

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD
24 MAY 2019 TO 31 MAY 2020
FOR
EAST SUSSEX VETERANS HUB**

Ashdown Hurrey Auditors Limited
Statutory Auditors
20 Havelock Road
Hastings
East Sussex
TN34 1BP

EAST SUSSEX VETERANS HUB

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EAST SUSSEX VETERANS HUB

REPORT OF THE TRUSTEES FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

The trustees present their report with the financial statements of the charity for the period 24 May 2019 to 31 May 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principle objectives of the charity, which are stated in the governing document are:

To relieve need, suffering and distress amongst members of the armed forces community and civilian emergency services and their families, in particular but not exclusively through:

- The provision of non-clinical human resource support
- The provision of information advice and guidance on issues concerning them, in areas such as wellbeing and coping strategies, mental health issues, pre and post therapy support, social and economic disadvantage.

To work with and in collaboration with individuals and other organisations to further these objects.

The CIO has the power to do anything which is calculated to further its objects or is conducive or incidental to doing so.

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission general guidance on public benefit when reviewing the charity's aims and objectives.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Registered as a Charitable Incorporated Organisation (1183583) on 24 May 2019 following three years of operating as an unincorporated non-for-profit voluntary organisation, unregistered.

The charity provided a progressive programme of fortnightly wellbeing and coping for veterans with mental ill health, alcohol and substance misuse issues and those involved in the criminal justice system, across East Sussex with a concentration of participants around Hastings, Hailsham and Bexhill.

In addition, a weekly 'drop in' centre was established to attract any veterans or their families, exposing them to a range of support services available in the area including those from NHS, Foodbanks, Activity Groups etc.

A successful bid was made to be part of a project for veterans with issues around alcohol and substance misuse, formalising their pathways to recovery and better liaison, collaboration between agencies to benefit beneficiaries.

This facilitated the start of training of outreach workers (peer group volunteers) and increased interaction with the third sector community in East Sussex, so lifting the charity's profile and image. It also allowed the charity to employ a part time support worker.

Group work continued for veterans in HMP Lewes in collaboration with SSAFA (the armed forces charity). Liaison with the National Probation Service and the Community Rehabilitation Company (CRC) remained ongoing.

Close co operation between NHS Veteran Transition, Intervention and Liaison Service continued throughout this period and relationships are extremely good making access to treatment for veterans more efficient and less stressful for participants. It continues as the first source of specialist clinical support after GPs.

Various activities, in addition to regular meetings mentioned above, have been introduced including:

- Beach fishing day
- Family BBQs, Christmas event, and Remembrance Day representation
- Visits included selected groups to Buckingham Palace Garden Party and Wimbledon Tennis Finals at the invitation of the Not Forgotten Association.
- A party of 20 veterans were escorted on a week-long tour of Normandy battle fields and took part in the 75th anniversary of D Day Landings at Bay.
- Countryside organised walks
- Weekly newsletter established as a result of Covid 19

The charity was accepted as full members of the Confederation of Service Charities (COBSEO) and the Executive Secretary was presented with the Prime Minister's Points of Light Award in December 2019. It also registered with the Fundraising Regulator and was accepted as a member of Association of Ex Service Drop In Centres.

EAST SUSSEX VETERANS HUB

REPORT OF THE TRUSTEES FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

FINANCIAL REVIEW

Financial position

As at 31 May 2020 the charity held total reserves of £9,955. Of which unrestricted funds total £2,947 and the restricted funds total £7,008.

Prior to the registration of the charity as a CIO a significant grant from East Sussex County Council was effected as a result of being selected to take part in a project focusing on pathways to recovery for veterans with alcohol and substance misuse issues, along side mental ill health, now known as co-occurrence.

The trustees consider the financial performance of the charity during the period and its financial position at the end of the period to be good.

Reserves policy

The trustees will maintain as a reserve of unrestricted funds the greater of £1,500 or three months operational costs. At each trustee meeting the average of the previous period's costs will be used to validate the continued application of these conditions.

FUTURE PLANS

In common with other charities of similar size and nature, the charity has limited resources and its ongoing operations adapt to and are currently dependent on funding from grants providers and donations, directly from individuals or fundraising events such as Armed Forces Day.

The trustees have a strategic plan to develop the charity as the first point of contact for veterans and their families, resident in East Sussex. To begin to achieve this requires a focus on the following opportunities.

- To increase and improve office accommodation and facilities in Hastings
- To continue to develop further collaboration with, and encourage other support organisations to participate in the weekly Veterans' Drop In facility
- To increase the charity's integration into the third sector community by taking a higher profile on community action groups and committees
- To further develop a sound relationship with East Sussex County Council departments, along with other government departments to influence policy on support services for veterans in East Sussex. This to be achieved, for example, by further involvement in the respective alcohol and substance misuse programmes as they arise in the future.
- To further increase training and establish both volunteer and paid peer group outreach workers with a mobile unit to address the hard-to-reach veterans, particularly in rural areas.
- To develop a mentoring service.
- To sustain good contact and communications with the community and veterans to mutual benefit.
- To sustain grant funding
- To represent the veteran community and individuals on any and every occasion where appropriate.
- To introduce a computerised management system 'In Form' as funds become available.
- To pursue being a registered user of the COBSEO CMS programme, currently monopolised by the British Legion and SSAFA. This will allow ESVH participants a smooth and seamless access financial support from other major military grant funders.
- To plan for post Covid operations in accordance with the above.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution and is registered as a Charitable Incorporated Organisation (CIO).

Recruitment and appointment of new trustees

Trustees are nominated by other trustees and appointed by a resolution passed at a routine meeting and endorsed at the subsequent Annual General Meeting. There must be at least three trustees in office with a maximum of six on the board of trustees.

Apart from the first charity trustees, all other trustees are appointed for a period of three years by resolution, passed at a properly convened meeting of the charity trustees.

A trustee may retire by notifying the CIO, in writing.

In selecting individuals for appointments as charity trustees, the charity trustees must have regard for the skills, knowledge and experience needed for the effective administration of the CIO.

EAST SUSSEX VETERANS HUB

REPORT OF THE TRUSTEES FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The affairs of the charity are managed on a day to day basis by the Executive Secretary with regular reference to trustees, who may exercise all the powers of the charity.

Risk management

The trustees show due diligence by examining the major risks that the charity faces and putting policies and systems in operation to prevent, address and reduce risks.

Risk assessments are made, as required, to ensure the safety and wellbeing of all beneficiaries, staff and volunteers of the charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1183583

Principal address

5 Harold Place
Hastings
East Sussex
TN34 1JA

Trustees

B F Stonestreet	- appointed 24.5.19
P M Stonestreet	- appointed 24.5.19
I J Boyle	- appointed 24.5.19
J M Broughton	- appointed 23.7.20
P Parks	- appointed 23.7.20
G Williams	- appointed 24.5.19
	- resigned 26.2.20
J Courtney	- appointed 20.3.20
	- resigned 23.7.20

Independent examiner

Ashdown Hurrey Auditors Limited
Statutory Auditors
20 Havelock Road
Hastings
East Sussex
TN34 1BP

Bankers

Barclays Bank UK PLC
Maidstone Fremlin Walk Branch
13 Fremlin Walk
Maidstone
Kent
ME14 1QG

Executive Secretary

Bernard Stonestreet

WORKING NAME

99/100 Group

Approved by order of the board of trustees on 27 March 2021 and signed on its behalf by:

B F Stonestreet - Trustee

**STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EAST SUSSEX VETERANS HUB

Independent examiner's report to the trustees of East Sussex Veterans Hub

I report to the charity trustees on my examination of the accounts of the East Sussex Veterans Hub (the Trust) for the period ended 24 May 2019 to 31 May 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr S R Sampson
BFP FCA FCIE DChA
Ashdown Hurrey Auditors Limited
Statutory Auditors
20 Havelock Road
Hastings
East Sussex
TN34 1BP

29 March 2021

EAST SUSSEX VETERANS HUB

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

	Notes	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	3	5,836	9,950	15,786
Other trading activities	4	894	-	894
Other income	5	2,862	16,157	19,019
Total		9,592	26,107	35,699
EXPENDITURE ON				
Raising funds		115	-	115
Charitable activities	6			
Charitable Activities		4,191	16,910	21,101
Other	7	2,299	2,229	4,528
Total		6,605	19,139	25,744
NET INCOME		2,987	6,968	9,955
Transfers between funds	12	(40)	40	-
Net movement in funds		2,947	7,008	9,955
TOTAL FUNDS CARRIED FORWARD		2,947	7,008	9,955

The notes form part of these financial statements

EAST SUSSEX VETERANS HUB**BALANCE SHEET
AT 31 MAY 2020**

	Notes	Unrestricted fund £	Restricted funds £	Total funds £
CURRENT ASSETS				
Cash at bank		4,485	9,105	13,590
CREDITORS				
Amounts falling due within one year	11	(1,538)	(2,097)	(3,635)
NET CURRENT ASSETS		<u>2,947</u>	<u>7,008</u>	<u>9,955</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		2,947	7,008	9,955
NET ASSETS		<u>2,947</u>	<u>7,008</u>	<u>9,955</u>
FUNDS	12			
Unrestricted funds				2,947
Restricted funds				<u>7,008</u>
TOTAL FUNDS				<u>9,955</u>

The financial statements were approved by the Board of Trustees on 27 March 2021 and were signed on its behalf by:

B F Stonestreet -Trustee

I J Boyle -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020**

1. STATUTORY INFORMATION

East Sussex Veterans Hub is a charitable incorporated organisation, registered in England and Wales. The charity's registered number and principle address can be found in the Report of the Trustees.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

In preparing the financial statements, the trustees are required to make an assessment of the ability of the charity to continue as a going concern. The trustees have prepared a cash flow forecast and budgets for the charity and against the backdrop of the COVID-19 Pandemic a "reverse stress" test has been applied to the forecasts, seeking to establish the level of liquidity headroom the charity is expected to have during the 12 month going concern period.

On the basis of these forecasts and the fact that the charity has net current assets and net assets, the trustees are confident that the charity has adequate resources to continue in operational existence and to meet its liabilities as they fall due for the foreseeable future. As a result of the above, the trustees have concluded that it remains appropriate to adopt a going concern basis of preparation in these financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

3. DONATIONS AND LEGACIES

	£
Donations	3,536
Grants	12,250
	<u>15,786</u>

Grants received, included in the above, are as follows:

	£
Other grants	12,250
	<u>12,250</u>

4. OTHER TRADING ACTIVITIES

	£
Fundraising events	894
	<u>894</u>

5. OTHER INCOME

	£
COVID Support	662
Exceptional items	18,357
	<u>19,019</u>

Exceptional items relates to the funds of the charity prior to it being registered as a Charitable Incorporated Organisation on 24 May 2019.

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Totals
	£	£
Charitable Activities	<u>21,101</u>	<u>21,101</u>

7. OTHER

	£
Support costs	4,528
	<u>4,528</u>

8. INDEPENDENT EXAMINERS' REMUNERATION

	31.05.2020
	£
Fees payable to the charity's independent examiners for the independent examination of the charity's financial statements	<u>600</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 May 2020.

Trustees' expenses

During the period ended 31 May 2020 two Trustees had travel expenses totalling £1,318 re-imbursed by the charity.

10. STAFF COSTS

Wages and salaries	£ 5,134
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The average monthly number of employees during the period was as follows:

1

No employees received emoluments in excess of £60,000.

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	£ 3,035
Accrued expenses	600
	<u>3,635</u>

12. MOVEMENT IN FUNDS

	Net movement in funds £	Transfers between funds £	At 31.5.20 £
Unrestricted funds			
General fund	2,987	(40)	2,947
Restricted funds			
ESCC - Veterans Transition	(40)	40	-
Silver Lady Fund	4,105	-	4,105
Sussex Community Crisis Fund	2,903	-	2,903
	<u>6,968</u>	<u>40</u>	<u>7,008</u>
TOTAL FUNDS	<u>9,955</u>	<u>-</u>	<u>9,955</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE PERIOD 24 MAY 2019 TO 31 MAY 2020

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,592	(6,605)	2,987
Restricted funds			
ESCC - Veterans Transition	16,157	(16,197)	(40)
Silver Lady Fund	4,950	(845)	4,105
Sussex Community Crisis Fund	5,000	(2,097)	2,903
	<u>26,107</u>	<u>(19,139)</u>	<u>6,968</u>
TOTAL FUNDS	<u><u>35,699</u></u>	<u><u>(25,744)</u></u>	<u><u>9,955</u></u>

13. RELATED PARTY DISCLOSURES

As at 31 May 2020 Trustee; Mr B Stonestreet was owed £1,035 by the charity in relation to payments made on behalf of the charity. This amount is included in trade creditors.