

**BRIGHOUSE JUNIOR FOOTBALL CLUB  
TRUSTEES REPORT FOR THE YEAR ENDING MAY 2020  
REGISTERED CHARITY No 1056793**

**TRUSTEES**

**Doug Tait (President) Christopher Wadsworth Richard Hill Richard Horner**

**SOLICITORS Wilkinson Woodward 11 Fountain Street Halifax  
HX1 1LU**

**REPORT OF THE TRUSTEES**

**Brighouse Junior Football Club present their annual report for the year ending May 2020. Audited accounts are contained under a separate cover.**

**PRINCIPLE ACTIVITIES**

**To administer the leases and assets of the club. To ensure that the club is run within the legal constraints and articles of the Child Protection Act, to ensure the club is run in a professional manner by the committee and to promote and encourage junior football for both boys and girls between the ages of six and eighteen.**

**THE TRUSTEES**

**The Trustees of the club for the period, none of whom have any financial or beneficial interests in the club, are as set out above.**

**Christopher Wadsworth has given notice that he will step down as a Trustee from 31st May 2020.**

**Ben Holden will become a new Trustee.**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

**Charities Legislation requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the club, and of the surplus or deficit of the club for the said period. In preparing those accounts, the Trustees are required to:-  
Select suitable accounting policies and then apply them consistently.  
Make judgements and estimates that are reasonable.**

**The Trustees are responsible for ensuring that arrangements are made for keeping proper accounting records which disclose with reasonable**

**accuracy at any time the financial position of the club. They are also responsible for safeguarding the assets of the club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.**

**Doug Tait  
PRESIDENT & TRUSTEE.**





Brighouse Juniors Football Club

Audit Notes 2019/20

The deficit was recorded at £32095.11. The surplus in 2018/19 was £5638.58 and in 2017/18 £23387.27

Main reasons for the deficit were:-

Ongoing Covid-19 situation	?
Top pitch resurfacing	£53,189.00 *
Reduction in tuck shop and raffle income	£8,738.81
Grant from Calderdale CMBC	-£10,000.00

\* all this amount has been written off to P&L in the year. It is understood that an argument could be made to have capitalised this.

In the main the accounts have been well controlled with invoices and receipts provided to cover the vast majority of transaction.

Receipts and payments were matched to the bank accounts and these balanced to the Sage system perfectly.

It is recognised that the club is operated mainly by volunteers and that detailed backup to all transactions is not always easy to provide. However the committee should always be aware that the club does deal with significant amounts of cash so effort should be made to ensure that correct procedures are followed.

Adequate systems should always be in place to control expenditure. This is particularly the case with major items and should cover reasons for the cost, accurate projected cost, and meaningful tenders for any work to be allocated.

