A Charity and a Company Limited by Guarantee

Trustees' Report and Financial Statements

For the year ended

31st May 2020

Annual Report & Accounts 2019-20

This 8th Annual Report of the Trustees includes the financial statements for the year ended 31st May 2020. The report follows the order set out in the Charities (Accounts and Reports) Regulations 2008. The review of achievements and performance section gives a rounded view of the Trust's achievements, together with activities involving beneficiaries and community partners. The statement of the Trustees' accounting and reporting responsibilities is included under the section of Structure, Governance and Management.

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Trustees Report for the year ended 31st May 2020

The Trustees, most of who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31st May 2020.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on the 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has been withdrawn.

Reference and administrative information

Trustees (also Directors) registered at Companies House and Charity Commission Director registered at Companies House only	N Hayel Muckbel Osi-Efa Sabiya Aslam Faiza Akram Saeeda Aslam
Registered Charity Number	1162937
Company Registration Number	08084979
Company Registered	England & Wales
Registered Office	Greensville Trust Northdale Road Liverpool L15 4HT
Accountants	Bradshaws Limited Chartered Accountants Charter Court 2 Well House Barns Chester Road, Bretton Chester CH4 0DH
Business Addresses	Greensville Trust Northdale Road Liverpool L15 4HT
Bankers:	The Co-Operative Bank PLC Business Direct PO Box 250 Skelmersdale, WN8 6WT
	A1-Rayan Bank PLC PO Box 12461 Birmingham, B16 6AQ

Trustees Report for the year ended 31st May 2020 (cont'd)

Structure, Governance and Management

Governing Document

The governing document of the Charity which is a company limited by guarantee is the Memorandum and Articles of Association of the company which was incorporated 28th May 2012.

Statement of trustees' responsibilities

The trustees, all of whom are also directors of Happy Children Ltd for the purposes of company law are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2005 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Recruitment and Training of Trustees

The Charity's elected Trustees are appointed at the Annual Meeting of the Trust on the basis of nominations received from the Executive Committee to the Trust's specification concerning eligibility, personal competence, specialist skills and local availability. New Trustees are inducted into the workings of the Charity including Policy and Operational Procedures.

Trustees Report for the year ended 31st May 2020 (cont'd)

Organisational Management

The appointed and elected Trustees of the Charity are legally responsible for the overall management and control of the Trust. The members of the Board who meet on a minimum of two occasions annually carry out the work of implementing most of their policies. One additional meeting is held specifically to approve the budgets and finalise the Financial Accounts and Trustees report for approval by the annual meeting of the Board of Trustees. The Board works under the chairmanship of the Chair of the Trust. The Board has adopted the Code of Governance published by the National Governance Hub as a means of building governance capacity and skills.

The day to day running of the Trust is delegated to the Nursery Manager who reports to the Board at the bi-annual meetings.

In the interest of liaising with Ofsted the Nursery Manager is also a director of the nursery.

Risk Management

A formal review of the Charity's risk management processes is undertaken on an annual basis.

The key controls used by the Charity include:

- Formal agendas for the Board of Trustees, Executive Committee and all sub-Committees;
- Comprehensive strategic planning, budgeting and management accounting;
- Established organisational structure and lines of reporting;
- Comprehensive policies to ensure that all insurance risks are covered
- Formal written policies;
- Clear authorisation and approval levels and
- Vetting procedures are carried out for adults to safeguard the reputation of the Trust and to minimise the risk of inappropriate persons being accepted as employees or volunteers.

Systems of internal control include:

- An annual budget approved by the Trustees
- Appropriate delegation of authority and segregation of duties
- Identification and management of risks

Through the risk management processes established for the Trust, the Trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately safeguarded against material mismanagement or loss.

Trustees Report for the year ended 31st May 2020 (cont'd)

Objectives and Activities

Charitable Objects

The charity's objects are specifically restricted to the following: to provide education, care and development to pre-school age children and wider services to school age children e.g. after school and holiday clubs.

Additionally, an object is to encourage parents (and the wider local community) to recognise and support the needs of children as they develop from an educational, social, cultural and physical standpoint. The above will be delivered by:-

- Providing facilities and an appropriately qualified staffing complement to enable play, education and care for children (in particular vulnerable children) via training and support to parents enabling them to become fully involved and responsible in their child's activities
- Such services, activities and development will be available to all children regardless of race, culture, faith or disability
- Providing facilities, services and support to families and the wider community in order that such individuals / groups can become actively engaged in the delivery of child(ren's) needs.

Aims and intended impact

To provide education care and development to pre-school aged children and wider services to school age children e.g after school and holiday clubs. Additionally our objectives aim to encourage parents (and the wider local community) to recognize and support needs of children as they develop from an educational, social, cultural and physical stand point.

Public Benefit

The primary purpose of the organization is to enhance the wellbeing and life chances of pre-school age children (in particular those children in disadvantage) regardless of race faith or disability. In support of this we will promote the education the individual child needs to all those in direct contact (parents, carers) and the wider community within which the child is being brought up through its formative years.

Principal activities of the year

This year the nursery has run its annual sports day and continued with its reading programme which helps develop children's language at home.

A staff member has completed Level 3 course in Communication. Which the nursery has gained accreditation of recognition from the education department as a "communication friendly setting"

Our Parents Practitioners Association (PPA) has continued to flourish with parents taking the lead in leading activities that take place in the nursery throughout year.

Trustees Report for the year ended 31st May 2020 (cont'd)

Achievements and performance

Numbers have been at full capacity baring in mind we had less staff.

We continue to run an Intergenerational Project with a local care home, having made connections with the care home in previous years, this project is now being championed by the Liverpool City Council's Quality Improvement Team that works towards improving the standards of early years learning in the city of Liverpool.

We continue to receive positive feedback from primary schools of former children that were in our care who have noticed that children that attended our nursery before being transferred to their schools enter into reception at an advanced level.

We continue to be part of a collaborative group of nurseries who are working together as a consortia to enhance professional development among our practitioners. This allows us to work together with other nurseries and learn from their good practice as well as disseminate our own good practice. It also helps us work closely with the local Liverpool authority's Quality Improvement Team (QIT).

We continue to distribute books 'share a book' to children with delays in communication to encourage parents to read to their children at home.

We continue to be part of a group of people within the city of Liverpool who collect for the Liverpool and Everton fans supporting food banks 'Eradicate Hunger' food bank project.

Financial Review

The nursery has seen an increase in income and a small reduction in costs during the year. However, overall the nursery has an excess of income over expenditure in the year of £106,724. The nursery did have reserves brought forward of £319,903. At the end of the year the balance sheet is still showing a very healthy situation in that the nursery total funds of £426,627.

Incoming resources

The company received fees which amounted to income from the parents and from the city council by way of funding for the provision of the nursery. It also received an income from its new after-school provision for children between the ages of 4 - 7. The income from parents come in two forms either payment directly from the parents or by way of childcare vouchers from the parents employers. The fee income from the childcare vouchers is a tax efficient way for parents to receive their wages and pay for childcare as the vouchers are deducted before tax and national insurance.

Resources expended

The charity has tried to control its costs in the year but has rewarded the hard work and efforts of the staff. This has resulted in an increase in costs overall.

All Trustees give of their time freely and no remuneration or expenses were paid in the year. No Trustees or person connected with a Trustee received any benefit from use of our childcare facilities in the year on more favourable terms than available to the general public.

Trustees Report for the year ended 31st May 2020 (cont'd)

Reserves Policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets, which are the free reserves of the charity, should be between three and six months of general (unrestricted) operating costs and the Trustees consider that this policy provides sufficient funds to cover wages, redundancy, management, support and administration costs and unforeseen expenditure and to be able to continue the activities of the charity in the event of a significant drop in funding, or business interruption. The free reserves at the 31st May 2020 of £364,983 (2019: £258,557) are within the above policy. The Trustees are looking to build up reserves over the next few years to enable for the Trust to purchase its own property.

Investment Policy

The Investment policy adopted by the Trustees is to maintain a high standard of the assets of the Trust and implement a programme of continual development to optimise their use in line with the Charity's objectives. In line with the nursery ethos and Islamic financing principles the nursery does not take loans that incur interest, the organisation aims to invest in a building through an outright cash payment some of our current profits will go towards the future purchase of a building.

Future Direction and Plans of Organisation

The trustees constantly review the needs of the children and the nursery. We will continue to work closely with children services and safeguarding the children to ensure they receive appropriate care and education

During the forthcoming year we will be considering:

- Developing the outdoor area
- To continue to offer low cost services to parents
- To continue to offer more opportunities for the professional development of all staff
- Offer opportunities to train students and volunteers wanting to work in the Early Years Sector
- To work alongside the Quality Improvement Team to continue to develop our practice
- The Liverpool City Council is launching a continual professional development (CPD) programme to help close the gap of deprivation for disadvantaged programme. Our nursery has applied to be part of the programme
- To train an apprentice in level 2 Early Years Practice

The trustees acknowledge the rewards for continuing to support staff to gain further qualifications and skills, to enhance the existing workforce and provide high quality staff and work towards all staff having a full level three qualification.

Significant events since the year end

There have not been any significant events since the year end.

Trustees Report for the year ended 31st May 2020 (cont'd)

Reporting Accountants

A resolution will be proposed for the re-appointment of Bradshaws Limited, Chartered Accountants and Registered Auditors of Chester as the Independent Examiners.

Bankers

The bankers to the Trustees remain The Co-Operative Bank and Al Rayan Bank

Declaration

I declare, in my capacity as charity trustee, that: -

- The trustees approved the report above on 22nd March 2021
- have authorised me to sign it on their behalf

N Hayel Muckbel Osi-Efa **Trustee**

Independent Examiner's Report to the Trustees of Happy Children Ltd

I report on the accounts of the company for the year ended 31^{st} May 2020 which are set out on pages 9 to 16.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

A J Bradshaw FCA Bradshaws Limited Chartered Accountants 2 Well House Barns Chester Road Bretton, Chester CH4 0DH

22nd March 2021

STATEMENT OF FINANCIAL ACTIVITIES

(including income expenditure account) for the year ended 31st May 2020)

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2020 £	Restricted Funds £	Unrestricted Funds £	Total 2019 £
Income:		÷	*	*	*	*	*
Charitable activities Investment income	3	-	261,667 2,020	261,667 2,020	-	220,403 1,627	220,403 1,627
Total income			263,687	263,687		222,030	222,030
Expenditure on:							
Charitable activities	4	-	156,963	156,963	-	154,413	154,413
Total expenditure			156,963	156,963		154,413	154,413
Net income/(expenditure) and net movement in the funds for the year		-			-		
Adjustment to tax on surplus on prior year ordinary activities Interest on Overdue Taxation		-	-	-		-	-
Net Surplus		-	106,724	106,724	-	67,617	67,617
Reconciliation of funds Total funds brought forward			<u>319,903</u>	<u>319,903</u>		<u>252,286</u>	<u>252,286</u>
Total funds carried forward			<u>426,627</u>	<u>426,627</u>		<u>319,903</u>	<u>319,903</u>

There are no restricted funds for the current or comparative year.

The notes on pages 12 to 16 form an integral part of these financial statements

BALANCE SHEET

As at 31st May 2020

		202	20	201	9
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		2,783		3,441
Current assets					
Debtors	9	840		287	
Cash at bank and in hand	10	426,395		319,880	
		427,235		320,167	
Liabilities	11	(2, 201)		(2, 705)	
Creditors falling due within one year	11	<u>(3,391)</u>		<u>(3,705)</u>	
Net current assets			423,844		316,462
Total assets less current liabilities			426,627		319,903
Total assets less current natimites			420,027		519,905
Net assets			426,627		<u>319,903</u>
The funds of the charity:	10		10 6 607		210.002
Unrestricted income funds	12		426,627		319,903
Restricted funds			-		-
Total charity funds			426,627		319,903

For the year ending 31st May 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The notes on pages 12 to 16 form an integral part of these financial statements

BALANCE SHEET (cont'd)

for the year ended 31st May 2020

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31^{st} May 2020 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 386, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

For the year ending 31st May 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the board on 22nd March 2021 and signed on its behalf by

Faiza Akram **Trustee**

Company Registration Number: 08084979

The notes on pages 12 to 16 form an integral part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st May 2020

Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102. The Trustees consider that there are no uncertainties about the Trust's ability to continue as a going concern over the next twelve months.

1.2. Fund accounting

Funds held by the Charity are:

Unrestricted general funds – General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Grant fund – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects

1.3 Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.4 Grants payable and receivable

All grants are accounted for gross when receivable. Grants payable are recognised as expenditure when the commitment is entered into.

NOTES TO THE FINANCIAL STATEMENTS (cont'd)

For the year ended 31st May 2020

1.5. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

1.6 Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

2 Cashflow statement

The Charity is exempt from the requirement to prepare a cashflow statement because it is a small Charity.

	Restricted Funds £	Unrestricted Funds £	Total 2020 £	Restricted Funds £	Unrestricted Funds £	Total 2019 £
3 Income from Charitable activities						
Nursery fees	-	229,662	229,662	-	220,403	220,403
After school club fees	-	14,522	14,522	-	-	-
Bank interest	-	2,020	2,020	-	1,627	1,627
Other Income	-	17,483	17,483	-	-	-
	<u> </u>	263,687	263,687		222,030	222,030

NOTES TO THE FINANCIAL STATEMENTS (cont'd)

For the year ended 31st May 2020

		Restricted Funds	Unrestricted Funds	Total 2020	Restricted Funds	Unrestricted Funds	Total 2019
4	Cost of charitable activities Costs directly allocated to activities:-						
	Play supplies	-	2,456	2,456	-	2,741	2,741
	Food	-	2,152	2,152	-	1,265	1,265
	Wages	-	117,553	117,553	-	120,968	120,968
	Employer's NI contributions	-	2,522	2,522	-	2,412	2,412
	Staff Pension costs	-	605	605	-	696	696
	Staff Training	-	(3,153)	(3,153)	-	(205)	(205)
	Rent	-	24,000	24,000	-	24,170	24,170
	Rent (under) / over provision		-	-		(8,000)	(8,000)
	Insurance	-	103	103	-	915	915
	Printing, postage and stationery	-	1,941	1,941	-	1,580	1,580
	Travel & Entertainment	-	-	-	-	117	117
	General charges	-	863	863	-	-	-
	Subscriptions	-	1,187	1,187	-	1,038	1,038
	Repairs	-	984	984	-	798	798
	Phone	-	612	612	-	601	601
	Depreciation	-	928	928	-	1,147	1,147
	Computer costs Accountancy and	-	246	246	-	187	187
	independent examination fees	-	2,494	2,494		2,505	2,505
	Bookkeeping	-	1,209	1,209		1,209	1,209
	Legal and Professional	-	261	261	-	270	270
			156,963	156,963		154,414	154,414
		Restricted Funds	Unrestricted Funds	Total 2020	Restricted Funds	Unrestricted Funds	Total 2019
5	Staff numbers and costs	£	£	£	£	£	£
	Wages	-	117,553	117,553	-	120,968	120,968
	National insurance contributions	-	2,522	2,522	-	2,412	2,412
			120,075	120,075		123,380	123,380

There was an average of 11 (2019:11) members of staff in the year. No employee of the charity received emoluments of more than £60,000 (2019 – no employee paid more than £60,000). The key management personnel of the charity comprise of the nursery managers.. The total employee benefits of the key management personnel of the Trust were £23,039. No employee of the charity received emoluments of more than £60,000 (2019: none).

NOTES TO THE FINANCIAL STATEMENTS (cont'd)

For the year ended 31st May 2020

6 Trustees' remuneration and expenses

None of the other Trustees received any remuneration for services to the Trust. The Trustees did not claim expenses incurred on behalf of the Charity.

7 Taxation

The Charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

8	Fixed Assets	Fixtures, fittings and equipment	Total
	Cr-4	£	£
	Cost At 1 st June 2019 Additions	8,160 270	8,160 270
	At 31st May 2020	8,430	8,430
	Depreciation		
	At ^{1st} June 2019	4,719	4,719
	Charge for the year	928	928
	At 31 st May 2020	5,647	5,647
	Net book values		
	At 31st May 2020	<u>2,783</u>	<u>2,783</u>
	At 31 st May 2019	<u>3,441</u>	<u>3,441</u>
9	Debtors	Total 2020 £	Total 2019 £
	Other debtors	-	-
	Prepayments	840	287
		<u>840</u>	<u>_287</u>
10	Cash at bank and in hand	Total 2020 £	Total 2019 £
	Bank accounts	<u>426,395</u>	∞ <u>319,880</u>

NOTES TO THE FINANCIAL STATEMENTS (cont'd)

For the year ended 31st May 2020

11	Creditors – amounts falling due within one year	Total 2020 £	Total 2019 £
	Accruals	1,500	1,500
	Refundable deposits	-	-
	Other taxes and social security costs	1,891	2,205
		3,391	3,705
12	Analysis of net assets between funds	Unrestricted Funds f	Total Funds f
12			
12	Fund balances at 31 st May 2020	Funds	Funds
12	Fund balances at 31 st May 2020 Are represented by:	Funds	Funds
12	Fund balances at 31 st May 2020	Funds £	Funds £
12	Fund balances at 31 st May 2020 Are represented by: Tangible fixed assets	Funds £ 2,783	Funds £ 2,783

13 Capital commitments

There were no capital commitments authorised or contracted for at the period-end.

14 Control

The Charity is under the control of the Trustees.

15 Company limited by guarantee

Happy Children Ltd is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding $\pounds 1$ to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.