



Junction 7

Annual Report
and
Financial Statements
for the year ended
31 March 2020
Charity No: 1185423

#buildingcommunities



Trustees Annual Report for the period 20 September 2019 to 31 March 2020

The trustees submit their annual report and the financial statements for the year ended 31 March 2017. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP)

("Accounting and Reporting by Charities") in preparing the annual report and financial statements of the charity

Reference and Administration Details

Name of Charity: Junction 7

Registered Charity number: 1185423

Registered Address: 7 Silverdale Place, Newton Aycliffe DL5 7DZ

Principal Operating Address: The ARK 8-9 Silverdale Place, Newton Aycliffe DL5 7DZ

The Charity's Trustees:	Office held	Term of Office
Simon Day	Chair	20 September 19 – To Present
Ms Jane Johnson	Honorary Secretary	20 September 19 – To Present
Mrs Gill Stebbings	Treasurer	05 December 19 – To Present



Bankers:

Barclays Bank PLC, 45/49 Beveridge Way, Newton Aycliffe DL5 4DT
NEFirst Credit Union Engage Bank

Structure, Governance and Management

The Charity's governing documents are a Trust Declaration adopted on 20th September 2019. There must be a minimum of 3 trustees and a maximum of 7, who are appointed or re-appointed annually at the AGM held in September. Apart from the first trustees, every trustee must be appointed for a term of 3 years by a resolution of the trustees. In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Foodbank.

All trustees must sign a confidentiality agreement. All trustees give their time and skills voluntarily and receive no remuneration or other benefits.

The Foodbank is supported by supporters from many walks of life who provide donations of food, assist with food collections, donate financially and act as volunteers. It works closely with the range of agencies in Newton Aycliffe and the surrounding areas and an extended network of local front-line professionals including all of the local Schools, Doctors' surgeries, Citizens' Advice Bureaux, Social Services and local churches. Distribution Centres are operated from the Ark 8-9 Silverdale Newton Aycliffe DL5 7DZ Place.

Objectives and Activities

The prevention or relief of poverty in Newton Aycliffe and surrounding areas by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008



Achievements and Performance

The year starting 20 September 2019 to 31 March 2020 was our 1st period as a charity operation. Emergency Food Boxes were supplied to the residents of Newton Aycliffe and surrounding areas. Junction 7 Foodbank is undergoing a significant level of growth since its inception in September 2019 and is therefore now in a period of development.

A funding and communications team has been set up to ensure effective communications with both volunteers and the public and work thus far includes an active Facebook page, and regular, high-quality Newsletters and local Newspaper adverts.

Food donations have been given generously by the people of Newton Aycliffe and surrounding areas, as well as collected surplus food from various supermarkets and a total of 22,815kg with a nominal value of £39,926.25, was donated in in this period to 31 March 2020. 19,074kg, nominal value £33,380 has been given out in food parcels. The amount of stock held at 31 March 2018 was 5,367kg which has a nominal value of £9,392.

A total of 1,801 people were fed in this period. Of these 1,058 were adults and 743 children. We have also seen increase of 9.4% towards the end of March 31, 2020 due to Covid 19.

A number of financial donations were received totalling £ and are detailed in the financial statements. The Trustees are grateful to all individuals and organisations who have given financially, as the operation of the Foodbank requires income to cover running expenses.

Junction 7 is registered with the Information Commissioner's Office (ICO) and has taken steps to ensure that it is fully compliant with the terms of the General Data Protection Regulations.

Policies

Junction 7 has the following policies in place:

- Policy Statement for the Protection of Children and Vulnerable Adults from Abuse
- (Safeguarding)
- Health and Safety: Statement of General Policy
- Anti-Discrimination Policy
- Data Protection Policy
- Code of Conduct
- Financial Control Policy
- Complaints Policy and Procedure
- Confidentiality Policy
- Lone Working Policy
- Conflict of interest policy

- Disciplinary Procedure
- Environmental Policy
- Equality and Diversity Policy
- Ethical Fundraising and investment policy
- Harassment and Bullying Policy
- health and safety
- ICT Policy
- Junction 7 Safeguarding – DBS (CRB) checking Procedures
- Organisational Risk Assessment
- Recruitment Policy
- Resolution of conflict between trustees Policy and procedure
- Supervision Procedure
- Trustee Recruitment Policy
- Whistle Blowing Policy.

These are reviewed appropriately. In addition, the Foodbank is operated in accordance with our Operating Manual and Environmental Health.

Future

Mr Simon Day, Chairman

This year marks the 1st year of operation for Junction 7. Over this period, we have seen a growth in Junction 7 with the support of Livin Housing one of our Local Authorities for the use of Two of their buildings the (ARK Newton Aycliffe). This helped us to deliver and develop our group activities and group work as well developing our Foodbank. We have also developed are existing services such as Credit Union, Furniture Scheme, Pre-Loved Clothing and Community Café

This reflects our increased community responsibility to serve those unfortunate enough to require the provision of emergency food supplies. Especially with the onset of Covid 19 with the 1st Lockdown on March 19th, 2019 we have seen an increased need for our service with 9.4% more clients requesting emergency food.

The Trustees have agreed a Three-Year Plan with the following objectives:

1. To seek to ameliorate the impact of the implementation of Universal Credit on our clients
2. To increase the amount of food donated via Supermarket collections
3. To work with other agencies to ensure families with children on free school meals receive enough food during school holidays and develop a School Holiday Programme.
4. To increase the availability of different items for example fresh food, frozen food and bread via our Foodbank and Community Fridge
5. To increase the number of Agencies to assist with referrals.
6. To seek to identify within the next year, the extent of unmet need in the outlying areas of Newton Aycliffe and surrounding areas.
7. To ensure Volunteers are confident in their ability to signpost clients appropriately
8. To ensure Volunteers are confident in dealing with Safeguarding, awkward clients and IT issues
9. To develop a Business Continuity Plan for Junction 7
10. To ensure that Junction7 has enough Volunteers with appropriate skills and knowledge to carry out its core functions.
11. To investigate and introduce Funding opportunities.
12. To investigate the feasibility of Junction7 funding hot meals for those in need, in partnership with other Agencies.
13. Develop Community Café.

Mindful of the time commitment of key members of Junction 7 we have investigated the possibility of employing key staff. The Trustees have concluded that for the present we will not be pursuing this line. We are exploring the options of using a management company to develop our Anti Human Trafficking and modern slavery accommodation department.

Financially, thanks in no small way to the generosity of our regular donors, we are currently secure. We continue to be mindful of our vulnerability in these times of increasing austerity and other conflicting demands on the generosity of the public. We remain grateful to the local people and supermarkets who have supported the Foodbank and community fridge projects by donating almost 23 metric tons of food in this period. In addition, we are grateful to the increasing number of local food supply businesses who are involved in the various pilot schemes to supply fresh produce and hot food to our clients. My personal thanks to all of them.

Finally, having been with Junction 7 since its inception and Chair of Trustees for this period. It has been a pleasure to be involved with Junction 7 to help to successfully develop what will be a thriving and sadly, necessary Charity. The success of the Junction 7 would simply not be possible without the tireless effort of my fellow Trustees and the large number of Volunteers that make Junction 7 the success it is. Thank you all.

Financial Statements

for the Year ended 31 March 2018

Mrs Gillian Stebbings, Treasurer

We are very fortunate to have wonderful financial support from local people and organisations.

Some of our financial well-being has been the result of the generosity of a small number of donors but it is now clear that this will reduce in future. We will become more dependent on our regular donors, funding, and sponsorship.

The Trustees have taken action to open a different bank account from our Credit Union Community account because we feel it will not be fit for purpose in the future, we have opened a Barclays Bank charity account. We are taking initiatives to increase and improve the support given to local people in need and we expect to cover the costs of these from our current resources and future funding.

The Trustees have continued with their policy of prudence and fairness in managing the financial affairs of Junction 7 and intend to continue in that vein for the indefinite future.

A professional audit is not required for these Accounts since the income of the charity is less than the level prescribed by The Charity Commission.

Reserves Policy

The Trustees of Ringwood Foodbank seek to maintain adequate reserves to ensure that all reasonable day-to-day running costs can be met as and when they fall due, recognising the basic financial principle that the Board of Trustees is responsible for ensuring that solvency is maintained. 'Adequate reserves' is deemed to be sufficient funding for twelve months' of normal expenditure.

Accounts for the year ended 31st March 2020

Junction 7 Income & Expenditure Summary Period ended 31 March 2020

	Income £	Expenditure £	Assets Carried Forward £
Motor Vehicles			500.00
Computer Equipment			457.00 (Cost £549 - Depreciation £92)
Bank	4127.52		4127.52
Credit Union	8166.00		266.00
Engage Card	0.82		312.53
Paypal Account	1078.27		475.60
Cash:			325.30
Donations	175.30		
Café	1240.30		
Fundraising	645.40		
Accrued expenses			-600 Accountancy
	<u>15433.61</u>	<u>9569.66</u>	<u>5863.95</u>

Statement of the Independent Examiner

I have examined the accounts of Junction 7 and am content that there are no issues which require the attention of the Trustees.

In my opinion these accounts represent a true and accurate statement of the financial affairs of Junction 7 at 31/03/2020

John Yarrow



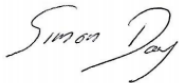
Independent Examiner

19/03/2021

Declaration

The Trustees declare that they have approved the Trustees' Report as above.

Signed on behalf of the Charity's Trustees:



Mr Simon Day

Chairman

Date 22/03/2021

