

**REGISTERED COMPANY NUMBER: 1687570 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 290792**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020.  
FOR  
HILLINGDON LAW CENTRE**

# **HILLINGDON LAW CENTRE**

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**HILLINGDON LAW CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Company number 1687570 (England and Wales)

**Registered Charity number**

290792

**Registered office**

12 Harold Avenue  
Hayes  
Middlesex  
UB3 4QW

**Trustees**

J Frost  
J Sidhu  
R Ghie  
N Kabani  
S V Petrou  
A M Cahill  
S Garlick  
E Masuma  
N Shah

**Company Secretary**

J Frost

**Auditors**

F A Magee & Co  
Chartered Accountants  
Registered Auditors  
Wimborne House  
4-6 Pump Lane  
Hayes  
Middlesex  
UB3 3NB

**Bankers**

Lloyds Bank Plc  
3rd Floor  
North Block  
St. Mary's Court  
St. Mart at Hill  
London  
EC3R 8NA

**HILLINGDON LAW CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Hillingdon Law Centre was incorporated on 17th December 1982 as a company limited by guarantee and governed by written Memorandum and Articles of Association.

**Recruitment and appointment of new trustees**

The trustees are appointed as set out in the Articles of Association.

**Induction and training of new trustees**

Each trustee has access to and is entitled to a copy of the Memorandum and Articles of Association. Roles and responsibilities are in writing in the office manual together with the procedure for requesting and accessing training as a trustee.

**Organisational structure**

Management Committee meetings at which all trustees are invited take place at least six times per year in accordance with the Articles of Association. Sub Committees of the Management Committee which also include members of staff, meet on a regular basis to maintain the principle activities of the Charity.

**Related parties**

The Law Centre is a member of the Law Centres Federation and Advice UK.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Business plan is reviewed on a regular basis to maintain financial and health and safety control. Quarterly financial reports are provided to the trustees.

**OBJECTIVES AND ACTIVITIES**

**Principal activity and objective**

The Centre provides legal advice and assistance to poor persons resident or working in West London and surrounding areas including London Boroughs of Hillingdon, Harrow, Hounslow, Ealing, Brent and other counties outside London including Slough, High Wycombe and Aylesbury. The Law Centre also undertakes to co-operate in the education of residents in the law and its operation and other matters. The Law Centre can and does charge for services provided where appropriate and dependent on means.

**Public benefit**

The trustees have complied with their duty according to Section 17(5) of the Charities Act 2011.

**ACHIEVEMENT AND PERFORMANCE**

**Review of the year's activities**

This year has been good in that the financial position of the Law Centre has been improving although slowly. The client base has become larger with help being provided in ever increasing areas from parts of London to High Wycombe. The staff at the Centre have been very flexible in dealing with problems from sometimes desperate clients who fall outside of the general area of the Law Centres provision.

**HILLINGDON LAW CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**ACHIEVEMENT AND PERFORMANCE - Continued**

The work within the community providing specialist advice and representation in Housing, Employment, Immigration and Family law continues including providing Duty Solicitors at Uxbridge and High Wycombe County Courts. These duty schemes although a source of income predominantly allow tenants to argue their case and, in many cases, prevent homelessness.

The security at the Premises of the Law Centre in Harold Avenue has been significantly improved with the front fascia being replaced and secure shutters being installed. Other improvements are planned for the future when finances allow.

Thanks must go to those organisations that provided grants during the year without which much of the work could not have been achieved. Thank you, Hillingdon Community Trust, AB Charitable Trust and Trust for London your grants were invaluable and used for the purpose in the Law Centre applications.

At the beginning of March 2020 this country was hit with the Corona Virus (Covid 19) which had a dramatic effect on the operation of the service. Some staff had to work from home and The Law centre had to close its doors and operate remotely through telephone and computer. The situation also stopped the Annual General Meeting of the Trustees from taking place, hopefully the Law Centre can get back to normal business as soon as possible.

**Serious incidents**

The trustees can confirm that, in line with the Charities Commission requirements, no serious incidents within the organisation were reported to them during the year.

**FINANCIAL REVIEW**

**Reserves policy**

The unrestricted reserves are sufficient to meet three months ongoing expenditure based on the assumption that no further income is received, as of 31st March 2020.

In respect of the finance of the Law Centre, the Management Committee would report that the income of the Law Centre in respect of unrestricted funds was £150,187 compared to £114,805 in 2019. The income in respect of restricted funds was £113,500 compared to £110,423 in 2019.

The Statement of Financial Activities on page 7 shows that the cost of raising funds decreased to Nil compared to £ 664 in 2019. The total funds expended on the furtherance of the charity's objectives increased to £227,880 when compared to £207,654 in 2019. The governance costs of the charity decreased slightly to £8,187 compared to £9,323 in 2019.

Overall, in respect of all funds there was a net surplus in funds of £27,620, as compared to a net surplus of £7,587 in 2019.

**HILLINGDON LAW CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Hillingdon Law Centre for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

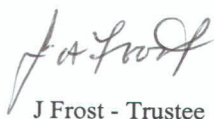
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, F A Magee & Co, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26<sup>th</sup> March 2021 and signed on its behalf by:



J Frost - Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF HILLINGDON LAW CENTRE**

Report of the independent auditors to the trustees of Hillingdon Law Centre

We have audited the financial statements of Hillingdon Law Centre for the year ended 31st March 2020 on pages 7 to 13 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 (The Financial reporting Standard applicable in the UK and Republic of Ireland) and follow the Charities SORP (FRS 102).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implication for our report.

Opinion on financial statements

In our opinion the financial statements:

give a true and fair view of the state of the charitable company's affairs as at 31st March 2020 and its incoming resources and application of resources, including its income and expenditure, for the year ended 31st March 2020.

have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and

have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

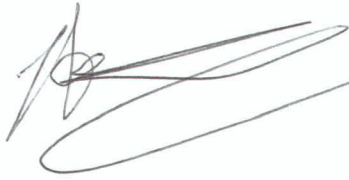
adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or

the financial statements are not in agreement with the accounting records and returns; or

certain disclosures of trustees' remuneration specified by law are not made; or

we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
HILLINGDON LAW CENTRE**

A handwritten signature in dark ink, appearing to be 'A Davies', with a long, sweeping horizontal line extending to the right across the page.

Mr A Davies ACA (Senior Statutory Auditor)  
for and on behalf of F A Magee & Co  
Chartered Accountants  
Registered Auditors  
Wimborne House  
4-6 Pump Lane  
Hayes  
Middlesex  
UB3 3NB

26th March 2021

# HILLINGDON LAW CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted funds £	31.3.20 Total funds £	31.3.19 <u>Total</u> funds £
<b>INCOME FROM</b>					
Donations and Grants	2	15,485	113,500	128,985	125,881
Activities for generating funds	3	134,694	-	134,694	99,343
Investment income	4	<u>8</u>	<u>-</u>	<u>8</u>	<u>4</u>
<b>Total</b>		150,187	113,500	263,687	225,228
<b>EXPENDITURE ON</b>					
Raising funds		-	-	-	664
<b>Charitable activities</b>					
Provision of free legal advice to the local community		122,504	105,376	227,880	207,654
<b>Governance Costs</b>		<u>8,187</u>	<u>-</u>	<u>8,187</u>	<u>9,323</u>
<b>Total</b>		130,691	105,376	236,067	217,641
<b>NET INCOME</b>		19,496	8,124	27,620	7,587
Surplus on property revaluation		-	-		126,118
Transfers between funds	13	<u>4,578</u>	<u>(4,578)</u>	<u>-</u>	<u>-</u>
Net movement in funds		24,074	3,546	27,620	133,705
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>155,873</u>	<u>6,423</u>	<u>162,296</u>	<u>28,591</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>179,947</u></u>	<u><u>9,969</u></u>	<u><u>189,916</u></u>	<u><u>162,296</u></u>

The notes form part of these financial statements

# HILLINGDON LAW CENTRE

## BALANCE SHEET 31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	163,057	3,302	166,359	156,572
<b>CURRENT ASSETS</b>					
Work in progress	10	46,775	-	46,775	22,000
Debtors	11	27,899	-	27,899	16,348
Cash at bank		<u>-</u>	<u>55,400</u>	<u>55,400</u>	<u>19,665</u>
		74,674	55,400	130,074	58,013
<b>CREDITORS</b>					
Amounts falling due within one year	12	(57,784)	(48,733)	(106,517)	(52,289)
<b>NET CURRENT ASSETS</b>		<u>16,890</u>	<u>6,667</u>	<u>23,557</u>	<u>5,724</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>179,947</u>	<u>9,969</u>	<u>189,916</u>	<u>162,296</u>
<b>NET ASSETS</b>		<u>179,947</u>	<u>9,969</u>	<u>189,916</u>	<u>162,296</u>
<b>FUNDS</b>	13				
Unrestricted funds				179,947	155,873
Restricted funds				<u>9,969</u>	<u>6,423</u>
<b>TOTAL FUNDS</b>				<u>189,916</u>	<u>162,296</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26<sup>th</sup> March 2021 and were signed on its behalf by:



J Frost - Trustee

## HILLINGDON LAW CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements.**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

##### **Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees would report that although covid 19 has had an impact on the operational management of the law centre, the generation of fund has not been impacted, and has generated a surplus during the period to add to the reserves & provide a stable future.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

##### **Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings, they have been allocated to activities on a basis consistent with the use of resources.

##### **Governance costs**

Staff cost split between cost of generating voluntary income and governance costs are calculated at relevant proportions of expenditure incurred.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life.

Plant and Machinery	25% Straight line basis
Fixtures and Fittings	15% Reducing balance basis.
Computer Equipment	3 Years Straight Line

The management committee has not charged depreciation on freehold property in accordance with FRS - Tangible fixed assets, as they consider that the market value of the property exceeds that of cost shown in the accounts. An annual impartial review has been carried out in accordance with the requirement of the SORP, accounting and reporting by charities.

##### **Work in progress**

Work in progress is valued at the recoverable amount of profit costs.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable

company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# HILLINGDON LAW CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2020

### 2. VOLUNTARY INCOME

	31.3.20	31.3.19
	£	£
Donations	485	458
Grants	<u>128,500</u>	<u>125,423</u>
	<u>128,985</u>	<u>125,881</u>

Grants received, included in the above, are as follows:

	31.3.20	31.3.19
	£	£
Hillingdon Community Trust	53,100	65,423
AB Charitable Trust	15,000	15,000
TFL Central Fund - Employment	46,000	45,000
Other grants	<u>14,400</u>	<u>-</u>
	128,500	125,423

### 3. OTHER TRADING ACTIVITIES

	31.3.20	31.3.19
	£	£
Fees	<u>134,694</u>	<u>99,343</u>

### 4. INVESTMENT INCOME

	31.3.20	31.3.19
	£	£
Deposit account interest	<u>8</u>	<u>4</u>

### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Auditors' remuneration	3,000	2,840
Depreciation - owned assets	1,643	375
Surplus on disposal of fixed assets	<u>(1,220)</u>	<u>-</u>

### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

**HILLINGDON LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2020**

**7. STAFF COSTS**

	31.03.20 £	31.03.19 £
Wages and salaries	166,126	159,285
Social security costs	<u>12,577</u>	<u>11,683</u>
	<u><u>178,703</u></u>	<u><u>170,968</u></u>

The average monthly number of employees during the year was as follows:

	31.03.20	31.03.19
Charitable Activities	5.75	5.5
Cost of Generating voluntary income	-	0.25
Governance	<u>0.25</u>	<u>0.25</u>
	<u><u>8.00</u></u>	<u><u>8.00</u></u>

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	15,458	110,423	125,881
Other trading activities	99,343	-	99,343
Investment income	<u>4</u>	<u>-</u>	<u>4</u>
<b>Total</b>	114,805	110,423	225,228
<b>EXPENDITURE ON</b>			
Raising funds	664	-	664
<b>Charitable activities</b>			
Provision of free legal advice to the local community	103,654	104,000	207,654
Governance Costs	<u>9,323</u>	<u>-</u>	<u>9,323</u>
<b>Total</b>	113,641	104,000	217,641
Net gains on investments	<u>126,118</u>	<u>-</u>	<u>126,118</u>
<b>NET INCOME</b>	127,282	6,423	133,705
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>28,591</u>	<u>-</u>	<u>28,591</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>155,873</u></u>	<u><u>6,423</u></u>	<u><u>162,296</u></u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>					
At 1st April 2019	156,000	995	13,313	15,867	186,175
Additions	6,852	-	-	4,578	11,430
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,121)</u>	<u>(3,121)</u>
At 31st March 2020	<u>162,852</u>	<u>995</u>	<u>13,313</u>	<u>17,324</u>	<u>194,484</u>
<b>DEPRECIATION</b>					
At 1st April 2019	-	993	13,082	15,528	29,603
Charge for year	-	-	34	1,609	1,643
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,121)</u>	<u>(3,121)</u>
At 31st March 2020	<u>-</u>	<u>993</u>	<u>13,116</u>	<u>14,016</u>	<u>28,125</u>
<b>NET BOOK VALUE</b>					
At 31st March 2020	<u>162,852</u>	<u>2</u>	<u>197</u>	<u>3,308</u>	<u>166,359</u>
At 31st March 2019	<u>156,000</u>	<u>2</u>	<u>231</u>	<u>339</u>	<u>156,572</u>

**10. WORK IN PROGRESS**

	31.3.20	31.3.19
	£	£
Work-in-progress	<u>46,775</u>	<u>22,000</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20	31.3.19
	£	£
Trade debtors	25,859	13,267
Prepayments	<u>2,040</u>	<u>3,081</u>
	<u>27,899</u>	<u>16,348</u>

HILLINGDON LAW CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2020

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20	31.3.19
	£	£
Bank overdrafts	6,112	-
Trade creditors	12,843	18,165
Other creditor	4,681	9,977
Social security and other taxes	7,927	4,178
VAT	9,326	2,040
Wages control	-	(43)
Pension control	891	515
Client creditor	12,528	13,956
Accruals and deferred income	46,000	660
Accrued expenses	6,209	2,841
	<u>106,517</u>	<u>52,289</u>

13. MOVEMENT IN FUNDS

	At 1.4.19	Net movement	Transfers	At
	£	in funds	between	31.3.20
		£	funds	£
<b>Unrestricted funds</b>				
General fund	155,873	19,496	4,578	179,947
<b>Restricted funds</b>				
Hillingdon Community Trust Residents	6,423	(1,276)	(4,578)	569
Big Lottery	-	9,400	-	9,400
	<u>6,423</u>	<u>8,124</u>	<u>(4,578)</u>	<u>9,969</u>
<b>TOTAL FUNDS</b>	<u>162,296</u>	<u>27,620</u>	<u>-</u>	<u>189,916</u>

**HILLINGDON LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2020**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	150,187	(130,691)	19,496
<b>Restricted funds</b>			
TFL Central Fund	46,000	(46,000)	-
Hillingdon Community Trust Residents	53,100	(54,376)	(1,276)
London Legal Support	5,000	(5,000)	-
Big Lottery	9,400	-	9,400
	<u>113,500</u>	<u>(105,376)</u>	<u>8,124</u>
<b>TOTAL FUNDS</b>	<u>263,687</u>	<u>(236,067)</u>	<u>27,620</u>

**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
<b>Unrestricted funds</b>			
General fund	28,591	127,282	155,873
<b>Restricted funds</b>			
Hillingdon Community Trust Residents	-	6,423	6,423
	<u>28,591</u>	<u>133,705</u>	<u>162,296</u>
<b>TOTAL FUNDS</b>	<u>28,591</u>	<u>133,705</u>	<u>162,296</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Surplus on Revaluation £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	114,805	(113,641)	126,118	127,282
<b>Restricted funds</b>				
TFL Central Fund	45,000	(45,000)	-	-
Hillingdon Community Trust Residents	<u>65,423</u>	<u>(59,000)</u>	-	<u>6,423</u>
	<u>110,423</u>	<u>(104,000)</u>	-	<u>6,423</u>
<b>TOTAL FUNDS</b>	<u>225,228</u>	<u>(217,641)</u>	<u>126,118</u>	<u>133,705</u>

**HILLINGDON LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2020**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	28,591	146,778	4,578	179,947
<b>Restricted funds</b>				
Hillingdon Community Trust Residents	-	5,147	(4,578)	569
Big Lottery	-	9,400	-	9,400
	-	14,547	(4,578)	9,969
<b>TOTAL FUNDS</b>	<u>28,591</u>	<u>161,325</u>	<u>-</u>	<u>189,916</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Surplus on Revaluation £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	264,992	(244,332)	126,118	146,778
<b>Restricted funds</b>				
TFL Central Fund	91,000	(91,000)	-	-
Hillingdon Community Trust Residents	118,523	(113,376)	-	5,147
London Legal Support	5,000	(5,000)	-	-
Big Lottery	9,400	-	-	9,400
	<u>223,923</u>	<u>(209,376)</u>	<u>-</u>	<u>14,547</u>
<b>TOTAL FUNDS</b>	<u>488,915</u>	<u>(453,708)</u>	<u>126,118</u>	<u>161,325</u>

**Transfers between funds**

The £4,578 transfer between funds is in respect to a restricted income of £4,578 in the year for the purchase of new computer equipment.

The computer equipment was purchased and fully depreciated within the fixed assets. See fixed asset notes.

The restricted grant has been transferred to offset the depreciation expense.

**HILLINGDON LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2020**

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2020.

**15. ULTIMATE CONTROLLING PARTY**

The charity was under control of the trustees, as detailed on page 1, throughout the year.

# HILLINGDON LAW CENTRE

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

	31.3.20 £	31.3.19 £
<b>INCOME</b>		
<b>Donations and Grants</b>		
Donations	485	458
Grants	<u>128,500</u>	<u>125,423</u>
	128,985	125,881
<b>Other activities</b>		
Legal Advice Fees	134,694	99,343
<b>Investment income</b>		
Deposit account interest	<u>8</u>	<u>4</u>
<b>Total incoming resources</b>	263,687	225,228
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Wages	-	664
<b>Charitable activities</b>		
Wages	161,366	152,301
Social security	12,577	11,683
Pensions	3,643	2,364
Rates and water	246	195
Insurance	4,025	3,960
Light and heat	4,774	3,565
Telephone	6,796	5,229
Postage and stationery	3,119	4,623
Sundries	784	1,342
Travelling	4,562	5,876
Training	1,391	426
Repairs & renewals	3,426	701
Leasing	10,383	-
Subscriptions	5,027	4,068
Books & periodicals	338	-
Practising certificate	1,290	1,450
Professional fees	3,361	9,496
Fixtures and fittings	34	42
Computer equipment	1,608	333
Loss on sale of tangible fixed assets	<u>(1,220)</u>	<u>-</u>
	227,530	207,654
<b>Support costs</b>		
<b>Governance costs</b>		
Wages	4,759	6,320
Carried forward	4,759	6,320

This page does not form part of the statutory financial statements

HILLINGDON LAW CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2020

	31.3.20 £	31.3.19 £
<b>Governance costs</b>		
Brought forward	4,759	6,320
Auditors' remuneration	3,000	2,840
Bank charges	128	163
Clerical Assistance	<u>650</u>	<u>-</u>
	<u>8,537</u>	<u>9,323</u>
Total resources expended	<u>236,067</u>	<u>217,641</u>
Net income	<u>27,620</u>	<u>7,587</u>

This page does not form part of the statutory financial statements