

Independent examiner's report on the accounts

Report to the trustees/
members of

Sea Cadets Manchester (Trafalgar)

On accounts for the year
ended

31 March 2020

Sea Cadet Unit no
(if any)

Unit 230

Set out on pages

AC1 to AC5

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The Charity trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

**Independent
examiner's statement**

CHARITY COMMISSION
FIRST CONTACT
18 AUG 2020
ACCOUNTS
RECEIVED

Signed:

Date: 27 June 2020

Name:

Ian Parker

Relevant professional
qualification(s) or body
(if any):

CPFA, FMAAT, MBA, MCMi

Address:

18 Kendal Drive,
Gatley, Cheadle
Cheshire, SK8 4QL

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR RECEIPTS & PAYMENTS ACCOUNT for year 2020		Form SCC A3 (R&P) Mar-2020	
Unit Name: Manchester (Trafalgar) – Unit 230		Charity No: 521235	
Fund-name/purpose (If not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR - restated
		2020	2019
REVENUE RECEIPTS –			
	Notes		
HQ-GRANTS:			
- CAPITATION		£	£
- TRAVEL EXPENSE REFUNDS		£	£
- ANNUAL FUND/DIRECT GRANT		£	£ 346.82
- SCVA (Sea Cadet Victualling Allowance)		£	£
OTHER GRANTS		£ 5,758.69	£ 1,800.00
CADET CONTRIBUTIONS		£ 1,490.19	£ 2,086.00
OTHER DONATIONS		£ 408.00	£
LEGACIES		£ 14,055.68	£ 60,125.62
MOD - BOAT REPAIR GRANT		£	£
FUNDRAISING PROCEEDS (not: Special Events as below)		£	£
SPECIAL EVENTS PROCEEDS (as charitable activity only)		£	£
OTHER CHARITABLE ACTIVITIES:			
- COMPETITION RECEIPTS		£	£
- COURSE FEES		£	£ 82.00
SUNDRY SALES RECEIPTS		£	£
INVESTMENT INCOME RECEIVED		£	£
BANK DEPOSIT INTEREST		£ 51.18	£ 40.49
PROPERTY RENTS (includes any occasional lettings/hirings)		£	£
OTHER REVENUE RECEIPTS		£ 487.90	£ 453.79
TOTAL REVENUE RECEIPTS A		£ 22,251.64	£ 64,934.72
NON-REVENUE RECEIPTS –			
INVESTMENT SALES PROCEEDS		£	£
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£	£
LOANS RECEIVED/RECOVERED (include grants per contra*)		£	£
TRANSFERS FROM ANY OTHER FUND OF THE UNIT		£	£
ANY OTHER RECEIPTS		£	£
TOTAL NON-REVENUE RECEIPTS B		£	£
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
(*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)			
TOTAL RECEIPTS (=A+B) C		£ 22,251.64	£ 64,934.72
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	£ 11,116.18	£ 58,357.61
- NON-REVENUE ITEMS (= B – E from page AC2)	H		
- COMBINED (=G+H)		£ 11,116.18	£ 58,357.61
CASH/BANK BALANCE FROM LAST YEAR-END		£ 63,590.77	£ 5,233.16
CASH/BANK BALANCE AT THIS YEAR-END		£ 74,706.95	£ 63,590.77
		AC1	

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Mar-2020
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2020 (*Units in Scotland: This (Also to be forwarded to Area		
Unit Name: Manchester (Trafalgar) – Unit 230		Charity No: 521235
Fund-name/purpose (if not held for the Unit's general purposes):-		
	THIS YEAR 2020	LAST YEAR - restated 2019
Notes		
REVENUE PAYMENTS –		
FUNDRAISING COSTS (not: Special Events as below)	£ -	£ -
INVESTMENT MANAGEMENT COSTS (if any)	£ -	£ -
DIRECT CHARITABLE ACTIVITY COSTS:		
- SPECIAL EVENTS COSTS	£ -	£ -
- COMPETITION COSTS	£ -	£ -
- TRAVEL COSTS	£ -	£ -
- CATERING COSTS	£ 143.55	£ -
- TRAINING COURSES COSTS	£ 29.00	£ -
- GRANTS (including any charitable loans written off)	£ -	£ -
ARTICLES PURCHASED FOR RESALE	£ -	£ -
OVERHEAD COSTS FOR:		
- RENT / COUNCIL TAX	£ 1,648.00	£ 1,626.00
- HEAT, LIGHT & WATER	£ 2,431.59	£ 1,564.72
- TELEPHONE	£ 741.54	£ 519.48
- POSTAGE	£ -	£ -
- PRINTING & STATIONERY	£ -	£ -
MAINTENANCE COSTS FOR:		
- BUILDINGS	£ -	£ 747.58
- BOATS	£ -	£ -
- VEHICLES	£ -	£ -
- COMPUTERS	£ -	£ -
- OTHER EQUIPMENT	£ 1,718.77	£ -
FUEL COSTS	£ -	£ -
INSURANCE COSTS	£ 1,179.09	£ 1,296.61
BANK INTEREST & CHARGES	£ -	£ -
CHARITY GOVERNANCE COSTS:		
- FOR AUDIT OR INDEPENDENT EXAMINATION	£ -	£ -
- FOR ACCOUNTS PREPARATION	£ -	£ -
- FOR LEGAL ADVICE (for constitution or trustees)	£ -	£ -
OTHER REVENUE COSTS	£ 3,243.92	£ 822.72
TOTAL REVENUE PAYMENTS D	£ 11,135.46	£ 6,577.11
NON-REVENUE PAYMENTS –		
FOR INVESTMENTS PURCHASED	£ -	£ -
FOR OTHER FIXED ASSETS (including any improvements)	£ -	£ -
LOANS MADE/REPAID	£ -	£ -
TRANSFERS FROM ANY OTHER# FUND OF THE UNIT	£ -	£ -
ANY OTHER PAYMENTS	£ -	£ -
TOTAL NON-REVENUE PAYMENTS E	£ -	£ -
TOTAL PAYMENTS (=D+E) F	£ 11,135.46	£ 6,577.11
		AC2
(#Attach that Fund's similar Account of Payments as page AC2A, and so		

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2020

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Form
SCC A3 (R&P)
Mar-2020

Unit Name: Manchester (Trafalgar) – Unit 230

Charity No: 521235

Unit address (or address for correspondence):-

House name:	1013 HYDE ROAD
Street and No:	WALK WAY
Area or Estate:	GORTON
Town/City:	MANCHESTER
County:	
Post Code:	M13 7LY

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

LUKE BARRITT	55 BOOTLE ROYDEN ROAD MANCHESTER M14 0 5J
TOM WAFER	8 KINGS DRIVE, MIDSTON MANCHESTER M12 4 6B
MICHAEL DYLLS	25 BISHOPS WALK, ASHTON U-NGE OLT. DSU
JAN SIRETT	56 VICTORIA AVENUE EAST, MANCHESTER M14 6 4B
P.O. RYAN MCGINTY	6 MELLING GREET, MANCHESTER M12 4 7H
CHRIS SANDERS	6 MARLOW ST MANCHESTER M14 4 6C

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of

--

Nature and date of the Unit's constitution (governing document):-

Governed by Sea Cadet Regulations

21ST OCTOBER 1942.

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC

The Unit's charitable purpose(s) as set out in its constitution is:-

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of

The Unit's main activities and achievements in the financial year were:-

Public Benefit

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

Form
SCC A3
(R&P)
Mar-2020

TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2020

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(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Unit Name: Manchester (Trafalgar) – Unit 230 **Charity No:** 521235

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to [] months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted to [] equal to [] months' on that basis.

[Delete this section if not applicable]

The Unit holds [<enter sum>] in designated funds representing fixed assets needed for future activities and [<enter sum>] for future projects to be carried [<Enter No of Months/Yrs>] as currently

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of [] was in deficit to the extent of [] as at the year-end as a result of the following circumstances:

and the steps being taken to rectify it are:- []

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable

Date signed as authorised by the Unit's Management Committee:

Unit Treasurer

Unit Chairman

Note: The statutory audit or independent examination report on this Statement of Account must be

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