of adults for whom a college environment is overwhelming. Working with abilities from below entry level, to level 1. All students were given learning plans to meet their needs and goals.

###### **Coronavirus Immediate Impact on courses & delivery: 23rd March 2020**

When the government imposed a countrywide lockdown on 23rd March 2020, delivery of all courses stopped with immediate effect. To support our vulnerable beneficiaries a Hope Line was established to maintain regular contact with Breathe learners, those attending Digital Skills & Computer Club, English & Maths and was quickly extended to support others whom was felt would benefit from regular contact during unprecedented times. For some this was the only outside contact they received, and the weekly call was a great boost for some of the participants.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Achievements and performance *(continued)*

##### Hope House - Advice, Advocacy and Support Centre

Hope House - the Hope Centre's Homeless Day Centre has provided vital support to those experiencing homelessness and those at risk of homelessness within the borough of St Helens. Our team of 6 staff and 19 regular volunteers have supported 332 individuals, 274 men and 56 women across the year through the provision of basic needs support with advice, advocacy and support to access partner agencies and services. Our volunteers have dedicated 2689 hours of support over this year.

##### Basic Needs

###### Breakfast Club

Our Breakfast provision provided a hot meal and a social space for service users to access five days a week. A packed lunch was offered each day, as well as hot lunches twice per week. Over the year, we have served 4058 breakfasts with 3824 packed lunches and 1350 hot lunches also given out.

###### Personal Care

To encourage self-esteem and self-care, our shower and laundry facilities have been available to service users who may not have access to their own or are struggling to manage financially. Our dedicated Shower facilities and laundry facilities have been accessed on 332 occasions with 1050 items of donated clothing and 204 toiletry items provided to support each individual to maintain their personal hygiene.

##### Advice and Support

Our Support Team have been on hand to provide advice, advocacy and support with issues around accommodation, health, benefits and debt. In the last year service users have presented for advice, advocacy and support on 2606 occasions. They have been supported with:

##### Outputs

- 92 Initial inductions and assessments
- 300 occasions of Advocacy and Mentor support
- 646 phone calls through our telephone service
- 62 occasions, service users were supported to complete documentation
- 914 pieces of mail received by service users who use the "Care of" address correspondence facility
- 592 presentations to the Internet Café facility

##### Outcomes

- 60 service users were supported to successfully access emergency accommodation services
- 64 service users were supported to access emergency benefit support
- 44 service users received support to access drug and alcohol treatment
- 9 service users received support and advice to register with a GP
- 31 occasions of support to access other organisations' support including, the Domestic Violence team, Citizen's Advice Bureau, and the Police

##### Developments

This year we have been able to continue to work with partners to offer drop-in sessions, working the Sexual Health team and Chiropodist. Our Tenancy Support work has also been developed with the introduction of our Tenancy Support Worker, dedicated to supporting those service users particularly at risk of experiencing homelessness. The role has introduced a flexibility to our support, allowing service users to be supported in the community as well as within the Centre.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

#### Year ended 31 March 2020

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#### **Achievements and performance** *(continued)*

##### **St Helens Foodbank**

St. Helens Foodbank continues to be very active having fed 8,459 people; 5,305 Adults; 3,154 Children over the past year. This is an increase of 3,263 people attending foodbank from the previous year.

Distribution centres, where people are able to redeem their food vouchers, are run over six days each week. One voucher will enable them to get 3 days of emergency food which consists of mostly non-perishable food. Bread is the only item bought fresh as well as donations of fruit and savouries which are sometimes donated by local retail businesses. We also supply toiletries, nappies and pet food when available.

Most clients are in crisis because of benefit delays, changes in benefits, debt issues and those struggling to manage on a low income. Single people are the highest crisis group who accessed our service followed by single parents and families.

Every person who comes to foodbank is offered a drink and a friendly chat with one of our volunteers while they wait for their food parcel to be prepared. They can also be signposted to other support if needed. A local Financial Advisor also volunteers his services every Tuesday.

As from 23rd March 2020 our wrap around service had to change due to COVID-19 restrictions and reduction in volunteers due to social distancing as per the government guidelines.

We are much more than just a foodbank and are continually looking to partner with agencies to help support the local people of our town.

Over 68 regular volunteers help the foodbank to run smoothly and efficiently, working in the distribution centres, warehouse, delivery and administration. These people are the mainstay of the foodbank and without them, it simply would not function. Their commitment, hard work and compassion are to be commended.

The bulk of our food is currently stored and sorted at secure premises loaned to us by St. Helens Council.

There are currently 180 agencies who are voucher holders, these range from schools, doctor's surgeries, health centres, mental health services, housing associations, Social Services, CAB, Probation, Age UK amongst others.

Our main challenge is always having sufficient storage for our food stocks.

##### **Engage Project 2019-2020**

Hope Centre objectives state we will respond when we can to prevent or support families in poverty and to encourage social inclusion.

**The Hope Centre Baby Basics** project is a response to the growing need for practical help for new mothers and families unable to afford the basic essential and equipment necessary to look after new-borns. This project is delivered in partnership with many local churches and partner agencies within the town. 80 Baskets have been given out during this year, an increase of 25% on the previous year.

**Make Lunch** Make Lunch is an event to help families who are on low income/or in receipt of free school meals. It takes place during school holidays. This is delivered with the support of St Helens Local Authority. With the support of 8 volunteers the project has served 386 children and 190 adults - over 46% increase in children supported this year.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2020**

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#### **Achievements and performance *(continued)***

##### **Hope Centre developments during 2019-20**

The major challenge for the Charity continues to be the raising of funds. The Management Team and Trustees considered the impact of this at their regular meetings. Hope Centre aims to be stronger, more agile, more innovative and adaptable to the new funding environment and to continue to develop new opportunities, investigate new potential partnerships and programmes, which can attract new funding.

On Going Partnerships this year: -

- Health & Wellbeing Partnerships
- Crisis - Skylight Team
- Citizens Advice St Helens
- St Helens Job Centre
- St Helens Third Sector Consortium
- Salvation Army Lifehouse (St Helens)
- Housing Options
- St Helens Social Inclusion & Disability network
- Asda & Tesco
- Green Pastures
- TLG
- Baby Basics

##### **Changing Communities - CIC**

The vision statement is "We will positively help change communities and improve people's lives", with the tag line "Changing Communities - one life at time".

The mission statement is "We shall positively support people and communities to help them develop their sense of belonging, increase local involvement and help them have the confidence to make new life choices".

The CIC Directors and Management Team have focused delivery on 'the Restore - St Helens Project'. The Restore Project Key Information - To provide opportunities for volunteering, to learn and to train, to redirect items of furniture destined for landfill, restore or upcycle household good.

- 10 tonnes of disposal diversion through furniture, repair, reuse, upcycling and refurbishment activities.
- 34 volunteers
- 6570 volunteer hours
- Partnership working with Hope Centre, Social Services, Housing Associations (for example)

As part of the Hope Centre development process, a volunteer skills audit is being undertaken. It is hoped this may provide volunteers with customer service, furniture restorations skills and communications skills to staff the project.

The Christian ethos of the project with the God of restoration and hope at the centre of the project, is restoring the lives (practically and spiritually) of those involved.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Financial review

The Charity's principal source of funding continues to be grant funding. The Trustees and Management team aim to maintain financial stability and considerable attention has therefore been given to identifying new income sources as well as encouraging one-off donations. In addition to grants from the local Council, local and national funders are approached to invest in our projects.

Major funders in 2019/20 include:

- St Helens LA
- Henry Smith
- St Helens Charitable Trust
- Coalfields
- Medicash
- WEA - Training Grant
- Garfield Weston
- L.C.V.S

Like most charities, the Hope Centre's major challenge is to secure grant funding. This obviously affects the services it can provide. The Board has been aiming to achieve a balanced budget and to increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services.

#### Investment Policies

The charity currently has no investments, or investment income.

#### Reserves

The charity has an agreed reserves policy. At present apart from restricted funds and monies invested in fixed assets, reserves are small, with almost all income generated from statutory bodies for projects to achieve specific results within a specified time.

Trustees have noted the Charity Commission guidance and the ambition is to hold at least three months' (13 weeks) running costs in unrestricted reserves. While we are not achieving this, our aim is to build up reserves to achieve this in the medium-term.

There have been no serious incidents to report in this financial year. Our accountants have worked closely with us to minimise risk and strengthen financial processes and procedures.

#### Results

The results for the year and the Charity's financial position at the end of the year are shown in the attached financial statements.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant information of which the company's Independent Examiners are not aware, and;
- as the directors of the company we have taken all steps necessary in order to make ourselves aware of any relevant audit information and to establish that the Charity's Independent Examiners are aware of that information.



# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2020**

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##### **Structure, governance and management**

The Hope Centre is a registered charity and company limited by guarantee. As such its activities are overseen by a board of trustees who are also directors of the company. However, the day to day running of the charity is overseen by the Hope Centre Director and the Chair of Trustees.

The date of incorporation of the charity was 31 March 2004 and the date of appointment of the first Trustee was 4 April 2004. Currently the Board is made up of seven members. The Hope Centre continues to rent its office and training accommodation from St Helens Christian Life Centre.

Trustees on appointment are provided with the Charity Commission documentation for trustees, outlining roles and responsibilities. In addition, briefing papers are provided from the management to all new trustees.

Trustees are normally appointed for a period of 3 years after which they must be re-elected at the next annual meeting. The Trustees Board has met on four occasions during this year for full Board meetings with a further 3 meetings for Business Planning strategy meetings.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Structure, governance and management *(continued)*

##### Organisational Structure

The Charity's organisational structure consists of:

**A Board of Trustees** has overall responsibility for determining the Hope Centre's strategic direction, approving capital and revenue expenditure and monitoring performance and is comprised of a Chair, and six other Trustee Board Members.

The trustees of the Charity are drawn from a range of backgrounds with some being members of the founding church whilst others are not. Trustees members are drawn from within the health sciences industry, the third sector and the financial/business world. All the Trustees give their time voluntarily.

**An Executive Management Team** is comprised of the Chair of Trustees and the Project Director who assume overall responsibility, with support from staff team leaders, for executing the strategic and financial plan.

**Finance and Administration** is managed by the Hope Centre Director with the support of two volunteers and finance issues are reported to the Management Team and Trustees.

Finance and Administration staff manage the day to day financial position of the Charity as well as producing end of year accounts, liaising with banks and accountants. All monitoring of service users/learner's achievement of project targets and completion of monitoring reports are carried out by this team. Major reports for funders are collated and produced. The significant volunteer data base is also managed within the team as are new applications for funding under the direction of the Hope Centre Director.

Operational Management is delegated by the trustees to the Project Director and 3 team leaders responsible for Hope House homeless services, the Training department, the Foodbank and Engage Community projects. The Project Director has overall responsibility for the operational and performance management and quality framework and responsibility for priorities through specific project development, service delivery, tailored interventions and training, service improvements, joint networking practices and general administration.

Four Operational Teams of staff and volunteers support the Project Director. Training, Advice, Advocacy and Support Services, Hope House - Homeless Provision; Engage Community Projects; St Helens Foodbank. Finance and administrative staff who report directly to the Hope Centre Director. Regular operational meetings take place with the Project Director & Team Leaders who then report to the Executive Management Team (E.M.T). General staff meetings take place monthly and staff training away days bi-annually.

##### Related Parties

The Hope Centre was established by the St Helens Christian Life Centre (Elim Pentecostal Church) from which the Charity rents its accommodation and to whom a contribution is made for facilities, such as copiers, and utilities. In addition, the Church makes donations to support the work of the Charity.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2020**

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#### **Structure, governance and management *(continued)***

##### **Risk Management**

The Management Team and Trustees continually consider the impact of our financial position and stability at their regular Trustee meetings. Attention continues to be focused on reviewing the current strategies and planning effectively for the future. New services and training opportunities continue to be a focus as is promoting the work in order to attract longer term funding. The Trustees, in conjunction with the Director, identify and review major risks which may affect the stability and successful operation of the Charity. Action is then planned and implemented, as far as possible, to minimise or remove the identified risk. The Trustees, together with the Director continue to review the long-term future viability of the Charity, particularly with a view to reducing dependence on a single stream of funding and report to trustees. Long term sustainability continues to be a challenge as longer-term funding opportunities and increased donation income are sought. Financial viability is continually monitored and addressed throughout the year in management team meetings and at trustee's meetings.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and anti-fraud policies. Measures are also in place to ensure compliance with health and safety of staff, volunteers, service users, learners and visitors.

##### **Going Concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operation for the foreseeable future. For this reason, they adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Structure, governance and management *(continued)*

#### COVID RESPONSE

##### Introduction

As the pandemic unfolded in the UK, the lockdown which impacted provision of service happened as the financial year drew to a close. The following therefore is a brief insight into the final few weeks of planning for the Hope Centre response to the unfolding crisis.

We envisaged that all our services would be impacted in one way or another, and this proved to be the case. However, the Hope Centre was designated by the local authority as an essential service for two main areas of our work: Foodbank and homeless services.

The Church, St Helens Christian Life Centre, from whom the Charity rents space for its administrative offices and some projects: Training, Engage, Foodbank, Breathe, closed for all church services and related activities at the commencement of national lockdown. As a result of this and the designation of the Charity as an essential service, the building was solely used by the Charity, which collaborated with the Church to ensure all COVID guidance was followed.

In final weeks of March 2019, the Project Director and Team leaders developed a series of action plans and risk assessments for the emerging situation. Inevitably the work on these continued into the new financial year. Therefore, a more detailed report on these will be given in the next annual report.

##### Impact on the people we support

It was envisaged that those who we work with would be affected by changes to services however, the following services continued into and throughout the pandemic:

- Foodbank
- Homeless services (Hope House)

Other services and projects ceased during the national lockdown.

##### Impact of Virus Control Measures

All clients and service users were impacted by the changes to services. Foodbank clients were affected as follows:

- Affected by social distancing requirements, and use of PPE
- Impacted by a reduction of some distribution hubs in some parts of the borough (not at the Hope Centre base however because of our sole use)
- Impacted slightly by a temporary reduction in volunteers, though this was resolved

##### Impact on Staff

As an essential service, all staff were encouraged to work from home as much as possible, apart from the requirement to be in the buildings to carry out essential work. The Government furlough scheme was explored as it was envisaged this scheme might be needed in due time. Staff were informed of this possibility.

##### Impact on Volunteers

The Hope Centre has a heavy reliance on volunteers for many of its services. Many of these are amongst the older population and it was anticipated that we would lose some of these through the shielding and lockdown requirements. As an essential service we had close collaboration with the St Helens Council COVID response team and the local Voluntary Community Action organisation (former CVS) which developed a COVID volunteer response. This later mitigated the loss of volunteers.

##### Impact on Charity's operations and activities

Plans for some activities to cease were developed, as they were not essential at that time and the volunteers were not available: e.g. Engage, Breathe. Homeless services were in process of redesign as the financial year closed to fit the prevailing need and COVID restrictions.

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2020**

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#### **Structure, governance and management *(continued)***

##### **Impact on fundraising**

As most of the Charity's income is from grant funding rather than donations, no serious impact was envisaged in the short term. Funders however were contacted to discuss the impact and ensure compliance with terms and conditions.

##### **Impact on Financial Security**

Our primary intent in the early days was primarily to focus our attention on redeveloping services, the Charity believed that our financial security would not be at significant risk, dependent on the timescale of the crisis. This was to be kept under constant review.

##### **Summary**

The Project Director led a team effort to ensure those services which needed to continue remained fit for purpose in the new crisis situation. In addition, consideration for the large number of volunteers meant the team contacted volunteers and assured them of our continued support and provision of PPE etc for them if they wished to continue. Inevitably those who felt the need to step back for health purposes etc, did so with the Centre's full support.

As an essential service in our locality, there was a rapid response to redesign services to meet the new situation. This was done very successfully by a concerted team approach, with full support from Trustees. The Charity entered the crisis well prepared and flexible in its responses, proving its worth as an essential service and adding value to the effectiveness of the community, voluntary, private and statutory COVID partnership.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2020

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#### Reference and administrative details

<b>Registered charity name</b>	The Hope Centre - St Helens
<b>Charity registration number</b>	1103903
<b>Company registration number</b>	05089663
<b>Principal office and registered office</b>	The Hope Centre St Helens Christian Life Centre Atherton Street St Helens Merseyside WA10 2DT

#### The trustees

Rev J P Fell (Chair)  
Mr J Ryan  
Mr J Cooper  
Mr T Kelly  
Rev C Lawrenson  
Mrs J Webster

#### Bankers

Yorkshire Bank  
6 Bridge Street  
St Helens  
Merseyside  
WA10 1NF

**Project director** Mrs A Metcalfe

**Company secretary** Mrs B Barton

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2020**

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<b>Independent examiner</b>	Paul Harris BSc FCA First Floor Pembroke House Ellice Way Wrexham Technology Park Wrexham LL13 7YT
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#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 1 December 2020 and signed on behalf of the board of trustees by:

Rev J P Fell (Chair)  
Trustee

# **The Hope Centre - St Helens**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Hope Centre - St Helens**

**Year ended 31 March 2020**

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I report to the trustees on my examination of the financial statements of The Hope Centre - St Helens ('the charity') for the year ended 31 March 2020.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Harris BSc FCA  
Independent Examiner

First Floor  
Pembroke House  
Ellice Way  
Wrexham Technology Park  
Wrexham  
LL13 7YT



# The Hope Centre - St Helens

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2020

		2020		2019	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	41,805	115,842	157,647	204,428
Charitable activities	6	–	30,000	30,000	35,000
Investment income	7	12	–	12	36
Other income	8	920	–	920	–
<b>Total income</b>		<u>42,737</u>	<u>145,842</u>	<u>188,579</u>	<u>239,464</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	13,971	206,231	220,203	186,658
<b>Total expenditure</b>		<u>13,971</u>	<u>206,231</u>	<u>220,203</u>	<u>186,658</u>
<b>Net (expenditure)/income</b>		<u>28,766</u>	<u>(60,389)</u>	<u>(31,624)</u>	<u>52,806</u>
Transfers between funds		(7,938)	7,938	–	–
<b>Net movement in funds</b>		<u>20,828</u>	<u>(52,451)</u>	<u>(31,624)</u>	<u>52,806</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		85,347	99,456	184,803	131,997
<b>Total funds carried forward</b>		<u>106,174</u>	<u>47,005</u>	<u>153,179</u>	<u>184,803</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 17 to 30 form part of these financial statements.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2020

	Note	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible fixed assets	16		10,187		28,450
<b>Current assets</b>					
Debtors	17	34,587		26,130	
Cash at bank and in hand		141,174		153,439	
		<u>175,761</u>		<u>179,569</u>	
<b>Creditors: amounts falling due within one year</b>	18	<u>32,769</u>		<u>23,216</u>	
<b>Net current assets</b>			142,992		156,353
<b>Total assets less current liabilities</b>			<u>153,179</u>		<u>184,803</u>
<b>Net assets</b>			<u>153,179</u>		<u>184,803</u>
<b>Funds of the charity</b>					
Restricted funds			47,005		99,456
Unrestricted funds			106,174		85,347
<b>Total charity funds</b>	19		<u>153,179</u>		<u>184,803</u>

For the year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 1 December 2020, and are signed on behalf of the board by:

Rev J P Fell (Chair)  
Trustee

The notes on pages 17 to 30 form part of these financial statements.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2020

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#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Hope Centre, St Helens Christian Life Centre, Atherton Street, St Helens, Merseyside, WA10 2DT.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

In the first months of 2020, COVID-19 (coronavirus) has spread all over the world and negatively affected many organisations in the UK, particularly charities which rely on ongoing voluntary donations.

While as a result of the pandemic, in the period after the year end, the charity had to defer the delivery of some services it has been able to adapt its provision in the major areas to be able to continue to support its beneficiaries. During this period the charity has been supported by ongoing voluntary donations which have continued at normal levels together with exceptional Covid-19 support grants from various donors totalling £46,597. In addition, the charity has received £35,565 in respect of restricted fund projects.

The financial statements have been prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

As the activities of the charity are mainly funded by grants, the validity of this assumption depends on the successful conclusion of applications to funding providers in the future and the continued support of the Christian Life Centre.

While the trustees are currently unable to reliably quantify the future impact of the coronavirus outbreak on the results of the charity in future years, they have forecast the likely movements in cashflows over a period of 12 months from the date of approval of these accounts. The most significant assumptions made in the preparation of the forecast are that voluntary donations will continue at current levels over that period and that future promised funding will be received in accordance with the funding agreements.

Based on the current financial position of the charity together with the expected level of income as detailed above the trustees consider that the charity should be able to meet its financial obligations as they fall due and that it is appropriate for the financial statements to be prepared on the going concern basis of accounting.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2020

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#### 3. Accounting policies *(continued)*

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires the Trustees and Management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

##### Support Costs

Many of the support costs incurred by the Charity such as support staff costs and service costs are shared between activities and funds. The Charity's policy is to allocate these costs on the basis of estimated time spent or consumption of resource.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 3. Accounting policies *(continued)*

##### Taxation

No provision is made in these accounts for Corporation Tax because the charity is exempt from such taxes as a result of its charitable status.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in the notes to the financial statements.

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Long leasehold property	-	15 years straight line
Fixtures & fittings	-	15 years straight line
Office equipment	-	3 years straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 3. Accounting policies *(continued)*

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments which are initially recognised at transactional value and subsequently measured at their settlement value.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and carries out its objectives in accordance with the Memorandum and Articles of Association.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Sundry donations	20,540	32,880	53,420
Donations from CLC	2,400	–	2,400
Gift aid	–	–	–
Donation from Local Authority	–	15,000	15,000
Donations from Trussell Trust	–	4,009	4,009
<b>Grants</b>			
Henry Smith salaries grant	–	40,000	40,000
St Helens Council rent grant	2,865	–	2,865
John Moores Foundation	–	–	–
Morgan Foundation	–	–	–
Garfield Weston	–	–	–
Training Grants	–	7,853	7,853
Awards for all	–	–	–
Medicash	–	7,500	7,500
Sundry Grants	16,000	4,850	20,850
Seedbed Grants	–	–	–
St Helens Charitable Trust	–	3,750	3,750
Good Things Foundation	–	–	–
Trussell Trust	–	–	–
	<u>41,805</u>	<u>115,842</u>	<u>157,647</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

##### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<b>Donations</b>			
Sundry donations	21,417	28,160	49,577
Donations from CLC	2,350	–	2,350
Gift aid	1,592	1,053	2,645
Donation from Local Authority	–	–	–
Donations from Trussell Trust	–	–	–
<b>Grants</b>			
Henry Smith salaries grant	–	40,000	40,000
St Helens Council rent grant	–	3,780	3,780
John Moores Foundation	–	5,000	5,000
Morgan Foundation	–	12,692	12,692
Garfield Weston	40,000	–	40,000
Training Grants	–	10,261	10,261
Awards for all	–	9,911	9,911
Medicash	–	7,500	7,500
Sundry Grants	5,000	1,834	6,834
Seedbed Grants	1,850	9,150	11,000
St Helens Charitable Trust	–	2,500	2,500
Good Things Foundation	140	–	140
Trussell Trust	–	238	238
	<u>72,349</u>	<u>132,079</u>	<u>204,428</u>

##### 6. Charitable activities

	Restricted Funds £	Total Funds 2020 £	Restricted Funds £	Total Funds 2019 £
Social, housing and employment support	30,000	30,000	30,000	30,000
Community Foundation	–	–	5,000	5,000
	<u>30,000</u>	<u>30,000</u>	<u>35,000</u>	<u>35,000</u>

##### 7. Investment income

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Bank interest receivable	<u>12</u>	<u>12</u>	<u>36</u>	<u>36</u>



# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

#### 8. Other income

	Unrestricted Funds £	<b>Total Funds 2020 £</b>	Unrestricted Funds £	Total Funds 2019 £
Other income	920	920	–	–

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	<b>Total Funds 2020 £</b>
Training & outreach	4,422	56,561	60,983
Homeless shelter	–	104,578	104,578
Support costs	9,549	45,092	54,642
	<u>13,971</u>	<u>206,231</u>	<u>220,203</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Training & outreach	2,609	64,625	67,234
Homeless shelter	–	66,415	66,415
Support costs	2,254	50,754	53,009
	<u>4,863</u>	<u>181,794</u>	<u>186,658</u>

#### 10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	<b>Total funds 2020 £</b>	Total fund 2019 £
Training & outreach	60,983	39,791	100,774	102,814
Homeless shelter	104,578	12,240	116,818	81,236
Governance costs	–	2,611	2,611	2,608
	<u>165,561</u>	<u>54,642</u>	<u>220,203</u>	<u>186,658</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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#### 11. Analysis of support costs

	Training & outreach £	Homeless shelter £	Total 2020 £	Total 2019 £
Premises	7,353	7,651	15,004	15,866
Communications and IT	2,380	1,656	4,036	2,697
General office	2,103	569	2,672	3,218
Governance costs	2,376	234	2,610	2,608
Insurance	1,707	347	2,054	2,108
Travel costs	2,745	211	2,956	2,261
Legal & Professional costs	5,417	835	6,252	3,734
Depreciation	18,084	972	19,056	20,517
	<u>42,165</u>	<u>12,475</u>	<u>54,640</u>	<u>53,009</u>

#### 12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	<u>19,056</u>	<u>20,517</u>

#### 13. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,610</u>	<u>2,608</u>

#### 14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020 £	2019 £
Wages and salaries	<u>138,324</u>	<u>111,077</u>

The average head count of employees during the year was 10 (2019: 10). The average number of full-time equivalent employees during the year is analysed as follows:

	2020 No.	2019 No.
Support / Outreach Staff	6	6
Administration	2	2
Project Leader	1	1
Homeless Centre Manager	1	1
	<u>10</u>	<u>10</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

---

#### 14. Staff costs *(continued)*

The total amount of employee benefits (including pension contributions) received by key management personnel for their services to the charitable company are £18,784 (2019 - £18,331).

Key management personnel comprise of the Accounts Director, Projects Director and the Trustees.

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

#### 15. Trustee remuneration and expenses

No trustee received any remuneration or expenses during the year.

#### 16. Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Equipment £	Total £
<b>Cost</b>				
At 1 Apr 2019	170,000	900	46,685	217,585
Additions	—	—	793	793
<b>At 31 Mar 2020</b>	<u>170,000</u>	<u>900</u>	<u>47,478</u>	<u>218,378</u>
<b>Depreciation</b>				
At 1 Apr 2019	143,650	445	45,040	189,135
Charge for the year	17,566	60	1,430	19,056
<b>At 31 Mar 2020</b>	<u>161,216</u>	<u>505</u>	<u>46,470</u>	<u>208,191</u>
<b>Carrying amount</b>				
<b>At 31 Mar 2020</b>	<u>8,784</u>	<u>395</u>	<u>1,008</u>	<u>10,187</u>
At 31 Mar 2019	<u>26,350</u>	<u>455</u>	<u>1,645</u>	<u>28,450</u>

The charity occupies premises which are owned by its parent organisation, the Christian Life Centre church. The charity has agreed with its parent organisation that it will be entitled to occupy the premises for a period of 15 years and consequently the leasehold improvement cost is being depreciated over that period. If the premises were to be sold or the charity were to cease occupation within the 5 year period of the unexpired lease then a proportion of the grant acquired to fund the extension would be repayable to the Coalfields Regeneration Trust.

#### 17. Debtors

	2020 £	2019 £
Trade debtors	10,000	3,170
Prepayments and accrued income	1,377	1,233
Other debtors	23,210	21,727
	<u>34,587</u>	<u>26,130</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 17. Debtors *(continued)*

Other debtors includes an amount of £15,996 (2019 - £13,424) which represents funds held in the Food Bank current account and not yet transferred to The Hope Centre - St Helens bank account.

#### 18. Creditors: amounts falling due within one year

	<b>2020</b>	2019
	£	£
Trade creditors	29,640	16,800
Accruals and deferred income	3,129	5,403
Social security and other taxes	–	1,013
	<u>32,769</u>	<u>23,216</u>

#### 19. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	<b>At 31 Mar 2020 £</b>
General funds	<u>85,346</u>	<u>42,737</u>	<u>(13,971)</u>	<u>(7,938)</u>	<u>106,174</u>

	At 1 Apr 2018 £	Income £	Expenditure £	Transfers £	At 31 Mar 2019 £
General funds	<u>23,307</u>	<u>72,385</u>	<u>(4,863)</u>	<u>(5,482)</u>	<u>85,347</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

#### 19. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
Food Bank	16,615	39,684	(28,042)	–	28,257
Baby basics	6,059	5,738	(12,623)	826	–
Changing Communities	9,304	–	(9,304)	–	–
Building for the future	26,350	–	(17,567)	–	8,783
Hope House homeless centre	29,584	92,567	(117,052)	–	5,099
Public Health	3,144	–	–	–	3,144
Local Sustainability Fund	1,591	–	–	–	1,591
Training Fund	6,694	7,853	(21,643)	7,112	16
Faith to Talk	115	–	–	–	115
	<u>99,456</u>	<u>145,842</u>	<u>(206,231)</u>	<u>7,938</u>	<u>47,005</u>

	At 1 Apr 2018 £	Income £	Expenditure £	Transfers £	At 31 Mar 2019 £
Food Bank	29,476	12,344	(25,205)	–	16,615
Baby basics	7,680	6,358	(7,979)	–	6,059
Changing Communities	9,853	3,500	(4,049)	–	9,304
Building for the future	43,917	–	(17,567)	–	26,350
Hope House homeless centre	–	112,175	(82,591)	–	29,584
Public Health	3,161	–	(18)	–	3,143
Local Sustainability Fund	3,147	–	(1,556)	–	1,591
Training Fund	–	20,011	(13,316)	–	6,695
Salaries Fund	11,341	12,692	(29,514)	5,482	–
Faith to Talk	115	–	–	–	115
	<u>108,690</u>	<u>167,079</u>	<u>(181,794)</u>	<u>5,482</u>	<u>99,456</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 19. Analysis of charitable funds *(continued)*

During the year £7,938 (2019 - £5,482) was transferred from the general unrestricted fund to Training Fund and Baby Basics Fund of £7,112 & £826 respectively, (2019 - £5,482 - Salaries Fund), the transfers were made to cover additional costs incurred to fulfil the grant conditions in excess of the grants or donations received.

##### **Food Bank**

The Hope Centre - St Helens took over the running of the St Helens Food Bank on 1 April 2015. The Food Bank is supported through donations and also by the Trussell Trust who provide support to families in crisis by providing emergency food supplies.

##### **Baby Basics**

Funded by the Engage Fund for communities' work, the Baby Basics project supplies Moses baskets and starter kits to new families.

##### **Changing Communities Fund**

The changing communities fund relates to grants received to support people and communities to help them develop their sense of belonging, increase local involvement and help them have the confidence to make new life choices. To facilitate this aim a Changing Communities CIC has been formed to which donations are made to facilitate these projects.

##### **Building for the Future**

A project that will add and extend the church building to provide accommodation needed for The Hope Centre to extend, enhance and continue to the development of its services. The balance included in restricted funds represents the net book value of the works carried out on the church building.

##### **Hope House Fund**

The Hope House fund is a fund established to provide support, advice and training to homeless and vulnerable people in St Helens Merseyside.

Public Health funding is also received in order to provide a wrap around service for the clients of Hope House in order to provide personal care and basic needs facilities, support to address health and wellbeing needs, Housing and benefit support and to help develop skills and opportunities for employment and social inclusion.

##### **Wargrave Fund**

This funding was to enable The Hope Centre to provide training to people living in the area of Wargrave within St Helens.

##### **Local Sustainability**

This funding was to enable the community to get involved in a sustainability project.

##### **Training Fund**

The training fund is a fund established to provide training to beneficiaries of the charity.

##### **General Salaries Fund**

This is a fund established to support salary costs of running the charity.

##### **Faith to Talk**

This funding was given to enable The Hope Centre to put provisions in place to give vulnerable people the ability to talk with someone.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2020

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#### 20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	156	10,031	10,187
Current assets	100,406	65,355	175,761
Creditors less than 1 year	(4,388)	(28,381)	(32,769)
<b>Net assets</b>	<u>96,174</u>	<u>47,005</u>	<u>153,179</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	440	28,009	28,449
Current assets	85,596	93,973	179,569
Creditors less than 1 year	(690)	(22,526)	(23,216)
<b>Net assets</b>	<u>85,346</u>	<u>99,456</u>	<u>184,802</u>

#### 21. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2020 £	2019 £
<b>Financial assets that are debt instruments measured at amortised cost</b>		
Financial assets that are debt instruments measured at amortised cost	<u>174,328</u>	<u>170,016</u>
<b>Financial liabilities measured at amortised cost</b>		
Financial liabilities measured at amortised cost	<u>32,769</u>	<u>22,204</u>

Financial assets measured at amortised cost comprise trade debtors, other debtors and bank.

Financial liabilities measured at amortised cost comprise trade creditors and accruals.

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2020

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#### 22. Related parties

As three of the trustees of The Hope Centre - St Helens are also elders of St Helens Christian Life Centre and the church, The Christian Life Centre is considered to be a related party of the charity.

Related party transactions during the year ended 31 March 2020 were:

Payments from The Hope Centre - St Helens to St Helens Christian Life Centre:

Rent & room hire	£960 (2019 - £1,200)
Contribution to overheads and office costs	£739 (2019 - £459)
TOTAL	£1,699 (2019 - £1,659)

Receipts from St Helens Christian Life Centre:

Donations and contributions to costs	£2,400 (2019 - £2,350)
--------------------------------------	------------------------

There were no amounts owing to St Helens Christian Life Centre as at 31 March 2020 (2019 - £nil).

Changing Communities C.I.C is a company that was set up by The Hope Centre to deliver certain community projects. As the majority of its board are either trustees or employees of The Hope Centre - St Helens it is considered to be a related party.

In previous years, the Hope Centre received restricted grants totalling £22,000 from Santander and Seedbed to support social enterprise activities such as those undertaken by Changing Communities CIC. During the year £9,304 (2019 - £4,049) was utilised to support Changing Communities CIC activities.

The Hope Centre - St Helens also administered payroll processing and settled amounts due totalling £13,155 (2019 - £8,462) on behalf of Changing Communities C.I.C of which £7,214 (2019 - £8,262) remains outstanding at the year end.



# **The Hope Centre - St Helens**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2020**

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**The following pages do not form part of the financial statements.**

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 March 2020

	2020 £	2019 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Sundry donations	53,420	49,577
Donations from CLC	2,400	2,350
Gift aid	–	2,645
Donation from Local Authority	15,000	–
Donations from Trussell Trust	4,009	–
Henry Smith salaries grant	40,000	40,000
St Helens Council rent grant	2,865	3,780
John Moores Foundation	–	5,000
Morgan Foundation	–	12,692
Garfield Weston	–	40,000
Training Grants	7,853	10,261
Awards for all	–	9,911
Medicash	7,500	7,500
Sundry Grants	20,850	6,834
Seedbed Grants	–	11,000
St Helens Charitable Trust	3,750	2,500
Good Things Foundation	–	140
Trussell Trust	–	238
	<u>157,647</u>	<u>204,428</u>
<b>Charitable activities</b>		
Social, housing and employment support	30,000	30,000
Community Foundation	–	5,000
	<u>30,000</u>	<u>35,000</u>
<b>Investment income</b>		
Bank interest receivable	12	36
<b>Other income</b>		
Other income	920	–
<b>Total income</b>	<u><u>188,579</u></u>	<u><u>239,464</u></u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2020

	2020 £	2019 £
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries	138,324	111,077
Rent	9,360	9,600
Light and heat	3,730	4,732
Repairs and maintenance	7,820	7,609
Insurance	2,054	2,108
Other establishment	2,493	2,325
Other motor/travel costs	3,412	2,875
Legal and professional fees	8,863	6,342
Telephone	4,036	2,697
Other office costs	1,885	2,977
Depreciation	19,057	20,517
Consumables	3,426	2,670
Teaching materials and exam fees	-	93
Promotional activities	788	241
Volunteers expenses	1,413	1,233
Training & outreach - tutor & professional costs	3,960	3,663
Training & outreach - Donations	9,582	5,899
	<u>220,203</u>	<u>186,658</u>
<b>Total expenditure</b>	<u>220,203</u>	<u>186,658</u>
<b>Net (expenditure)/income</b>	<u>(31,624)</u>	<u>52,806</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2020

	2020 £	2019 £
<b>Expenditure on charitable activities</b>		
<b>Training &amp; outreach</b>		
<b><i>Activities undertaken directly</i></b>		
Training & outreach - wages/salaries	44,359	54,863
Training & outreach - other motor/travel costs	456	540
Training & outreach - consumables	1,431	1,273
Training & outreach - teaching materials & exam fees	–	93
Training & outreach - volunteers' expenses	1,195	903
Training & outreach - tutor & professional costs	3,960	3,663
Training & outreach - Donations	9,582	5,899
	<u>60,983</u>	<u>67,234</u>
<b><i>Support costs</i></b>		
Training & outreach - rent	960	1,200
Training & outreach - repairs & maintenance	5,295	4,152
Training & outreach - insurance	1,707	787
Training & outreach - other establishment	1,098	1,546
Training & outreach - other motor/travel costs	2,745	2,211
Training & outreach - legal and professional fees	5,417	2,202
Training & outreach - telephone	2,380	1,645
Training & outreach - other office costs	1,673	2,073
Training & outreach - depreciation	18,085	19,563
Training & outreach - promotional activities	431	201
	<u>39,791</u>	<u>35,580</u>
<b>Homeless shelter</b>		
<b><i>Activities undertaken directly</i></b>		
Homeless shelter - wages/salaries	93,965	56,214
Homeless shelter - rent	8,400	8,400
Homeless shelter - other motor/travel costs	–	74
Homeless shelter - consumables	1,995	1,397
Homeless shelter - volunteers' expenses	218	330
	<u>104,578</u>	<u>66,415</u>
<b><i>Support costs</i></b>		
Homeless shelter - light & heat	3,730	4,732
	<u>3,730</u>	<u>4,732</u>
Carried forward	<u>3,730</u>	<u>4,732</u>

# The Hope Centre - St Helens

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2020

	<b>2020</b>	2019
	£	£
Brought forward	3,730	4,732
Homeless shelter - repairs & maintenance	2,525	3,457
Homeless shelter - insurance	347	1,321
Homeless shelter - other establishment	1,395	779
Homeless shelter - other motor/travel costs	211	50
Homeless shelter - legal and professional fees	835	1,532
Homeless shelter - telephone	1,656	1,052
Homeless shelter - other office costs	212	904
Homeless shelter - depreciation	972	954
Homeless shelter - promotional activities	357	40
	<u>12,240</u>	<u>14,821</u>
<b>Governance costs</b>		
Governance costs - accountancy fees	<u>2,611</u>	<u>2,608</u>
<b>Expenditure on charitable activities</b>	<u><u>220,203</u></u>	<u><u>186,658</u></u>