REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2020 CHRISTIAN GROWTH CENTRE, BASILDON



CHRISTIAN GROWTH CENTRE, BASILDON

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2020

	Page
Report of the Trustees	1 to
Statement of Financial	10
Activities Balance Sheet	11
Notes to the Financial Statements	13

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Charity's purposes as set out in the objects contained in the company's Memorandum and Articles of Association are:

- To advance the Christian faith in accordance with the Statement of Beliefs appearing in the Schedule hereto in Basildon and in such parts of the United Kingdom and the world as the Trustees may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Charity;
- To further Christian education in such parts of Basildon and the surrounding area and in such other parts of the United Kingdom and the world as the Trustees may for time to time think fit to relieve persons who are in condition of need or hardship or who are aged or sick and to relieve the distress caused thereby in such parts of Basildon and the surrounding area and in such other parts of the United Kingdom and the world as the Trustees may from time to time think fit.
- To provide and maintain facilities (whether in a purpose-built Community Centre or otherwise) for the benefit of the community of Basildon and the surrounding neighbourhood which facilities may without limitation include the provision of child-care services and meetings, lectures and classes and other forms of education, recreation, and leisure-time occupation without distinction of race, sex, political, religious or other opinion and with the object of improving the conditions of life for the said inhabitants as the Trustees may from time to time in their discretion determine.

Grantmaking

Currently CGC Basildon do not give grants by application. However, gifts maybe given to other charitable organizations to help to achieve CGC Basildon charitable objects and mission statement. Gifts are given at the discretion of the Trustees on recommendations submitted by the Senior Pastor(s).

Volunteers

CGC Basildon recognizes that the work of volunteers contributes significantly to the activities and success of CGC Basildon on every level. From the Trustees through to the welcome team, there are volunteers working passionately and tirelessly, giving time and skills to further the work of the Charity and helping it to achieve its objectives

CGC Basildon is committed to involving volunteers directly within the organization to:

- Contribute to the delivery of our Sunday services, community projects and events.
- Form our board of trustees.
- Make sure we are responsive to the needs of the congregation and the community we serve.
- Provide different skills and perspectives.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2020

OBJECTIVES AND ACTIVITIES

Ensuring that our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit and complied with section 17(5) of the 2011 Charities Act when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees/Directors consider how planned activities will contribute to the aims and objectives they have set.

The review also helps us to ensure that our aim, objectives and activities remained focused on the charity's objects.

The Focus of our work

Our main objectives for the year ending 31st March 2020 continued to be:

- The propagation of the Christian gospel To support our local Pastor in reaching the local community through dialogue and exploration of the Christianity.
- Relief we aim to be available in extending our generosity, love and empathy to those in our community who may be in need, hardship and distress.

Our core purpose is to benefit the residents of Basildon and surrounding areas by offering our Centre as a community hub for relationships and cohesion.

REPORT OF THE TRUSTEES FORTHEYEAR ENDED 31 MARCH 2019

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community drop in Centre – From September 2017 the charity started running a drop-in session for the vulnerable and homeless in the Centre of Basildon. Our volunteer base was recruited from the congregation. The sessions were initially scheduled for Tuesday, Wednesday, Thursday, and Friday from 10 am to 3pm. Eventually altered to Tuesdays to Thursday from 10 to 1pm. We offered a listening service, while offering hot beverages and sandwiches, the Centre proved to be well liked and we had an average attendance of between 5-12 individuals daily. Homeless feeding – Working alongside an initiative of Churches Together Basildon, our charity continued to offer hot meals to the homeless community every Tuesday evening at 6:30pm to 7:30pm. The average attendance for these meals ranges from 16 to 25 individuals and again our centre continues to receive positive reviews from our service users. Community Outreach – We continue to share our faith through conversation with our local community and inviting interested parties to our regular meetings on Sundays that run from 10:30am to 12pm and have seen a regular attendance of between 45 – 70 parishioners and visitors weekly. We also run weekly small group meetings, a regular prayer meeting and a children's church service.

TRUSTEES - The trustees remained the same in this period.

FINANCIAL REVIEW

During 2019/20, The trustees agreed to change the financial year end to 31st March 2020, aligning it to companies house, the charity continues to grow from strength to strength. Net asset grew from £21,934 (2019) to £35,391. Most of the funds held at this time were for accrued gift aid donation which is to be claimed in the coming months. The Charity does have outstanding liabilities of £6000 to be paid after 6 years.

Investment policy and objectives

Currently the Charity's do not have any investment funds.

Reserves policy

The Trustees have considered the level of reserves they wish to retain appropriate to the charity's needs. This is based on the charity's size and the level of commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil their charitable objectives even if there is a temporary shortfall in income. The Trustees will endeavour to not 'sit' in on funds unnecessarily.

FINANCIAL POSITION UPDATE

The Statement of Financial Activities for the period to 31^{st} March 2020 shows income of £67,856 (2019 - £16,720) and net expenditure of £54,399 (2019 - £16,827). Reserves at the year-end amount to £35,391 (2019-£21,934) and are considered adequate to support the ongoing plans of the charity.

REPORT OF THE TRUSTEES FORTHEYEAR ENDED 31st MARCH 2020

FUTURE PLANS

Outreach - The short-term future is to host small meetings in the church premises in compliance with government guidelines as per the effects of Covid-19. As life goes back to a more normal structure, the charity plans to open community café, that will play in important role in connecting with people and also as a means for discipleship.

Café Church – The Drop-in centre will be hosting musical presentations in a casual setting and inviting members of the public to attend.

Office – The charity is looking to employ a part – time administrator who will assist the Pastor in planning and general administrative duties.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organization is a charitable company limited by guarantee, incorporated on 09th April 2010. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £100.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees and are known as Trustees in the company's Articles. Under the requirements of the Memorandum and Articles of Association, new trustees are elected by the board and are not subject to retirement by rotation. The office of a trustee continues until retirement or removal in accordance with the articles.

There are at least three trustees in post at any one time and it is a priority that we have a range of skills available to manage the diversity of CGC Basildon religious and community work. Currently we have a range of skills on the team including business and financial management, life coaching and pastoral care.

As trustees retire from the board, CGC Basildon seeks to find new members to replace the skills lost. Because of the nature of our work and requirement for trustees to sign up to the Statement of Faith (as laid out in the schedule to the articles), trustees may approach suitable persons who already serve in the organization. Board members may also make enquiries about potential suitable candidates by approaching partnering ministries with similar ethos and values.

Through the process of recruitment, new trustees are required to

- Provide references- on application
- Declare any conflicts of interest and sign a declaration that they are not disqualified from being a trustee at interview
- Sign the Statement of Faith in the Schedule to the Articles at appointment

Organizational structure

In CGC Basildon the Pastor(s) and Board of Trustees play their own parts in the leadership of the church.

We currently have a board of three trustees who are responsible and accountable for: Strategic Planning, Finances, Facilities, Pastoral Search, Risk Management and Church Policy

The day to day running of the charity is led by the Senior Pastor(s) who have direct oversight and are accountable for: Spiritual Leadership, Visionary Leadership, Directorship of Programs/Ministries Reporting, Ministry Progress, Worship and Personnel Management.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

To help our trustees succeed in their post, it is important for them and the charity that there is a clear and transparent application, interview and induction process to clarify expectations and responsibilities.

In the process of Trustee recruitment and induction, new trustees are:

- 1. Issued an induction pack containing (but not limited to);
- Charity commission Publication CC3
- Relevant policies such as the Vision and Values Statements
- The Statement of Faith
- The latest accounts
- Last annual report
- Recent board meeting minutes
- Organizational structure diagram
- 2. Asked to attend a trustee meeting as an observer where they can ask further questions.
- 3. Offered the opportunity to visit the Church and any of the activities/ projects to meet staff and service users.

To keep up to date with their roles and responsibilities, CGC Basildon Trustees are encouraged to seek out and participate in appropriate courses and events specific to the charity sector

Entitlement of Trustees

CGC Basildon Trustees serve voluntarily and receive no benefits for services provided with the exception of Trustees who serve as Religious Pastors as laid out in the memorandum (section 6). Any expenses reclaimed from the charity are set out in the notes to the accounts.

Wider network

CGC Basildon is part of the CGI network (also known as Skylark International) of churches and members of the Evangelical Alliance who oversight our doctrinal teaching and validate our credibility as a Christian organization.

REPORT OF THE TRUSTEES FORTHEYEAR ENDED 31st MARCH 2020

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number 07218377 (England and Wales)

Registered Charity number

1175505

Registered office

Time Square Basildon ESSEX SS14 1DJ

Trustees

Anthony Nicholls Ambrose Khumalo Oluwadipo Akinrinlade

REFERENCE AND ADMINISTRATIVE DETAIL

Company Directors

Trevor Harrington Anthony Nicholls Ambrose Khumalo

Bankers

Lloyds Bank 10-20 Town Square Basildon SS14 1DU

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2020

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Christian Growth Centre, Basildon for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charity SORP; make judgements and estimates that are reasonable and prudent; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18th December 2020 and signed on its behalf by:

Ambrose Khumalo	

$\frac{\text{STATEMENT OF FNANCIAL ACTIVITIES}}{\text{FOR THE YEAR ENDED 31st MARCH}} \\ \underline{2020}$

Income (Note 2)	Unrestricted funds £	Restricted income funds	Endowment funds £	Total funds £ 12 Months	Prior year funds £ 3 Months
Income and endowments from:					
Donations and legacies	67,856	-	_	67,856	16,720
Charitable activities	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investments	-	-	-	-	-
Separate material item of income	_	_	_	_	_
Other	6,000	-	-	6,000	-
Total	73,856	-	-	73,856	16,720
Expenditure (Notes 3)	,		•	,	
Expenditure on:					
Raising funds	_		_	_	
Charitable activities	78,349		 	78,349	16,827
Separate material expense item	7 0,0 10			7 0,0 10	10,021
Other	_	-	_	_	_
Total	78,349	_	_	78,349	16,827
Net income/(expenditure) before tax for the reporting period Tax payable	- 4,493 -	<u>-</u>	-	- 4,493 -	- 107
Net income/(expenditure) after tax before					
investment gains/(losses)	- 4,493	_	_	- 4,493	- 107
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	- 4,493	-	-	- 4,493	- 107
Extraordinary items	-	-	-	-	
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):			T		
Gains and losses on revaluation of fixed assets for the charity's own use	_	_	_	_	_
Other gains/(losses)	_		-	_	
Net movement in funds	- 4,493	-	-	- 4,493	- 107
Reconciliation of					
funds:					
Total funds brought forward	21,934	-	-	21,934	22,041
Total funds carried forward	17,441	-	-	17,441	21,934

BALANCE SHEET AS AT 31ST MARCH 2020

		Unrestricted funds £	Restricted income funds	Endowment funds £	Total this year 12 Months £	Total last year 3 Months £
Fixed assets						
Intangible assets		-	-	-	_	-
Tangible assets	(Note 4)	2,904	-	-	2,904	3,334
Heritage assets		-	-	-	-	-
Investments	-	-	-	-	-	-
	Total fixed assets	2,904	-	-	2,904	3,334
Current assets						
Stocks		-	=	-	_	-
Debtors	(Note 5)	11,568	=	-	11,568	19,927
Investments Cash at bank and in	hand (Note 6)	3,969	-	<u>-</u>	3,969	4,672
Casil at Dalik allu ili	Total current assets	15,537			15,537	24,599
	rotar carrent assets	10,007		<u> </u>	10,007	24,599
Creditors: amounts one year (Not		1,000	_	-	1,000	
Net curre	ent assets/(liabilities)	14,537	-	_ [14,537	24,599
	,				•	, , , , , , , , , , , , , , , , , , ,
Total assets l	ess current liabilities	17,441	-	-	17,441	27,934
Creditors: amounts year (Note 7) Provisions for liabilit)	-	<u>-</u>	-	-	6,000
Total net assets or lia	abilities	17,441	-	-	17,441	21,934
Funds of the Ch	arity					
Endowment funds	•	-			-	-
Restricted income fu	ınds		-		-	
Unrestricted funds		17,441			17,441	21,934
Revaluation reserve						
Fair value reserve				ļ		
	Total funds	17,441	-	-	17,441	21,934

CHRISTIAN GROWTH CENTRE, BASILDON

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small company's regime.

The financial stat is were approved by the Board of Trustees on 18th December 2020 and were signed on its behalf by:

Ambrose Khumalo -Trustee

CHRISTIAN GROWTH CENTRE, BASILDON (REGISTERED NUMBER: 05496823) NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st March 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102 updated by bulletin 1) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognized in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognized as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery

- 10% Straight Line

Tangible fixed assets are capitalized if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statement

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. Income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year £
Donations	Donations and gifts	58,828	-	-	58,828	16,720
and legacies:	Gift Aid	9,028	-	-	9,028	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	_	1	1	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	
	Donated goods, facilities and services	-	-	-	1	-
	Other	6,000	-	-	6,000	
	Total	73,856	-	-	73,856	16,720
TOTAL INCOM	IE .	73,856	-	-	73,856	16,720

3. Expenditure

			Restricted			
		Unrestricted funds	income funds	Endowment funds	Total funds 12 Months £	Prior year 3 Months £
Expenditure on	Rent	19,604	_	-	19,604	7,706
charitable activities	Staff Cost	22,550	-	-	22,550	3,545
	Mission Cost	36,195	-	-	36,195	5,575
		-	_	-	-	-
	Total expenditure on charitable activities	78,349	-	-	78,349	16,826

4. Trustee Remuneration

The charity's memorandum and articles of association allowing remuneration to be paid to trustees are approved by the charity commission. The following remuneration was paid to the following trustees, who are also considered to be key management of the charity, during the year.

2020	2014
£22,550	£3,545

There were no trustees' expenses paid for the year ended 31st March 2020 nor for the year ended 31 March 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
number of		
staffs	2	1

No employees received emoluments in excess of £60,000.

Included within wages are amounts paid to third parties of ${\mathfrak L}\,\text{NiI}$ (2018- NIL).

6. TANGIBLE FIXED ASSETS

Note Tangible fixed assets

Cost or valuation

Cost or valuation						
	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total	
	£	£	£	£	£	
At the beginning of the year	-	1	4,302	ı	4,302	
Additions	-	Ī	-	-	-	
Revaluations	-	-	-	-	-	
Disposals	-	-	-	-	-	
Transfers *	-	-	-	-	-	
At end of the year	-	-	4,302	-	4,302	
Depreciation and impa	airments					
**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate						
At beginning of the year	_	_	968	_	968	
Disposals	-	-	-	-	-	
Depreciation	-	-	430	-	430	
Impairment	-	1	-	ı	-	

Net book value

At end of the year

Transfers*

Net book value at the beginning of the year Net book value at the end of the year

			3,334	-	3,334
			0,004		0,004
L					
	_	_	2,904	_	2,904
			_,00.		_,00.

1,398

1,398

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade debtors

Prepayments and accrued income
Other debtors

	This year £	Last year £
	1	-
	11,568.0	20,630.0
	-	-
Total	11,568.0	20,630.0

8. CREDITORS: AMOUNTS FALLING DUE MORETHAN ONE YEAR

Analysis of creditors

Accruals for grants payable
Bank loans and overdrafts
Trade creditors
Payments received on account for contracts or performance-related grants
Accruals and deferred income
Taxation and social security
Other creditors

	Amounts falling due within			Amounts falling due after more than one year		
	one year This year Last year		This year Last year			
	£	£	£	£		
	-	-	-	-		
	ı	-	ı	-		
	-	-	-	6,000		
or						
	-	-	-	-		
	1,000	-		-		
	-	-	-	-		
	-	_	_	_		
Total	1,000	-	-	6,000		

12. FUND MOVEMENT

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses	Fund balances carried forward £
Unrestricted fubds	UR		21,934	73,856	- 78,349	-	-	17,441
			-	-	-	-	-	-
			-	-	-		-	-
			-	-	-		-	-
			-	1	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	1	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds (balancing figure)	N/a	N/a	21,934	-	-	-	-	-
Total Funds as per balance sheet				73,856	- 78,349	-	-	17,441