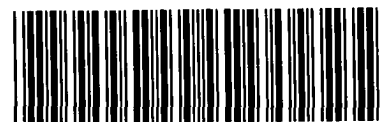




# Annual Report

## 2019/2020

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COMPANIES HOUSE

Firthmoor  
&  
District  
Community Association

Firthmoor and District Community Association  
Burnside Road, Darlington Co Durham, DL1 4SU | 01325 462979 | Reception@Firthmoor.co.uk  
Registered in England and Wales - Charity Number: 1144955 Company Number: 07842311

**Firthmoor and District Community Association**  
(A charitable company limited by guarantee)

**Registered Charity Number:** 1144955  
**Registered Company Number:** 07842311

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# Steven Tait

## Chairman

Delivery of our services has remained our biggest priority throughout this past year. Our members, staff, volunteers and service users remain at the forefront of everything we do. Once again we have worked with our strategic priorities to focus, plan and deliver services from Firthmoor & District Community Association throughout the past financial year.

One of our highest cost lines as with most organisations is our staffing salary bill. Over this past 12 months the charity has completed a staffing structure review. This has enabled the charity to streamline the management structure whilst making considerable savings without reducing the quality of our services. A saving that we will be able to utilise in other areas of the business.

Investments continue year on year throughout the building and I'd like to highlight two of this year's projects. Every piece of lighting throughout the whole centre has now been replaced with new modern LED's. We no longer have dark areas where the old lighting units had broken or become obsolete. This project also ties in with our ambition to be greener – LED lighting is cheaper to run and more environmentally friendly. The second project I'd like to highlight is our new main access doors where we now have fully accessible entrances at both main points into the building. These automatic aluminium sliding doors not only look 100% better than the old heavy wooden doors but they ensure that we are fully accessible to all and wheelchair friendly.

Volunteers this year have again made considerable efforts to the charity and we have seen an increased contribution based against last year's efforts. We have continued support from our charity partners EE & Cummins, our army of day to day volunteers help us to enhance services and keep the daily running of the centre going. These dedicated volunteers really do help us to deliver the very best to our community and I'd like to extend thanks to everyone that comes along to volunteer with us.

Everyone at the charity is focussed and works hard to ensure that we really are the best community charity in Darlington and quite possibly in the North East.

*It's a privilege to lead this community charity and I thank everyone involved here at Firthmoor #teamfirthmoor*

A handwritten signature in black ink that reads "Steven Tait". The signature is written in a cursive, flowing style.

**Steven Tait**  
**Chairman**

## Charity objects...

### **An extract from our Articles of Association**

- (a) To promote the benefit of the inhabitants of Firthmoor and Lascelles Park and the Neighbourhood thereof without distinction of sex, sexual orientation, race or of political, religious or other options, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupations with the object of improving the conditions of life for the said inhabitants.
- (b) To establish or secure the establishment of a Community Centre and to maintain and manage the same, whether alone or in co-operation with any local authority or other person or body in furtherance of these objects

### **The area in which we operate general overview:**

Firthmoor Community Centre is located in Eastbourne Ward in the south east of Darlington, the majority of which is comprised of Firthmoor Estate. Eastbourne is ranked 664th (worst 8% nationally) in the Government's Index of Multiple Deprivation (estimated using combined LSOA scores).

The area has a population of 5780 residents in 2,660 households. 22.4% of the population is aged under 16 with 19.3% over the age of retirement, compared with 19.5% and 18.6% nationally. The proportion of the population from ethnic minorities is 2.2% compared with 2.1% in Darlington and 8.7% in England in Wales.

The unemployment rate in Eastbourne is 5.2%, the fourth highest in Darlington compared to the overall Darlington figure of 4%. Youth unemployment in Eastbourne is the fourth worst in Darlington, with 38.8% of unemployed people aged between 18-24.

25.6% of the working age population receive key benefits, with 28.5 of children living in low-income households, the eleventh worst in Darlington. Eastbourne has the second highest proportion of single parent households in Darlington at 5.1%. Eastbourne also has the biggest problem with dental health among children, with an average of 3.5 decayed, missing or filled teeth (dmft). The ward also has the highest rate of teenage pregnancies in the town.

Educational attainment is low, with results at Key Stage 2 being the worst in Darlington, along with the lowest level of adults in further education (4.6%). Only 5% of people aged 18 to 20 progress to university.

Eastbourne has levels of car ownership that are significantly lower than the national rate, with 42.0% of households not owning a car, compared to 26.8% nationally. House prices have stagnated, and the average price of a property in Eastbourne is £104,300, which is ranked as joint eighth in Darlington (along with Park East). A third of houses in Eastbourne are rented from social landlords.

## The report...

### **Report of the Trustees for the Year Ended 31 March 2020**

The trustees present their report with the financial statements of the charity for the period ended 31<sup>st</sup> March 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's articles, the Charity's Act 1993 and the statement of recommended practice (SORP): Accounting and Reporting by Charities 2005.



# Jonathan Dulston

## Head of Charity Operations

Last year saw one of Firthmoor and District Community Association's most transformational years in our continuing journey to maintain our place as Darlington's largest and most diverse community charity.

One of our main focusses this year was to go back to basics and review our overheads. The focus was specifically on our operating model and senior management structure. After reviewing several possible options, the decision was made to remove the Chief Officer role and create 2 direct reports into the Chairman and the Board of Trustees. The overall business case for this decision was to ensure that we maximise charity funds to our core purpose by reducing direct costs.

Nurturing talent was a key ambition for trustees, and we were delighted to be able to promote a member of staff internally to the post of Assistant Head of Children and Young People, along with promoting 2 Senior Childcare Practitioners. As part of our ongoing development commitment, the Head of Childcare Operations and I undertook the Train the Trainer for Safeguarding course and were able to deliver training to our 23 members of staff along with 7 volunteers. In addition to this, we refreshed our first aid training for our workforce.

On the 20<sup>th</sup> July we celebrated our 4<sup>th</sup> Firthmoor LIVE event, which was a huge success with over 4000 local and town wide residents attending throughout the day. It is great to see this event growing each year and I am delighted that we are able to continue to bring our community together and showcase Firthmoor as a destination to live, visit and feel safe.

Festive Firthmoor was another highlight within the year. It is an opportunity to come together and create unique opportunities for our residents and allow them to feel a strong sense of community, inclusivity, and diversity.

Finally, I am pleased that the accounts show that our income streams continue to be strong against a challenging economic climate. We are currently working with several potential new services which we hope to finalise in the coming months. We are confident that these groups will complement the already great work we are delivering and diversify our offer to residents.

A handwritten signature in black ink, appearing to read 'Jonathan Dulston', followed by a vertical line and a small horizontal tick mark.

**Jonathan Dulston**  
**Head of Charity Operations**

## Community Centre User Groups

Firthmoor Community Centre is available throughout the year for a variety of both local and regional users in a variety of rooms, which are available for hire. The range of rooms can accommodate from small groups to up to 200 people.

In addition to meetings, we also accommodate local groups, including Dance and Karate. We have also been able to host other activities and groups including:

- Baby Clinic with Stay and Play Sessions
- Police Community Learning
- Councillor Ward Surgeries
- Slimming World
- Groundworks Holiday Hunger
- Tool Library
- Pin Point Training
- National Childminders
- National Blood Services (NHS)
- PIN Point Training
- Jo Lowe School of Dance
- Over 50's Group
- Police PACT
- Exercise classes

We have also been able to support the local Heart Foundation to enable them to work with people affected by cardiac issues. In addition to the above community groups, the centre is also a base for a Citizens Advice Bureau, Darlington Credit Union, and the Burgess & Hyder Dental Group

The Community Centre also serves as a base for services that offer practical, focused support for local people to reach their full potential. This includes free on-site laptop hire, printing facilities, health and baby clinic, local authority children's centre services and Polish family support group. The addition of a chair cover and bow hire service has increased the popularity of the room hire for weddings, christenings, and special occasions.

## Community Association Projects...

### Maidendale Nursery

Our nursery remained at capacity throughout the year, offering funded places for 2, 3 and 4-year-old children, including paid childcare, for all ages from 0-11 years. High quality resources were purchased to help enhance opportunities for the children's learning and ongoing development.

We appointed skilful practitioners to ensure that children had ongoing access to high quality learning and teaching. This was delivered in a stimulating, welcoming environment both indoors and out. Due to this we have continued to have a 'GOOD' Ofsted rating, and endeavour to become 'Outstanding' in the near future.

Plans are in place to look at the nursery's opening hours and flexibility in an ever-changing market. It is important that the nursery is set up to respond to the changing needs of parents.

The nursery continues to deliver a pay-in-advance system for nursery fees. We have found this to be very successful and it has mitigated issues that were arising from aged debt. Our vision for the nursery is to continue and develop on the delivery of childcare services. This will also have a large impact on the children and families within the local area.

Maidendale Nursery had a remarkable financial year, giving us an opportunity to plan for future investment and refurbishment in the coming year..

### **Community Café**

Meeting the needs of our customers is very important to us throughout the whole organisation and especially in our Café. We listened to our customers and introduced seasonal lines, special offers, Mother's Day lunches and a customer reward scheme.

To ensure long term financial viability for our Café, we revaluated our staff structure to ensure that staffing levels were cost effective for the future sustainability of our Café.

We reintroduced our Christmas fare throughout December to serve Christmas lunches all month long, with a special lunch day with waitress service.

Our Café remains at the heart of Firthmoor Community Centre, producing nutritious meals and snacks in a friendly and welcoming environment.

### **Community Fun Days, Trips & Social Evenings and Firthmoor LIVE 2019**

The local community continues to support our social evenings and fun days with an extremely high turnout, including big hitters such as our Halloween and Christmas fetes. As a local charity, we are so passionate about creating fantastic community experiences for the whole family to enjoy all year round.

Over the last twelve months, we have facilitated more community events than any year before. These occasions are always aimed at raising the charity's profile and promoting our services to local people. This year's events were again great successes and were extremely well attended by hundreds of local residents, and were also well reported in local media.

Our organised trips have included South Shields, Leeds, Blackpool, the Polar Express, Forbidden Corner and several other locations within the North East, helping to support families to enjoy local attractions. We often ask for suggestions from the community, who love the idea of being able to think of a great place to go and have it safely and professionally delivered for them and the community.

This year we hosted Firthmoor LIVE Australia theme, an open air outdoor concert. The event was our biggest and best yet with over three thousand people attending. The event ran over nine hours, with live acts and bands entertaining the crowds.

### **Online Presence & Digital Services**

This technology enables our member to receive news, discounts, and information in real time via our database of member's numbers. We also use the service to set reminders for our Trustees' meetings and to send important message to employees. All you need to do is register your mobile phone number with the charity to receive updates.

The charity also runs a Facebook page, with over 3000 'likes' to the page, which is an effective means of engagement with large numbers of people. Often we can reach over 4.5K people with a post update so social media is a key part of our engagement with the community and members. You can also follow us on Twitter searching for the user name @Firthmoor or visit our website [www.firthmoor.co.uk](http://www.firthmoor.co.uk)

## **Fundraising & Support Projects...**

### **Firthmoor Food Bank**

Many local people often find themselves in situations where they require additional support, and we feel having a foodbank locally is a vital tool in that support. Launched two years ago, the service is now well established and used.

Firthmoor Food Bank provides emergency food parcels to people in crisis. Our food bank is completely self-sustaining and relies on donations from individuals and groups. Our partnership working with groups such as our local Slimming World, local supermarkets and schools have supported the sustainability of this service.

### **Trips Savings Club**

To assist with budgeting for our regular trips and short break holidays, we continue to provide a savings scheme where our members can save any amount in their budget for pending excursions which we have on offer.

This scheme has proved immensely popular with many members being able to join the trips without having to pull out large sums of money beforehand. This scheme helps people to build up a reserve of funds and budget for our trips and days away several months in advance.

### **Volunteer Programme**

There is sound evidence that volunteering brings benefits to both the person volunteering and the people and organisations they support. We have developed a strong volunteer database this year. We have focused on supporting key activities within the charity whilst also supporting individuals to gain confidence and experience in those roles and we are pleased to report that our volunteer numbers are increasing steadily.

## **Organisational Structure & Business Model**

### **Organisational Report of the Association, for the Year Ended 31<sup>st</sup> March 2020**

Firthmoor & District Community Association is a voluntary group, run by local people who own and are responsible for maintaining Firthmoor Community Centre. The charity provides support and delivers essential community services for local people in Firthmoor - we are passionate about our community.

All our charitable activities focus on the provision of social, educational and leisure time activities, either directly or in partnership with others, to further our charitable purposes and aims for the public benefit and to enhance the wellbeing of our local community. We continue to develop new organisational structures, inspirational leadership and drive a new community culture. We aim to continually improve the overall efficiency and effectiveness of our charity.

Working closely with the Chairman, the Chief Officer is responsible for the day-to-day operational management of the charity and individual supervision of employees. The Chief Officer also ensures that the employee team continues to develop skills and working standards in line with good practice and legislation.

Firthmoor & District Community Association has a strategic change initiative to create the best Community Centre in Darlington; an organisation capable of delivering community services at the grass roots.

We want everyone to be involved in maintaining a great community building in the smartest and most efficient way possible. Our community's expectations continue to grow and in order that we meet those challenges, changes and expectations, every element of our charity will need to adapt to ensure we are set up to succeed.

## **Our Vision**

*The charity's vision is summarised as:*

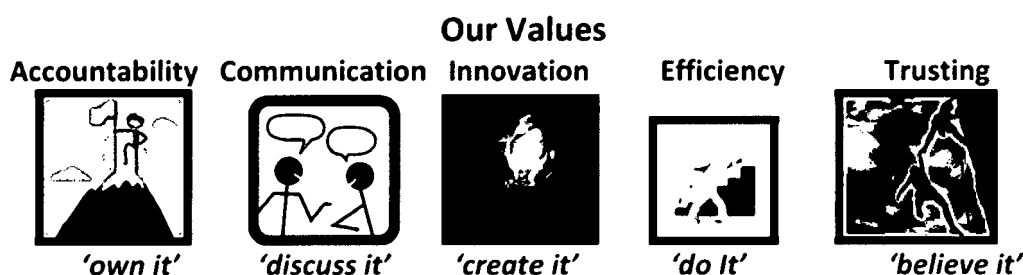
**'To be widely recognised as the best community charity in Darlington, where we create unique community experiences that our members, residents and employees feel proud to be a part of'**



## Our Strategic Priorities

The priorities that will help achieve the vision are:

- ✓ **Inspiring our employees** – developing a culture that engages our employees; promoting clear values and behaviours; creating systems and processes that keep our employees up to date, on board and part of our journey; ensuring consistency, fairness, and ownership.
- ✓ **Making a difference to our community**– maintaining and enhancing our reputation as a great place to be; delivering high quality standards that deliver a unique and practical benefit to local people, businesses, and our members.
- ✓ **Strengthening our leadership model** – maintaining our current methods of governance; reviewing our impact and effectiveness in ensuring the stability of the administration; providing good governance and leadership by exercising effective controls; being open and accountable.
- ✓ **Building a sustainable future** – supporting our long-term future and our ability to improve our facilities, services, and effectiveness by optimising any income surplus by building and growing our business in order to better support our community in a socially responsible way



## Delivering on our aims and objectives

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review focuses on the successes of each of the key activities of our charity and the benefits they have brought to the people we are here to support. The review also helps us ensure our aims, objectives and activities remain focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives in planning our future activities.

In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set and how they most benefit the community.

## The focus of our work

Our main objectives for the year continued to be to advance education and to provide facilities in the interests of social welfare. The strategies we used to meet these objectives included:

- ✓ Working in partnership with others to provide a range of services and activities for local people
- ✓ Building upon our service delivery to provide an excellent customer-focused environment for our users and members, who access the centre daily
- ✓ Ensuring an environment where people want to spend more of their social and recreational time, whilst providing healthy meals at affordable prices

- ✓ Working towards fully maintaining our self-sustaining community centre free from a further dependence on grant funding
- ✓ Promoting the advancement of education and health through the provision of an in-house nursery and dental practice

### **Recruitment, appointment, and induction of trustees**

We regularly advertise for vacancies on the board through our website, Facebook page and via our community newsletter. We are also signed up to the local community voluntary service network.

Our new trustees are elected at the AGM for a one-year term and are eligible for re-election each year, with no term limit. Trustees elected at the AGM can reside in any area of Darlington. Those wishing to be co-opted on to the board during the year must be a resident of the council wards of Eastbourne and Lascelles.

There are four officer positions available for election at each AGM. Honorary Officers are elected and the positions are Chairman, Deputy Chairman, Treasurer and Secretary. Applications for trusteeship must be received before the meeting and a twenty-one day general notice of this requirement is given.

All our new trustees will be familiarised with the practical work of the Charity and how the Community Centre is managed. The Chief Officer, in partnership with the secretary, is responsible for arranging induction sessions for new trustees, which involves issuing email accounts, ID Badges, explaining the structures of the Charity, its constitutional workings, and its current range of business activities. This includes a deep dive into the accounts and business plans. All trustees are required to sign the code of conduct and agree to our 'good governance' policy statement. Training is carried out as appropriate and, where necessary, guidance is updated or recommended.

### **How our activities deliver public benefit**

All our charitable activities focus on the provision of social, educational and leisure time activities, either directly or in partnership with others, to further our charitable purposes for the public benefit and to enhance the wellbeing of our local community.

### **Who uses and benefits from our services**

Firthmoor Community Centre provides services and activities that support people to reach their full potential. An important first step in providing the services that will benefit people's lives is in understanding the 'needs' that exist in the local community and how those 'needs' could best be met. From this starting point services and activities can then be established, alone or in partnership with our community. We are committed to ensuring our community improves and builds upon opportunities.

### **Principal Funding Sources**

Aside from the income generated from groups who use the Community Centre as a base to provide social and recreational activities, the principal funding sources for the charity are now derived from our in-house childcare operations and room hire income.

Following constraints on local authority funding in Darlington, which led to all subsidies to Community Centres being cut to zero, the charity has to ensure all income to cover running costs is derived from business activities e.g. room/office hire charges, nursery places, café sales etc.

### **Investment Policy**

Aside from retaining a prudent amount of working capital, the charity has no funds to invest. If the charity had sufficient resources available Trustees would consider the options available, however, at this present time the Management Committee has decided to focus resources towards a continued cycle of repair and renewal of the building until such time as large surpluses can be accumulated for future planned investments.

### **Reserves & Risks Policy**

In order to highlight any risks to the organisation, the Board of Trustees and Chief Officer continually examine the charity's cash flow and reserves through regular budget reviews and updates, led by the treasurer. The charity has established policies with regards to finance, employee relations and operational health and safety, which are reviewed annually by the secretary. Where appropriate, systems or procedures have also been established to mitigate the risks the charity faces.

In the past the charity used to be highly dependent on grant income, however, business income now forms all of the charity's resources, so emphasis on where the risks lie has changed. Greater attention is now being placed not just on how we conduct our business, but with an emphasis on developing a strong leadership team, with accountable and dynamic managers.

The charity's current reserves statement and operational direction is to maintain sufficient working capital and manage cash flow to meet any known commitments. In most cases, the charity's annual expenditure budgets are not executed until predicted income budgetary targets have been achieved. This approach has been adopted to ensure that there is a sufficient flow of cash to meet known commitments.

The charity has a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure.

Procedures are also in place to ensure compliance with health and safety of staff, volunteers, clients, and visitors to the centre.

As part of the annual budget approved each April, the charity treasurer, on behalf of the trustees, conducts a review of the approved budget each October. Where appropriate, amendments will be made to ensure that any risks are identified in all of our operations

### **Plans for Future Periods**

In the forthcoming year the charity plans to continue providing the wide range of services and activities outlined above and throughout this document and will encourage and support more groups and local people to take advantage of the excellent facilities the charity has to offer.

Approved by the Board of Trustees on Wednesday 6<sup>th</sup> December 2020 and signed on its behalf by Mr Steven Tait



**Steven Tait**  
**Chairman**

Firthmoor and District Community  
Association

Report of the Trustees  
for the Year Ended 31 March 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**STRATEGIC REPORT**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07842311 (England and Wales)

**Registered Charity number**

1144955

**Registered office**

Firthmoor Community Centre  
Burnside Road  
Darlington  
Co. Durham  
DL1 4SU

**Trustees**

Kevin Nicholson (resigned 2.9.20)  
Steven Tait  
Mrs Susan Dulston  
Mrs L Munro Trustee  
Mrs V Hamilton Ee Manager  
Miss Susan Watson  
D P Wright Dance Teacher (resigned 14.5.20)  
Mrs G Garbutt Shop Assistant (resigned 31.10.19)  
Mrs A Humble Unemployed (resigned 30.9.19)

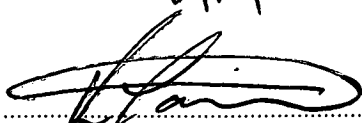
**Company Secretary**

Mrs K Tait

**Independent Examiner**

J P Walters & Co  
Chartered Accountants  
67 Duke Street  
Darlington  
Co. Durham  
DL3 7SD

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ..... 5/12/2020 ..... and signed on the board's behalf by:



Mrs K Tait - Secretary

Independent Examiner's Report to the Trustees of  
Firthmoor and District Community  
Association

**Independent examiner's report to the trustees of Firthmoor and District Community Association ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J P Walters BSc BFP FCA  
ICAEW  
J P Walters & Co  
Chartered Accountants  
67 Duke Street  
Darlington  
Co. Durham  
DL3 7SD

Date: 28/12/2020

Firthmoor and District Community Association

Statement of Financial Activities  
for the Year Ended 31 March 2020

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	100	-	100	1
<b>Charitable activities</b>	4				
Nursery		366,036	-	366,036	342,499
Kitchen		80,366	-	80,366	64,384
General		44,509	-	44,509	1,175
Other trading activities	3	<u>155,363</u>	<u>(1)</u>	<u>155,362</u>	<u>160,355</u>
<b>Total</b>		<u>646,374</u>	<u>(1)</u>	<u>646,373</u>	<u>568,414</u>
<b>EXPENDITURE ON</b>					
Raising funds	5	27,569	-	27,569	37,853
<b>Charitable activities</b>	6				
Nursery		359,468	-	359,468	318,737
Kitchen		77,083	-	77,083	72,710
General		181,081	-	181,081	169,453
General Restricted		-	28,946	28,946	-
<b>Total</b>		<u>645,201</u>	<u>28,946</u>	<u>674,147</u>	<u>598,753</u>
<b>NET INCOME/(EXPENDITURE)</b>		1,173	(28,947)	(27,774)	(30,339)
<b>Transfers between funds</b>	16	<u>(29,654)</u>	<u>29,654</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		(28,481)	707	(27,774)	(30,339)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>188,434</u>	<u>957,414</u>	<u>1,145,848</u>	<u>1,176,187</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>159,953</u></u>	<u><u>958,121</u></u>	<u><u>1,118,074</u></u>	<u><u>1,145,848</u></u>

Firthmoor and District Community Association

Balance Sheet  
31 March 2020

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	9,414	958,120	967,534	968,624
<b>CURRENT ASSETS</b>					
Cash at bank		160,144	1	160,145	183,850
<b>CREDITORS</b>					
Amounts falling due within one year	14	(9,605)	-	(9,605)	(6,626)
<b>NET CURRENT ASSETS</b>		<u>150,539</u>	<u>1</u>	<u>150,540</u>	<u>177,224</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>159,953</u>	<u>958,121</u>	<u>1,118,074</u>	<u>1,145,848</u>
<b>NET ASSETS</b>		<u><u>159,953</u></u>	<u><u>958,121</u></u>	<u><u>1,118,074</u></u>	<u><u>1,145,848</u></u>
<b>FUNDS</b>	16				
Unrestricted funds				159,953	188,434
Restricted funds				<u>958,121</u>	<u>957,414</u>
<b>TOTAL FUNDS</b>				<u><u>1,118,074</u></u>	<u><u>1,145,848</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 6/12/20 and were signed on its behalf by:



Steven Tait - Trustee

Firthmoor and District Community Association

Cash Flow Statement  
for the Year Ended 31 March 2020

	Notes	31.3.20 £	31.3.19 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>8,751</u>	<u>(3,342)</u>
Net cash provided by/(used in) operating activities		<u>8,751</u>	<u>(3,342)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(32,565)</u>	<u>(8,646)</u>
Net cash used in investing activities		<u>(32,565)</u>	<u>(8,646)</u>
<b>Cash flows from financing activities</b>			
Loan repayments in year		<u>-</u>	<u>(502)</u>
Net cash provided by/(used in) financing activities		<u>-</u>	<u>(502)</u>
		<u>-</u>	<u>-</u>
<b>Change in cash and cash equivalents in the reporting period</b>		(23,814)	(12,490)
<b>Cash and cash equivalents at the beginning of the reporting period</b>	2	<u>183,850</u>	<u>196,340</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	2	160,036	183,850



Firthmoor and District Community Association

Notes to the Cash Flow Statement  
for the Year Ended 31 March 2020

**1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.20 £	31.3.19 £
<b>Net expenditure for the reporting period (as per the Statement of Financial Activities)</b>	(27,774)	(30,339)
<b>Adjustments for:</b>		
Depreciation charges	33,655	28,326
Decrease in debtors	-	321
Increase/(decrease) in creditors	<u>2,870</u>	<u>(1,650)</u>
<b>Net cash provided by/(used in) operations</b>	<u><u>8,751</u></u>	<u><u>(3,342)</u></u>

**2. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	31.3.20 £	31.3.19 £
Notice deposits (less than 3 months)	160,145	183,850
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(109)</u>	<u>-</u>
<b>Total cash and cash equivalents</b>	<u><u>160,036</u></u>	<u><u>183,850</u></u>

**3. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.19 £	Cash flow £	At 31.3.20 £
<b>Net cash</b>			
Cash at bank	183,850	(23,705)	160,145
Bank overdraft	<u>-</u>	<u>(109)</u>	<u>(109)</u>
	<u>183,850</u>	<u>(23,814)</u>	<u>160,036</u>
<b>Total</b>	<u><u>183,850</u></u>	<u><u>(23,814)</u></u>	<u><u>160,036</u></u>

Firthmoor and District Community Association

Notes to the Financial Statements  
for the Year Ended 31 March 2020

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property                      - 2% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

Firthmoor and District Community Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**2. DONATIONS AND LEGACIES**

	31.3.20	31.3.19
	£	£
Gifts	-	1
Donations	100	-
	<u>100</u>	<u>1</u>

**3. OTHER TRADING ACTIVITIES**

	31.3.20	31.3.19
	£	£
Fundraising events	19,169	19,751
Rental income	132,970	129,677
Trips	2,042	8,554
Feed in tariffs	1,181	2,373
	<u>155,362</u>	<u>160,355</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

		31.3.20	31.3.19
	Activity	£	£
Nursery fees	Nursery	134,039	135,175
Grants	Nursery	231,828	207,284
Miscellaneous income	Nursery	169	40
	Kitchen		
Cafe income		80,366	64,384
	General		
Grants		43,173	-
	General		
Photocopying/Tool hire		1,336	994
	General		
Miscellaneous income		-	181
		<u>490,911</u>	<u>408,058</u>

Grants received, included in the above, are as follows:

	31.3.20	31.3.19
	£	£
DBC Special Educational Needs Grant	6,424	5,600
DBC Nursery Education Grant	120,734	120,777
DBC Early Years Grant	104,670	80,907
ASDA Grant	31,673	-
CDCF Grant	10,000	-
Charities Trust	1,000	-
Youth Project	500	-
	<u>275,001</u>	<u>207,284</u>

continued...

Firthmoor and District Community Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**5. RAISING FUNDS**

**Other trading activities**

	31.3.20	31.3.19
	£	£
Purchases	<u>27,569</u>	<u>37,853</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Nursery	347,009	9,336	3,123	359,468
Kitchen	76,329	-	754	77,083
General	1,335	-	179,746	181,081
General Restricted	-	-	<u>28,946</u>	<u>28,946</u>
	<u>424,673</u>	<u>9,336</u>	<u>212,569</u>	<u>646,578</u>

**7. GRANTS PAYABLE**

	31.3.20	31.3.19
	£	£
Nursery	<u>9,336</u>	<u>2,120</u>

**8. SUPPORT COSTS**

	Management £	Governance costs £	Totals £
Nursery	3,123	-	3,123
Kitchen	754	-	754
General	176,009	3,737	179,746
General Restricted	<u>28,946</u>	-	<u>28,946</u>
	<u>208,832</u>	<u>3,737</u>	<u>212,569</u>

continued...

Firthmoor and District Community  
Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Depreciation - owned assets	<u>33,655</u>	<u>28,327</u>

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**Trustees' expenses**

	31.3.20	31.3.19
	£	£
Trustees' expenses	<u>-</u>	<u>1,414</u>

**11. STAFF COSTS**

	31.3.20	31.3.19
	£	£
Wages and salaries	356,706	327,555
Other pension costs	<u>18,882</u>	<u>3,752</u>
	<u>375,588</u>	<u>331,307</u>

The average monthly number of employees during the year was as follows:

31.3.20	31.3.19
---------	---------

No employees received emoluments in excess of £60,000.

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1	-	1
<b>Charitable activities</b>			
Nursery	342,499	-	342,499
Kitchen			
	64,384	-	64,384
General			
	1,175	-	1,175
Other trading activities	<u>160,355</u>	<u>-</u>	<u>160,355</u>
<b>Total</b>	<b>568,414</b>	<b>-</b>	<b>568,414</b>

continued...

Firthmoor and District Community  
Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>EXPENDITURE ON</b>			
Raising funds	37,853	-	37,853
<b>Charitable activities</b>			
Nursery	318,737	-	318,737
Kitchen			
	72,710	-	72,710
General			
	142,420	27,033	169,453
<b>Total</b>	<u>571,720</u>	<u>27,033</u>	<u>598,753</u>
<b>NET INCOME/(EXPENDITURE)</b>	(3,306)	(27,033)	(30,339)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	191,740	984,447	1,176,187
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>188,434</u>	<u>957,414</u>	<u>1,145,848</u>

**13. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 April 2019	1,351,673	65,760	1,417,433
Additions	<u>29,654</u>	<u>2,911</u>	<u>32,565</u>
At 31 March 2020	<u>1,381,327</u>	<u>68,671</u>	<u>1,449,998</u>
<b>DEPRECIATION</b>			
At 1 April 2019	394,260	54,549	448,809
Charge for year	<u>28,947</u>	<u>4,708</u>	<u>33,655</u>
At 31 March 2020	<u>423,207</u>	<u>59,257</u>	<u>482,464</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020	<u>958,120</u>	<u>9,414</u>	<u>967,534</u>
At 31 March 2019	<u>957,413</u>	<u>11,211</u>	<u>968,624</u>

continued...

Firthmoor and District Community Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20	31.3.19
	£	£
Bank loans and overdrafts (see note 15)	109	-
Trade creditors	2,160	-
Social security and other taxes	3,386	3,066
Accrued expenses	<u>3,950</u>	<u>3,560</u>
	<u>9,605</u>	<u>6,626</u>

**15. LOANS**

An analysis of the maturity of loans is given below:

	31.3.20	31.3.19
	£	£
Amounts falling due within one year on demand:		
Bank overdraft	<u>109</u>	<u>-</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.19	Net movement	Transfers between funds	At 31.3.20
	£	in funds	£	£
<b>Unrestricted funds</b>				
General fund	27,470	(10,285)	136,746	153,931
Nursery	158,540	7,751	(166,400)	(109)
Kitchen	<u>2,424</u>	<u>3,707</u>	<u>-</u>	<u>6,131</u>
	188,434	1,173	(29,654)	159,953
<b>Restricted funds</b>				
General	<u>957,414</u>	<u>(28,947)</u>	<u>29,654</u>	<u>958,121</u>
<b>TOTAL FUNDS</b>	<u>1,145,848</u>	<u>(27,774)</u>	<u>-</u>	<u>1,118,074</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	198,789	(209,074)	(10,285)
Nursery	367,219	(359,468)	7,751
Kitchen	<u>80,366</u>	<u>(76,659)</u>	<u>3,707</u>
	646,374	(645,201)	1,173
<b>Restricted funds</b>			
General	(1)	(28,946)	(28,947)
<b>TOTAL FUNDS</b>	<u>646,373</u>	<u>(674,147)</u>	<u>(27,774)</u>

continued...

Firthmoor and District Community  
AssociationNotes to the Financial Statements - continued  
for the Year Ended 31 March 2020**16. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	65,278	(18,342)	(19,466)	27,470
Nursery	122,247	23,362	12,931	158,540
Kitchen	<u>4,215</u>	<u>(8,326)</u>	<u>6,535</u>	<u>2,424</u>
	191,740	(3,306)	-	188,434
<b>Restricted funds</b>				
General	<u>984,447</u>	<u>(27,033)</u>	<u>-</u>	<u>957,414</u>
<b>TOTAL FUNDS</b>	<u><u>1,176,187</u></u>	<u><u>(30,339)</u></u>	<u><u>-</u></u>	<u><u>1,145,848</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	161,531	(179,873)	(18,342)
Nursery	342,499	(319,137)	23,362
Kitchen	<u>64,384</u>	<u>(72,710)</u>	<u>(8,326)</u>
	568,414	(571,720)	(3,306)
<b>Restricted funds</b>			
General	-	(27,033)	(27,033)
<b>TOTAL FUNDS</b>	<u><u>568,414</u></u>	<u><u>(598,753)</u></u>	<u><u>(30,339)</u></u>

continued...



A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	65,278	(28,627)	117,280	153,931
Nursery	122,247	31,113	(153,469)	(109)
Kitchen	<u>4,215</u>	<u>(4,619)</u>	<u>6,535</u>	<u>6,131</u>
	191,740	(2,133)	(29,654)	159,953
<b>Restricted funds</b>				
General	<u>984,447</u>	<u>(55,980)</u>	<u>29,654</u>	<u>958,121</u>
<b>TOTAL FUNDS</b>	<u><u>1,176,187</u></u>	<u><u>(58,113)</u></u>	<u><u>-</u></u>	<u><u>1,118,074</u></u>

continued...

Firthmoor and District Community  
Association

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**16. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	360,320	(388,947)	(28,627)
Nursery	709,718	(678,605)	31,113
Kitchen	<u>144,750</u>	<u>(149,369)</u>	<u>(4,619)</u>
	1,214,788	(1,216,921)	(2,133)
<b>Restricted funds</b>			
General	(1)	(55,979)	(55,980)
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL FUNDS</b>	<u><u>1,214,787</u></u>	<u><u>(1,272,900)</u></u>	<u><u>(58,113)</u></u>

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020.

**Firthmoor and District Community Association**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2020**

	31.3.20 £	31.3.19 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	-	1
Donations	<u>100</u>	<u>-</u>
	100	1
<b>Other trading activities</b>		
Fundraising events	19,169	19,751
Rental income	132,970	129,677
Trips	2,042	8,554
Feed in tariffs	<u>1,181</u>	<u>2,373</u>
	155,362	160,355
<b>Charitable activities</b>		
Nursery fees	134,039	135,175
Cafe income	80,366	64,384
Grants	275,001	207,284
Photocopying/Tool hire	1,336	994
Miscellaneous income	<u>169</u>	<u>221</u>
	<u>490,911</u>	<u>408,058</u>
<b>Total incoming resources</b>	646,373	568,414
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Cost of trips and fund raising	27,569	37,853
<b>Charitable activities</b>		
Wages	258,838	242,881
Pensions	14,196	3,427
Advertising	-	12
Sundries	1,569	95
Consumables	56,328	52,257
Nursery meals	25,958	17,870
Core overhead contribution	66,087	67,100
Cleaning	1,697	1,893
Special Needs & Early Years funding costs	<u>9,336</u>	<u>2,120</u>
	434,009	387,655
<b>Support costs</b>		
<b>Management</b>		
Wages	97,868	84,674
Carried forward	<u>97,868</u>	<u>84,674</u>

Firthmoor and District Community  
Association

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2020

	31.3.20 £	31.3.19 £
<b>Management</b>		
Brought forward	97,868	84,674
Pensions	4,686	325
Rates and water	3,680	547
Insurance	6,242	5,332
Light and heat	19,094	16,692
Telephone	2,389	3,166
Office supplies	4,980	3,080
Advertising	346	927
Sundries	446	3,332
Maintenance contracts	6,393	6,516
Licences and subscriptions	8,819	5,818
Cleaning	1,342	1,592
Employment engagement	1,253	1,100
Volunteer expenses	5,498	2,593
Repairs and renewals	12,141	5,651
Depreciation of property	28,946	27,033
Depreciation of fixtures	4,451	950
Depreciation of computer eqpmt	<u>258</u>	<u>343</u>
	208,832	169,671
<b>Governance costs</b>		
Trustees' expenses	-	1,414
Accountancy fees	2,400	2,160
Legal fees	<u>1,337</u>	<u>-</u>
	<u>3,737</u>	<u>3,574</u>
Total resources expended	<u>674,147</u>	<u>598,753</u>
<b>Net expenditure</b>	<u>(27,774)</u>	<u>(30,339)</u>