

Charity Registration No. 1163743

Company Registration No. 09481209 (England and Wales)

UK FORUM ON HAEMOGLOBIN DISORDERS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

UK FORUM ON HAEMOGLOBIN DISORDERS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr Baba Inusa Dr Mary Petrou Dr Farrukh Shah Dr Paul Telfer Mr Neill Westerdale Dr Joanna Howard Dr Iyabode Oni Mrs Karen Madgwick Ms Helen de Marco Dr Rachel Kesse-Adu Dr Subarna Chakravorty	(Appointed 1 May 2019) (Appointed 1 May 2019)
Charity number	1163743	
Company number	09481209	
Registered office	Galla House 695 High Road North Finchley London N12 0BT	
Accountants	Lyons Leonidou Galla House 695 High Road North Finchley London N12 0BT	
Bankers	National Westminster Bank Plc Queen Street Branch 96 Queen Street Cardiff CF10 2GR	

UK FORUM ON HAEMOGLOBIN DISORDERS

CONTENTS

	Page
Trustees' report	1 - 3
Accountants' report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 12

UK FORUM ON HAEMOGLOBIN DISORDERS

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2020

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their report and accounts for the year ended 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The charity's objects are specifically restricted to the advancement of health for the public benefit by promoting care for those with haemoglobin disorders and study and research in haemoglobin disorders and the publication of useful results.

The charity will continue to provide peer review and conduct courses for the advancement of the health profession on the subject of the blood disorders, sickle cell disease and thalassaemia.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The charity undertook the following activities:

Peer Review

The UK Forum continues to support the National Peer Review for Haemoglobin Disorders. In 2018/19 it has supported self certification/self appraisal against Quality Standards. Peer review visits commenced in 2019 and were completed for all but 3 sites which were halted due to Covid 19 Pandemic..

National Sickle Standard

The UK Forum supported the development of National Standards of Care for Adults with Sickle Cell Disease. These were launched in November 2019 and are available via the UK Forum website.

Educational meetings

The following educational meetings were organised during the year:

May 2019: 48th Educational Meeting - 'The heart and haemoglobinopathy patients' was held in London and was focused on cardiac complications in patients with haemoglobinopathies.

November 2019 – 49th Educational Meeting – 'Multi-disciplinary research showcase' this was held in Oxford and topics included clinical trials, investigator led studies, small research projects from multi-disciplinary teams . Presentations and a discussion on the new commissioning arrangements for haemoglobinopathy services also took place.

The trustees commissioned Hartley Taylor LTD (04029300) to provide educational meeting and secretarial support from 2019.

Liaison with other committees

Clinical Reference Group for Haemoglobinopathies: committee members attended quarterly meetings to represent the views of health professionals in the development of services for patients with Haemoglobinopathies. We also worked with the CRG on the service review and on production of policies.

National Screening Committee: committee members attended quarterly meetings. This committee promotes the antenatal and neonatal screening programme for haemoglobinopathies.

National Haemoglobinopathy Registry: committee members attended the quarterly steering group meetings to represent the views of health professionals in the development of the national registry and to promote care for those with haemoglobin disorders.

UK FORUM ON HAEMOGLOBIN DISORDERS

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

Research

Committee members attend the meeting of the non-malignant clinical research network (CRN). This national body supports research and the UK Forum promotes research into haemoglobin disorders by liaison with this group.

Transcranial Doppler scanning for primary stroke prevention Work on the Quality Assurance for TCDs and how to embed this into clinical practice continued during 2019.

Achievements and performance

The organisation of the above activity demonstrates the achievements of the charity during the year.

Financial review

The principal source of funding is from voluntary donations from individual and other organisations.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The charity will continue to meet the objectives of its constitution. It will also try to increase the incoming level of donation.

Structure, governance and management

The charity is a company limited by guarantee, incorporated on 10th March 2015 and registered as charity on 28th September 2015 with Registered Charity No 11633743. The company was established under Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The trustees and who served during the year and subsequently were:

Dr Baba Inusa

Dr Mary Petrou

Dr Farrukh Shah

Dr Paul Telfer

Mr Neill Westerdale

Dr Joanna Howard

Dr Iyabode Oni

Mrs Karen Madgwick

Ms Helen de Marco

Dr Rachel Kesse-Adu

(Appointed 1 May 2019)

Dr Subarna Chakravorty

(Appointed 1 May 2019)

The trustees are selected for their understanding and sympathy with the aim and objective of the charity. who are prepared to offer their time and expertise to support it.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

UK FORUM ON HAEMOGLOBIN DISORDERS

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 MARCH 2020*

The charity does not provide the trustees with any indemnity insurance.

The trustees meet on a regular basis to agree the strategic direction and the policy of the charity. One of the trustee is responsible for the day to day administration to ensure that the charity can deliver timely and efficient service.

There are no connected charities.

The trustees' report was approved by the Board of Trustees.

Dr Rachel Kesse-Adu

Trustee

Dated: 24 March 2021

UK FORUM ON HAEMOGLOBIN DISORDERS

CHARTERED ACCOUNTANT ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF UK FORUM ON HAEMOGLOBIN DISORDERS FOR THE YEAR ENDED 31 MARCH 2020

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of UK Forum on Haemoglobin Disorders for the year ended 31 March 2020, which comprise the statement of financial activities and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the accounts of UK Forum on Haemoglobin Disorders and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with ICAEW Technical Release 07/16. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than UK Forum on Haemoglobin Disorders and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that UK Forum on Haemoglobin Disorders has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of UK Forum on Haemoglobin Disorders. You consider that UK Forum on Haemoglobin Disorders is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of UK Forum on Haemoglobin Disorders. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Lyons Leonidou

24 March 2021

Chartered Accountant Accountants

Galla House
695 High Road
North Finchley
London
N12 0BT

UK FORUM ON HAEMOGLOBIN DISORDERS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
<u>Income from:</u>							
Donations and subscriptions	3	1,290	-	1,290	1,080	-	1,080
Charitable activities	4	42,660	-	42,660	23,760	-	23,760
Investments	5	22	-	22	14	-	14
Total income		43,972	-	43,972	24,854	-	24,854
<u>Expenditure on:</u>							
<u>Charitable activities</u>	6	27,066	-	27,066	14,377	-	14,377
Total charitable expenditure		27,066	-	27,066	14,377	-	14,377
Net income for the year/ Net movement in funds		16,906	-	16,906	10,477	-	10,477
Fund balances at 1 April 2019		127,825	126,505	254,330	117,348	126,505	243,853
Fund balances at 31 March 2020		144,731	126,505	271,236	127,825	126,505	254,330

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

UK FORUM ON HAEMOGLOBIN DISORDERS

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Current assets					
Cash at bank and in hand		290,233		266,250	
Creditors: amounts falling due within one year	10	(18,997)		(11,920)	
Net current assets			271,236		254,330
Income funds					
Restricted funds	12	126,505		126,505	
Unrestricted funds		144,731		127,825	
			271,236		254,330

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 24 March 2021

Dr Rachel Kesse-Adu
Trustee

Company Registration No. 09481209

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Charity information

UK Forum on Haemoglobin Disorders is a private company limited by guarantee incorporated in England and Wales. The registered office is , Galla House, 695 High Road, North Finchley, London, N12 0BT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.5 Resources expended

Resources expended on charitable expenditure comprise in meeting the charitable objective. Such cost includes direct cost of the charitable activities together with those identifiable support cost incurred that enable these activities to be undertaken.

Governance cost and support cost are cost incurred for the management and administration of the Charity. These cost are incurred so that the Charity can operate and meet its statutory and constitutional obligation.

Support cost is allocated where appropriate to an activity based on use of resource. Staff cost where appropriate has been allocated on a consistent basis.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 General Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees to further the objectives of the Charity. Investment income and gains are allocated to unrestricted funds.

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and subscriptions

	2020	2019
	£	£
Membership fees	1,290	1,080
	<u>1,290</u>	<u>1,080</u>

4 Charitable activities

	Course fees 2020 £	Course fees 2019 £
Course fees and sponsorship for the course	57,660	33,760
Less: deferred income	(15,000)	(10,000)
	<u>42,660</u>	<u>23,760</u>

5 Investments

	Unrestricted funds 2020 £	Unrestricted funds 2019 £
Interest receivable	<u>22</u>	<u>14</u>

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

6 Charitable activities

	2020 £	2019 £
Course costs - Hiring hall, catering and lecturers fees	18,843	10,517
Education support	5,044	-
	<u>23,887</u>	<u>10,517</u>
Share of governance costs (see note 7)	3,179	3,860
	<u>27,066</u>	<u>14,377</u>

7 Support costs

	Support costs £	Governance costs £	2020 £	2019 £
Legal and professional	-	2,606	2,606	2,047
General expense	-	573	573	1,813
	<u>-</u>	<u>3,179</u>	<u>3,179</u>	<u>3,860</u>
Analysed between				
Charitable activities	-	3,179	3,179	3,860
	<u>-</u>	<u>3,179</u>	<u>3,179</u>	<u>3,860</u>

Governance costs includes Accountancy fees of £2,076 (2018 £1,920).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, One (2019 : Four) trustee (2019 trustees) was/ (2019 were) reimbursed for travelling/CPD cost of £85 (2019 ;£641).

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

9 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Total	-	-

10 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Deferred income	11	15,000	10,000
Accruals		3,997	1,920
		<u>18,997</u>	<u>11,920</u>

11 Deferred income

	2020 £	2019 £
Other deferred income	<u>15,000</u>	<u>10,000</u>

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations held on trust for specific purposes:

	Movement in funds		Movement in funds	
	Balance at 1 April 2018 £	Incoming resources £	Balance at 1 April 2019 £	Incoming resources £
Peer review	126,505	-	126,505	-
	<u>126,505</u>	<u>-</u>	<u>126,505</u>	<u>-</u>

Restricted funds should be applied for quality peer review programme and work on quality assurances for brain vessel scans for children with sickle cell disease.

UK FORUM ON HAEMOGLOBIN DISORDERS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2020 are represented by:			
Current assets	144,731	126,505	271,236
	<u>144,731</u>	<u>126,505</u>	<u>271,236</u>