

BERINSFIELD VOLUNTARY DAY CENTRE

AUDITED ACCOUNTS

YEAR ENDED 31ST MARCH 2020

REGISTERED CHARITY NUMBER:

1039922

REGISTERED OFFICE:

53 WINDRUSH ROAD

BERINSFIELD

WALLINGFORD

OXON

OX10 7PF

CHARITY COMMISSION
FIRST CONTACT

06 APR 2021

RECORDED
RECEIVED

BERINSFIELD VOLUNTARY DAY CENTRE TREASURER'S REPORT TO
THE TRUSTEES FOR YE 31ST MARCH 2020

Financially, the facility has ended the year with a reasonably healthy bank balance of £22,223.62 in total. I must draw to the attention of the Trustees that this is a **decrease** of £10,849.78 upon last year's closing balance of £33,073.40. This decrease is partly due to the transport costs but the main point to note is that the overall expenditure has increased by £3,525.66, while the income is less than 2019 by £7,324.12.

Going forward into the next financial year, the Day Centre will be considerably affected by the Covid 19 crisis and uncertainty will follow a return to "normality". Therefore, careful money management is essential if the facility is to prevail.

Prepared by Linda McFarland
Treasurer to the Day Centre
31st March 2020

The Berinsfield Voluntary Day Centre Accounts Y/E 31st March 2020

Income over Expenditure

Income :

Current Account Balance 1.4.19:	25,046.61
Deposit Account Balance 1.4.19:	8,026.79
Sub-Total:	33,073.40
Client Takings:	7,929.00
Raffle	749.85
Fundraising	405.00
Donations	3.50
Grants	11,500.00
Voluntary Transport Contributions	1,215.00
Income from seats sold on coach outing	360.00
Credit Interest	4.00
Total Income	55,239.75

Expenditure

PAYE & Salaries	16,862.10
Meals	4,116.00
Premises Rent	1,810.00
Outings	640.90
Provisions	774.58
Insurance	797.36
Telephone	200.52
Book-Keeping	1,200.00
Miscellaneous Expenses	318.91
Stationery	12.00
Equipment & Activities	1,018.72
Newspapers	229.00
Transport	3,512.50
Audit Charges for 2019	80.00
Special Lunches	758.26
Expenses paid in cash(Entertainment & Repairs)	685.28
Total Expenditure	33,016.13

Total carried forward 1.4.20 **22,223.62**

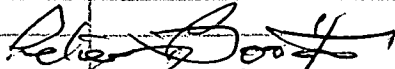
Miscellaneous Expenses Breakdown

Date	Items	Amount
15-Apr	Activities	9.20
29-Apr	Birthday Gifts	25.98
30-Jul	Activities & Bus Fare	4.50
29-Sep	Advertising	29.23
05-Jan	1st Aid Training	250.00
		318.91

Prepared by Mrs Linda McFarland on 31st March 2020

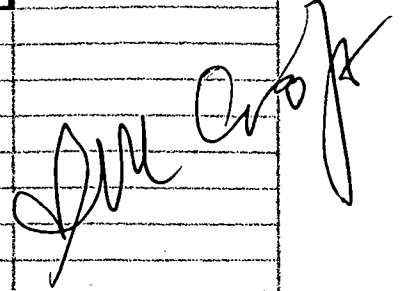
Treasurer- Berinsfield Voluntary Day Centre

Signed: 

Audited by : 

Signed: 

Date: 30/7/20

CHAIRMAN OF TRUSTEES 

Berinsfield Voluntary Day Centre Accounts YE 31st Match 2020

Bank reconciliation for *00412056

Balance C/F: 1.4.2019 25,046.61

Add:

Bankings	April	1,560.50
	May	15,477.70
	June	821.45
	July	686.85
	August	931.91
	September	659.70
	October	659.37
	November	734.58
	December	322.93
	January	1,331.15
	February	835.62
	March	593.55
	Sub-Total	<u>49,661.92</u>

Less:

Expenditure	April	2,433.92
	May	2,225.26
	June	2,867.25
	July	1,983.73
	August	3,242.25
	September	3,423.16
	October	2,687.73
	November	2,025.04
	December	2,526.55
	January	2,919.16
	February	3,421.90
	March	1,802.69
	Sub-Total	<u>31,558.64</u>

Total 18,103.28

Balance as per bank statement 14,051.48

Less: Items not yet banked/presented 141.35

Carried forward balance as per bank S/S 14,192.83

C/F 14,192.83

As per book balance 14,192.83

Diff -

Book balance: 14,192.83 C/F 1.4.20

Bank Reconciliation for *07111329

Balance C/F :1.4.19:			8,026.79
Add:			
Credit Interest			4.00
Balance C/F 1.4.20			8,030.79

Berinsfield Voluntary Day Centre Accounts YE 31st March 2020

Expenditure for the year:

Date	Details	Item	PAYE & Salaries	Meals	Premises Rent	Premises Maintenance	Volunteer Re-imbursment	Postage	Outings	Provisions	Insurance	Telephone	Book Keeping	Misc	Stationery	Avtilies & Equipment	Newspapers	Transport	Audit Charges	Totals
	Carried Forward		8,357.74	1,956.00	905.00				640.90	297.61	510.04	97.61	600.00	68.91	12.00	423.21	98.00	2,142.50	60.00	16,189.52
21-Oct	Sophie Harris - Rug making tools	BACS														7.70				7.70
21-Oct	Almae Hunt - Stapler & Paper	BACS														9.46				9.46
27-Oct	Golden Toes x2	BACS														110.00				110.00
27-Oct	Jayne Murphy -Xmas Wreaths	BACS														67.72				67.72
27-Oct	Notcuts Sept 19	*003188		354.00																354.00
27-Oct	Sheila Croft Aug & Sept 19	*003189								99.79										99.79
31-Oct	Transpiration Oct 19	BACS																280.00		280.00
31-Oct	Linda McFarland Oct 19	BACS											100.00							100.00
31-Oct	Sophie Harris	BACS	989.93																	989.93
31-Oct	Almae Hunt	BACS	669.13																	669.13
04-Nov	Edwin Croft Newspapers Aug-Sep 19	BACS															60.70			60.70
18-Nov	Polaris Oct 19	BACS																90.00		90.00
18-Nov	Calendar Equipment (A Hunt)	BACS														9.64				9.64
24-Nov	A Hunt (Xmas Crackers Activity)	BACS														5.99				5.99
24-Nov	A Hunt (Puddings)	BACS							10.45											10.45
29-Nov	Linda McFarland Nov 19	BACS											100.00							100.00
29-Nov	Almae Hunt	BACS	669.13																	669.13
29-Nov	Sophie Harris	BACS	669.13																	669.13
30-Nov	Polaris Nov 19	BACS																40.00		40.00
30-Nov	Golden Toes	BACS														55.00				55.00
30-Nov	Transpiration Nov 19	BACS																315.00		315.00
09-Dec	Mare Williams-Xmas Lunch	BACS								102.98										102.98
09-Dec	Almae Hunt - Provisions	BACS								13.57										13.57
15-Dec	Golden Toes	BACS														175.00				175.00
15-Dec	Notcuts Oct & Nov 19	*003190		714.00																714.00
20-Dec	Sophie Harris	BACS	669.13																	669.13
20-Dec	Almae Hunt	BACS	669.13																	669.13
20-Dec	Linda McFarland Dec 19	BACS											100.00							100.00
31-Dec	Almae Hunt (Xmas Dinner)	BACS								22.74										22.74
31-Dec	Polaris Dec 19	BACS																60.00		60.00
	Totals 3rd Quarter		12,693.32	3,024.00	905.00				640.90	547.14	510.04	97.61	900.00	68.91	12.00	863.72	158.70	2,927.50	80.00	23,428.84
2020	Carried Forward		12,693.32	3,024.00	905.00				640.90	547.14	510.04	97.61	900.00	68.91	12.00	863.72	158.70	2,927.50	80.00	23,428.84
02-Jan	BT Group	DD										58.50								58.50
05-Jan	On-Site 1st Aid Training	BACS																		
13-Jan	Notcuts Dec 19	*003191		288.00											250.00					288.00
13-Jan	Transpiration Ltd Dec 19	BACS																210.00		210.00
19-Jan	Mr E Croft Newspapers Nov-Dec 19	BACS															37.60			37.60
26-Jan	Mrs S Croft Oct, Nov, Dec 19	*003192								107.80										107.80
31-Jan	S Harris Wages	BACS	742.88																	742.88
31-Jan	A Hunt Wages	BACS	742.88																	742.88
31-Jan	HMRC PAYE Jan 20	BACS	6.50																	6.50
31-Jan	L McFarland Jan 20	BACS											100.00							100.00
31-Jan	Transpiration Ltd Jan 20	BACS																315.00		315.00
31-Jan	Polaris Jan 20	BACS																60.00		60.00
16-Feb	Notcuts Jan 20	*003193		264.00																264.00
17-Feb	Almae Hunt (Cakes)	BACS								6.55										6.55
24-Feb	Golden Toes	BACS														55.00				55.00
28-Feb	L McFarland Feb 20	BACS											100.00							100.00
28-Feb	Almae Hunt Wages	BACS	669.13																	669.13
28-Feb	Sophie Harris Wages	BACS	669.13																	669.13
28-Feb	Mrs S Croft Jan & Feb 20	*003195								113.09										113.09
28-Feb	Wheatley Birds of Prey	BACS														100.00				100.00
28-Feb	OCC Rent March -Aug 2020	BACS			905.00															905.00
28-Feb	Notcuts Feb 20	*003194		540.00																540.00
15-Mar	BHIB Ins 1.5.20 to 31.4.21	BACS									287.32									287.32
30-Mar	BT Group	DD										44.41								44.41
30-Mar	L McFarland March 20	BACS											100.00							100.00
30-Mar	Sophie Harris Wages	BACS	669.13																	669.13
30-Mar	Almae Hunt Wages	BACS	669.13																	669.13
31-Mar	Mr E Croft March 20	*003196															32.70			32.70
	Totals 4th Quarter		16,862.10	4,116.00	1,810.00				640.90	774.58	797.36	200.52	1,200.00	318.91	12.00	1,018.72	229.00	3,512.50	80.00	31,572.59

Berinsfield Voluntary Day Centre Accounts YE 31st March 2020

Expenditure for the year

Date	Details	Item Details	PAYE & Salaries	Meals	Premises Rent	Premises Maintenance	Volunteer Re-Imbursement	Postage	Outings	Provisions	Insurance	Telephone	Book Keeping	Misc	Stationery	Avittles & Equipment	Newspapers	Transport	Audit Charges	Totals
2019																				P1
15-Apr	Golden Toes	BACS														55.00				55.00
15-Apr	Almee Hunt - Ingredients	BACS												9.20						9.20
22-Apr	Almee Hunt - Activities	BACS														17.00				17.00
29-Apr	Sophie Harris-Activities	BACS														38.70				38.70
29-Apr	Sophie Harris- Birthday Gifts	BACS												25.98						25.98
30-Apr	Notcuts April 19	*003180		360.00																360.00
30-Apr	Polaris April 19	BACS																120.00		120.00
30-Apr	Edwin Croft- Newspapers Mar & Apr	BACS														41.60				41.60
30-Apr	Linda McFarland April 19	BACS											100.00							100.00
30-Apr	Almee Hunt	BACS	844.52																	844.52
30-Apr	Sophie Harris	BACS	813.88																	813.88
30-Apr	PAYE April 19	BACS	8.04																	8.04
07-May	Sophie Harris-Birthday Celebration	BACS														13.95				13.95
07-May	Almee Hunt-Ink	BACS													12.00					12.00
13-May	Transpiration Ltd April 19	BACS																245.00		245.00
31-May	Transpiration Ltd May 19	BACS																350.00		350.00
31-May	Polaris May 19	BACS																180.00		180.00
31-May	Sophie Harris	BACS	624.73																	624.73
31-May	Almee Hunt	BACS	669.13																	669.13
31-May	HMRC PAYE May 19	BACS	44.40																	44.40
31-May	Linda McFarland May 19	BACS											100.00							100.00
05-Jun	Almee Hunt (String)	BACS														5.99				5.99
17-Jun	Golden Toes	BACS														55.00				55.00
17-Jun	Sheila Croft - March 19	*003181								60.06										60.06
17-Jun	Notcuts May 19	*003182		558.00																558.00
30-Jun	Linda McFarland June 19	BACS											100.00							100.00
30-Jun	Almee Hunt	BACS	669.13																	669.13
30-Jun	Sophie Harris	BACS	624.53																	624.53
30-Jun	HMRC PAYE June 19	BACS	44.60																	44.60
30-Jun	Notcuts June 19	*003183		378.00																378.00
30-Jun	Transpiration June 19	BACS																245.00		245.00
30-Jun	Polaris June 19	BACS																80.00		80.00
30-Jun	BT Group	DD										46.94								46.94
	Totals 1st Quarter		4,342.96	1,296.00	-	-	-	-	-	60.06	-	46.94	300.00	35.18	12.00	185.64	41.60	1,220.00	-	7,540.38
	Carried Forward		4,342.96	1,296.00	-	-	-	-	-	60.06	-	46.94	300.00	35.18	12.00	185.64	41.60	1,220.00	-	7,540.38
01-Jul	Golden Toes	BACS														55.00				55.00
14-Jul	Drinks at Rectory Farm-S Harris	BACS							25.90											25.90
14-Jul	Peter Booth- Audit 2019	BACS																	80.00	80.00
22-Jul	Golden Toes	BACS														55.00				55.00
30-Jul	Cake Decorating & Bus Fare- S Harris	BACS												4.50		22.05				26.55
30-Jul	Cake Decorating - A Hunt	BACS														5.52				5.52
31-Jul	Sophie Harris	BACS	624.73																	624.73
31-Jul	Almee Hunt	BACS	669.13																	669.13
31-Jul	HMRC Paye July 19	BACS	44.40																	44.40
31-Jul	Linda McFarland July 19	BACS											100.00							100.00
31-Jul	Transpiration Ltd July 19	BACS																297.50		297.50
05-Aug	Almee Hunt- Cakes	BACS								14.14										14.14
05-Aug	BHIB 29.8.19 to 28.8.20	BACS									510.04									510.04
12-Aug	Golden Toes	BACS														55.00				55.00
15-Aug	Motts Coaches	BACS							485.00											485.00
18-Aug	Motts Coaches	BACS							130.00											130.00
18-Aug	Notcuts July 19	*003184		330.00																330.00
26-Aug	Sheila Croft - April, May, June, July 19	*003185								223.41										223.41
26-Aug	Edwin Croft- Papers May, June, July 19	BACS															56.40			56.40
30-Aug	Linda McFarland Aug 19	BACS											100.00							100.00
30-Aug	Almee Hunt	BACS	669.13																	669.13
30-Aug	Sophie Harris	BACS	624.53																	624.53
30-Aug	HMRC Paye Aug 19	BACS	44.60																	44.60
01-Sep	OCC Rent Sept -Feb 2020	BACS			905.00															905.00
02-Sep	True Mobility (Wheelchairs)	BACS														45.00				45.00
16-Sep	Notcuts Aug 19	*003186		330.00																330.00
29-Sep	Visaprint Flyers (A Hunt)	BACS												29.23						29.23
30-Sep	Sophie Harris	BACS	624.73																	624.73
30-Sep	Almee Hunt	BACS	669.13																	669.13
30-Sep	HMRC PAYE Sept 19	BACS	44.40																	44.40
30-Sep	Linda McFarland Sept 19	BACS											100.00							100.00
30-Sep	Transpiration Aug 19	BACS																280.00		280.00
30-Sep	Transpiration Sep 19	BACS																245.00		245.00
30-Sep	Polaris Aug & Sep 19	BACS																100.00		100.00
30-Sep	BT Group	DD										50.67								50.67
	Total 2nd Quarter		8,357.74	1,956.00	905.00	-	-	-	640.90	297.61	510.04	97.61	600.00	68.91	12.00	423.21	98.00	2,142.50	80.00	16,189.52

Bertramsfield Voluntary Dev Centre Accounts Year Ended 31st March 2020

Income for the year															Totals		Credit Totals	
Date	Details	Pay Int	Takings	Raffle	Donations	Grants	Fundraising	Transport/Misc	Pre	Expenses	Less	Totals	Bankings	Credit Totals				
								Contributions	Income	Paid Cash	Special Lunches							
2019																		
05-Apr	Takings	500244	146.00									146.00						
05-Apr	Raffle	500244		5.50								5.50						
05-Apr	Uphol Group - Cash	Cash								(30.00)		(30.00)	171.50					
09-Apr	Bertramsfield PC	RACS				1,000.00						1,000.00	1,000.00	1,000.00				
12-Apr	Takings	500244	143.00									143.00						
12-Apr	Raffle	500244		20.00								20.00		163.00				
17-Apr	Takings	500244	86.00									86.00						
17-Apr	Raffle	500244		(0.00)								(0.00)		86.00				
26-Apr	Takings	500244	163.00									163.00						
26-Apr	Raffle	500244		15.00								15.00		180.00				
03-May	Takings	500244	157.00									157.00						
03-May	Raffle	500244		13.00								13.00		170.00				
05-May	Occ Grant	RACS				10,500.00						10,500.00	10,500.00	10,500.00				
10-May	Takings	500244	183.00									183.00						
10-May	Raffle	500244		16.00								16.00						
10-May	HOOH	Cash								(22.00)		(22.00)		177.00				
10-May	Transport Contributions	500244						175.00				175.00		175.00				
17-May	Takings	500244	177.00									177.00						
17-May	Raffle	500244		14.50								14.50						
17-May	Fish & Chips	Cash									(6.30)	(6.30)		185.20				
24-May	Takings	500244	179.00									179.00						
24-May	Raffle	500244		20.00								20.00		1,466.70				
31-May	Takings	500245	165.00									165.00						
31-May	Raffle	500245		10.00								10.00		175.00				
07-Jun	Takings	500245	159.00									159.00						
07-Jun	Raffle	500245		23.50								23.50		182.50				
07-Jun	Transport Contributions	500245						110.00				110.00		110.00				
14-Jun	Takings	500245	154.00									154.00						
14-Jun	Raffle	500245		20.50								20.50		174.50				
21-Jun	Takings	500245	129.00									129.00						
21-Jun	Raffle	500245		5.50								5.50		134.50				
28-Jun	Takings	500245	178.00									178.00						
28-Jun	Raffle	500245		15.50								15.50						
28-Jun	HOOH	Cash								(22.00)		(22.00)						
28-Jun	Savaforce (Pie Ingredients)	Cash								(11.55)		(11.55)		109.95				
28-Jun	Transport Contributions	500245						110.00				110.00		110.00				
	Totals 1st Quarter		1,871.00	189.00		11,500.00		895.00		(83.55)	(8.30)	13,885.15	13,885.15	13,886.70				
	Carried Forward		1,871.00	189.00		11,500.00		895.00		(83.55)	(8.30)	13,885.15	13,885.15	13,886.70				
09-Jul	Takings	500245	125.00									125.00						
09-Jul	Raffle	500245		4.50								4.50		1,125.95				
12-Jul	Takings	500246	138.00									138.00						
12-Jul	Raffle	500246		2.00								2.00						
12-Jul	Day Trip-Rectory Farm Lunch	Cash									(65.25)	(65.25)		74.75				
19-Jul	Takings	500246	146.00									146.00						
19-Jul	Raffle	500246		17.50								17.50						
19-Jul	Fish & Chips	Cash									(29.00)	(29.00)		134.50				
26-Jul	Takings	500246	125.00									125.00						
26-Jul	Raffle	500246		6.50								6.50						
26-Jul	Fish Takings	500246					218.60					218.60		345.10				
02-Aug	Takings	500246	122.00									122.00						
02-Aug	Raffle	500246		18.50								18.50						
02-Aug	Fish & Chips	Cash									(38.75)	(38.75)		102.21				
02-Aug	Takings	500246	106.00									106.00						
09-Aug	Raffle	500246		5.00								5.00						
09-Aug	Cash Donation	500246			3.50							3.50						
09-Aug	Activities Clay	Cash									(14.25)	(14.25)		102.25				
16-Aug	Takings	500246	113.00									113.00						
16-Aug	Raffle	500246		2.00								2.00						
16-Aug	Transport Contributions	500246						70.00				70.00		70.00				
23-Aug	Takings	500246	62.00									62.00						
23-Aug	Raffle	500246		4.50								4.50						
23-Aug	Cost of food for seaside trip	Cash									(112.01)	(112.01)						
23-Aug	Income from seats sold on coach	500246						360.00				360.00		514.49				
30-Aug	Takings	500246	121.00									121.00						
30-Aug	Raffle	500246		5.00								5.00						
30-Aug	Transport Contributions	500246						105.00				105.00						
30-Aug	Cream Tea Ingredients	Cash									(10.04)	(10.04)		220.96				
06-Sep	Takings	500246	127.00									127.00						
06-Sep	Raffle	500246		6.00								6.00		193.00				
13-Sep	Takings	500246	121.00									121.00						
13-Sep	Raffle	500246		4.50								4.50		125.50				
20-Sep	Takings	500246	145.00									145.00						
20-Sep	Raffle	500246		12.00								12.00						
20-Sep	Fish & Chips	Cash									(31.80)	(31.80)		1,872.96				
27-Sep	Takings	500247	155.00									155.00						
27-Sep	Raffle	500247		11.00								11.00		1,660.00				
27-Sep	Transport Contributions	500247						110.00				110.00		110.00				
	Totals 2nd Quarter		3,579.00	293.00	3.50	11,500.00	218.60	880.00	360.00	(99.80)	(292.69)	16,361.61	16,361.61	15,965.61				
	Carried Forward		3,579.00	293.00	3.50	11,500.00	218.60	880.00	360.00	(99.80)	(292.69)	16,361.61	16,361.61	15,965.61				
04-Oct	Takings	500247	178.00									178.00						
04-Oct	Raffle	500247		24.00								24.00						
11-Oct	Takings	500247	148.00									148.00		202.00				
11-Oct	Raffle	500247		11.50								11.50						
11-Oct	Fish & Chips	Cash									(8.00)	(8.00)						
11-Oct	Various Lunch Goods	Cash									(17.25)	(17.25)		134.21				
11-Oct	Transport Contributions	500247						25.00				25.00		25.00				
18-Oct	Takings	500247	184.00									184.00						
18-Oct	Raffle	500247		12.80								12.80		196.80				
25-Oct	Takings	500247	158.00									158.00						
25-Oct	Raffle	500247		13.50								13.50						
25-Oct	Halloweekn Goods	Cash									(22.45)	(22.45)						
25-Oct	Costs	Cash									(44.00)	(44.00)						
25-Oct	Coffee Pods	Cash									(3.69)	(3.69)						
01-Nov	Takings	500248	112.00									112.00		101.36				
01-Nov	Raffle	500248		5.00								5.00		935.37				
01-Nov	HOOH	Cash									(22.00)	(22.00)		95.00				
01-Nov	Transport Contributions	500248						90.00				90.00		90.00				
08-Nov	Takings	500248	138.00									138.00						
08-Nov	Raffle	500248		10.00								10.00						
08-Nov	HOOH	Cash									(22.00)	(22.00)		126.00				
15-Nov	Takings	500248	154.00									154.00						
15-Nov	Raffle	500248		14.00								14.00		168.00				
22-Nov	Takings	500248	166.00									166.00						
22-Nov	Raffle	500248		14.00								14.00						
22-Nov	Fish & Chips	Cash									(48.20)	(48.20)		131.80				
29-Nov	Takings	500248	174.00									174.00						
29-Nov	Raffle	500248		14.00								14.00						
29-Nov	Fish & Chips	Cash									(44.00)	(44.00)						
29-Nov	Xmas Cakes Ingredients	Cash									(20.22)	(20.22)		123.78				
06-Dec	Takings	500248	214.00									214.00						
06-Dec	Raffle	500248		36.00								36.00						
06-Dec	Fish & Chips	Cash									(52.00)	(52.00)		198.00				
13-Dec	Takings	500248	210.00									210.00						
13-Dec	Raffle	500248		20.50								20.50						
13-Dec	HOOH	Cash									(22.00)	(22.00)						
13-Dec	Ninco Prizes	Cash									(100.00)	(100.00)		108.50				
18-Dec	Takings	500248	126.00									126.00						
18-Dec	Raffle	500248		4.50								4.50						
18-Dec	Xmas Presents	Cash									(8.00)	(8.00)		122.50				
	Totals 3rd Quarter		5,841.00	474.80	3.50	11,500.00	218.60	795.00	360.00	(470.23)	(462.18)	17,858.49	17,858.49	16,900.98				
2020	Carried Forward		5,841.00	474.80	3.50	11,500.00	218.60	795.00	360.00	(470.23)	(462.18)	17,858.49	17,858.49	16,900.98				
03-Jan	Takings	500248	92.00									92.00						
03-Jan	Raffle	500248		10.50														