

Chairman's Report on behalf of the Trustees for Capheaton Village Institute

We continued in 2019 providing a local facility for all and everyone to use. The structure of the hall has not changed during the year. There have been no changes to either the trustees or management team in 2019.

Our main source of income continues to be our successful weekend Tearoom which operates for 50 weekends per year. We have five local people employed part-time on a regular basis and try to use suppliers who have a link to our community. As always trade is very weather dependant and the atrocious weather in the autumn and early winter has had a detrimental effect upon takings. However, we have an extremely loyal customer base who very much appreciate what we offer and we are very grateful to them. Ellie, our Tearoom manager, has introduced a lot of new cakes and traybakes to revamp what we offer and to make us differentiated from other tearooms in the district. These are proving to be very popular.

The bar facility we provide on a Thursday evening is proving to be more of a concern for the Trustees. Customer numbers have fallen considerably and Andrew our bar supervisor has become somewhat disillusioned, we wonder if it is a "sign of the times" in that people will come to a daytime tearoom but not an evening bar. We shall monitor the situation going forward and financially we are not too exposed so are keen for it to continue but it has to work for all concerned.

The hall was used a few times for other events and we continue to offer the building at very favourable hiring rates for anyone in our community.

On behalf of the Trustees I would like to thank everyone who contributed to the ongoing success of our village hall.

David Patterson

Chairman





Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2019

To

Period end date
31/12/2019

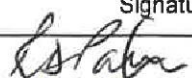
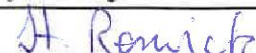
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Coffee Shop	26,124	-	-	26,124	28,319
Bar	2,105	-	-	2,105	2,795
Events	1,452	-	-	1,452	1,110
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,681	-	-	29,681	32,224
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,681	-	-	29,681	32,224
A3 Payments					
Produce	14,247	-	-	14,247	8,956
Drink	1,141	-	-	1,141	3,177
Wages	13,820	-	-	13,820	14,164
Repairs & maintenance	486	-	-	486	291
Rent & rates	1,392	-	-	1,392	853
Insurance & licences	1,411	-	-	1,411	765
Light & heat	882	-	-	882	1,362
Theatre	948	-	-	948	948
Sundry	94	-	-	94	56
Accountancy	366	-	-	366	354
Sub total	34,787	-	-	34,787	30,926
A4 Asset and investment purchases, (see table)					
Capital expenditure	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,787	-	-	34,787	30,926
Net of receipts/(payments)	- 5,106	-	-	- 5,106	1,298
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,576	-	-	5,576	4,278
Cash funds this year end	470	-	-	470	5,576

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	234	-	-
	Cash	236	-	-
		-	-	-
	Total cash funds	470	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P. PATTERSON	20.1.2021
	H. RENWICK	20.1.2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Capheaton District & Institute

On accounts for the year
ended

31 December 2019

Charity no
(if any)

522044

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2019**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J Streeter

Date:

26/11/2020

Name:

Jill Streeter

Relevant professional
qualification(s) or body

ACCA

(if any):

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Address:

Azets, 32 Brenkley Way, Blezard Business Park, Seaton Burn,
Newcastle upon Tyne, NE13 6DS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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