

Weaverham Community Association

Legal and Administrative Information

Trustees

John Freeman (Chairperson)

Eileen Bland (Treasurer)

Niall Philips (Secretary)

Julian P. Bland

Gillian Edwards

Eric Hilton (Co-opted Sports Member)

Joanna Johnson

Michelle Budden

Cllr. Charles Fifield (Cheshire West & Chester Council)

Cllr. Roger Moss (Weaverham Parish Council Representative)

Cllr. Iain Lasseter (Weaverham Parish Council Representative)

Principal Office

Russet Road
Weaverham
Northwich
Cheshire
CW8 3HY

Telephone: 01606 854088

Independent Examiner

Neil Whittaker FCA
Burton Beavan,
Chartered Certified Accountants,
112-114 Witton Street
Northwich. Cheshire. CW9 5NW.

Weaverham Community Association

Report of the Trustees for the Year ended 30 September 2018

The Trustees present their annual report with the financial statements for the year ended 30 September 2018. The financial statements have been prepared in accordance with the accounting policies set out on pages 10 and 11 and comply with the charity's trust deed, applicable law and the Statement of Recommended Practice - Accounting and Reporting by Charities 2005.

Structure, Governance and Management of the Charitable Funds

The Charity was constituted under a trust deed dated 13 October 2002 and the registered number of the charity is 518500.

The Charity's objects, as stated in the constitution, are:

1. To promote for the benefit of the inhabitants of Weaverham and neighborhood without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisation and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for said inhabitants;
2. To establish or to secure the establishment of a community centre and to maintain and manage, or co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the association and its constituent bodies in furtherance of the above objects.

The charity seeks to further these objectives by:

- Sport and Leisure facilities to the community and neighbouring isolated communities.
- Education and advice.
- Training and support to young people.
- Provide a safe environment for the young, elderly and vulnerable.

Weaverham Community Association

Report of the Trustees for the Year ended 30 September 2018 – Cont.’d.

Trustee Induction and Training

The induction process involves an interview with the nominated persons, followed by a structured induction session, which includes:

- Confidentiality and
- Equal opportunities and DBS checks

All advisers, trustees and committee members are made aware of their obligations.

Financial results and future activities

The Association produced a surplus for the year of £4,905 and having net assets at the balance sheet date of £841,828.

Reserves policy

The management committee of the Charity has a reserves policy consisting of reserves of one years income. The committee is acutely aware of the financial constraints within which they must work and constantly monitor the position.

Risk management

The Trustees review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves at the levels stated above, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan.

Weaverham Community Association

Report of the Trustees for the Year ended 30 September 2018 – Cont.'d.

Chairman's Review of activities and achievements

I have pleasure in presenting the 2017-2018 report of Weaverham Community Association.

The Association continues its training programmes for volunteer's staff and committee.

We still embrace the wider community with job experience and both from schools and the wider community.

The Committee continued to give many hours of free time to provide sport and leisure for the community.

We have supported the village with national events bring a closer community cohesion.

We continue to embrace groups in the village with a partnership allowing some of the larger events i.e. the Rose Fete, the Village Show, and the Pensioners and Children's Parties with free use of the Centre.

Many groups, to enable start-up have been aided in the initial set up of their chosen community service with either free use or lowered costs.

We continue to be a self-funding Centre and much of our success is in the diligence of a small band of volunteers. As Chairman, I thank my committee for our joint working and giving many hours of their free time so generously to the community.

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J.J.C. Freeman - Chairman

Report of the Trustees for the Year ended 30 September 2018 – Cont.'d.

Weaverham Community Association

Statement of trustees' responsibilities

Under the Charities Act 1993, the trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 42(1) of the Charities Act 1993. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees:

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J.J.C. Freeman - Chairman

March 2021

Weaverham Community Association

Weaverham Community Association

I report on the accounts of the Charity for the year ended 30 September 2018 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

Weaverham Community Association

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Acthave not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Whittaker FCA

Burton Beavan,
Chartered Certified Accountants,
112-114 Witton Street
Northwich
Cheshire
CW9 5NW

2nd March 2021

Weaverham Community Association

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2017/18	Total Funds 2016/17
		£	£	£	£
Incoming resources					
<i>Incoming resources from generated funds:</i>					
Voluntary Income	2	49,771	0	49,771	50,191
Activities for generating funds	3	5,494	0	5,494	9,606
Interest received		67	0	67	7
Total incoming Resources		55,332	0	55,332	59,804
 Resources Expended					
<i>Costs of generating voluntary income:</i>					
Staff Costs		28,901	0	28,901	28,780
Administration	4	28,109	0	28,109	26,119
Total Resources Expended		57,010	0	57,010	54,899
Net Incoming/(Outgoing) Resources for the year		(1,678)	-	(1,678)	4,905
Transfers		0	0	0	0
Fund balances Brought Forward at 1 October 2017		841,828	0	841,828	836,923
Fund Balances Carried Forward At 30 September 2018		840,150	0	840,150	841,828

Balance Sheet as at 30 September 2018

	30.9.2018	30.9.2017
Note	£	£

Weaverham Community Association

Fixed Assets	5	792,234	794,876
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Current Assets

Debtors	6	5,770	2,083
Stock		500	500
Cash at bank and in hand	8	47,151	50,043
		53,421	52,626

Current Liabilities

Creditors		4,750	5,080
Social security & other taxes		755	594
		5,505	5,674

Total Net Assets		47,916	46,952
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Total Assets		840,150	841,828
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Funds

Unrestricted	1	840,150	841,828
Restricted		-	-

Total Funds		840,150	841,828
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J.J.C. Freeman - Chairman

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Mrs. E. Bland - Treasurer
Approved on behalf of the trustees

March 2021

**Notes forming part of the financial statements
for the year ended 30 September 2018**

Weaverham Community Association

1. Accounting Policies

a. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice “Accounting by Charities” (SORP) issued in March 2005.

b. Incoming resources

Income is recognised on a receipts basis.

c. Resources expended

Expenditure is included on a payments basis.

d. Tangible fixed assets

Tangible fixed assets are depreciated so as to write off the cost of an asset, less its estimated residual value, over the estimated useful economic life of that asset as follows:

- | | |
|-----------|---|
| Equipment | - 20% on a reducing balance basis |
| Buildings | - because the buildings are regularly maintained and kept in a good state of repair, the Trustees believe that any depreciation charge in respect of the buildings would be immaterial and therefore no depreciation has been provided for. |

**Notes forming part of the financial statements
for the year ended 30 September 2018**

Weaverham Community Association

e. Funds accounting

Funds held by the charity are:

Unrestricted general funds- these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds- these are funds that can be used only for particular, restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular, restricted purposes.

	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
2. Voluntary Income				
Centre usage	49,771	0	49,771	50,191
 3. Activities for generating funds				
Fundraising	2,088	0	2,088	900
Donations	3,406	0	3,406	8,706
	5,494	0	5,494	9,606

**Notes forming part of the financial statements
for the year ended 30 September 2018**

4. Resources Expended

Weaverham Community Association

	Unrestricted	Restricted	Total 2018	Total 2017
	£	£	£	£
Administration				
Independent Examination	1,920	0	1,920	1,920
Centre usage costs	6,609	0	6,609	6,191
Insurance	1,740	0	1,740	1,535
Postage & stationery	419	0	419	634
Fundraising costs	361	0	361	375
Telephone & internet costs	675	0	675	644
Water rates	845	0	845	805
Heat and light	5,691	0	5,691	4,396
Repairs & renewals	5,929	0	5,929	4,287
Licences	1,102	0	1,102	1,090
Sundries & cleaning costs	176	0	176	940
Depreciation	2,642	0	2,642	3,302
Total	28,109	0	28,109	26,119

Weaverham Community Association

Notes forming part of the financial statements for the year ended 30 September 2018

5. Tangible Fixed Assets

	Buildings	Equipment	Total
	£	£	£
Cost at 1.10.17	781,665	80,544	862,209
Additions	-	-	-
Cost at 30.9.18	781,665	80,544	862,209
Depreciation to 1.10.17	-	67,333	67,333
Charge for the year	-	2,642	2,642
Depreciation to 30.9.18	-	69,975	69,975
Net Book Value at 30.9.18	781,665	10,569	792,234
Net Book Value at 30.9.17	781,665	13,211	794,876

6. Debtors

	2018	2017
	£	£
Trade debtors	5,770	2,083

7. Trustees expenses

No trustee or any person connected with them received any remuneration during the year.

Weaverham Community Association

Notes forming part of the financial statements for the year ended 30 September 2018

8. Cash at bank and in hand

	30 Sept. 2018 £	30 Sept. 2017 £
Current account	1,728	3,135
Fund raising account	8,931	9,483
Business tracker account	36,462	37,395
Cash in hand	30	30
	47,151	50,043