



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 06 | 2018 | | 31 | 05 | 2019 |

Section A Reference and administration details

Charity name

Weston Planet

Other names charity is known by

Registered charity number (if any)

1156960

Charity's principal address

Milton Surgery

232 Milton Road

W-S-M

Postcode

BS228AG

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|--------------------|------------------|-----------------------------------|---|
| 1 | Dr Elizabeth Doyle | Chairman | 01/01/2018 | Members of Weston Planet |
| 2 | Dr Jessica Haley | Treasurer | 01/01/2018 | |
| 3 | Dr Penny Edrich | Committee member | 01/01/2018 | |
| 4 | Mrs Joanna Smith | Administrator | 25/04/2019 | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|-------------------------|-----------------------------------|
| Dr Kevin Haggerty | |
| Dr Peter Maksimczyk | |
| Dr Helen Bowers | Appointed 25/04/19 ongoing |
| Dr Christopher Chubb | |
| Dr Mike Pimm | |
| Dr Katharine Wight | |
| Dr Posy Potts | |
| Dr Steven Pearse-Danker | |
| Dr Peter Smith | |
| Dr Katharine Beaumont | |
| Dr Michael Jenkins | |
| Dr Catherine England | |
| Dr Nigel Lakin | |
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected by members |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Weston Planet is an education provider organisation. Every 3 years it is subject to a quality assurance assessment by the Severn Deanery of NHS Health Education England. Our AGM was held on 25/04/2019

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROTECT AND PRESERVE THE GOOD HEALTH OF THE PUBLIC IN WESTON- SUPER-MARE AND THE SURROUNDING AREA (THE 'AREA OF BENEFIT') IN PARTICULAR BUT NOT EXCLUSIVELY BY : (A) PROVIDING EDUCATION, TRAINING AND SUPPORT FOR GPs AND HEALTHCARE PROFESSIONALS; AND (B) PROMOTING AND IMPROVING COLLABORATION AND TEAM BUILDING WITHIN THE LOCAL HEALTH COMMUNITY WITH THE AIM OF IMPROVING THE QUALITY OF HEALTHCARE DELIVERED IN THE AREA OF BENEFIT.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weston Planets main role is to improve the health and wellbeing of the population living in the Weston-Super-Mare area by providing education and training for GPs and other healthcare professionals who look after them. We have provided 10 educational afternoons including topics such as Adult safeguarding, child protection, gynae/women's health, neurology, basic life support. We formulate our learning needs with all members having a vote on their required learning needs for the upcoming year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over this period a new website has been created to allow for improved access to members including educational presentations. Our meetings are well attended by members and usually 30-60 attendees. Planet has provided 30 hours of education and 55 hours of locum cover.

Section E Financial review

Brief statement of the charity's policy on reserves

Any monies not spent by the end of the financial year are used to meet our charitable objectives in the next financial year.

Details of any funds materially in deficit

nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income is generated by individual surgeries contributing a fee to allow all their practitioners to attend. The money received pays for locum cover to allow GPs to be released from surgery for one afternoon a month (10 in a year, no Planet in August or December). Any additional money pays for the venue and refreshments, speakers fees.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

X

Full name(s)

Elizabeth Ann Doyle

| | | |
|--|-----------|--|
| Position (eg Secretary, Chair, etc) | Chair | |
| Date | 3/04/2021 | |

Weston-super-Mare PLANET

Accounts for the Year Ended

31st July 2019

**Brooking Ruse,
Chartered Accountants,
2 Stafford Place,
Weston-super-Mare,
Somerset, BS23 2QS.**

Weston-super-Mare PLANET**Income and Expenditure Account for the Year Ended 31st July 2019**

| | 2019 | 2018 |
|---|--------------|-------------|
| <u>Income Receivable</u> | | |
| G.P. Contributions | 15,579 | 13,400 |
| Sponsorship | 13,051 | 11,460 |
| Interest Received | 2 | 1 |
| | <hr/> | <hr/> |
| <u>Total Income</u> | 28,632 | 24,861 |
| Adjustment to Deferred Income Provision | (2,823) | 1,980 |
| | <hr/> | <hr/> |
| <u>Net Income Applicable to the Year</u> | 25,809 | 26,841 |
| | <hr/> | <hr/> |
| <u>Expenditure</u> | | |
| Secretarial Costs | 4,521 | 5,851 |
| Speakers' Fees and Expenses | 2,230 | 1,931 |
| Locum Fees | 7,325 | 7,700 |
| Room Hire and Catering Costs | 4,978 | 2,947 |
| Committee Members' Honoraria and Expenses | 4,859 | 6,041 |
| Training | 900 | 900 |
| Sundry Expenses | 160 | 150 |
| Website Costs | 326 | 931 |
| Accountants' Fees | 390 | 390 |
| Depreciation | 120 | - |
| | <hr/> | <hr/> |
| | 25,809 | 26,841 |
| | <hr/> | <hr/> |
| <u>Net Surplus for the Year</u> | £ Nil | £ Nil |
| | <hr/> | <hr/> |

Weston-super-Mare PLANET

Balance Sheet as at 31st July 2019

| | | 2019 | 2018 |
|-----------------------------------|--------|--------------|--------------|
| <u>Fixed Assets</u> | | | |
| Laptop at Cost | 481 | | |
| Depreciation to Date | (120) | | |
| | | 361 | - |
| <u>Current Assets</u> | | | |
| Cash at Bank | | 8,557 | 7,145 |
| | | <hr/> | <hr/> |
| | | 8,918 | 7,145 |
| | | <hr/> | <hr/> |
| <u>Current Liabilities</u> | | | |
| Creditors and Accrued Expenses | | 1,560 | 2,610 |
| Income Deferred | | <u>7,358</u> | <u>4,535</u> |
| | | 8,918 | 7,145 |
| | | <hr/> | <hr/> |
| <u>Net Assets</u> | | £ Nil | £ Nil |
| | | <hr/> | <hr/> |

The above balance sheet and attached income and expenditure account have been prepared from the books and records of Weston-super-Mare PLANET and from information and explanations supplied. We confirm them to be in accordance therewith.

Weston-super-Mare PLANET is a non-profit making organisation and therefore any surplus funds are carried forward, as deferred income, to be utilised against future expenditure.

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