

PAEDIATRIC CRITICAL CARE SOCIETY

Report and financial statements

For the year to 31 March 2020

CONTENTS

Reference and administrative details	1
Trustees' report	2
Independent Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9

Charitable Incorporated Organisation no: 1165535

**PAEDIATRIC CRITICAL CARE SOCIETY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020
REFERENCE AND ADMINISTRATIVE DETAILS**

Trustees

David Bird (resigned 20 November 2019)
Fiona Bickell (appointed 8 October 2020)
Dr Margarita Burmester
Dr Mehrengise Cooper
Dr Patrick Davies
Dr Miriam Fine-Goulden (appointed 20 November 2019)
Dr Peter-Marc Fortune
Dr James Fraser
Simon Gates
Dr Adrian Humphry (resigned 8 October 2020)
Dr Sarah Mahoney
Dr Julie Menzies
Helen Ord (appointed 8 October 2020)
Dr John Pappachan (resigned 20 November 2019)
Tracey Phillips
Dr Adrian Plunkett (appointed 8 October 2020)
Lynda Pittilla (resigned 10 June 2020)
Dr Padmanabhan Ramnarayan
Dr Carla Thomas (resigned 10 June 2020)
Carli Whittaker
Dr Michelle Winter (appointed 4 March 2020)

Charity registered number

Charitable Incorporated Organisation no. 1165535 England and Wales

Principal office

21 Portland Place
London W1B 1PY

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill,
West Malling,
Kent ME19 4JQ

**PAEDIATRIC CRITICAL CARE SOCIETY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020
TRUSTEES' REPORT**

The Trustees present their annual report together with the financial statements of the Society for the year to 31 March 2020. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS102) Update Bulletin 1 (effective 1 January 2016).

Structure, governance and management

CONSTITUTION

The principal object of the Society is to advance and promote the care and safety of critically ill infants and children.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The trustees hold office for an initial three year period, and comprise those elected by members of the Paediatric Critical Care Society to serve on its Council. They may be re-elected for one further period of three years and serve as an Officer in accordance with the Constitution.

Public Benefit Statement

The Society's trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have regard to the Charity Commission's general guidance on public benefit, "Charities and Public Benefit". The charitable purposes of the Society are set out in its constitution. The objects are achieved through education and training events, issuing professional standards documents, and by promoting and funding research.

Objectives and Activities

POLICIES AND OBJECTIVES

The Society's objectives ("the objectives") are to advance and promote the care and safety of critically ill infants and children, by (1) the advancement and promotion of those branches of medical science concerned with critical care of infants and children, and (2) the promotion of study and research into the critical care of infants and children and the publication of useful results of such study and research.

The Society's trustees form a Council to manage the development of policies and objectives for the Society. The principal objectives are in relation to its charitable purposes of education, standards and research.

During the year, the Society developed statements of plans and activities in support of its objectives.

ACTIVITIES FOR ACHIEVING OBJECTIVES

The main activities for achieving the Society's objectives are:

1. Education: Council promotes education across the broad multi-disciplinary team who treat critically ill children. It holds a major conference each year for the benefit of all members of the multi-disciplinary team. Trainees hold a further 4-6 master classes per year for training purposes and there are study days for nurses and advanced nurse practitioners. Committees (sub-groups of Council) have been created to support education of nurses, nurse practitioners, trainees, pharmacists and all staff undertaking transport of patients. All groups report their activities to Council on an annual basis.
2. Critical care nursing education was previously run out of Universities. However, the cost was proving prohibitively expensive and therefore PICS has developed a process for accreditation and ongoing peer review for these courses, which are now run by individual centres. This process was initially only for level 3 courses (paediatric intensive care) but in the last year we have started accreditation for level 1/2 courses (paediatric high dependency care) as well. We now accredit six units delivering level 3 courses and five delivering level 1/2 course.
3. Information sharing and collaboration: This is undertaken by all sub-groups involved in education. The Society publishes standards documents.

**PAEDIATRIC CRITICAL CARE SOCIETY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020
TRUSTEES' REPORT**

4. Research: There is a PICS Study Group whose sole purpose is to promote research within the paediatric critical care fraternity. During the last year a number of PICS-SG trials have been published with many more expected to come to fruition over the course of the next few years.

GRANT MAKING POLICIES

The Society makes research and fellowship grants subject to available resources. The aim is to make two awards each year. A separate Designated Fund has been established from which awards are made.

RISK MANAGEMENT

Council has considered significant risks to which the Society is exposed. The Society has a financial risk relating to the outcome of its educational events programme and has taken steps to contain the risk through event insurance and budgetary controls. The Honorary Treasurer reports on financial matters to each Council meeting of the Society. These meetings record the formal review and approval of all aspects of finance and accounts.

Achievements and performance

REVIEW OF ACTIVITIES

At its 2019 Annual General Meeting members approved a motion to change the name of the Society from the Paediatric Intensive Care Society to the Paediatric Critical Care Society. The constitution has formally been changed in recognition of this and the Charity Commission notified accordingly. The change in name better aligns the Society with its evolving membership.

During 2019/20, the new membership website has become established and successfully utilised for arranging meetings and disseminating information to members. This website facilitates new members joining the Society and we are pleased to report that our society's membership has continued to grow (circa 1000 members), particularly from our nurse and allied health care professionals.

In September 2019, the annual conference was jointly organised with the American Paediatric Cardiac Intensive Care Society and the European Society of Paediatric and Neonatal Intensive care. The three-day event was held at the Queen Elizabeth II Centre in London and included parallel educational streams presented by a broad range of speakers from across the UK, USA, and Europe. Electronic-posters and a conference app were used as in the previous year, and the Society continued to provide bursaries to junior staff, especially those presenting at the conference.

A major focus of work this year has been to support the wellbeing of colleagues. The Society has conducted national surveys of members into their psychological health and fatigue. Both projects have been published in peer review journals. The Society aims to establish a Wellbeing special interest group in 2020.

Through the year we have also run several trainee masterclasses, a nursing study day and also an advanced nurse practitioners study day. These are hosted by intensive care units across the country and funded by the society. We also hosted a national meeting for unit directors and nurse managers of PICUs across the UK.

The PICS Study Group is a multi-disciplinary association of PICS members interested in research. PICS-SG facilitates research into critical illness in children by acting as a forum for PIC staff to present outline plans for research projects/trials, enable collaboration between group members with common research interests and consider feasibility of national funding applications.

In 2019/2020 PICS-SG, the research arm of the PICS society has continued to lead collaborative research across the UK and has been instrumental in the leadership and delivery of more than £17million national and international funded research in a broad range of research areas. These span basic science, mechanistic evaluation of illness, health technology assessment and health care implementation research. PICS has been important in national prioritization and commissioning of research for the National institute for health research (NIHR). This was essential during the COVID19 pandemic, where a broad range of research activities were rapidly developed and delivered with the support for PICS and PICS-SG to meet the national needs of critically ill and injured children.

**PAEDIATRIC CRITICAL CARE SOCIETY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020
TRUSTEES' REPORT**

FINANCIAL REVIEW

The Society recorded an overall deficit of £26,336 for the year after incurring costs of £21,904 in preparation for the 2020 Annual conference which was cancelled due to Covid 19 (2019: surplus of £1,453). Receipts from former members have been received as donations and will be used to support research projects; these are held in a Designated Fund.

RESERVES POLICY

The Society maintains reserves to enable it to develop its activities and progressively implement plans in support of its objectives. The Trustees consider that the level of reserves required to meet fluctuations in income and the outcome of major meetings is £40,000. Free reserves currently greatly exceed this figure and we are looking to spend some of these additional funds in various areas of our work.

FUTURE PLAN

The Society has set out a comprehensive strategic plan and will continue to develop specific activities to achieve the objectives. The key areas are:

- Advancing knowledge and practice and supporting education

At the time of writing the SARS-COVID-19 pandemic has caused major disruption to our planned educational program. Our annual Scientific Meeting in Manchester has been postponed until 2021, and a national Transport Meeting has been cancelled. However the use of remote conference facilities have presented new opportunities and the Society plans to hold a novel E-PCCS conference in October 2020.

- Improving awareness and recognition of paediatric critical care and the advantages of membership of the Society

In September 2020 PICS will formally transition to the Paediatric Critical Care Society (PCCS). This will provide an opportunity to reformat the website and promote the advantages of membership. This development is part of a deliberate intention to enhance the Society's relevance to Operational Delivery Networks and colleagues who work in high dependency care.

PICS Council has established a Membership Group to better represent the needs of the Society's members. The new Members website has potential to create more granular reports to inform strategy.

The Society plans to run a regular program of virtual educational events throughout the year.

- Enhancing the Society's profile as the professional representative of the paediatric intensive care community in the UK

The Society will develop a Communications Strategy Policy that will clearly set out its aims and how they will be achieved. It will build on relationships with professional organisations to establish PICS as the primary contact for opinion and information regarding paediatric intensive care services in the UK. In particular it will strengthen collaborations with NICE and NHS-England

- Developing partnership with other organisations involved in paediatric critical care

Representation will be maintained with other organisations, including the Royal College of Paediatrics and Child Health, the adult Intensive Care Society and the Faculty of Intensive Care Medicine.

- Promoting safe practice in paediatric critical care

The Society will establish a Guidelines special interest group which will provide a focus for the ongoing development of standards and guidelines, and a point of contact for NICE and other Societies wishing to work collaboratively. The Society will continue to work through established sub-groups, including nurse managers, in developing its activities. We are currently working on the next version of the PICS standards to be published in 2020.

**PAEDIATRIC CRITICAL CARE SOCIETY
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020
TRUSTEES' REPORT**

- Research into aspects of paediatric critical care

The PICS Study Group will continue to provide a forum to promote a multi-disciplinary interest in research. The Society will be making further travel and research grants available.

Trustees' Responsibilities Statement

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 9 December 2020 and signed on its behalf by:

P. Ramnarayan

Dr Padmanabhan Ramnarayan

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PAEDIATRIC CRITICAL CARE SOCIETY

I report to the trustees on my examination of the accounts of the charity for the year ended to 31 March 2020.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Counterculture Partnership LLP Unit NH.204
E1 Business Studios
7 Whitechapel Road
London
E1 1DU

23 March 2021

PAEDIATRIC CRITICAL CARE SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 MARCH 2020

		Unrestricted Funds	Designated Funds	Total Funds Year to 31 March 2020 £	Total Funds Year to 31 March 2019 £
	Notes	2020 £	2020 £		
Income from:					
Donations and legacies:					
Donations	3	-	3,618	3,618	-
Subscriptions		63,227	-	63,227	73,032
Charitable activities	4	4,040	-	4,040	141,696
TOTAL INCOME		67,267	3,618	70,885	214,728
Expenditure on:					
Charitable activities:					
Annual conference, study days and other activities	4	27,363	-	27,363	137,382
Grants	5	-	4,941	4,941	2,000
Membership and support services	6	64,917	-	64,917	73,893
TOTAL EXPENDITURE		92,280	4,941	97,221	213,275
Net (expenditure)/ income		(25,013)	(1,323)	(26,336)	1,453
NET MOVEMENT IN FUNDS		(25,013)	(1,323)	(26,336)	1,453
Reconciliation of funds:					
Fund balances brought forward		108,907	12,028	120,935	119,482
Fund Balances carried forward		83,894	10,705	94,599	120,935

The annexed notes form part of these financial statements

PAEDIATRIC CRITICAL CARE SOCIETY
(A Charitable Incorporated Organisation no. 1165535)
BALANCE SHEET
AS AT 31 MARCH 2020

	Notes	£	2020 £	£	2019 £
CURRENT ASSETS					
Debtors	8	21,821		25,071	
Cash at bank		101,081		103,297	
Total Current Assets		<u>122,902</u>		<u>128,368</u>	
CREDITORS: falling due within one year	9	(28,303)		(7,433)	
NET CURRENT ASSETS			<u>94,599</u>		120,935
NET ASSETS			<u><u>94,599</u></u>		<u><u>120,935</u></u>
FUNDS					
Unrestricted funds	10	83,894		108,907	
Designated funds	10	10,705		12,028	
			<u><u>94,599</u></u>		<u><u>120,935</u></u>

These financial statements were approved by the Trustees on 9 December 2020 and signed on their behalf by:

P. Ramnarayan

Dr Padmanabhan Ramnarayan

P. Davies

Dr Patrick Davies

1 ACCOUNTING POLICIES

Basis of preparation of financial statements

These financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charity is a public benefit entity for the purposes of FRS 102 and therefore has also prepared the financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011.

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular, the trustees have considered the impact of the Covid-19 outbreak which has taken hold since the year end, along with Charity's forecasts and projections. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of the funds is set out in the notes to the financial statements.

Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Subscriptions are accounted for when received. No accrual is made for outstanding subscriptions as membership lapses on non-payment.

Grants and Donations are accounted for when receivable. Grants for future expenditure received subject to conditions are deferred and released to income when the conditions are met.

Meetings income includes registrations fees and associated income received from meetings.

Expenditure

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Meetings expenditure includes the direct costs of meetings and associated expenditure.

Support Services costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

PAEDIATRIC CRITICAL CARE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020

2. CHANGE OF CHARITY NAME

At its 2019 Annual General Meeting members approved a motion to change the name of the Society from the Paediatric Intensive Care Society to the Paediatric Critical Care Society. The constitution has formally been changed in recognition of this.

3. DONATIONS

Donations are made up of receipts from former members and have been assigned by the Trustees as designated income to be used to fund research.

4. ANNUAL CONFERENCE, STUDY DAYS AND OTHER ACTIVITIES

	Income	Expenditure	Year to 31 March 2020	Year to 31 March 2019
	£	£	£	£
Annual Conference	-	21,904	(21,904)	1,643
Study Days	155	2,416	(2,261)	2,671
PICS SG Summer	2,955	3,043	(88)	-
Course Accreditation	500	-	500	-
Feeding, Caring and Surviving	430	-	430	-
	4,040	27,363	(23,323)	4,314

The Annual Conference falling into the accounts for the year to 21 March 2019 was held in Bristol in September 2018. The September 2019 Annual Conference in London was jointly organised with the Paediatric Cardiac Intensive Care Society and the European Society of Paediatric and Neonatal Intensive Care. The Paediatric Cardiac Intensive Care Society were fully responsible for the financial elements, and so no figures for the 2019 conference are included in these Financial Statements.

Following the year end, the Annual Conference scheduled for Manchester in October 2020 was cancelled due to Covid 19. The results for the year to 31 March 2020 include the total committed costs for the October 2020 conference before it was cancelled. Those costs total £29,889 and are included above.

5. GRANTS

	Year to 31 March 2020	Year to 31 March 2019
	£	£
Research grants	4,000	2,000
Travel grants	941	-
	4,941	2,000

Two research grants were made during the year (2019: 1), and one travel grant (2019: 0).

PAEDIATRIC CRITICAL CARE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020

6. MEMBERSHIP AND SUPPORT SERVICES

	Year to 31 March 2020	<i>Year to 31 March 2019</i>
	£	£
Publications	8,870	21,662
Meetings	4,242	7,253
Administrative services	12,262	10,433
Office costs	653	636
Website costs	9,089	5,573
Insurance	5,204	5,403
Legal and professional fees	15,264	15,096
Bank and credit card charges	1,087	324
	56,671	66,380
Governance costs (see Note 7)	8,246	7,513
	64,917	73,893

7. GOVERNANCE

	Year to 31 March 2020	<i>Year to 31 March 2019</i>
	£	£
Council meetings	7,496	6,813
Independent Examiner remuneration	750	700
	8,246	7,513

Trustees received no remuneration. Expenses received during the year were £8,323 for 10 trustees (2019: £4,972 for 12 trustees).

8. DEBTORS

	2020	<i>2019</i>
	£	£
Trade debtors	1,500	14,541
Accrued income	563	2,328
Prepayments	16,902	8,202
Other debtors	2,856	-
	21,821	25,071

**PAEDIATRIC CRITICAL CARE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR TO 31 MARCH 2020**

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Accruals	18,660	2,494
Deferred Income	6,840	-
Trade creditors	2,803	4,939
	<u>28,303</u>	<u>7,433</u>

10. FUNDS

CURRENT YEAR

	Brought forward 1 April 2019 £	Income £	Expenditure £	Carried forward 31 March 2020 £
Unrestricted Funds	108,907	67,267	(92,280)	83,894
Designated funds	12,028	3,618	(4,941)	10,705
Total Funds	<u>120,935</u>	<u>70,885</u>	<u>(97,221)</u>	<u>94,599</u>

PRIOR YEAR

	Brought forward 1 April 2019 £	Income £	Expenditure £	Carried forward 31 March 2019 £
Unrestricted Funds	105,454	214,728	(211,275)	108,907
Designated funds	14,028	-	(2,000)	12,028
Total Funds	<u>119,482</u>	<u>214,728</u>	<u>(213,275)</u>	<u>120,935</u>

The Designated Fund was established for donations from former members and will be used to support research.

All funds at the year end were represented by net current assets.

11. POST BALANCE SHEET EVENTS

Following the year end, the Annual Conference scheduled for Manchester in October 2020 was cancelled due to Covid 19. The results for the year to 31 March 2020 include the total committed costs for the October 2020 conference before it was cancelled. Those costs total £21,904 and are included in Note 4.