SUNNYLANDS LTD (A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
31ST AUGUST 2020

<u>Azets</u>

Accountants

REPORT OF THE COUNCIL OF GOVERNORS AND ACCOUNTS - 31ST AUGUST 2020

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The Governors, who are also the Directors of the Company for the purposes of the Companies Act, present their report and the audited accounts of the charity for the year ended 31st August 2020. The accounts have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Objectives and Public Benefit

1. The objectives of the School as stated in its Memorandum and Articles of Association are to establish, maintain, manage, develop and carry on a school for boys and/or girls at 'Sunnylands' in Kettering.

In meeting these objectives, St Peter's School's public benefit aim is to provide a first-class education, independent of the State system, to pupils between the ages of 2½ and 11, based on a sound Christian foundation. It aims to do this through strong academic tuition, and also the development of sporting, artistic, musical and social skills. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, and to prepare them for a senior school of theirs and their parents' choice.

St Peter's School also provides employment for 36 local people and seeks to source as many of its suppliers and contractors from the local area as is economically viable.

2. Public Benefit - Bursaries and discounts

St Peter's School educates over 101 pupils (average for the year) independently of the State system. The School offers discretionary means tested Bursaries and parents and the public in general are made aware of this either upon enquiry, on the School registration form and also through the School's website. Applications are considered by the Finance Committee in accordance with the Bursary Policy and based upon individual situation and need. Bursaries are intended to provide assistance when possible to benefit parents experiencing financial hardship who wish to enter or remain at the School. Sibling and staff discounts are also available. The School was able to offer bursaries and discounts to 26 children (40 pupils in 2018/19) during the year including those discounts offered to parents with more than one child at the School. This excludes additional assistance given to parents impacted by the COVID lockdown during the period. By educating over 75 primary age pupils outside of the state system the school has saved the public purse a sum in the region of £300,000 calculated at £4,000 per primary school aged child.

3. Public Benefit – Associated activities for the benefit of the community

Links are maintained with a nearby state-maintained school, resulting in the sharing of resources and supporting career development. The School also supports the local Higher Education College and local secondary schools by providing work experience opportunities in several parts of the curriculum and in the nursery. This is a valuable work experience opportunity provided to local students to aid the transition from full time education into work.

The School passionately encourages the support of local and national charities and has raised and donated monies through various activities throughout the year, including Macmillan Cancer Care, Children in Need, Red Nose Day, Race4life and Sport Relief. The parents and children continue to support the Goodwill Children's Homes in India.

The upper part of the school is housed in 'Sunnylands'. This is a Grade 2 listed property which is the former home of a locally born renowned national businessman. This maintains and preserves a Grade 2 listed property which was once one of the largest private houses in Kettering, for generations to come.

The School is also committed to extending its facilities to the local community wherever possible. The site is offered to several community groups free of charge. In the year, it was used by a local Brownies and Rainbows group amongst others. Sports facilities are used during holiday periods by a local tennis coach offering lessons and a holiday club to the wider community. The school also participates in the local small schools sports partnership promoting sport in smaller schools locally across the maintained sector. The thriving PTA events including the annual Christmas Fayre, Halloween events and Spring Ball, which are extended to the wider public through advertising and recommendation by parents.

Objectives and Public Benefit (continued)

3. Public Benefit – Associated activities for the benefit of the community (continued)

In setting objectives and planning activities, the Governors have given due regard to the public benefit guidance published by the Charities Commission, and in particular to its supplementary public benefit guidance on advancing education and on fee charging. The Board considers that through the Bursary Scheme, local employment opportunities and the assistance given to the local community it is fulfilling its public benefit responsibilities. The School has not received any approach from local maintained schools as part of the 'Schools Together' programme.

Achievements and Performance

1 Review of the School's progress and the impact of COVID-19 (COVID)

The Board is pleased to report that it considers this to have been another successful year in terms of progress made despite the disruption caused by the pandemic. In this year the national lockdown and measures required to remain COVID secure has impacted all schools in the sector and this required a swift and flexible response to ensure that pupils could continue to access their education remotely. The implementation of GSuite incorporating Google Classroom together with the school hand-delivering educational packages of books and resources to all of the students resulted in the school being able to adapt swiftly to minimize the impact as far as was practical to do so. The School was able to minimize the financial impact by agile cost management and was therefore able to offer parents a rebate on school fees of £44.3k for the period of closure. In addition to this rebate, lost fee income from the nursery amounted to £18.1k. The Governors and management of the School continue to monitor and adhere to Government guidance as it changes and the inevitable impact of this is additional cost across the whole of the cost base to ensure that the School remains compliant and COVID secure.

Pupil numbers continue to be influenced by uncertain economic indicators including the uncertainly around Brexit and it is expected that the impact of COVID restrictions and uncertainty in the economy will impact the School for at least the next academic year. Interest in the school via Social Media channels has been extended significantly during this year and the imminent new website and prospectus will support the general marketing efforts in seeking to attract pupils from the area. Whilst the nursery continues to appeal to both prospective pupils of the School, and also those seeking a good nursery education for their children who will then go on elsewhere for Primary schooling, attendance levels are reduced due to COVID concerns. Despite this, Sunnylands Nursery has an excellent local reputation and continues to offer the various funding schemes via the LEA to support working parents.

The School was last inspected in November 2018 as part of the regular rolling inspection cycle by the Independent School's Inspectorate (ISI). This was its first Regulatory Compliance Inspection under the new inspection framework by ISI on behalf of Ofsted. The report received in November 2018 confirms that new regulatory requirements which are expected of educational establishments are in place and in practice at the school and that all requirements are met. This type of report does not provide graded judgements. The expected routine Educational Quality Inspection did not take place due to the cycle of inspections being suspended by the DfE in response to the pandemic. The last full inspection was in 2016.

St Peter's children have continued to make excellent progress this year despite a period of Home Learning. Following the national lockdown in March, the school swiftly moved to a position where 90% of the pupils were learning online, from home. Using Google Classroom and the Google suite for Education teachers were able to engage and communicate, share and mark work remotely. Every child continued to receive English and Maths work daily as well as Science and Foundation subjects each week. Teachers were available throughout the school day to support all children and parents.

The social and emotional wellbeing of every child remained a priority. Daily face-to-face meets, weekly live assemblies and regular events such as Stay at Home Sports Day, Science experiments, Philosophy and yoga activities ensured that all children were engaged with school despite not being physically in it. A small number of children remained in school as part of our Key Worker and vulnerable children provision, receiving the very best academic and pastoral support. This mixed-aged group of children utilised the new Cedar Hub, being a large, well-ventilated teaching space staffed by experienced teachers on rotation.

Achievements and Performance (continued)

1 Review of the School's progress and the impact of COVID-19 (COVID) (continued)

From 2nd June, the majority of Reception, Year 1 and Year 6 returned to school in safe, socially-distanced Bubbles, shortly followed by the return of Year 2 and Year 3 as another Bubble. Social events were organised for Year 4 and Year 5 who remained on our Home Learning platform until the end of the academic year.

Our initial teacher and baseline assessments show that, on average, our children are working well above age related expectations compared to that of their peers prior to COVID and significantly above those in maintained schools post-COVID. Our data reveals that 73% of St Peter's children are working above the national average for Maths, 75% are working above expectations in Reading and 67% above cohort equivalent children in Spelling, Punctuation and Grammar. A new, rigorous assessment schedule has been put in place to monitor more regularly the impact of Home Learning and address any gaps through targeted support and intervention. These are very pleasing results considering the unexpected nature of learning for parts of this academic year and the unique challenges faced by all families. The Governors were pleased with the effectiveness of Home Learning and the outcomes by all.

The arts continue to be a real asset for the school, specifically music. Prior to lockdown the school's choir had performed at many events across the region including Remembrance services at the Baptist Church and Toller Church and a charity concert at the Deco Theatre in Northampton. The choir placed in the top three in attendance; an amazing achievement for the smallest school there. The school's virtual choir produced several pieces through lockdown and a socially-distanced William Tell Overture bought the whole school together at the end of term physically and online. Our virtual Founders Day gave an opportunity to showcase the wonderful sounds of our school, the choirs, soloists and instrumentalists including a whole school performance of the School song 'One More Step' which was remotely recorded and produced, the performance accompanied by messages from local celebrities, sports stars and dignitaries. It was a beautiful end to an unusual year.

Sport continues to flourish. Early in the academic year the school participated and celebrated at both local and ISA sporting events. Results were all positive at the U9 and U11 ISA 5-a-side Football competition, Hi-5 Netball tournament, the Northamptonshire Soccer 7s event and multiple top ten finishes at the inter-schools Cross Country meet. A St Peter's Year 6 pupil represented the school at both District and County level, qualifying for the National swimming team. During the lockdown period, for many, an active and healthy lifestyle continued at home with challenges and activities set throughout Home Learning.

The School's tight knit community continues to be an area of strength. A Journey into Africa Concert, Harvest Supper, Christmas Fayre and Spring Ball bring our diverse and supportive community together. Staff, teachers and parents again work together, more so than ever before, to deliver a successful school year.

2. Building and Development

During this year, the new eco building known as The Cedar Hub has come into full use, providing a larger teaching space for Art & DT, together with a wrap-around care provision. This building has allowed the School to provide a well utilised key worker provision during the lockdown period, and also to support the school in being able to keep pupils in separate bubbles and therefore minimising the risk of transmission of the virus between staff and pupils. The lockdown period and closure of some school buildings resulted in a full refurbishment of Sunnylands Hall, repairing and protecting its historic wooden floor for the future. The extended closure of the nursery also facilitated replacement of the outdoor classroom canopy with an inspiring wooden structure with a sunflower printed roof structure. This was part funded by the PTA and contracted before the pandemic.

The Development Committee continues to review other facilities across the School to enable resources to be allocated appropriately.

The program of planned investment in the fabric and facilities of the School continues, and the School continues to invest in resources, equipment and IT across the curriculum to keep the learning exciting, whilst still ensuring that the curriculum is underpinned by traditional and well established teaching methods. The School is continuing to take advantage of online resources to ensure that the curriculum remains fresh and stimulating.

Achievements and Performance (continued)

2. Building and Development (continued)

Every effort has been made to improve the position of the School and to enhance the curriculum. The School is in a position to look forward cautiously as the pandemic continues to unfold, taking decisions to secure expansion and success in the coming years, and seeks to extend its provision further by active marketing opportunities and refreshment of the online and internet presence.

Financial Review

The funds of the School have been applied in providing a Christian education for its pupils. It is for this purpose that the charity's assets are held. The financial position at the balance sheet date is considered by Governors to be satisfactory for the future of the School, and the Governors and staff continue to seek to attract more pupils to the School.

1. Reserves Policy

The financial statements show that at the balance sheet date the School had unrestricted reserves of £955,878 of which £873,915 (2019: £873,915) is invested in fixed assets. Note 16 to the accounts shows in detail that designations of £75,000 have been set aside for various purposes. The remaining level of reserves not designated or invested in fixed assets at the balance sheet date are £6,963 (2019: £685). The Governors anticipate that the School will continue to generate sufficient reserves by means of annual operating surpluses to generate resources for the maintenance and development of the School, and that undesignated reserves are sufficient to give adequate levels of working capital to cover unexpected emergencies. In addition, as explained in note 15 to the accounts, the School continues to benefit from the support of the Sunnylands Trust.

The Governors review the reserve levels of the charity annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of the reserves

Future Plans

The Governors intend to continue their current strategies of maintaining the School's position in a competitive market by investing to provide high quality education for our pupils, achieving high academic results and maintaining the breadth and depth of extra-curricular activities and experiences for our pupils.

The Headteacher and senior staff continue to review the curriculum to ensure that the educational qualifications remain entirely appropriate for our pupil's development.

Future development plans are financed primarily from fee income and reserves. Fixed assets are detailed at Note 10 and are depreciated in accordance with the depreciation policies and are invested to protect the balance between a sound infrastructure and financial base for the next generation of pupils.

Organisational Structure, Governance and Management

1. Status and administration

The School is registered as a charitable company limited by guarantee and was incorporated on 9th July 1946. The liability of its members is limited by guarantee as stated in its Memorandum and Articles of Association.

2. School Governors

The management of the School is the responsibility of the Governors whose appointment is governed by the Memorandum and Articles of Association. The terms Director and Governor are interchangeable. The Board of Governors consists of eight persons. The school considers that its key management personnel comprise the governors and the headteacher.

Organisational Structure, Governance and Management (continued)

The members of the Council who have served during the year are listed below:

T Fray

(Chairman)

Mrs A Bowers

(Vice Chairman)

J E Lamb

(Chair of Finance Committee)

Mrs E S Bell

Revd. Cannon L McCormack

S Bowers

Mrs T Watts

(Resigned 17th September 2019)

S P Dawson

P M Drage

(Appointed 27th March 2020)

Mr Fray and Mrs Bell retire by rotation and being eligible offer themselves for re-election. Mrs A Bowers retires by rotation and will not stand for re-election.

The School is proactive in recruiting new Governors. When considering recruitment, particular note is made of the qualifications and skills of the potential Governor. It is the School's aim for Governors to have sufficient knowledge of charity, educational, legal and financial matters to ensure that a good mix of skills is achieved within the Board as a whole.

Appointment of Governors is carried out either by approach to suitable candidates in the case of vacancy, or by an approach being made from a member of the public, or a person already connected to the School. The Board will assess the suitability of the candidate and due consideration is given to the mix of skills. All Governors are subject to a check by the Disclosure and Barring Service, and a s128 Prohibition from Management check (the Chairman is DBS checked by the Secretary of State for Education). Upon appointment, Governors receive a comprehensive induction pack which includes documents outlining their responsibilities as Directors, Governors and Trustees of the charity. Each Governor signs a declaration as to their willingness to serve the School, and undertake a DBS check and a s128 prohibition from management check. Governors are welcomed and encouraged to visit the school regularly and the Bursar provides legislative and regulation updates via the Finance Committee reports.

Organisational Structure and Governance

The Board of Governors meet regularly twice each term to a pre-set schedule, timetabled at the beginning of each year. The Finance Committee also meets twice per term, the schedule set to allow the minutes and contents of its meeting to be fed into each Board meeting. Other Committees consist of Personnel, Development, Education and Complaints Panel Committees which meet on a needs basis through the year. The Headteacher prepares a briefing report for review and discussion at each Board meeting, and the Bursar prepares briefing reports for the Finance Committee, Personnel Committee and Development Committee meetings. The Headteacher and Chairman attend both main committee meetings. Sub Committees report into the main two committees. All meetings are run to a pre circulated agenda, and minutes are published. All Governors are entitled to attend any committee meeting on an ex officio basis. Governors are appointed a link Governors with special responsibility for Child Protection and Safeguarding (Mrs Bell), and Health and Safety (Mr Bowers).

Following the retirement of the previous Headmistress after almost 14 years in post, Mr Mark Thomas was appointed in September 2019 and took up the role of Headteacher on 2nd January 2020.

4. Internal Control

The School's financial controls are reviewed in conjunction with the audit of the year end financial statements. The School employs a Chartered Accountant in the role of Bursar to strengthen the financial operations and improve efficiency and internal controls. The Board considers that the internal controls that have been in operation during the year under review are sufficient and appropriate for the size of the School.

5. Persons with Significant Control

The Board knows or has reasonable cause to believe that there is no registrable person or entity in relation to the School who has significant control.

Organisational Structure, Governance and Management (continued)

6. Risk Management

The Governors are responsible for dealing with the risks faced by the School. The Board of Governors has considered the major risks to which the School is exposed and is satisfied that systems have been established to lessen those risks. It is recognised that this system can only provide reasonable, but not absolute assurance, that the major risks have been adequately managed.

Governors use the following key controls in order to manage the risks faced and any matters of concern regarding them are reported and discussed at the Board meetings.

- Formal agendas for all Board and Committee activity with published minutes prepared by an independent clerk (Board)
- Detailed terms of reference for all Sub Committees reporting into the Board.
- Comprehensive strategic budgeting, planning and management accounting processes
- Formal written policies (with regular review) in accordance with the Independent Schools Inspectorate on behalf of the DfE.
- Clear pre-authorisation and approval systems for all expenditure
- Vetting procedures as required by law for the protection of the vulnerable
- Adequate and appropriate training for Governors as necessary, and key staff

Legal and administrative information

Name by which charity is known

St Peter's School

Company registration number

00414674 (England & Wales)

Charity registration number

309914

Registered office

52 Headlands, Kettering, NN15 6DJ

Council of governors

T Fray

Mrs A Bowers

JE Lamb

Mrs E S Bell

Revd. Canon L McCormack

S Bowers

S P Dawson

P M Drage

Headmaster

Mr M Thomas

Bursar

Ms A Hurst

NatWest, High Street, Kettering, NN16 8S7

Solicitors

Lamb & Holmes, West Street, Kettering, NN15 0AZ

Auditors

Azets Audit Services, Thorpe House, 93 Headlands, Kettering, NN15 6BL

(Chairman)

(Vice Chairman) (Chair of Finance Committee)

Statement of Governors' Responsibilities

The governors (who are also directors of Sunnylands Limited for the purposes of company law) are responsible for preparing the Report of the Council of Governors and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the governors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these accounts the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware;

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information, and to establish that the auditor is aware of that information.

Small Company Exemption

The Company has taken advantage in the preparation of the above report of the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Council of Governors on 8/12/20

2020 and signed on its behalf by

Mr T Fray Chairman

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SUNNYLANDS LIMITED

Opinion

We have audited the accounts of Sunnylands Limited (the 'charitable company') for the year ended 31st August 2020 set out on pages 11 to 23. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31st August 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
 and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the governors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The governors are responsible for the other information. The other information comprises the information included in the Report of the Council of Governors, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SUNNYLANDS LIMITED

Other information continued

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Council of Governors (incorporating the directors' report) for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the governors were not entitled to prepare the accounts in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Report of the Council of Governors and from the requirement to prepare a strategic report.

Responsibilities of governors

As explained more fully in the governors' responsibilities statement set out on page 7, the governors (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SUNNYLANDS LIMITED

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the accounts, whether due to fraud or error, design
 and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and
 appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting
 from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional
 omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
 appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
 charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the governors.
- Conclude on the appropriateness of the governors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the accounts or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the accounts, including the disclosures, and
 whether the accounts represent the underlying transactions and events in a manner that achieves fair
 presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ion Chous

Ian Chown (Senior Statutory Auditor) for and on behalf of Azets Audit Services Thorpe House 93 Headlands KETTERING NN15 6BL

Date: 08/12 / 2020

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31ST AUGUST 2020

	<u>Notes</u>	Unrestricted funds <u>2020</u>	Unrestricted funds <u>2019</u>
INCOME AND ENDOWME	NTS		
Income from charitable activitie Operation of school	es 2	874,112	1,103,613
Investment income	3	651	656
Other income	4	67,471	<u>-</u>
Total income		942,234	1,104,269
EXPENDITURE			
Cost of raising funds Fundraising and publicity		20,724	30,846
Expenditure on charitable active Operation of school	ities 6	915,232	1,010,557
Total expenditure		935,956	1,041,403
NET INCOME AND NET M IN FUNDS FOR THE YEAR		6,278	62,866
RECONCILIATION OF FUI Total funds brought forward	NDS	949,600	886,734
TOTAL FUNDS CARRIED	FORWARD	£955,878	£949,600

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

BALANCE SHEET AS AT 31ST AUGUST 2020

	<u>Notes</u>		<u>2020</u>		<u>2019</u>
FIXED ASSETS Tangible assets	10		873,915		873,915
CURRENT ASSETS Stock Debtors Cash at bank and in hand	11 12	18,560 180,459 386,989		22,549 196,755 412,919	
LIABILITIES Creditors: amounts falling due within one year	13	374,595		427,088	
NET CURRENT ASSETS			211,413		205,135
TOTAL ASSETS LESS CURRENT LIABILITIES			1,085,328		1,079,050
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	15		129,450		129,450
NET ASSETS			£955,878		£949,600
THE FUNDS OF THE CHARITY Unrestricted income funds	16		£955,878		£949,600

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Council of Governors on $\frac{3}{2}$ / 2020 and signed on its behalf

Mr T Fray - Chair of Governors

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST AUGUST 2020

	<u>Notes</u>	<u>2020</u>	<u>2019</u>
Cash from operating activities	18	(10,581)	70,121
Cash flow from investing activities			
Interest received		651	656
Payments to acquire tangible fixed assets		(16,000)	(246,539)
Net cash used in investing activities		(15,349)	(245,883)
Decrease in cash and cash equivalents		(25,930)	(175,762)
Cash and cash equivalents at the beginnin the year	g of	412,919	588,681
Cash and cash equivalents at the end of the year		£386,989	£412,919

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

1. ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Sunnylands Limited is a private company, registered in England and Wales, which is limited by guarantee and constitutes a public benefit entity as defined by FRS 102. The accounts are presented in sterling which is the functional currency of the charity and rounded to the nearest £. The School's accounts present information about it as an individual undertaking.

The accounts are prepared on a going concern basis under the historical cost convention.

b) Preparation of the accounts on a going concern basis

In March 2020, the impact of the Covid-19 pandemic became apparent globally and the uncertainties caused by the pandemic continue to exist after the reporting date. In assessing the appropriateness of the going concern assumption, the Governors have reviewed the financial position of the School, considering all reasonably foreseeable potential scenarios and uncertainties in relation to revenue and expenditure. Based on this information, the Governors have reasonable expectation that the School can meet its liabilities as they fall due and the Governors have therefore concluded that the Covid-19 pandemic does not create a material uncertainty in relation to going concern and as such have deemed it appropriate for the accounts to be prepared on the going concern basis.

c) Judgements and key sources of estimation uncertainty

In applying the School's accounting policies, the Governors are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities. Although actual results may differ from estimates of this type, in the opinion of the Governors, this is unlikely to result in material adjustments to the carrying value of assets and liabilities.

d) Income recognition

Fee income

Fee income is the total amount receivable by the company in the accounting period for services provided in teaching children, and for services ancillary to their education. School fees are stated after deducting bursaries and discounts.

Grant income

Income from grants is recognised when there is evidence of entitlement, receipt is probable and its amount can be measured reliably. Coronavirus Job Retention Scheme grants are normally recognised as income in the period in which the salary expense was incurred and all conditions of the furlough scheme have been met.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

e) Expenditure recognition

Expenditure, which is charged on an accruals basis and includes irrecoverable value added tax, is analysed between: -

- expenditure on charitable activities which is expenditure incurred directly to the fulfillment of the charities objectives;
- costs of raising funds which is expenditure incurred directly in the effort to raise income;

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

1. ACCOUNTING POLICIES CONTINUED

f) Allocation of support costs

Support costs are those functions that assist the work of the School but do not directly undertake charitable activities. Support costs include office costs, personnel and governance costs which support the School's activities. These costs have been allocated to expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 5.

g) Fund accounting

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity. Designated funds are unrestricted funds earmarked by the Council of Governors for particular purposes.

h) Tangible fixed assets

Individual fixed assets over the school's capitalisation limit are capitalised at cost and depreciated over their estimated useful economic lives as follows:

Temporary classrooms, tennis courts and hard playing area

Depreciation is calculated on a straight-line basis and aims to write down the cost over seven years.

Equipment, fixture and fittings

Capital expenditure for the year is written off by way of provision for depreciation on a straight-line method over a period of between one and seven years.

Freehold land and buildings

No depreciation is provided on freehold land and buildings as it is the charitable company's policy to maintain these assets in a continual state of sound repair and to extend and make improvements to them from time to time. The useful economic lives of these assets are thus so long and residual values so high that any depreciation would not be material. Provision is made for any permanent diminution in value. Any expenditure in respect of building and infrastructure maintenance and improvement is written off in the year of expenditure.

i) Stock

Stocks are stated at the lower of cost and net realisable value.

j) Debtors and creditors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid after taking accounts of any trade discounts due. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount. Deferred income represents fees invoiced in advance of the provision the associated teaching and other services. Concessionary loans received are measured at the amount received.

k) Pension benefits

Since 1st September 2019, the School has made contributions for its academic and related staff to a defined contribution scheme designed for independent schools. The School also contributes to a defined contribution scheme for its non-teaching staff. Contributions to the defined contribution scheme are recognised in the statement of financial activities as they become due in accordance with the rules of the scheme. In the period to 31st August 2019, retirement benefits to teachers were provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme, and the assets are held separately from those of the School. The TPS is an unfunded scheme and contributions were calculated so as to spread the cost of pensions over employees' working lives with the School in such a way that the pension cost was a substantially level percentage of current and future pensionable payroll. Contributions were determined by the Government Actuary on the basis of quinquennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS was treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

1. ACCOUNTING POLICIES CONTINUED

1) Leased assets

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged against income on a straight-line basis over the period of the lease.

2. INCOME FROM CHARITABLE ACTIVITIES

4.	INCOME PROM CEMATIBLE INCIDENT	<u>2020</u>	<u>2019</u>
	School fees	634,630	812,662
	School dinners	51,743	84,380
	Grant income - Early Years Learning	126,886	126,529
	Other ancillary income	60,853	80,042
	Total	£874,112	£1,103,613
	Other ancillary income		
	Music	9,106	12,150
	Uniforms	13,950	17,401
	Late Club	16,681	26,643
	Clubs and outings	11,397	16,405
	Miscellaneous	9,719	7,443
		£60,853	£80,042
_	NAME OF THE PARTY		
3.	INVESTMENT INCOME	<u>2020</u>	<u> 2019</u>
	Interest on cash deposits	£651	£656
4.	OTHER INCOME		
		<u>2020</u>	<u>2019</u>
	Grant income – Job Retention Scheme	£67,471	£ -

5. ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below:

	Total <u>allocated</u>	Governance <u>related</u>	Other support <u>costs</u>	Basis of apportionment
Staff costs	251,609	-	251,609	Usage
IT costs	20,382	-	20,382	Usage
Office costs	13,266	-	13,266	Usage
Other costs	7,631	-	7,631	Usage
Depreciation/loss on disposal of assets	16,000	<u>-</u>	16,000	Usage
	£308,888	£ -	£308,888	
				

SUNNYLANDS LIMITED (REGISTERED NO. 00414674) NOTES TO THE ACCOUNTS – 31ST AUGUST 2020

5. ALLOCATION OF GOVERNANCE AND SUPPORT COSTS (continued)

٥.	ALLOCATION OF GOVERNANCE PRODUCTION CONTRACTOR (COLUMN)	
	Governance costs	<u>2020</u>	<u>2019</u>
	Auditors remuneration:	 	
	Audit services	4,000	4,500
	Other services	1,100	1,040
		£5,100	£5,540
			I
	Allocation of governance and other support costs	<u>2020</u>	2019
		 -	
	Operation of school	£313,988	£258,272
6.	ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES		
0.	AIVALIBIS OF EAR ENDITORS OF CHARACTERS 22 12 12 12	<u>2020</u>	<u>2019</u>
	Staff costs:		
	Teaching	387,359	418,499
	Welfare	48,282	79,262
	Materials, resources and other teaching costs	45,659	61,173
	Food, uniform and other welfare costs	25,768	33,883
	Premises and other costs	94,176	159,468
	Governance costs	5,100	5,540
	Support costs	308,888	252,732
	Total	£915,232	£1,010,557
7.	ANALYSIS OF STAFF COSTS		
/•	Staff costs during the year were as follows:	<u>2020</u>	<u>2019</u>
		585,225	588,861
	Salaries	45,603	44,555
	Social security costs	56,421	59,836
	Other pension costs		
		£687,249	£693,252
	The average number of employees during the year was:	2020	2010
		<u>2020</u> <u>No.</u>	<u>2019</u> <u>No.</u>
			12
	Teaching staff	11 9	8
	Teaching support and nursery	11	11
	Catering and domestic staff	5	4
	Administration		
		36	35
	the CC 11 (1) and the control of the		
	The average number of full-time equivalent employees during the year was:	2020 No.	2019 <u>No.</u>
	Tooching staff	8	9
	Teaching staff Teaching support and nursery	5	5
	Catering and domestic staff	6	7
	Administration	3	2
	1 Millinghanon		
		22	23
		····	

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

7. ANALYSIS OF STAFF COSTS (continued)

The number of employees whose emoluments (excluding employer pension and national insurance contributions) exceeded £60,000 was:

In 2019 the employee was accruing benefits under the Teachers' Pension Scheme, which is a defined benefit scheme.

The school considers that its key management personnel comprise the governors and the headteacher. The total amount of employee benefits (including employer pension and national insurance contributions) received by key management personnel was £72,388 (2019: £75,478).

8. RELATED PARTY TRANSACTIONS AND GOVERNORS' EXPENSES & REMUNERATION No governor received any remuneration from the company during the current or preceding accounting period. No expenses were reimbursed to the governors during the year or the previous period.

Mr S P Dawson, a governor of the School, has an interest in R. B. Travel, a firm which provides services to the School. The value of services provided was £5,760 (2019: £780).

9. TAXATION

As a registered charity, Sunnylands Limited is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity. The charitable company is not registered for VAT.

10. TANGIBLE FIXED ASSETS

	Freehold land and buildings	Tennis Courts & hard playing <u>area</u>	Equipment Fixtures & <u>Fittings</u>	<u>Total</u>
COST				
At 1st September 2019	878,909	54,806	123,267	1,056,982
Additions	-	-	16,000	16,000
Disposals		-	(2,755)	(2,755)
At 31st August 2020	878,909	54,806	136,512	1,070,227
DEPRECIATION				
At 1st September 2019	5,094	54,706	123,267	183,067
Charge for the year	-	<u>.</u>	16,000	16,000
Eliminated on disposal			(2,755)	(2,755)
At 31st August 2020	5,094	54,706	136,512	196,312
				
NET BOOK VALUES				
At 31st August 2020	£873,815	£100	£ -	£873,915
At 31st August 2019	£873,815	£100	£ -	£873,915
			<u></u>	

All fixed assets were used for charitable purposes.

The governors consider the market value of the freehold land and buildings to exceed their net book value but have not conducted a recent valuation.

£427,088

£374,595

SUNNYLANDS LIMITED (REGISTERED NO. 00414674)

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

11.	STOCK	<u>2020</u>	<u>2019</u>
	School uniform and other stocks	£18,560	£22,549
12.	DEBTORS	<u>2020</u>	<u>2019</u>
	Fees Prepayments and accrued income	169,883 10,576	184,428 12,327
		£180,459	£196,755
13.	CREDITORS: AMOUNTS FALLING DUE WITHIN	ONE YEAR	
		<u>2020</u>	<u>2019</u>
	Trade creditors Social security and other taxes Other creditors Accruals and deferred income	21,393 10,506 28,893 313,803	37,740 11,500 49,953 327,895

14. DEFERRED INCOME

Accruals and deferred income include deferred income in respect of fees and grants for the Michaelmas term commencing in September 2020 which were invoiced or received prior to 31st August 2020.

	<u>2020</u>	<u>2019</u>
Balance as at 1st September 2019	267,685	299,867
Amount released to income	(267,685)	(299,867)
Amount deferred in the year	239,252	267,685
	 	
Balance as at 31 August 2020	£239,252	£267,685
•		

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	<u>2020</u>	<u>2019</u>
Loan: Sunnylands Trust	£129,450	£129,450
	·	

Sunnylands Trust is a registered charity, the charitable objects of which generally benefit the School and its pupils in the form of funding for the School and bursaries for pupils. J E Lamb, a governor, is also a trustee of Sunnylands Trust.

A loan of £129,450 is secured on the freehold property and is repayable in full in the event of the cessation of the charitable company's activities or the breach of certain covenants attached to the loan. Interest payable at bank base rate has been waived by the trustees of Sunnylands Trust.

NOTES TO THE ACCOUNTS – 31ST AUGUST 2020

16. ANALYSIS OF CHARITABLE FUNDS

	At 1st September <u>2019</u>	Income	<u>Expenditure</u>	Transfers	At 31st August <u>2020</u>
Designated funds:					50.000
Development Reserve	50,000	-	-	-	50,000
General Reserve	25,000		<u> </u>	-	25,000
	75,000	-	-	-	75,000
General funds	874,600	942,234	(935,956)	-	880,878
Total Unrestricted Funds	£949,600	£942,234	(£935,956)	_	£955,878

ANALYSIS OF CHARITABLE FUNDS – PREVIOUS YEAR

	At 1st September <u>2018</u>	Income	<u>Expenditure</u>	<u>Transfers</u>	At 31st August <u>2019</u>
Designated funds:	50,000	_	_	_	50,000
Development Reserve General Reserve	49,200	-	-	(24,200)	25,000
	99,200	_		(24,200)	75,000
General funds	787,534	1,104,269	(1,041,403)	24,200	874,600
Total Unrestricted Funds	£886,734	£1,104,269	(£1,041,403)	£ -	£949,600

Purpose of designated funds

The Council of Governors have set aside, in the Development Reserve, funds of £50,000 for major repair costs that arise from time to time, to the fabric of the school buildings. The General reserve funds of £25,000 represents earmarked funds for anticipated future revenue spend.

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General <u>Fund</u>	Designated <u>Funds</u>	<u>Total</u>
Tangible fixed assets	873,915	-	873,915
Cash at bank and in hand	311,989	75,000	386,989
Other current assets	199,019	_	199,019
Creditors: amounts falling due within one year	(374,595)	-	(374,595)
Creditors: amounts falling due after one year	(129,450)	-	(129,450)
	£880,878	£75,000	£955,878

ANALYSIS OF NET ASSETS BETWEEN FUNDS – PREVIOUS YEAR

	General <u>Fund</u>	Designated <u>Funds</u>	<u>Total</u>
Tangible fixed assets	873,915	-	873,915
Cash at bank and in hand	337,919	75,000	412,919
Other current assets	219,304	-	219,304
Creditors: amounts falling due within one year	(427,088)	-	(427,088)
Creditors: amounts falling due after one year	(129,450)	-	(129,450)
	£874,600	£75,000	£949,600
	F		

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	<u>2020</u>	<u>2019</u>
Net movement in funds	6,278	62,866
Add back depreciation	16,000	6,952
Add loss on disposal of assets	-	240
Deduct interest received	(651)	(656)
Decrease/(Increase) in stock	3,989	(2,370)
Decrease in debtors	16,296	21,433
Decrease in creditors	(52,493)	(18,344)
	(£10,581)	£70,121

19. CHARITY STATUS

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

At 31st August 2020 there were 8 members (2019: 7).

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

20. PENSION AND SIMILAR OBLIGATIONS

a) Defined contribution pension plans

From 1st September 2019, the School has operated a defined contribution pension plan for its academic and related staff. The amount recognised as an expense in the period was £49,573 (2019: £Nil).

The School also contributes to a defined contribution scheme for its non-teaching staff. Contributions to the scheme during the year were £6,848 (2019: £5.239). There were no outstanding or prepaid contributions at the year end.

b) Defined benefit pension plan

In the period to 31st August 2019, the School's academic and related staff belonged to the Teachers' Pension Scheme England and Wales (TPS). The Scheme is a multi-employer defined benefit scheme.

The latest actuarial valuation of the TPS related to the period ended 31st March 2016.

There were no outstanding or prepaid contributions at the end of the financial year ended 31st August 2019.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2014. Membership is automatic for teachers in schools. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary – these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teacher's Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration levy)
- total scheme liabilities (pensions currently in payment and the estimated costs of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. Assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1st April 2023.

The employer's pension costs paid to TPS in the period amounted to £Nil (2019: £54,596).

NOTES TO THE ACCOUNTS - 31ST AUGUST 2020

20. PENSION AND SIMILAR OBLIGATIONS continued

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The School has accounted for its contributions to the scheme as if it were a defined contribution scheme. The School has set out above the information available on the scheme.

21. EVENTS AFTER THE REPORTING DATE

In March 2020, the impact of the Covid-19 pandemic became apparent globally and the uncertainties caused by the pandemic continue to exist after the reporting date. In assessing the appropriateness of the going concern assumption, the Governors have reviewed the financial position of the School, considering all reasonably foreseeable potential scenarios and uncertainties in relation to revenue and expenditure. Based on this information, the Governors have reasonable expectation that the School can meet its liabilities as they fall due and the Governors have therefore concluded that the Covid-19 pandemic does not create a material uncertainty in relation to going concern and as such have deemed it appropriate for the accounts to be prepared on the going concern basis.