



Trustees' Annual Report for the period

| | | | |
|-------------------|----------------|-----------------|-----------------|
| Period start date | | Period end date | |
| From | 1st April 2019 | To | 31st March 2020 |

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|------------------------------|-----------------------------------|---|
| 1 | Michael Cullen | Group Scout Leader | | |
| 2 | Michael Harvey | Assistant Group Scout Leader | | |
| 3 | James McCoy | Assistant Scout Leader | | |
| 4 | Anthony Woollett | | | |
| 5 | Peter Hickman | Treasurer | | |
| 6 | Joseph Cooper | Beaver Leader | | |
| 7 | | | | |
| 8 | Roger Martin | Group Chairman | | |
| 9 | Adam Root | Scout Leader | | |
| 10 | Alison Scrivens | Cub Leader | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

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Names and addresses of advisers (Optional information)

| Type of advisor | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the bye laws of the Association and the Policy, Organisation and Rules of the Scout Association. |
| How the charity is constituted (eg. trust, association, company) | The Group is a trust established under the rules which are common to all Scouts. |
| Trustee selection methods (eg. appointed by, elected by) | The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Group Scout Leader, individual section leaders and assistant leaders; members representatives and lay members including the treasurer. It exists to support the Group Scout Leader in meeting the responsibilities of the appointments, and is responsible for:

- The maintenance of Group property;
- The administration of Group funds, and the raising of funds via the Fund Raising subcommittee;
- The adequate insurance of persons, property and equipment;
- Ensuring all prospective adult leaders and helpers are cleared with the D.B.S.

The Group Executive Committee has identified no new major risks to which they believe the Group has been exposed.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities in relation to these objects

Weekly meetings are held for each section, usually in the hall but often at the local recreation ground or activity venues and local places of interest.

Camps, hikes and visits are organised at weekends and during the holiday periods.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

All the Leaders, Officers and Advisors act in a voluntary capacity.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

An active programme of instruction, progressive training and enjoyment was maintained throughout the year by each of the three sections. The mid-week meetings were usually held in the hall, with occasional visits to the local recreation ground. Cubs and Scouts attended camps, including Summer Camp, when the Group acted as host to Scouts from Sweden, a continuation of an exchange programme in place since 1981. Beavers attended as day visitors. Other Scout activities included cycle hikes, sledging and participating in District competitions. All sections attended the local Summer Fayre.

As members progressed through the sections numbers were kept up to manageable maximums, with ever more joining the waiting list to replace those who had made it into the Group.

The Executive Committee continued to raise funds with which to pay for the upkeep of the Scout Hall and the purchase of items of equipment.

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £6000. This sum formed part of the reserve held at the year end.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The Group has adopted a low risk strategy to the investment of its funds. Funds for current use are held at one of the mainstream banks with other cash at The Scout Association's Charity Deposit Account.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|------------------------------|---------------|
| Signature(s) | | |
| Full name(s) | Michael Cullen | Peter Hickman |
| Position (eg secretary, chair, etc) | Group Scout Leader | Treasurer |
| Date | 9 th January 2021 | |



1ST KENNINGTON SCOUT GROUP

Accounts 2019/20

Reg. Charity No. 303352

Treasurer

Peter Hickman
258 Faversham Road
Kennington
Ashford, Kent
TN24 9AN

Independent Examiner

Karen Blackiston FCA
24 Towner Close
Charing
Ashford, Kent
TN27 0BF

1st Kennington (Ashford) Scout Group No.17415. Reg.Charity No.303352

Receipts and Payments Account

For the year from 1st April 2019 to 31st March 2020

Section A1 Receipts

| | Unrestricted Funds £ | Restricted Funds £ | Restricted Activity Prepayments £ | Total Funds £ | 2018/19 Total Funds £ |
|--------------------------------------|----------------------------|--------------------------|--|---------------------|--------------------------------|
| Donations, Legacies & Similar Income | | | | | |
| Membership Subscription | 3,724 | | | 3,724 | 5919 |
| Mem.Sub. Paid as Capitation | | 3,680 | | 3,680 | 3780 |
| Donations | 2,080 | | | 2,080 | 935 |
| Activity pre-payments | | | 6,935 | 6,935 | 14631 |
| Insurance claim | | | | | 551 |
| Leaders' Dinner | | 625 | | 625 | 971 |
| Sundry receipts | 142 | | | 142 | 63 |
| Sub total | 5,946 | 4,305 | 6,935 | 17,186 | 26,850 |
| Grants | | | | | |
| Charitable Grants | | | | | |
| Borough & County Council Grants | | | | | |
| HSBC -(and Barclays) | | | | | |
| Sub total | | | | | |
| Fundraising (Gross) | | | | | |
| Fayre, etc. | 916 | | | 916 | 1,266 |
| Bag Packing | | | | | |
| General Fundraising | | | | | 40 |
| Sub total | 916 | | | 916 | 1,306 |
| Investment income | | | | | |
| Bank Interest | 12 | | | 12 | 9 |
| Building Society Interest | | | | | |
| Scout Assoc. S.T. Investment Service | 201 | | | 201 | 109 |
| Feed in Tariff | 2,108 | | | 2,108 | 2,145 |
| Hall Hire | 11,176 | | | 11,176 | 11,817 |
| Sub total | 13,497 | | | 13,497 | 14,080 |
| Total Gross Income | 20,359 | 4,305 | 6,935 | 31,599 | 42,236 |
| A2 | | | | | |
| Total receipts | 20,359 | 4,305 | 6,935 | 31,599 | 42,236 |

Receipts and Payments Account

For the year from 1st April 2019 to 31st March 2020

Section A3 Payments

| | Unrestricted Funds | Restricted Funds | Restricted Activity Funds | Total Funds | 2018/19 Total Funds |
|------------------------------------|-----------------------|---------------------|------------------------------|---------------|------------------------|
| Charitable Payments | | | | | |
| Youth Programme and Activities | 1,027 | - | 6,480 | 7,507 | 14,343 |
| Water & Sewage | 387 | - | - | 387 | 336 |
| Electricity | 1,707 | - | - | 1,707 | 1,485 |
| Insurance | 2,245 | - | - | 2,245 | 2,172 |
| Repairs, Renewals | 1,245 | - | - | 1,245 | 3,555 |
| Materials and Equipment | 6,590 | - | - | 6,590 | 310 |
| Capitation | - | 3,680 | - | 3,680 | 3,780 |
| Sundry Expenses | 148 | - | - | 148 | 63 |
| Badges | 707 | - | - | 707 | 581 |
| Leaders Dinner | - | 625 | - | 625 | 953 |
| Hall Maintenance | 654 | - | - | 654 | 45 |
| Jamboree Contribution | 546 | - | - | 546 | 1,260 |
| Cleaning including materials | 2,094 | - | - | 2,094 | 1,767 |
| Rental Refunds (Covid) | 337 | - | - | 337 | - |
| Sub total | 17,687 | 4,305 | 6,480 | 28,472 | 30,650 |
| Fundraising Expenses | - | - | - | - | - |
| Purchases re Fayre | 350 | - | - | 350 | 421 |
| A.B.C. Licences | - | - | - | - | - |
| Sub total | 350 | - | - | 350 | 421 |
| Total Gross Expenditure | 18,037 | 4,305 | 6,480 | 28,822 | 31,071 |
| A4 Asset purchases, etc. | | | | | |
| Loan Repayment | - | - | - | - | - |
| Total payments | 18,037 | 4,305 | 6,480 | 28,822 | 31,071 |
| Net of receipts/(payments) | 2,322 | | 455 | 2,777 | 11,165 |
| A5 Transfers between funds | 455 | | 455 | | |
| A6 Cash funds last year end | 37,724 | | | 37,724 | 26,559 |
| Cash funds this year end | 40,501 | | | 40,501 | 37,724 |

Receipts and Payments Account

Section B Statement of assets and liabilities at the end of the period

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|-----------------------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | Accounts not yet paid | | - | |
| | | | | |
| | | | | |
| | | | - | |
| | | | | |

Date of approval

| | | |
|--|-------------------------|--|
| | Peter C Hickman | |
| | Michael T Cullen | |

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Kennington Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Kennington Scout Group for the year ended March 31st 2020

Responsibilities and basis of report

As the charity trustees of the 1st Kennington Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Kennington Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Kennington Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Karen Blackiston

Relevant professional qualification or membership of professional bodies (if any): FCA

Address: 24 Towner Close, Charing, Ashford, Kent TN27 0BF

Date:

10/4/2021