



Coming together enriching our community

OATLANDS COMMUNITY GROUP CIO

ANNUAL REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST JULY 2020

Charitable Incorporated Organisation number 1184148

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees have pleasure in presenting their report and financial statement of the charity for the year ended 31 July 2020.

Name of the charity	-	Oatlands Community Group CIO Incorporated in England and Wales on 28 th June 2019
Registered Charity Number	-	1184148
Registered Office	-	29, Beech Road, Harrogate, HG2 8DZ
Bankers	-	NatWest 3, Cambridge Street, Harrogate, HG1 1PE

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES

The trustees who served the charity were:

Mrs VA Smith-Dunn	-	Chair	-	Appointed 28.06.2019
Mrs J A Bottomley	-	Secretary	-	Appointed 28.06.2019
Mrs N M Oliver	-	Treasurer	-	Appointed 28.06.2019 Resigned 17.07.2020
Ms J Watson	-	Trustee	-	Appointed 28.06.2019 Treasurer 18.07.2020
Mrs H Godfrey	-	Trustee	-	Appointed 28.06.2019
Mrs E Woolf	-	Trustee	-	Appointed 28.06.2019

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Oatlands Community Group (CIO) is a charitable incorporated organisation and a registered charity.

The charity is governed by the Charity Commission Foundation Model CIO Constitution which established its objects and powers.

Recruitment and appointment of Trustees

When recruiting trustees regard is given to skills, knowledge and experience of potential trustees to ensure the effective administration of the CIO.

Appointment of trustees is governed by the CIO Constitution. Trustees hold office for a period of one year after which they are required to retire but are eligible for re-appointment. Trustees are appointed by a resolution passed at a duly convened meeting of the charity trustees.

Custodian Trustees

The charity has no custodian trustees.

External Appointed Trustees

There are no external persons or bodies entitled to appoint trustees.

Trustees Induction and Training

New trustees undergo an induction process and receive comprehensive information which provides details about their duties and responsibilities. The charity has policies and procedures in place for new trustee induction including where to obtain relevant information. New Trustees are provided with a copy of the most recent CIO Constitution, a copy of the CIO most recent Accounts and Annual Return and signposting to the Charity Commission publication 'The Essential Trustee'. Policies in relation to Data Protection, Safeguarding, Whistleblowing, Health and Safety, Complaints and Confidentiality are also given to newly appointed Trustees.

OATLANDS COMMUNITY GROUP

CHARITABLE INCORPORATED ORGANISATION

Organisation Structure

Trustees meet a minimum of four times each year and are responsible for the strategic direction and policy of the charity. Additionally, when required, sub-committees consider specific items. Each sub-committee is led by a charity trustee.

Risk Management

The trustees are aware of operational risks which the charity may face and ensure systems are in place to minimise such risks.

OBJECTIVES OF THE CHARITY

Purposes and objects

Oatlands Community Group's purposes and aims as set out in the CIO Foundation Model Constitution are to :

- The objects of the CIO are to promote for the benefit of the inhabitants of Oatlands Ward and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.
- To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

Vision

Support community welfare through enrichment and group activities

Facilitate community partnership working where shared objects align

Strengthen community resilience through shared opportunities

Be a respected organisation

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

REVIEW OF ACHIEVEMENTS FOR THE YEAR

2019 to 2020 was a period of establishment for Oatlands Community Group. The group was officially established as a CIO on 28th June 2019 and the primary goal was setting up a suitable bank account in order that the charity activities could commence. The bank account set up was delayed by the COVID-19 pandemic and associated difficulties progressing the application during this time. The charity successfully set up its bank account on 1st August 2020 (which falls outside the current reporting period).

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

FINANCIAL REVIEW FOR THE YEAR

The charity prepares accounts on a Receipts and Payments basis using the Charity Commission Receipts and Payments proforma template. Charities registered in England and Wales that are not companies, are allowed under Section 133 of the Charities Act 2011 ('the Charities Act') to prepare receipts and payments accounts provided the charity's gross income is not over £250,000.00 and that the charity governing document allows for this.

Income and expenditure for the year under review are nil due to the unforeseen delays in setting up a suitable bank account. The charity has now successfully completed the bank account setup and the bank account became fully operational in the charity name from 1st August 2020.

Reserves Policy

The charity policy is to hold sufficient reserves to cover the following years public liability and trustee indemnity insurance renewal premium and to meet any unpredicted loss of income. Activities and events will be planned on a self-financing basis to avoid putting pressure on the charity reserves. Where reserves exceed required levels, the Trustees will consider how to use any surplus funds to further the objects of the charity.

Investment Policy

The charity maintains its funds in a suitable and recognised UK registered and regulated bank account. Any deposits should not exceed £85,000.00 guaranteed under the Financial Services Compensation Act.

Grant Making

Oatlands Community Group CIO is not a grant making organisation.

Approved by the Board of Trustees on 15th March 2021.

Signed by the order of the Trustees



Mrs V. A. Smith-Dunn
Chair – Board of Trustees

OATLANDS COMMUNITY GROUP
CHARITABLE INCORPORATED ORGANISATION

PUBLIC BENEFIT

The charity services are widely available to those residing in the Oatlands Ward and surrounding ward areas. In setting the charity objectives and planning activities, the trustees have given consideration to the Charity Commission's general guidance on public benefit and in particular how to best support the charity to provide community connectivity, health and well-being benefits to those residents in the ward area where the charity operates.

GOING CONCERN

The Trustees consider that there are no material uncertainties about Oatlands Community Group's ability to continue as a going concern.



Receipts and payments accounts

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For the period from	28/06/2019	To	31/07/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant income	0	0	0	0	0
Fundraising income	0	0	0	0	0
Donations	0	0	0	0	0
Tuki Cafe Income	0	0	0	0	0
Misc	0	0	0	0	0
Sub total (Gross income for AR)	0	0	0	0	0
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	0	0	0	0	0
Total receipts	0	0	0	0	0
A3 Payments					
Advertising & Promotion	0	0	0	0	0
Tuki Cafe Running costs	0	0	0	0	0
Equipment	0	0	0	0	0
Funds raised payments	0	0	0	0	0
Misc	0	0	0	0	0
Sub total	0	0	0	0	0
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	0	0	0	0	0
Net of receipts/(payments)	0	0	0	0	0
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end					
Cash funds this year end	0	0	0	0	0

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	-	-	-
		-	-	-
		-	-	-
	Total cash funds	0	0	0
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Victoria Smith-Dunn	28.02.21	
		Julie Watson	28.02.21	