

Company registration number: 05562231

Charity registration number: 1118732

# Camden People First

(A company limited by guarantee)

Annual Report and Financial Statements

For the Year Ended 31 March 2020

# **Camden People First**

## **Contents**

Reference and Administrative Details	1
Chair's Report	2 to 3
Development Manager Report	4
Trustees' Report	5 to 16
Statement of Trustees' Responsibilities	17
Independent Examiner's Report	18
Statement of Financial Activities	19
Balance Sheet	20
Notes to the Financial Statements	21 to 26

# Camden People First

## Reference and Administrative Details

<b>Chairman</b>	Mr Jide Akinbiyi
<b>Trustees</b>	Ms Alice Etherington Gill Arnold Angela Davies Christine Mannion Raymond Reid Dave Bryan Michaela Mamara Ursula Allsopp
<b>Secretary</b>	Frances Mostafa
<b>Principal Office</b> Amthill Square Eversholt Street London NW1 1DE	215 Eversholt Street
<b>Registered Office</b> Amthill Square Eversholt Street London NW1 1DE The charity is incorporated in United Kingdom.	215 Eversholt Street
<b>Company Registration Number</b>	05562231
<b>Charity Registration Number</b>	1118732
<b>Independent Examiner</b>  Ashley Road London N17 9LZ	Morlai Kargbo, FCCA Managing Director Moracle Limited Ashley House

# **Camden People First**

## **Chair's Report**

Hello my name is Jide Akimbiyi I am the chair of Camden People First.

I have been a chair for Camden People First for many years now and I am happy to be a part of this organisation.

We are a special organisation because all our trustees, and most members are adults with learning difficulties. There we see ourselves understanding, the needs of people with learning difficulties.

I am happy to be the chair of Camden People First because I like to support adults with learning difficulties to be able to speak up for themselves and to be independent.

Camden People First is very good at encouraging people with learning difficulties to speak up for themselves in getting what they want and letting their voices be heard.

Despite the challenge we faced in getting funding we have not stop looking at other ways of getting funding and funding support, with new ideas of how we can raise money to support the good work that the organisation provides.

Therefore, the possibility for the coming year is to plan ahead for the three years, recognising our strengths and needs.

Our main focus therefore is to make sure that Camden People First carries on into the future and beyond and for us the trustees to also become stronger and look out for new opportunities so that adults with learning difficulties needs have a chance to be independent.

I would like to say a big thank you to the National Lottery for funding our organisation for good 3 years to continuing working on our disability hate and mate crime project.

This funding has been so helpful and our disability hate and mate crime project is really trying hard to support adult with learning difficulty to report crime cause against them. The project is also supporting adult with learning difficulty to be more confidence in themselves by being able to say "no to bullying or any sort of advantages taking against us".

I would also like to say a big thank you to Photo-symbol for their generous donation and we are very happy working with Photo-symbol. Working with photo- symbol has increased some of our members confidence and skills. People are very happy to be part of a big photoshoot with NHS England, Care Quality Commission (CQC). We look forward continuing working with photo-symbol.

I want to say that our easy read project is also a great financial support and this project employs adult with learning difficult to work on the project. People get paid the National minimum wage as we want to see ourselves as a fair employer.

I would also like to say thank you to Camden Council for funding us to buy new computers and furniture for our office and for supporting us with our office rent.

I would also like to thank all our members who have been loyal in coming to our members meetings. I know we have not had that many members meeting but we hope to continue with this as before making sure support is provided for members who need some form of support to come to the meeting.

Thanks also go to staff and volunteers without their commitment and support we would not have been able to do much.

A special thank you to our Development Manager for her time and hard work putting things together and making sure things are going to plan even when things are difficult.

Sadly, I would like to finish my report by announcing the death of a very good brother, friend, a very good learning difficulty staff and representative voice for all people with learning difficulty. I always call him (Bro) Desmond Coker- Davies. Desmond left us on the 27<sup>th</sup> March 2020. He was the MC for our funky moves disco, a paid staff on our disability hate and mate crime project and he was so full of fun. Desmond did not let his learning difficulty stop him from speaking out loud for himself and for his peers. He will so badly be missed by us all and we did not have the opportunity to say a proper good bye to him because of the Covid lock down restrictions. (Rest in Peace Des) we missed you so much.

Mr Jide Akinbiyi - Chair

## **Development Manager Report**

Over the last five years, out of needs we have grown our organisation and our ability to support people, at the same time we have improved our credibility and our reputation. We are determined that the next three years is about focusing all our efforts on lasting change and improvement, financial sustainability through supporting adults with learning difficulties to become more involved in leading the work of the organisation for good as well as securing the policy changes needed.

Our new strategy for 2020-23 is all about maximising our impact and ensuring that all aspects of our work deliver real progress to the goals set out in the plan and more focus on empowering people with learning difficulties to speak up for themselves and take control of their lives.

We will build on current success and expertise to truly stop people with learning difficulties been treated badly for as many people as we can. We will also adapt and develop our services to make sure we can truly support people with learning difficulties also facing multiple disability, challenges and exclusion. We are confident that our strategic plan for the next three years will be a great benefit for many people and we look forward to the publication and the forthcoming action plan in the strategic plan.

We acknowledge the support of Alex (Inclusion London) in assisting us to put the plan together. Our top priority will be creating improvements that prevent the many barriers for people with learning difficulties and to achieve this strategy, partnership is paramount.



.....  
Claudia Macauley  
(Development Manager)

## **Trustees' Report**

### **Achievements and performance**

#### **What We Have Achieved**

- Awareness raising in disability hate and mate crime
- Empowerment and confidence building in self-advocacy
- Reduced and break the barriers of social isolation and loneliness
- Increase social and employment skills
- Increase user's involvement in all aspect of Camden People First services
- Funding from National Lottery to strengthen our Disability Hate and Mate Crime
- Positive outreach support to victims of disability hate crime
- Positive welfare benefits support, generating income for some people with learning difficulties

In December 2019 we held our AGM in the Escape sports bar where our staff, members and trustees reviewed our sustainability plan and reflected on our achievements.

We attended Inclusion London's Big Hate Crime learning event. The big hate crime event at inclusion London allowed Camden People First the opportunity to present to a bigger audience in comparison to the usual focus groups. It was a great network opportunity for CPF as they could meet and mix with other charities that support people who may have physical and or intellectual difficulties or disabilities.

We started working together in partnership with see-ability in January 2020. This was good as see-ability came to our big meeting in February 2020 and provided training on eye care to our members. This training was well attended with a total of 26 members. People loved the idea of trying the various eye equipment and was amazed to see how important it is to look after their eyes.

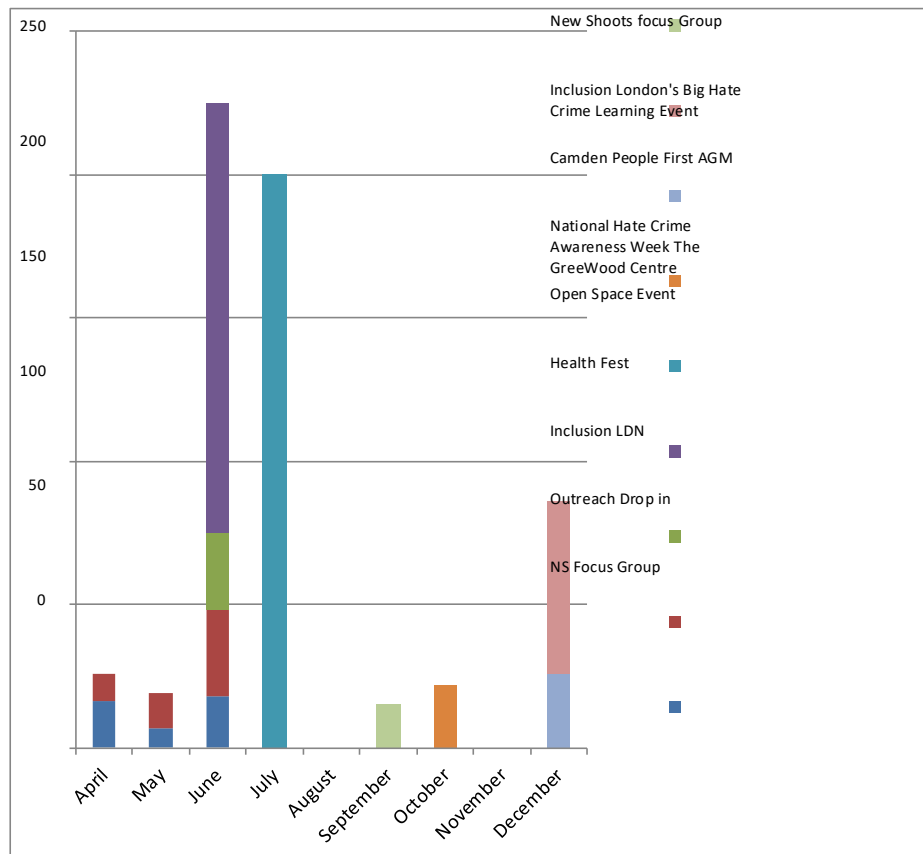
On the 11<sup>th</sup> January 2020 we hosted a funky moves disco to welcome in the new year, if only we knew then what a difficult year 2020 would be. It was a really fun evening for everyone. We had dance-offs and karaoke and we took lots of photos and videos for our social media. *"I'm so glad we*

## Trustees' Report (continued)

### Achievements and performance

*got to have this great evening; where everyone got to spend time with their friends and colleagues before life as we knew it would completely change”.*

In March 2020 we officially closed our office due to Covid 19 in order to ensure safe working and comply with the government guidelines for social distancing. We all stayed home and stayed safe but kept in touch in whatever ways we could such as WhatsApp and zoom. It was discussed that we would explore ways to assist remote working and we applied for a grant to the National Lottery and London Community Response Fund for us to be able to have the necessary equipment to do this.



main activities undertaken in 2019 for public benefit. These activities include training, educational workshops, outreach and events held for our Disability Hate and Mate Crime (DHMC) Project. The DHMC Project was the focal of CPF's work throughout 2019.



## **Camden People First**

### **Trustees' Report (continued)**

#### **Feedbacks (*Learning difficulty staff and volunteer feedback hate crime project*)**

***“I have developed the skills and knowledge of awareness of disability hate crime and now I am very confident in looking out for signs of abuse and I know what to do through my experiences I went through and how I am confident in helping reach out to my peers.” –***

***“The partnerships that we have made are going very well, because of the wide range of organisations that we work with. They are helping us to develop in our knowledge of disability hate and hate crime, which gives us more ideas so that we can grow and to be better at what we do.” – Learning Disability Project Assistant***

***“I am proud to be resilient and belief in myself and self-esteem” – Learning difficulty volunteer***

***“I’m proud of the open space event that we put on in July, because everyone enjoyed themselves and we got really good feedback on the day” – Learning difficulty Volunteer***

***“Camden People First have given job opportunities for adults with learning difficulties to gain work experience and opportunities to prepare to gain employment in the community and as an organisation we believe in experts by experience” - Learning Difficulty Staff***

#### **Hate crime open space event, professional feedback**

***“It was a pleasure and such a lovely day. I met some great people and it is always good to have an opportunity to promote the service and to get people used to seeing me and the Bridge Service out there.***

***I was impressed by the how well organised each part of the event was and how helpful and friendly the CPF team were.***

***I am happy to be invited to more events in the future.***

***Good luck and speak soon.”***

***-The Bridge Service***

***“Thank you for your inspiring day, the role play was great and I enjoyed the music and the food! It was a great event, well done to everyone involved.” – Inclusion London***

## **Trustees' Report (continued)**

### ***Feedbacks (Continued)***

#### ***National Hate Crime Week Feedback***

***“Discussed @TellMAMAUK’s finding at a brilliant event organised by @InfosCPF on hate crime in #Camden #NHCW #No2H8”***

Number of one-to-one supervisions to staff and adult with learning difficulties are(4) done quarterly.

YouTube videos made 2, which was our target, links below

<https://youtu.be/XfL7DtfPIUY>

<https://youtu.be/PysSy4welUg>

Hate Crimes cases dealt with (5)

Disability hate and mate crime outreach support (6)

Partnership hate crime meetings attended (11)

We are very pleased to say that our Easy Read Plus project has done so well for this financial year. In this financial year, we translated (14) piece of document in to easy read. Our easy read project is an important part of the work of Camden People First as people with learning difficulties need communication to be in an easy to understand format and avoid any jargon or difficult words. Our easy read is co-production which means it is done by expert by experience with support from a coordinator. Our easy read project is also an empowering service that not only provides employment skills for people with learning difficulties, it also provides social and life skills and this build confidence and self-esteem for the individuals involve. The easy read project also provides a decent user involvement expenses at a minimum wage salary at £10.75 an hour. All the easy read project is done in workshops by 5 individuals with a learning difficulty. For this financial year we have worked closely with the following organisation:

## **Trustees' Report (continued)**

1. NHS England Peoples' Plan
2. Hackney Council
3. NHS England (Learning into Action)
4. PPS Guidelines for the Prosecution of Young Offenders
5. TfL's (consultation on improvement to Wood Lane to Notting Hill)
6. TfL's (Go Sutton responsive Bus trial)
7. NHS Bristol (Your Guild to Personal Budgets)
8. TfL's (consultation on the Bakerloo line extension)
9. Berlin art organisation (Light Air Space)
10. TFL (Step Free Access on Tube)
11. TFL's (Info Pack & Response Form about changes to Home to School and Post-16 Transport services)
12. Hackney Council's (Local Account 2018-19)
13. Hackney Council- (Info Pack & Response Form about Children Services -Short Break Activities Programme)
14. Royal Berkshire Fire and Rescue Service (strategy documents Set and Have Your Say document)

### **Easy Read Feedback from People with learning difficulties:**

**"I am so happy I am a part of Camden People First Easy Read + project. As a person with learning difficulty, this project has not only help me to be confidence in myself, but its has given me a great opportunity to learn employment skills and work as part of a team"**

**"As a woman with learning difficulty, the easy read project of Camden People First has given me a chance to get paid for every workshop we do. I am happy to be paid as my disability should not stop me from doing a job that I enjoy".**

**"I am an individual with a learning difficulty and Asperger syndrome, I am able to make use of my potential and show my intelligence". I have been part of Camden People First Easy Read + project for quite a well and I enjoying work with the team. Everyone in the team are nice people"**

**"Easy Read is very good to learn about new thing and to learn how to make communication easy for people with learning difficulty. We can help each other to speak up at a pace, that is one at a time"**

## **Trustees' Report (continued)**

**I like to be part of Camden People First Easy Read because I do not read and the easy read is helping me to understand letter by looking at the pictures I am able to know what the document is all about"**

### **Professional Feedback**

**"We got cheaper quotes but thought Camden People First was the most thorough especially with the workshops which involves people with learning disabilities" (Page set up Belfast)**

**"I was recommended to contact you by our Learning Disability team at NHS England. I understand you did some reports for them last year. And they were extremely pleased with the outcome of the work especially the diverse abilities of users involved" ( Quality Manager, North Central East London Lead - Patient Public Participation, NHS England & NHS Improvement – London Region).**

### **Advice and Advocacy**

Camden People First advice and advocacy project has supported some individuals with learning difficulties to get the right support needed. 80% of our advice and advocacy work is done through our drop-in advice session, 10% through our telephone advice line and a further 10% through our outreach advice session.

We have supported people to their benefit assessment interviews, filling benefit forms applying for the right benefit, support with housing repairs, making telephone calls to Thames water to discuss water rate bills. Individuals with learning difficulties has also got support with dealing with their children educational needs by communicating on parents' behalf with schools and nurseries.

Camden People First advice and advocacy project is also a partway for most signposting and referrals for other services that we can not provide making sure people get the right support they need.

We are grateful to Camden Community Partnership team for funding us to further strengthens our advice and advocacy work. This funding will ensure a dedicated staff is employed for 3 years to carry on the advice project. This post will be in place by April 2020 for 3 years.

## **Trustees' Report (continued)**

### **Feedbacks**

**“Because of my learning difficulty, I do not understand a lot of things, Camden People First has helped me a lot. They supported me to get a big discount on my water rate bill by applying for a special water rate benefit”.**

**“Camden People First supported me to attend to all my benefit appointments and give me support to answer some of the questions asked by the benefit assessor”.**

**My GP does not understand my learning difficulty and do not always listening to me. Camden People First helped me with emailing my GP to tell them what my needs are and to request from my GP supported letter for my Personal Independent Payment (PIP)”.**

**“Camden People First supported me to all my hospital appointments, even though I have got a key worker but I prefer Camden People First support as kit is my choice to choose who and how I wants to be supported”.**

For this financial year we supported **11** adults with learning difficulties with their PIP applications, **3** parents applying for Disability allowance (DLA) making it a total support of **6** DLA applications, **2** employment allowance applications, **15** accompanied support to benefit assessment and reviews and **37** referrals to other organisations for further support beyond our reach. These referrals range from benefit appeal to immigration matter and safe guarding issues. All the individuals supported with their benefit has all been a success with no refusal.

## Trustees' Report (continued)

### Disco

Numbers of disco done	(5)	Sat 25-05-19
		Sat 16-11-19
		Sat 11-01-20
		Sat 15-02-20
		Sat 14-03-20

### Trustees and members meeting including AGM

Number of meetings held	(6)
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### Photoshoot

Numbers of photoshoots	(6)	Baker Street (Offer me a seat)
		Escape Bar
		Escape Bar
		Escape Bar
		Escape Bar
		Victoria Station
		Charing Cross

## **Trustees' Report (continued)**

**Newsletter-** we produced **7** newsletters which give stories from people with learning difficulties and relevant event and information.

### **What we Need To improve**

#### **Trustees confidence and skills**

#### **Staff skills around strategic planning and finance, monitoring and evaluation**

#### **Marketing and publicity**

**Strengthen our subgroups-** Forming sub groups allows some of our members to contribute to what we do as well as having the opportunity to become volunteers in sharing their ideas and skills, these consist of:

- The working group.
  - The cooking group.
  - The networking group.
  - The fundraising group.
  - The social engagement group
- 
- ❖ The working group act as a peer support empowerment programme. The group work as a part of a team and this builds up their confidence as well as independence. The working group does all the Camden People First documents in easy read as well as all other easy read jobs Camden People First is contracted to do. For this financial year, the group has produced:
    - Camden People First Disability Hate and Mate crime flyers.
    - A Camden People First brochure for both our drop-in and telephone advice services
    - Work together in partnership with IC works to produced easy read document for NHS England,
  - ❖ The cooking group does the catering for our members meetings, AGM and our social events such as funky moves disco and healthy eating.
  - ❖ The networking and outreach group goes out to visit other learning disability organisations in Camden as well as other boroughs. This is to find out what they do and how successful they have been. The networking group also network and do drop-ins with day centres, schools and the police to find out how we can work together to get the voices of adults with learning disability been heard as well as gathering information.
  - ❖ The fundraising group work with trustees, staff, volunteers and members to fundraise for the organisation.

## **Trustees' Report (continued)**

### **Future Plans**

As a user led and run organisation, some thought has been put into our future development plan.

We have worked on a revised business plan with great support from Inclusion London for almost a year and then secured funding from National Lottery for a further 6-month capacity support. This support was provided by Alex H (Freelance business consultant).

In the next three years:

- We aim to develop more project-based services.
- We want to access more external funding from trust's as well as corporate bodies.
- We want to go into partnership with private businesses.
- We foresee having a sound specific built database as this will support the monitoring and evaluating of all our projects.
- We foresee having all our trustees being well equipped with the knowledge of ownership and to be independent.
- We desire to have more adults with learning difficulties being able to report disability hate crime to the police.
- We want to encourage more adults with learning difficulties living in Camden to be knowledgeable on disability hate/mate crime and how to prevent being a victim.
- We foresee achieving a recognised quality kite-mark.
- We will continue to embark on empowering our members and trustees to become more involved in the day-to-day running of the organisation.



## **Trustees' Report (continued)**

### **Extending our Gratitude**

We would like to say thank you to the following people and organisations that have helped and support us in many ways:

The Camden Council

National Lottery

Moracle Foundation

Photo symbol

IC works limited

Lesoft- ware man (IT)

NHS England and NHS Bristol

Hampshire county council

Newham council

Escape Sport bar and Restaurant Management Team

Inclusion London

Waitrose

Many more support in kind

## **Camden People First**

### **Trustees' Report (continued)**

#### **Financial review**

The Charity's income was £114,691 in the year ended 31 March 2020 compared to £34,540 in the year ended 31 March 2019. The total expenditure was £104,994 in the year to 31 March 2020 compared to £47,490 in the year ended 31 March 2019. The fund balance carried forward at 31 March 2020 was £8,724 on unrestricted funds, and £8,635 on restricted funds. The full Statement of Financial Activities is set out on page 15 of these accounts.

#### ***Policy on reserves***

The Board of Trustees aim to develop and maintain a level of unrestricted reserves which ensures that there are adequate funds to meet current and known future liabilities.

A formal policy on reserves will be agreed in the next financial year by the Trustees.

Reserves will be maintained at a level which ensures that Camden People First core activity could continue during a period of unforeseen difficulties.

Camden People First aims to have reserves equivalent to a minimum of 3 months core costs.

The Charity's free reserves (funds not tied up in fixed assets or designated) stood at £8,724 (2019: £1,054) at the year end.

#### ***Investment policy and objectives***

The Memorandum & Articles of Association provides that the organisation invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

#### **Structure, governance and management**

##### ***Nature of governing document***

The organisation is a company limited by guarantee and a charity. It is operated under the rules of its memorandum and articles of association. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

The Directors of the Company are also Charity Trustees for the purpose of Charity Law.

Under the requirements of the memorandum of Association the members of the Trustee are elected at the annual general meeting. All of the trustees are members of the company and guarantee to contribute an amount not exceeding £1 in the event of a winding up.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

## **Camden People First**

### **Trustees' Report (continued) Camden People First**

#### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Camden People First for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 20 December 2020 and signed on its behalf by:

Ms Alice Etherington - Treasurer

## **Camden People First**

### **Independent Examiner's Report to the trustees of Camden People First**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 17 to 22.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of Camden People First (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden People First are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden People First as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Morlai Kargbo, FCCA  
Managing Director  
Moracle Limited  
Chartered Certified Accountants and Registered Auditors  
Ashley House, Ashley Road  
London  
N17 9LZ

26 March 2021

## Camden People First

### Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted	Restricted	Total	Total
		Funds	funds	2020	2019
	Note	£	£	£	£
<b>Income and Endowments from:</b>					
Donations and legacies	2	12,823	-	12,823	2,096
Charitable activities	3	-	92,844	92,844	27,154
Other trading activities	4	9,024	-	9,024	5,290
Total income		<u>21,847</u>	<u>92,844</u>	<u>114,691</u>	<u>34,540</u>
<b>Expenditure on:</b>					
Charitable activities	5	(14,177)	(90,817)	(104,994)	(47,490)
<b>Total expenditure</b>		<b>(14,177)</b>	<b>(90,817)</b>	<b>(104,994)</b>	<b>(47,490)</b>
Net income/(expenditure)		7,670	2,027	9,697	(12,950)
Net income/(expenditure) before transfers		7,670	2,027	9,697	(12,950)
<b>Reconciliation of funds</b>					
Total funds brought forward		1,054	6,608	7,662	20,612
Total funds carried forward	13	<u>8,724</u>	<u>8,635</u>	<u>17,359</u>	<u>7,662</u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes form part of the financial statements.

**Camden People First**  
**(Registration number: 05562231)**

**Balance Sheet as at 31 March 2020**

		<b>2020</b>	<b>2019</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	11	749	1,124
<b>Current assets</b>			
Cash at bank and in hand		18,908	8,631
<b>Creditors: Amounts falling due within one year</b>	12	(2,298)	(2,093)
<b>Net current assets</b>		<u>16,610</u>	<u>6,538</u>
<b>Net assets</b>		<u>17,359</u>	<u>7,662</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		8,635	6,608
<b>Unrestricted income funds</b>			
Unrestricted funds		8,724	1,054
<b>Total funds</b>	13	<u>17,359</u>	<u>7,662</u>

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
  - The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 15 to 22 were approved by the trustees, and authorised for issue on 26 March 2021 and signed on their behalf by:

Ms Alice Etherington - Treasurer

The Notes form part of the financial statements.

# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 1 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Camden People First meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### 2 Income from donations and legacies

	Unrestricted		
	funds		
	General	Total	Total
	2020	2019	
	£	£	£
Donations and legacies;			
Donations from individuals	12,823	12,823	2,096
	<hr/>	<hr/>	<hr/>
	12,823	12,823	2,096
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 3 Income from charitable activities

	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>funds</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Open Space Events- Big Lottery	-	-	5,089
Adult Social Care – Capital Grant	5,950	5,950	-
Disability Hate & Mate Crime- DHMC	81,434	81,434	17,250
Transition Support Awards	5,460	5,460	4,095
	<hr/> 92,844	<hr/> 92,844	<hr/> 27,154
	<hr/>	<hr/>	<hr/>

#### 4 Income from other trading activities

	<b>Unrestricted</b>		
	<b>funds</b>		
		<b>Total</b>	<b>Total</b>
	<b>General</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Trading income;			
Other trading income	9,024	9,024	5,290
	<hr/> 9,024	<hr/> 9,024	<hr/> 5,290
	<hr/>	<hr/>	<hr/>



# Camden People First

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 5 Expenditure on charitable activities

		Unrestricted	Restricted	Total	Total
		Funds	funds	2020	2019
	Note	£	£	£	£
Direct Cost		3,545	16,185	19,730	2,590
Staff costs		8,132	49,896	58,028	24,518
Allocated support costs	6	2,500	24,736	27,236	20,382
		<u>14,177</u>	<u>90,817</u>	<u>104,994</u>	<u>47,490</u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 6 Analysis of support costs

#### Support costs allocated to charitable activities

	Governance				Other support	Total	Total
	costs	Staff costs	Office Costs	Premises costs	costs	2020	2019
	£	£	£	£	£	£	£
Charitable Costs	-	-	8,560	13,453	4,157	26,170	13,910
Governance Costs	960	-	-	-	-	960	6,472
	<u>960</u>	<u>          </u>	<u>8,560</u>	<u>13,453</u>	<u>4,157</u>	<u>27,130</u>	<u>20,382</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

## Camden People First

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 7 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2020	2019
	£	£
Depreciation of fixed assets	375	375
Independent Examiner fees	1,333	960
	<hr/>	<hr/>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

##### Staff costs during the year were:

Wages and salaries including pension - £58,028 (2019: £24,518).

Average number of employees – 2 (2019: 1).

No employee received emoluments of more than £60,000 during the year.

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

**Camden People First**

**Notes to the Financial Statements for the Year Ended 31 March 2020**

**11 Tangible fixed assets**

	<b>Computer equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2019	4,473	4,473
At 31 March 2020	4,473	4,473
<b>Depreciation</b>		
At 1 April 2019	3,349	3,349
Depreciation	375	375
At 31 March 2020	3,724	3,724
<b>Net book value</b>		
At 31 March 2020	749	749
At 31 March 2019	1,124	1,124

**12 Creditors: amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade creditors	660	2,093

**13 Fund summary**

	<b>Balance at 1 April 2019</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Balance at 31 March 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General</b>				
CPF Social Enterprise	1,054	21,847	(14,177)	8,724
<b>Restricted funds</b>				
TFL- Disability Hate & Mate Crime	165	81,434	(24,736)	56,863
Transition Support Awards	152	5,460	(16,185)	(10,573)
Organisational Development	482	-	(49,896)	(49,414)
Open Space Event / Capital Grant	5,809	5,950		11,759
<b>Total restricted funds</b>	6,608	92,844	(90,817)	8,635
<b>Total funds</b>	7,662	114,691	(104,994)	17,359

**Camden People First**  
**Notes to the Financial Statements for the Year Ended 31 March 2020**

**14 Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total funds
	General		
	£	£	£
Tangible fixed assets	-	749	749
Current assets	8,724	10,184	18,908
Current liabilities	-	(2,298)	(2,298)
Total net assets	<u>8,724</u>	<u>8,635</u>	<u>17,359</u>
	<u>          </u>	<u>          </u>	<u>          </u>

**15 Related party transactions**

There were no related party transactions in the current and previous year.