

SUPPORTING PREGNANCY CHOICES

Trusting Women to Decide

Our annual review for 2019-20



British Pregnancy Advisory Service
Annual review & financial statements
for the year ended 31 March 2020

Messages from our service users and supporters

“

The **staff** were brilliant - couldn't have been more **helpful**. Never felt more looked after.

”

“

Thank you, thank you for all you do for people in crisis.

”

“

I have never felt so welcome and made to **feel calm**. **Amazing** staff and doctors.

”

“

A great team who do great things. **Well done** for always doing the right thing by women.

”

“

Staff were so **empathetic** and **supportive**. They made me **feel at ease** and looked after.

”

“

Thank you so much for all you do to protect people and **their choices** over their bodies.

”

“

Scariest thing I've ever done but was made easier by the care of **amazing men and women** at this clinic.

”

“

You're my continuing heroes.

”

“

I was worried about how I would be treated or feeling judged. But all of the **staff** were so lovely and **reassuring**.

”

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Our ambition:

A future where every woman can exercise reproductive autonomy and is empowered to make her own decisions about pregnancy.

Throughout this annual review of our work you will see what we do and how many people we support.

Our mission:

To remove all barriers to reproductive choice while advocating for and delivering high quality, woman-centred reproductive health care.

We put our clients at the centre of our organisation, whether we are:

- providing support and information during a consultation
- holding a woman's hand while she undergoes treatment
- delivering high quality, evidence-based clinical care
- talking to NHS Commissioners about best practice in reproductive healthcare
- helping politicians understand the services women need and why
- providing a voice for our clients within the media
- campaigning for the removal of barriers to reproductive healthcare to ensure all women can make their own choices in pregnancy
- conducting research to further women's reproductive choice across the UK

During the year 2019-20 we cared for more women than ever before and secured far reaching legal changes to enable us to deliver even better care to women. We undertook more research in our field than ever to support our services and advocacy, and we invested in our people and our systems.

“

We trust women to make decisions about their lives, and they can trust us to provide them with the highest quality care and to fight for the legal and policy changes needed to deliver reproductive choice.

”

Ann Furedi, BPAS CEO



We are the UK's leading reproductive independent healthcare charity

We provided support and care to more than 100k people during 2019-20

2019-20 in numbers

Total calls taken:
345,663 - an
increase of **11%**
on previous year

Total abortions
provided:
89,043 - an
increase
of **12%** on
previous year

Total pregnancy
options and medical
consultations: **103,618**
- an increase of **15%**
on previous year

We provided **39%**
of all abortions
that took place in
England & Wales
(based on National
statistics 2019)

We provided
61,518 early
medical
abortions,
48% of all
abortions
<10 weeks

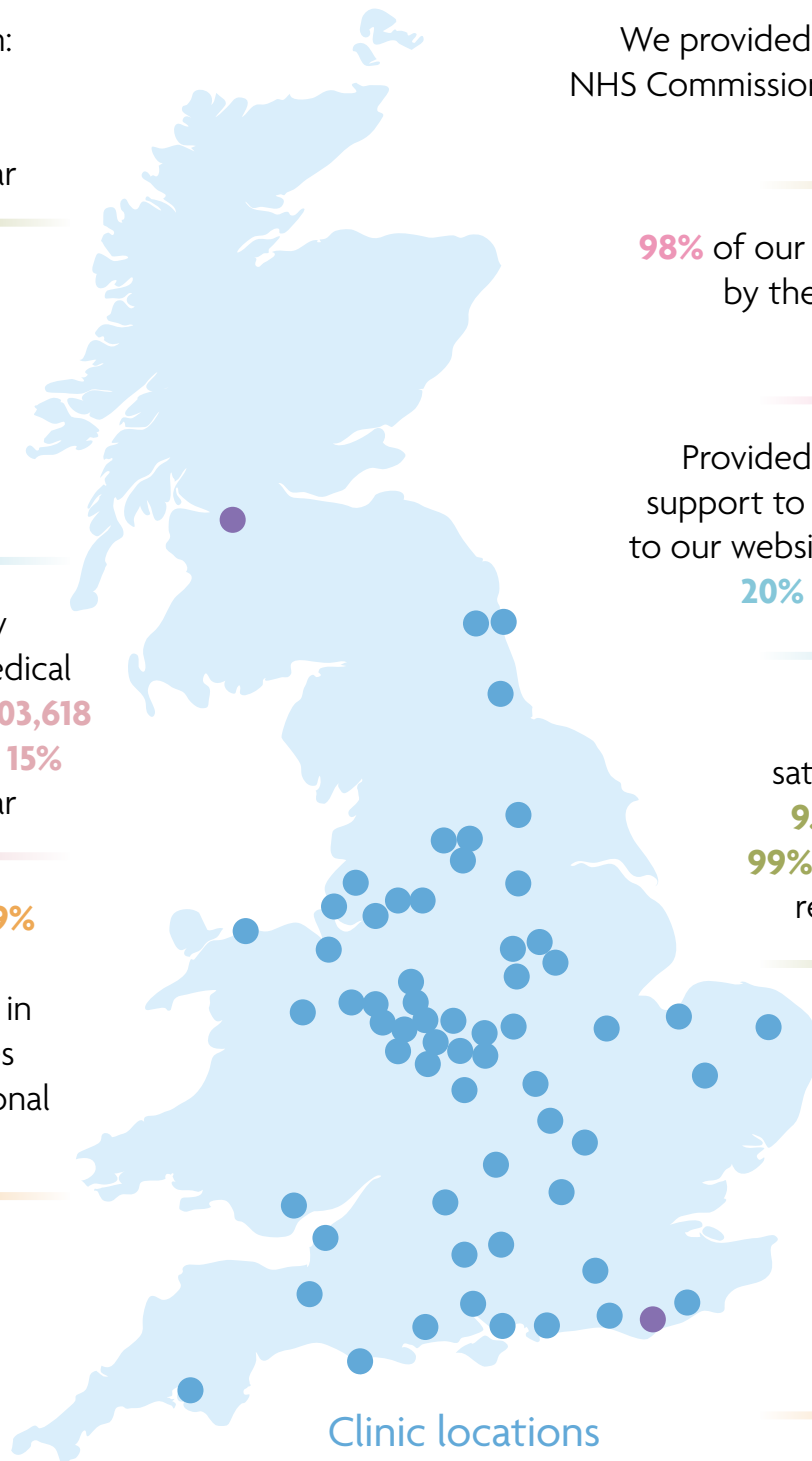
We provided on behalf of **271**
NHS Commissioning organisation
across the UK

98% of our care was funded
by the National Health
Service (NHS)

Provided information and
support to **2,321,169** visitors
to our website an increase of
20% on previous year

Clients overall
satisfaction score is
9.65 out of 10 and
99% of clients would
recommend BPAS

93% of
employees
would
recommend
BPAS to their
friends and
family for
treatment



Introduction

British Pregnancy Advisory Service (BPAS) exists to support and enable women to make their own reproductive choices. Where the services women need do not exist, we create them. Where barriers prevent women accessing reproductive healthcare, we remove them.

We believe women are the ones best placed to make their own choices in pregnancy, from the contraception they use to avoid pregnancy to how they give birth, and need unbiased, evidence-based information to support those decisions and high quality services to exercise them. We advocate, campaign and educate in order to improve understanding of women's needs and to defend and extend reproductive healthcare services in the UK.

We've been providing woman-centred reproductive healthcare for more than 50 years, mostly on behalf of the National Health Service. During this year we were commissioned by 271 organisations across the UK, including the UK Government to provide care for women travelling from Northern Ireland to England and Wales for treatment.

Supporting record numbers of women needing our help



Cathy Warwick

A message from Cathy Warwick DBE

For the first time, we supported more than 100,000 clients facing an unplanned pregnancy or a pregnancy they could not continue, through a network of 80+ centres across Britain. At the end of this financial year the world began to understand the devastating impact of the global pandemic COVID-19. This annual review covers the services and activities we delivered throughout the year including the challenges we faced as the pandemic struck the UK and how we rose to them.

Throughout this period, BPAS also continued to advocate and campaign on the behalf of women who use and may need to use our services in the future. Much of our campaigning focused on securing support for the decriminalisation of abortion across the UK. While safe and publicly funded abortion care has been accessible for many years in Britain, it still remains the only healthcare procedure to require legal authorisation from 2 doctors and the 1967 Abortion Act places a number of restrictions on the way in which we can provide care. In Northern Ireland, termination of pregnancy has long been unlawful, however BPAS played a key role in securing the decriminalisation of abortion for women in the country in October 2019. We continue to campaign for full decriminalisation across the UK as only this affords women the right to make their own reproductive healthcare decisions and enables healthcare professionals to deliver the highest quality care and support. The decriminalisation of abortion in Northern Ireland enabled us to launch our ground-breaking, telemedical abortion service Pills by Post to women in NI. Establishing this service was also instrumental in our response to the COVID-19 pandemic, enabling women to receive their treatment in the safety of their own home, which we will detail later in this review.

There is still much work for us to do in improving existing services, delivering care in innovative ways, reducing waiting times and preparing for a decriminalised framework which will enable us to create woman-led services using different pathways. But we also need to explore other areas of reproductive healthcare where women are poorly served. BPAS was established in 1968 to deliver a not-for-profit abortion service which the NHS either could not or would not provide, meaning women either could not access the care they needed or were forced to pay high prices to do so. In 2020, we believe women needing fertility services and support would also benefit from BPAS' approach to woman-centred and evidence-based care; we have worked this year to establish affordable IVF services that can be funded by the NHS or directly by clients, and are preparing to launch this service in 2021.

Objectives & Activities 2019-20

Advocacy, Policy & Campaigning

BPAS has played an instrumental role in fostering pro-choice support in this country, leading a coalition of women's health and advocacy organisations advocating for change and supporting parliamentary champions of progressive reform. We also campaign for women's reproductive choices across the spectrum – from ensuring access to all forms of contraception to supporting women's decisions around birth. For us, pro-choice means supporting women's choice to have and continue pregnancies as well as to end them, and we work to ensure women are able to fulfil their reproductive goals.

2019-20 Activities

Securing long awaited legal changes

We lead the We Trust Women campaign to secure the decriminalisation of abortion across the UK. In June 2019 we advocated for a parliamentary bill to remove abortion from the criminal law in Northern Ireland, briefing MPs and ensuring our supporters made their voices heard. Abortion was decriminalised in Northern Ireland in October 2019, and we established a temporary Pills by Post service to support women while services were not yet available at home.

Pills by Post for the UK

The establishment of the NI service meant we were well placed to extend this framework to the rest of the UK when COVID-19 struck in March. We successfully advocated for the Secretary of State for Health and Social Care to approve the use of the first medication for early abortion, mifepristone, at home, to eliminate the need to access a clinic during a public health emergency. We drew on our extensive network of stakeholders and allies to campaign alongside us to secure this essential framework that we knew would protect women's health during the pandemic. We then played a key role with colleague from the Royal College of Obstetricians & Gynaecologists in developing the clinical guidance to support implementation.

Supporting women's access to evidence-based care

We were part of the NICE abortion guideline group on evidence-based care and also made headway with our campaign to introduce buffer zones around clinics, with a zone introduced outside one of our largest centres. We successfully campaigned for the removal of a non-scientific 'fertility drip' from sale across the UK and for a Clinical Commissioning Group to drop its refusal to provide funded care to single women on the non-evidence based assertion that their parenting would be poorer. We also secured a commitment from the Department of Health and Social Care to investigate issues accessing effective pain relief during childbirth, with widespread media coverage. We continued to press for the fortification of flour with folic acid to reduce the incidence of neural tube defects, for the reclassification of Emergency Hormonal Contraception so it can be sold directly from the shelf, and to protect women from further screening and regulation of their choices by non-evidence based policies to reduce the incidence of Fetal Alcohol Spectrum Disorder (FASD).

Creating a research centre

We established the Centre for Reproductive Research and Communication (CRRC), a collaboration uniting our clinical and social sciences work to bring a woman-centred perspective to issues across the reproductive life course. Our Wellcome Trust funded WRISK project aimed at improving women's experience of risk communication reached thousands of women, and our findings have started informing discussion and practice.

Through our research collaboration and student supervision, we have strengthened relationships with academic partners including Imperial College London; LSHTM; Lancaster University; Cardiff University, University of Chicago, Illinois; University of California, Irvine; and the University of Kent. We are co-hosting a PhD student from the University of Kent for the duration of their studies. Our research underpins both our advocacy and our service delivery, and aims to drive improvements in abortion and related care in the wider context.

Continuous improvement to abortion services

In 2019-20 we supported more than 100,000 women facing an unplanned pregnancy or a pregnancy they cannot continue. We provided abortion treatment to approximately 85,000 of those women. We want to ensure as many women as possible can access BPAS services or services developed to our standards, and that those standards are exacting. We will focus on continually improving the care we offer to women, ensuring that our services are as accessible as possible within the current legal framework.

2019-20 Activities

- Reviewed the effectiveness of BPAS structural and governance models to support our ambitious change programme
- Successfully implemented a new Information Governance Policy and Process across the organisation
- Extended and expanded BPAS service provision to increase access to BPAS' high quality services
- Opened the following sites

New Registered Locations	New Satellite Locations
Stratford-upon-Avon	Amersham
Shrewsbury	Slough
Manchester West	Coventry
	Nuneaton
	Bradford
	Weymouth
	Walsall
	Wolverhampton

- Reviewed the performance and design of our Contact Centre to ensure it can adapt and flex to BPAS service design in the future.
- Demonstrated achievement of BPAS clinical governance priorities to provide a safe, effective, responsive, and satisfactory service:
 - Significant reduction in number of incidents which required investigating during 2019-20. We investigated 30 vs 43 during 2018-19.
 - Decline in perioperative and early pregnancy complications pathway errors due to targeted educational and policy interventions.
 - Improvement in frequency and accuracy of incident reporting.
 - Reduction in the frequency of high risk of incidents from 4.5% in 2018-19 to 1.9% in 2019-20, continuing the downward trend from the previous year.
 - Successful implementation of 'skills and drills' to increase staff ability to recognise and appropriately manage emergencies.
 - Integrating key recommendations from the NICE guideline on abortion care in to standard BPAS practice.
 - Maintaining a low complaint rate (0.07%) and high satisfaction rate (9.7/10).

Identify and implement solutions to reduce waiting times

- A variety of different initiatives were investigated and implemented to address this objective. During this year we achieved significant progress towards consistently achieving national targets for access to later surgical abortion. This work will continue into 2020-21.

Develop the new BPAS after care service to better meet the needs of clients and the organisation

- Developed a new BPAS aftercare service to meet the needs of service users and the organisation. We designed and implemented a new in-house aftercare service which provides a seamless service to our clients staffed by nurses and other staff dedicated to the aftercare service.

Undertake research and co-ordinate stakeholder engagement on the routine use of ultrasound scanning

- A variety of activities for this objective began during the year. We engaged with staff, other internal and external stakeholders.
- We developed a demonstration project of early medical abortion without routine ultrasound scan which was on target to begin in May.
- During March 2020 we escalated implementation of the 'Scan as indicated' project as a necessary response to the COVID-19 pandemic.

Make BPAS a centre for reproductive healthcare

We have transformed the delivery of abortion services in the UK and we are ambitious to improve other areas of care. We want to become a centre of reproductive healthcare, building on the services we already deliver.

2019-20 Activities

Develop and deliver fertility services

- We recruited a Director of Embryology, Dr Marta Jansa Perez who joined BPAS to lead the development and implementation of BPAS Fertility Services due for launch in early 2021.

Develop BPAS branded products and services

- We have been advocating for reclassification of emergency contraception and looking to develop other BPAS branded medicines alongside other items such as branded pregnancy tests.

Develop existing services to new clients and extra services to existing clients

98% of the services we provide on behalf of the NHS through arrangements with 271 commissioning organisations. We were awarded the sole contract for NHS Black Country which provides care to approximately 6,000 service users each year.

- BPAS provided 39% of all abortions undertaken in England and Wales during calendar year 2019, an increase of 4%.
- We performed 52% of all NHS funded abortions in England & Wales during calendar year 2019, an increase of 4%.
- We delivered 29,906 contraception services.
- We performed 86,757 sexually transmitted infection tests.

Modernising our business and technology infrastructure

We invested in our technology infrastructure and in the modernisation of back-office processes and practices to bring these in line with BPAS' clinical excellence, freeing up staff time to focus on the needs of our clients.

2019-20 Activities

Develop and deliver a digital strategy to support the business needs of our Charity

Our Digital Strategy and subsequent implementation of its work streams has been one of our biggest investments during 2019-20. Below is a highlight of some of the successes achieved.

- Updated all out of date hardware, upgraded to Windows 10 across our whole network and implemented a secure server estate.
- Sourced updated solution for technical storage.
- Sourced an implemented mobile working solutions including desk to desk video.
- Upgraded our Mitel telephony system.
- Implemented an IT Service Desk solution with unique ticketing and a central register of incidents and service requests.
- Created and appointed a new post of Digital Training Manager to support the Digital Change Programme.
- Launched a new, refreshed intranet.
- Appointed a specialised cyber security company to monitor our infrastructure 24/7 and to provide specialist and immediate advice and support in the event of a major cyber incident. This represents a significant improvement in our cyber defences.
- The speedy deployment of equipment to enable large numbers of BPAS staff to work from home in response to the COVID-19 lockdown using secure IT solutions.

Development of BPAS' Client Administration System II (CAS 2)

This enterprise system build has been designed as an electronic patient record (EPR) to replace paper patients notes at BPAS. The implementation of this system will provide streamlined, standardised business and clinical processes across our organisation. This system will also provide robust governance of patient data. Much of the design, develop and build work has been completed for implementation of this year ready for test and implementation during 2020-21.

Develop and deliver an effective training strategy to support service delivery and BPAS' reputation as a good employer

- We reviewed our existing training recording system to ensure timely and accurate reporting to managers and the organisation.
- Redesigned the Learning & Development Department and recruited an interim Learning & Development Lead to develop training strategy for implementation during next financial year.

Financial Results

Funding is received through fees charged for abortion and other sexual health services provided to NHS and individual paying clients.

The financial results of the company's activities are summarised on pages 22 to 42.

The net expenditure for the year amounted to £495,000 (2018/19 - £151,000 net income). Total income was £39,237,000, representing a 14.1% increase over 2018/19 (£34,383,000). This was achieved through an increase in fee income of 13.4%, an increase in grant income £284,000 and stable investment income. Operating costs (Total Resources Expended) were £39,721,000 (2018/19 - £34,222,000), an increase of 16.0% on a like-for-like basis. This increase was due to significant further investment in service delivery, people, unit equipment and infrastructure.

Net cash provided by operating activities was an inflow of £1,219,000 compared to £935,000 in the prior year. This cash inflow together with the proceeds from the sale of Fixed Assets of £13,000 contributed to capital expenditure totalling £1,866,000. Details of all the acquisitions and disposals of fixed assets during the year are recorded in Note 5 to the Financial Statements.

Total funds £14,482,000 (2018/19 - £14,311,000) increased as a result of a net deficit of £495,000 (2018/19 - surplus £161,000), a loss on the sale of Fixed Assets £11,000 (2018/19 - £6,000) and a gain on revaluation of properties £667,000 (2018/19 - £155,000).

Policy on Reserves

The Board's objective is to generate modest surpluses in order to facilitate investment in the infrastructure of the Charity, and to develop and then maintain sufficient General Reserves to mitigate cash flow risks and seasonality in the profile of income. The Trustees monitor the level of reserves, and at the year-end consider that the current level of General Reserves is more than adequate to mitigate cash flows and seasonality of income. £2,182,000 is held in General Reserve (2019 - £2,437,000) and £Nil in Restricted Reserves (2019 £Nil).

The remaining reserves (Revaluation and Designated Reserves) total £12,300,000 (2019 - £11,874,000). The BPAS Board previously adopted a policy to designate reserves equal to the historic value of Fixed Assets used for the provisions of the Charity's services. During 2019/20 the BPAS Board reviewed the Reserves Policy in accordance with current Charity Commission guidance to a risk based policy enabling the organisation to safely reduce designated reserves in order to invest in solutions recommended in the Strategic Risk Register.

Risk Management

The Trustees have considered the major risks to which the Charity is exposed, in particular those related to operations and finances of the Charity, and believe there are adequate systems in place to manage the exposure to major risks. These risks include:

- credit and liquidity risk, which is mitigated by payment being received in advance for services in some cases, as well as having an agreed bank overdraft facility;
- an unstable economic climate and the drive down of costs in the NHS, together with competitive pressure, which is mitigated by continually reviewing service delivery and implementing and delivering efficiency savings across the service; and
- changes in the law relating to abortion, which is mitigated by working with and educating the policy makers.

The Trustees' Risk Assessment Document is updated regularly and was last updated in 2019/20.

Going Concern

The Trustees have revisited their going concern assessment in April and November 2020 following the outbreak of COVID-19 and their view of the effect the pandemic had on the business up until that date. They have reviewed the reforecast financial position and cashflows up to 31st March 2022 including the impacts on income streams. Our abortion income is higher than ever, however our non-abortion income streams, such as contraceptive fitting and STI testing, have reduced as these are essentially face-to-face services.

The continuing investment in IT, along with investment in a new IVF business and expenses related to restructuring to enable cost saving, have been funded by actively reducing our reserves levels which the Trustees felt were too high. Our reserves are mostly held as property so we have taken on short term overdraft and loan facilities pending the sale of two freehold properties.

All of these changes have enabled us to maintain our financial position, with similar overall income levels and therefore the COVID-19 pandemic will have no material impact on the financial viability of the Charity in the foreseeable future.

Fundraising

Section 162 of the Charities Act 2011 requires charities to make a statement regarding fundraising activities. Although we do not undertake widespread fundraising from the general public, the legislation defines fund raising as “soliciting or otherwise procuring money or other property for charitable purposes”. Such amounts receivable are presented in our accounts as ‘voluntary income’, and includes legacies.

In relation to the above we confirm that all solicitations are managed internally, without involvement of commercial participators or professional fundraisers, or third parties. The day-to-day management of all income generation is delegated to the executive team, who are accountable to the Trustees.

The Charity is not bound by any regulatory scheme (however the Charity is registered with the fundraising regulator and complies with the relevant codes of practice).

We have received no complaints in relation to fundraising activities. Our terms of employment require staff to behave reasonably at all times, as we do not approach individuals for funds we do not have to particularise this to fundraising activities, nor do we consider it necessary to design specific procedures to monitor such activities.

Future Plans

At the end of this financial year review, we begin to see the impact the COVID-19 pandemic is having on the world and healthcare in general. It is evident to us that healthcare has changed radically and irreversibly as we shift towards telemedicine as a safe and acceptable way of delivering essential services. Our strategy to develop telemedical abortion for decriminalisation of abortion in Northern Ireland put us at the forefront of this change and enabled us to respond swiftly to meet women’s needs across the UK.

BPAS will continue to innovate and provide services with the client at the centre of everything we do.



Structure, Management & Governance

Directors and Trustees

Dame Professor Cathy Warwick (Chair)

Amanda Callaghan (resigned November 2020)

John Collier

Dr David Dickson

Calliope Farsides (resigned 5 July 2019)

Professor Anna Glasier

Dr Sheelagh McGuinness (appointed 30 November 2019)

Dr Lucy Moore

Professor Lesley Regan (appointed 30 November 2019)

Sanjay Shah

Anne Shevas

Professor Iain Cameron (appointed 13 July 2020)

BPAS is governed by its memorandum and articles of association dated 26th March 1984 and last updated by special resolution on 7th July 2012.

BPAS is constituted as a company limited by guarantee, each director and Trustee guarantees a sum not exceeding £10 during their membership and for one year thereafter.

The role of the Board is specifically to direct and oversee the strategy and operations of the Charity whilst delegating the day-to-day operations to the senior leadership team and the executive leadership team, the Trustees meet formally three times a year.

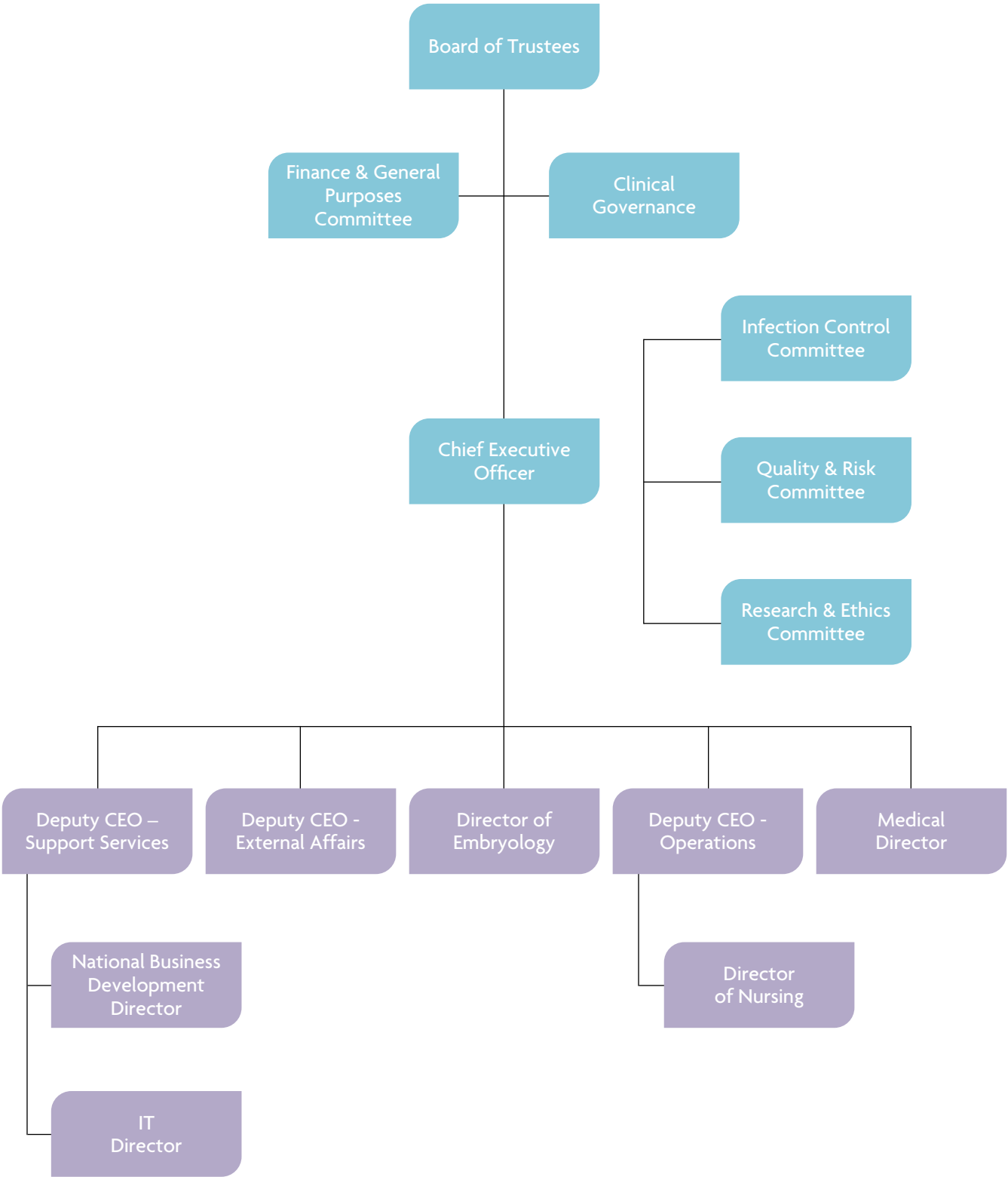
Decisions are made either at a full Trustee meeting or via discussion and agreement between formal meetings. Where it is more appropriate for a smaller group of Trustees to meet and agree on more specialist subjects, then a Trustee sub-committee is formed and mandated to make decisions outside of the full Board. Following a recent external review of the Board structure and operations a key sub-committee has recently been formed for finance and audit risk.

Key management remuneration is set by the Board based on reviews of market rates along with recruitment and retention requirements.

BPAS recruits and appoints new Trustees by either advertising or approaching prospective Trustees in person. Following initial recruitment and evaluation the prospective Trustee is interviewed by a panel that consists of three members of the Board, one of which is the chair. They are formally appointed by letter and the Trustee starts their term of office at the Board meeting following their letter of appointment. Whilst in post, the Trustees are subject to an ongoing structured training and assessment programme concentrating on Trustee duties, responsibilities and conduct.

BPAS has no external Trustee appointments.

BPAS Governance & Management



Chief Executive and Secretary	Ann Furedi (Resigned 30th November 2020) Clare Murphy (Appointed 1st December 2020)
Senior Officers	Mandy Myers (Deputy CEO, Operations) Charles Scott (Deputy CEO, Support Services) Dr Patricia Lohr (Medical Director) Rosemary Cutmore (National Business Development Director) Michael Nevill (Director of Nursing) Jill Craig (Director of IT, appointed 1st November 2019) Marta Jansa-Perez (Director of Embryology, appointed 2nd January 2020)
Registered office	20 Timothy's Bridge Road Stratford-upon-Avon CV37 9BF
Company number	01803160
Registered charity	289145

Reference & Administrative details

Auditor	BDO LLP Chartered Accountants and Registered Auditors Two Snow Hill Birmingham B4 6GA
Bankers	HSBC Bank PLC 6th Floor 120 Edmund Street Birmingham B3 2QZ
Principal Solicitors	Reynolds Porter Chamberlain Tower Bridge House St Katherine's Way London E1W 1AA

Auditor

BDO LLP have expressed their willingness to continue in office and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be reappointed as an auditor of the company will be put to the Annual General Meeting.

Directors' Responsibilities

The Directors are responsible for preparing the annual report and the financial statements in accordance with the Companies Act 2006 and for being satisfied that the financial statements give a true and fair view. The Directors are also responsible for preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of the resources of the Charity for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

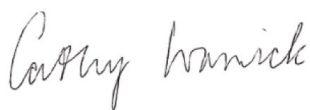
The Directors are responsible for keeping adequate accounting records that show and explain the Charity's transactions, disclose with reasonable accuracy at any time the financial position of the Charity, and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

To the Directors' best knowledge, there is no relevant audit information of which the auditor is unaware and they have taken all reasonable steps to make themselves aware of any relevant audit information and to establish that the auditor is aware of the information.

This report, incorporating the Strategic report, was approved by the Board on 26th March 2021 and signed on its behalf by

Cathy Warwick – Chair of Trustees.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE BRITISH PREGNANCY ADVISORY SERVICE

For the year ended 31 March 2020

Qualified Opinion

We have audited the financial statements of The British Pregnancy Advisory Service ("the Charitable Company") for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Qualified opinion the financial statements:

- give a true and fair view of the state of the Charitable Company's affairs as at 31 March 2020 and of its incoming resources and application of resources before the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for qualified opinion

With respect to stock presented in the balance sheet with a carrying amount of £1,404,211 (2018 - £892,408), our audit evidence was limited because complete and accurate records of stock purchases, stock consumed and other transactions had not been maintained. We were also unable to attend a physical count of the stock as such a count was not conducted at a time we considered sufficiently close to the year-end, owing to Government restrictions related to the COVID-19 pandemic and relevant decisions taken by management. As a consequence, we have not been able to obtain sufficient appropriate audit evidence about the completeness, existence, valuation or accuracy of stock. We have therefore not been able to determine the possible adjustments to stock, resources expended and the consequential effect on the net deficit for the year that may have been identified had the necessary information and evidence been available. Owing to the nature of the accounting records, we have been unable to obtain the necessary information and evidence using alternative procedures.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis accounting in the preparation of the financial statement is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charitable Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. The other information comprises: the Annual Report. The Trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

As described in the basis for qualified opinion section of our report, we were unable to satisfy ourselves concerning the stock quantities of £1,404,211 held at 31st March 2020. We have concluded that where the other information refers to the stock balance or related balances such as resources expended, it may be materially misstated for the same reason.

Opinions on other matters prescribed by the Companies Act 2006

Except for the matter described in the Basis for qualified opinion section above, in our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report, which includes the Directors' report and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic report and the Directors' report, which are included in the Trustees' Report, have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

Except for the matter described in the *Basis for qualified opinion* section above, in the light of the knowledge and understanding of the Charitable Company and its environment obtained in the course of the audit, we have not identified material misstatement in the Strategic Report or the Trustee's Report.

Arising solely from the limitation on the scope of work relating to Stocks, referred to above:

- we have not obtained all the information and explanations that we considered necessary for the purpose of our audit; and
- we were unable to determine whether adequate accounting records have been kept.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Directors' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

BDO LLP

Kyla Bellingall (Senior Statutory Auditor)

For and on behalf of BDO LLP, Statutory Auditor

Birmingham

Date: 29 March 2021

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)

For the year ended 31 March 2020

	Unrestricted	Restricted	Total	Total
	2020	2020	2020	2019
	£'000	£'000	£'000	£'000
INCOME:				
Incoming from:				
Donations and Legacies	42	-	42	27
Investment Income	4	-	4	6
Grants	-	923	923	639
Incoming from charitable activities:				
Fees for services	38,268	-	38,268	33,711
Total Income	38,314	923	39,237	34,383
EXPENDITURE ON:				
Charitable activities				
Advice, Treatment and Care	35,737	923	36,660	31,285
Education and Research	3,061	-	3,061	2,937
	38,798	923	39,721	34,222
Net (expenditure)/income	(484)	-	(484)	161
Loss on sale of Fixed Assets	(11)	-	(11)	(6)
Gains on revaluation:				
Unrealised	667	-	667	165
Net movement in funds	171	-	171	320
Fund Balances brought forward at 1 April	14,311	-	14,311	13,991
Fund balances carried forward 31 March	14,482	-	14,482	14,311

The notes on pages 26 to 42 form part of these financial statements.

BALANCE SHEET (Company No. 01803160)

AS AT 31 MARCH 2020

		2020		2019	
	Notes	£'000	£'000	£'000	£'000
FIXED ASSETS					
Tangible Assets	5		13,269		11,873
CURRENT ASSETS					
Stock	6	1,404		892	
Debtors	7	4,293		5,320	
Cash at bank & in hand		129		759	
		<u>5,826</u>		<u>6,971</u>	
CREDITORS					
Amounts falling due within one year	8	(4,613)		(4,533)	
NET CURRENT ASSETS					
			1,213		2,438
NET ASSETS					
			<u>14,482</u>		<u>14,311</u>
RESERVES					
Revaluation	11		5,454		4,910
Designated	12		6,846		6,964
General	13		2,182		2,437
Restricted	14		-		-
TOTAL FUNDS					
			<u>14,482</u>		<u>14,311</u>

The notes on pages 26 to 42 form part of these financial statements.

BALANCE SHEET (Company No. 01803160)

AS AT 31 MARCH 2020

Approved by the Board on 26th March 2021 and signed on its behalf:



Cathy Warwick

Chair of Trustees



CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2020

	2020	2019
	£'000	£'000
Net cash provided by operating activities	1,251	967
Cash flows from investing activities:		
Dividends, interest and rents from investments	4	6
Purchase of property, plant and equipment	(1,866)	(1,772)
Proceeds from sale of property, plant and equipment	13	21
Cash flow from financing activities		
Repayment of finance lease	(32)	(32)
Net decrease in cash	(630)	(810)
Cash and cash equivalents at the start of the year	759	1,569
Cash and cash equivalents at the year end	129	759
Change in cash and cash equivalents in the year	(630)	(810)

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2020

	2020	2019
	£'000	£'000
Reconciliation of net (expenditure)/income to net cash flow from operating activities		
Net (expenditure)/income for the year	(495)	155
Adjustments for:		
Depreciation	1,112	1,122
Dividends, interest and rents from investments	(4)	(6)
(Increase) in stocks	(512)	(101)
Decrease/(increase) in debtors	1,027	(941)
(Decrease)/Increase in creditors	112	732
Loss on sale of Fixed Assets	11	6
Net cash provided by operating activities	<u>1,251</u>	<u>967</u>

The notes on pages 26 to 42 form part of these financial statements.

Analysis of Net Debt

	1st April 2019	Cash flows	Other non cash changes	31st March 2020
	£'000	£'000	£'000	£'000
Cash at bank and in hand	759	(630)	-	129
Obligation under finance lease	(32)	32	-	-
Total	727	(598)	-	129

	1st April 2018	Cash flows	Other non cash changes	31st March 2019
	£'000	£'000	£'000	£'000
Cash at bank and in hand	1,569	(810)	-	759
Obligation under finance lease	(64)	32	-	(32)
Total	1,505	(778)	-	727

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

1. Accounting policies

a) Basis of Accounting

The financial statements have been prepared in accordance with the Companies Act 2006, applicable accounting standards on the going concern basis, and under the historic cost convention, as modified for the market value of investments and freehold land and buildings. The accruals concept of accounting is used throughout. The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The financial statements also comply with best practice as recommended by the Statement of Recommended Practice SORP 2015 (FRS102), issued by the Charity Commission.

The financial statements have been prepared on a going concern basis.

In the current business climate, the Trustees acknowledge the ongoing COVID-19 pandemic and in response to the pandemic the Board and management teams are monitoring all aspects of the group's activities. Due to changes in the law many of our pathways have been changed to be remote as opposed to face-to-face and our gestation times to abortion have reduced meaning we do fewer surgical procedures and giving us opportunities to reduce our operational cost base. Our abortion income is higher than ever, however, our non-abortion income streams, such as contraceptive fitting and STI testing, have reduced as these are essentially face-to-face services. All of these changes have enabled us to maintain our financial position, with similar overall income levels and further opportunities to reduce costs in the future.

Our investment in IT has enabled the vast majority of both meetings and abortion delivery to be held remotely. This continuing investment in IT, along with investment in a new IVF business and expenses related to restructuring to enable cost saving, have been funded by actively reducing our reserves levels, which the Trustees felt were too high, as our reserves are mostly held as property we have taken on short term overdraft and loan facilities pending the sale of two freehold properties.

BPAS has performed a full reforecast of the financial position and cashflows for the period to 31 March 2022 including stress testing the cash position to assess scenarios relating to reductions in income, timings of IT and IVF project investment and freehold property sales. The forecasts indicate that the Charity will be dependent on the use of its bank overdraft facility to meet its obligations during this period. At the date of approval of these financial statements the overdraft facility has been renewed for a further 12 months. Based on this assessment, the Trustees consider it appropriate to prepare the accounts on a going concern basis.

b) Income & Expenditure Account

BPAS has not published a separate Income and Expenditure Account as the Statement of Financial Activities complies with FRS 102 and is equivalent.

All income is derived in the United Kingdom.

c) Incoming Resources & Resources Expended

Incoming resources are analysed according to the activity that produces the resources. They are recognised on a receivable basis. Income generated in furtherance of the Charity's objectives is based on fees for the provision of reproductive health services. Income from activities for the generation of funds comprises investment income and donations which are also recognised on a receivable basis.

Resources expended are analysed according to the activity to which it relates on an accruals basis. Governance costs include audit costs, governance meeting expenses and legal advice to the Trustees.

Grants are accounted for on an accruals basis.

VAT is not recovered due to the nature of the services provided by the organisation and hence is an irrecoverable cost.

d) Land and Buildings

FRS 102 requires fixed assets that are carried at re-valued amounts to be shown at their current value at the balance sheet date. To achieve this land and buildings are subject to valuations carried out on a rolling basis, by an independent valuer over a five-year period, unless a more frequent valuation is required to reflect material changes in the property market.

BPAS continues to apply a policy of regularly testing the assets for impairment.

e) Fixed Assets and Depreciation

BPAS has a policy of capitalising individual equipment purchases over £5,000 unless the equipment is part of the infrastructure of the building.

BPAS has a policy of capitalising improvements to short-term leasehold premises where these improvements make the property fit for use.

Depreciation of fixed assets is on a straight-line basis calculated on annual rates to write off each asset over the term of its estimated useful life. The depreciation charge is adjusted to actual in the year of disposal. The estimated lives in use are as follows:

Motor vehicles - 5 years.

Medical equipment - 10 years.

Fittings & office equipment - 5 years.

IT Infrastructure - 2 years.

IT Hardware - 2 years.

Freehold Buildings - 50 years.

Freehold land is not depreciated.

Short leasehold premises improvements are depreciated over the term of the lease.

f) Stocks

Stocks have been valued at the lower of cost or net realisable value after making due allowance for obsolete items. Stock consists of medical consumables and accordingly no overheads are included in the stock valuation.

g) Debtors

Where clients undertake to repay fees over an extended period and find themselves unable to continue repayments, the balance is written off. A provision is made for clients who may be unable to repay loans outstanding at the end of the financial period.

h) Repairs and Renewals

Repairs and renewals are charged to the Statement of Financial Activities in the year in which expenditure is incurred.

i) Foreign Exchange

BPAS accepts payment in both sterling and euros. Translation of euro transactions is undertaken monthly with foreign exchange gains and losses being recognised when realised.

Foreign currency monetary assets and liabilities are translated at the rates ruling at the balance sheet dates. Any differences are taken to the Statement of Financial Activities.

j) Pensions Costs

The Charity operates a defined contribution scheme to which all employees are auto-enrolled and costs are accounted for in the year in which they occur.

k) Fund Accounts

The Charity has created designated funds in order to safeguard the capital of the business whilst allowing strategic investment to diversify, develop and future proof the business. Restricted funds have been created in relation to grants received for specific purposes.

l) Leased Assets

Where assets are financed by leasing agreements that give rights approximating to ownership (finance leases), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding lease commitments are shown as amounts payable to the lessor. Depreciation on the relevant assets is charged to the income and expenditure account.

Lease payments are analysed between capital and interest components. The interest element of the payment is charged to the income and expenditure account over the period of the lease and is calculated so that it represents a constant proportion of the balance of capital repayments outstanding. The capital part reduces the amount payable to the lessor.

All other leases are treated as operating leases. Their annual rentals are charged to the income and expenditure account on a straight-line basis over the term of the lease.

m) Judgements in applying accounting policies and key sources of estimation

In preparing these financial statements, the Trustees have made the following Judgements:

- Determine whether leases entered into by the Charity either as a lessor or a lessee are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease-by-lease basis, and to whether any dilapidations are required as a result of these leases, any dilapidations that are considered necessary by the Trustees at this time, are included in these accounts.
- Determine whether there are indicators of impairment of the company's tangible assets. Factors taken into consideration in reaching such a decision include the economic value in use, whether there are expected future cash flows to be created by the entity, and whether there is any evidence of obsolescence or damage.
- Determine whether in the absence of a stocktake or accurate stock records in the business at the year end that the carrying value of stocks is not materially mis-stated. A stocktake at 31 March 2020 was not possible due to COVID-19 lockdown restrictions and the short time BPAS had to ensure that any stocktake was COVID-19 safe. An analytical review of the expectations of stock values held at year end was carried out and the carrying value was deemed on that basis not to be materially mis-stated. Between the year end and July 2020, the stock records and movements were reviewed and corrected where necessary and following a July 2020 month-end, stock count covering the majority of locations where stock levels were not deemed immaterial, the carrying value in the July accounts was less than 5% lower than actual the count valuation. As processes had not changed from those during the financial year under review the conclusion by management was that the manner in which BPAS calculates the carrying value in the monthly and annual accounts, is not materially mis-stated at any time from March 2020 to date. Further improvements in systems and procedures in respect of the recording and valuation of stock are ongoing and a warehouse management system for stock control will be implemented from March 2021 as well. A comprehensive stock count at all BPAS stock locations will also be carried out in March 2021 as procedures are in place to ensure that this process is COVID safe in 2021.
- As described in note 1 d) above, the Charity has obtained independent third-party property valuations from KWB Property Management Limited, who have taken into account COVID-19 in their assessment of the market value of the Charity properties at 31 March 2020. They have however accompanied their valuation with additional note disclosure, which we have included verbatim in Note 5. The Trustees have considered the implications of this material uncertainty on the amounts reported in respect of freehold land and buildings. On the basis of the information provided, the Trustees consider that there is sufficient information to measure freehold land and buildings at the value notified by the valuer as it represented the best estimate of the value of the freehold land and buildings at the balance sheet date.

n) Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at settlement value.

2. Charitable expenditure

BPAS is a Charity that provides abortion advice, treatment and care services to clients and its resources expended are directly related to the provision of these services except costs incurred for education and research, and administrative costs necessarily incurred in running the Charity. Support costs have been allocated to activities on the basis of staff time incurred in support of the activity, costed on a full cost basis.

Advice treatment and care costs include the following:

	2020	2020	2020	2019	2019	2019
	£'000	£'000	£'000	£'000	£'000	£'000
	Service Provision	Head office & Support	Total	Service Provision	Head office & Support	Total
Salaries, Fees & Related Staff Costs	19,644	5,460	25,104	15,865	4,269	20,134
Consumables	4,294	24	4,318	4,086	39	4,125
Infrastructure Costs	3,690	3,548	7,238	3,248	3,778	7,026
	27,628	9,032	36,660	23,199	8,086	31,285

Education and Research costs include:

	2020	2020	2020	2019	2019	2019
	£'000	£'000	£'000	£'000	£'000	£'000
	Service Provision	Head office & Support	Total	Service Provision	Head office & Support	Total
Salaries, Fees & Related Staff Costs	727	1,329	2,056	652	1,140	1,792
Consumables	83	85	168	78	55	133
Infrastructure Costs	62	775	837	62	950	1,012
	872	2,189	3,061	792	2,145	2,937

	2020	2019
	£'000	£'000
Governance costs		
Included in the above		
Audit/Legal	32	28
Meeting expenses	32	46
	<u>64</u>	<u>74</u>

Amounts paid under operating leases was £2,034,000 (2019 - £1,551,000).

3. Staff costs

Wages & Salaries	19,037	16,639
Social Security Costs	1,742	1,497
Other Pension Costs	793	526
	<u>21,572</u>	<u>18,662</u>

Included in the above are redundancy payments of £186,564 (2019- £95,000)

	2020	2019
Average monthly number of full and part time employees during the year:		
Advice Treatment & Care	710	692
Education & Research	63	52
	<u>773</u>	<u>744</u>

Due to the large number of part-time employees of the Charity this equates to contracted whole time equivalents:

525	451
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The number of employees earning over £60,000 p.a. excluding pension contributions was:

	2020	2019
£60,001 - £70,000	8	2
£70,001 - £80,000	2	5
£80,001 - £90,000	0	2
£90,001 - £100,000	2	3
£100,001 - £110,000	3	4
£110,001 - £120,000	3	1
£120,001 - £130,000	1	0
£130,001 - £140,000	1	2
£140,001 - £150,000	2	1
£150,001 - £160,000	1	1
£160,001 - £170,000	0	0
£170,001 - £180,000	1	1

Pension contributions for the above staff amounted to £132,737 (2019 - £106,201).

During the year no Trustees, or any persons connected with them (other than those disclosed in Note 19), have received any remuneration during the year. During the year, the company made no pension payments on behalf of the Trustees. Aggregate remuneration of key management personnel was £1,000,110 (2019-£863,797) with pension contributions of £61,713 (2019-£51,756) Re-imbursement of expenses, which are subsistence costs, incurred by all the Trustees in attending meetings totalled £18,725 (2019 - £32,469).

4. Pensions

The Charity operates a defined contribution scheme. The assets are held separately from those of the Charity in independently administered funds. Contributions payable by the Charity to the fund amounted to £793,304 (2019 - £526,115). Employee group personal pension contributions between 1% and 5% attract an employer contribution between 1% and 7% with BPAS covering the administration expenses and the cost of death in service benefits. This scheme is stakeholder compliant and is open to all contracted members of staff. Contributions amounting to £142,966 (2019 - £87,060) were payable to the fund and are included in creditors.

5. Tangible fixed assets

	Freehold Land & Buildings	Short Leasehold Land & Buildings	Motor Vehicles	Equipment	Total
	£'000	£'000	£'000	£'000	£'000
Cost or Valuation					
At 1 April 2019	8,705	2,268	472	8,379	19,824
Additions	-	243	61	1,562	1,866
Disposals	-	(45)	(59)	(453)	(557)
Revaluations	545	-	-	-	545
At 31 March 2020	9,250	2,466	474	9,488	21,678
Depreciation					
At 1 April 2019	534	1,627	273	5,517	7,951
On disposals	-	(45)	(58)	(429)	(532)
Charge for the year	83	174	80	775	1,112
Revaluations	(122)	-	-	-	(122)
At 31 March 2020	495	1,756	295	5,863	8,409
Written down values					
At 31 March 2019	8,171	641	199	2,862	11,873
At 31 March 2020	8,755	710	179	3,625	13,269

Land and Buildings included at valuation would have been included on an historical value basis at £3,261,000 (2019 - £3,261,000).

All of the freehold land and buildings were re-valued in the year. These valuations were undertaken by a professional firm of chartered surveyors, KWB Property Management.

Revaluations were provided following detailed inspections, review of local market conditions and on a vacant possession, open market fair value basis.

In light of the COVID-19 pandemic which took hold in the first quarter of 2020 and has continued since the financial year end, in line with guidance set out by RICS and in common with many other organisations, KWB Property Management issued the following 'material valuation uncertainty' clause within their 31 March 2020 valuation report issued to the Trustees of BPAS in July 2020:

The outbreak of the Novel Coronavirus (COVID-19), declared by the World Health Organisation as a "Global Pandemic" on 11 March 2020, has impacted global financial markets. Travel restrictions have been implemented by many countries.

Market activity is being impacted in many sectors. As at the valuation date, we KWB Property Management Ltd consider that we can attach less weight to previous market evidence for comparison purposes, to inform opinions of value. Indeed, the current response to COVID-19 means that we are faced with an unprecedented set of circumstances on which to base a judgement.

Our valuation is therefore reported on the basis of 'material valuation uncertainty' as per VPS 3 and VPGA 10 of the RICS Red Book Global. Consequently, less certainty – and a higher degree of caution – should be attached to our valuation than would normally be the case. Given the unknown future impact that COVID-19 might have on the real estate market, we recommend that you keep the valuation of this property under frequent review.

6. Stocks

	2020	2019
	£'000	£'000
Medical Consumables	<u>1,404</u>	<u>892</u>

7. Debtors

Trade Debtors	3,556	4,453
Prepayments & Accrued Income	<u>737</u>	<u>867</u>
	<u>4,293</u>	<u>5,320</u>

All amounts fall due within one year.

8. Creditors

Amounts falling due within one year:

Trade Creditors	1,714	2,234
Taxation & Social Security	517	424
Other creditors and accruals	2,382	1,843
Obligation under Finance leases	<u>-</u>	<u>32</u>
	<u>4,613</u>	<u>4,533</u>

9. Bank account

An Overdraft facility agreed by the Charity with its bankers was not utilised during 2019/20, this facility is secured way of a debenture comprising fixed and floating charges over all of the assets and undertaking of the Charity as well as a first legal charge over one of freehold properties.

10. Taxation

The entity is a Charity within the meaning of paragraph 1 schedule 6 Finance Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains under part 10 of The Income Tax Act 2007 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. No tax charge arose in the year.

11. Revaluation reserve

During the year the revaluation reserve has increased from £4,910,000 to £5,454,000. During the year all freehold properties were re-valued.

	2020	2019
	£'000	£'000
Balance at 1 April 2019	4,910	4,789
Movement in Funds		
Depreciation of Buildings 2019/20	(122)	(44)
Revaluation of Properties	666	165
Balance at 31 March 2020	<u>5,454</u>	<u>4,910</u>

12. Designated reserve

The BPAS Board previously adopted a policy to designate reserves equal to the historic value of Fixed Assets used for the provisions of the Charity's services. During 2019/20 the BPAS Board reviewed the Reserves policy in accordance with current Charity Commission guidance to a risk based policy enabling the organisation to safely reduce designated reserves in order to invest in solutions recommended in the Strategic Risk Register.

	2020	2019
	£'000	£'000
Balance at 1 April 2019	6,964	6,297
Transfer (to)/from General Reserve	(118)	667
Balance at 31 March 2020	<u>6,846</u>	<u>6,964</u>

13. General reserves

The BPAS Board previously adopted a policy to designate reserves equal to the historic value of Fixed Assets used for the provisions of the Charity's services. During 2019/20 the BPAS Board reviewed the Reserves policy in accordance with current Charity Commission guidance to a risk based policy enabling the organisation to safely reduce designated reserves in order to invest in solutions recommended in the Strategic Risk Register.

	2020	2019
	£'000	£'000
Balance at 1 April 2019	2,437	2,884
Realised (deficit)/surplus for the year	(495)	176
Transfer from revaluation reserve (Note 11)	122	44
Transfer from (to)/from designated reserve (Note 12)	118	(667)
Balance at 31 March 2020	2,182	2,437

14. Restricted reserve

The Restricted Reserve related to the balance on a grant received from the Burdett Trust to train our Nurse leaders, which was spent this year. We also received £923,000 (2018/19 - £639,000) from The Department of Health and Social Care but this was all spent in the year on the booking and treatment of women from Northern Ireland.

	2020	2019
	£'000	£'000
Balance at 1 April 2019	-	21
Grants Received	923	639
Resources expended	(923)	(660)
Balance at 31 March 2020	-	-

15. Indemnity insurance

BPAS carries indemnity insurance cover for all employees providing protection for BPAS against mainly medical negligence claims up to a limit of £5 million at a cost of £259,107 p.a. A separate policy provides Directors and Officers indemnity cover of £3 million at a cost of £3,360 p.a.

16. Members' liability

BPAS does not have share capital and each director/member guarantees a sum not exceeding £10 during their membership and for one year thereafter.

17. Commitments under operating leases

The company had commitments under non-cancellable operating leases as set out below.

	Land & Buildings	Others	Land & Buildings	Others
	<u>2020</u>	<u>2020</u>	<u>2019</u>	<u>2019</u>
	£'000	£'000	£'000	£'000
Operating leases which expire:				
Within one year	1,695	138	1,052	10
In two to five years	2,159	256	2,788	11
After five years	433	-	330	-
	<u>4,287</u>	<u>394</u>	<u>4,170</u>	<u>21</u>

18. Auditor's remuneration

Auditor's remuneration for the year was £25,300 (2019 - £22,000) for audit services and £ nil (2019 - £nil) for non-audit services.

19. Related party transactions

The Charity purchased goods and services to the value of £56,385 (2019 - £64,000) from GAS LLP (a supplier of anaesthetic services) and £nil (2019 - £4,000) from Dover Croft Ltd (a supplier of anaesthetic services) in which one of the Trustees (David Dickson) has an interest.

All transactions are on an arms-length basis.

Amounts outstanding to GAS LLP of £nil (2019 - £3,600) were included in trade creditors at the year end.

20. Finance leases

	2020	2019
	£'000	£'000
In one year or less, or on demand (Note 8)	-	32

21. Financial instruments

Financial assets

Cash at bank & in hand	129	759
Trade & other receivables	4,293	5,320
	<u>4,422</u>	<u>6,079</u>

Financial liabilities

Trade & other payables	<u>4,613</u>	<u>4,533</u>
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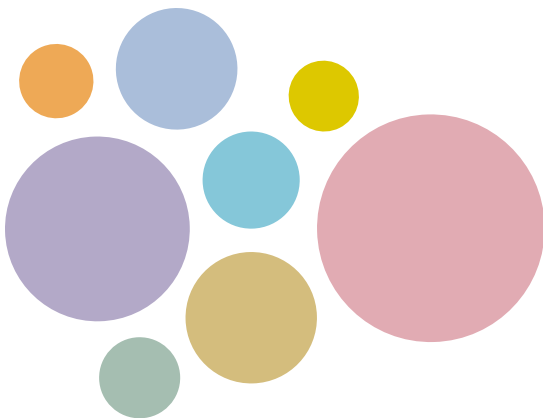
22. Analysis of net assets between funds

2020

	Unrestricted Funds	Restricted Funds	Total
	£'000	£'000	£'000
Financial assets			
Tangible Fixed Assets	13,269	-	13,269
Net Current Assets	1,213	-	1,213
	<u>14,482</u>	<u>-</u>	<u>14,482</u>

2019

	Unrestricted Funds	Restricted Funds	Total
	£'000	£'000	£'000
Financial assets			
Tangible Fixed Assets	11,873	-	11,873
Net Current Assets	2,438	-	2,438
	<u>14,311</u>	<u>-</u>	<u>14,311</u>



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