

Sale West Community Urban Trust



Annual Report and Financial Statements of the Sale West Community Urban Trust

for the year ended 31 December 2020

Chair:

Revd. Stephen Rankin
44 Moss Lane
Sale
M33 6GD

Bank:

Nat West Bank
School Road
Sale
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M33 7ZA

Sale West Community Urban Trust

Annual Report for the Year Ended 31 December 2020

1. OBJECT & PUBLIC BENEFIT STATEMENT

The object of the Trust is to relieve the needs of children, their families and carers in such ways as the trustees think fit with a view to developing their physical, mental, emotional, economic, spiritual and intellectual capabilities, and that they may grow to full maturity as individuals and members of society, and that their conditions of life may be improved.

2. REVIEW OF THE YEAR

This 10th full year of the Sale West Community Urban Trust has been dominated by the COVID pandemic which has impacted the approach of our two part time Families and Children's worker posts filled by Shauna Hancock (focussing on Children and Youth) and Carol Dodgson (overseeing the Community Mentoring scheme). Shauna has been furloughed at various points during the year whilst Carol has continued to work her full hours.

We gratefully acknowledge grants from Trafford Housing Trust, Trafford Council, the Church Revitalisation Trust and St Mary's Magdalene, Ashton on Mersey which have supported our work this year. All of this income is held in restricted funds and has enabled our work in the community listed in section 2.1. Income held in unrestricted funds has been sufficient to cover all expenditure relating to our work in section 2.2 plus the general running costs of the Trust.

2.1 DEVELOPMENTS IN THE COMMUNITY

Keeping Connected - Keep Calm and Craft Group

Set up during lockdown, this is an online group aimed at vulnerable people who are liable to suffer with mental health issues, marginalised by the loneliness of isolation in lockdown or the challenges of parenting in COVID times. Each week individual craft packs are prepared, and hand delivered to each person. Lots of (socially distant!) great conversations happen on the doorstep.

We also have a Facebook page and WhatsApp group which is very active, and it has been encouraging to see people bond and support one another throughout the lockdowns and other difficult life situations. There have been friendships formed between people and meaningful connections made which has been a joy to enable.

Christmas Hampers

Around 60 hampers with food and gift items were prepared and distributed around the Sale West estate to those we have contact with through the Crafts group as well as a number of others known to us who had some form of need.

Community Mentoring

SWCUT is the licence holder for the ROC Mentoring Programme in the Sale area. We have 23 trained and checked volunteer mentors recruited from St Mary's and Sale West Community churches. These churches are at the heart of the community and have around 500 members with a large range of interests, skills, knowledge and experience and a desire to support community. We do not actively promote religion; families who participate in ROC Mentoring may have faith, a different faith or no faith. Mentoring builds trust and positive relationships across different beliefs and cultures. Many of the mentors are over 60 years of age and have spare time; they see this programme as a way of giving back

to the community. All the mentors are Sale/Sale West residents. All the mentors are well-connected, for example, one mentee wanted to be a teaching assistant, and the mentors could access support from teaching assistants, teachers and head teachers to help the participant.

ROC Mentoring is starting to pick up. Having had no referrals through lockdown, one of our health visitor contacts referred a family a few weeks ago. A primary care giver has taken on two of her grandchildren and has been struggling with certain behaviours possibly linked to attachment issues and being exhausted. The family has been matched with a couple of mentors and the primary care giver is already feeling the benefits of having someone to talk to.

In addition, a lady was referred to us just before lockdown. She has engaged in Keep Calm and Craft throughout lockdown and is now ready to move into a mentoring relationship. She has significant health issues which have caused her to struggle with self-confidence and has a child with autism.

2.2 CHURCH WORK WITH CHILDREN AND FAMILIES

Keeping Connected - Youth Group

Shauna is part of the leadership team running a weekly online youth group set up to give young people a chance to talk through the issues they are facing in lockdown. It is a means of support and a safe place to meet, talk and find both strength and friendship. This also gives some contact with parents (who have to agree to their child joining the group & remain the point of contact for weekly reminders and communication about the group).

Online videos

Shauna has been writing and recording videos that are used for Junior Church on Sundays.

3. OTHER LOCAL PROJECTS

Some small local groups and organisations use Sale West Community Urban Trust to hold their funds, because they are not set up as constituted groups. This enables them to apply for funding, and increases the potential locally for new activities to get started. During 2020 we held money for The Sale West and Ashton Partnership. They requested the balance of this fund to be returned during 2020 and the fund was closed as at 31/12/2020.

4. PARTNERSHIPS

We work alongside a number of local partners: the Sale Health Visitor team, Trafford's Place Based Integration Service, Firs Primary School, Sale West Community Church, Butterflies Pre-school Group, the Foodbank, Social Services, Trafford Parent and Young People Partnership, Trafford Social Care and Delamere School. Local doctors & social partners refer people to the Keep Calm & Craft group. We continue to have strong links with Transforming Lives Together in Chester Diocese and Redeeming our Communities charity.

5. INDUCTION AND TRAINING

Both Carol and Shauna are up to date with safeguarding training.

6. POLICY ON RESERVES

We hold cash at the bank of £7,873 of which £5,279 relates to unrestricted funds. All money in unrestricted funds is held in order to meet the running costs of the Trust. This is the tenth year of operation and the trustees are confident that there are sufficient reserves to support ongoing

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commitments for the next twelve months. Additional funding is promised which will cover current running costs and salaries of the Trust. Staff are given short term contracts to reflect the funding available.

7. STRUCTURE, GOVERNANCE & MANAGEMENT

The governing document is the constitution adopted by the Committee of five Trustees at the inaugural meeting held at 44 Moss Lane, Sale, Cheshire M33 6GD on 25 July 2010. The charity was registered on 11 August 2010. The Charity did not become active until 1 January 2011.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June. All trustees give their time voluntarily and received no remuneration or other benefits.

8. TRUSTEES AND OFFICERS

The following are Trustees:

Revd Stephen Rankin, Chair	
Susan Gormley	(until September 2020)
Kathryn Kirby	
Peter Langley, Secretary	
Brian Macfaden, Treasurer	
Bella Okpalugo	(from June 2020)
Elizabeth Papadopoulos	(until March 2020)
Jon Stevenson	(until June 2020)

9. STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES ANNUAL REPORT AND THE FINANCIAL STATEMENTS

Under charity law, the trustees are responsible for preparing the Trustees Annual Report and the financial statements for each financial year which properly present the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

On behalf of the Trust



Revd. Stephen Rankin
Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SALE WEST COMMUNITY URBAN TRUST**

YEAR ENDED 31 DECEMBER 2020

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2020 set out on pages 6 to 11.

RESPONSIBILITIES AND BASIS OF REPORT.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act: or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Susan Suchoparek FCA

5th March 2021

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2020

	Note	Unrestricted Funds 2020 £	Restricted Funds 2020 £	TOTAL 2020 £	TOTAL 2019 £
INCOMING RESOURCES	2				
Voluntary income (direct giving)		718	260	978	-
Other voluntary income		503	22,504	23,007	3,500
Fund raising events		5	-	5	86
Income from charitable activities		-	50	50	23
Other income	4	3,385	-	3,385	-
TOTAL INCOMING RESOURCES		£4,611	£22,814	£27,425	£3,609
RESOURCES USED	3				
Cost of generating funds		-	-	-	98
Charitable activities		10,623	20,583	31,206	35,101
Other resources used		996	657	1,653	1,915
TOTAL RESOURCES USED		£11,619	£21,240	£32,859	£37,114
Net incoming resources		(7,008)	1,574	(5,434)	(33,505)
NET MOVEMENT IN FUNDS		(7,008)	1,574	(5,434)	(£33,505)
Balances brought forward at 1 January		12,287	1,020	13,307	46,812
Transfer between funds		-	-	-	-
Balances carried forward at 31 December		£5,279	£2,594	£7,873	£13,307

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BALANCE SHEET AT 31 DECEMBER 2020

			2020 £	2019 £
		Note		
CURRENT ASSETS				
	Debtors	6	-	-
	Short term deposits at bank		7,712	13,146
	Cash in hand		161	161
			<u>£7,873</u>	<u>£13,307</u>
LIABILITIES				
	Amounts falling due within one year	7	-	-
NET ASSETS		5	<u>£7,873</u>	<u>£13,307</u>
FUNDS				
	Unrestricted	8	5,279	12,287
	Designated		-	-
	Restricted	9	2,594	1,020
			<u>£7,873</u>	<u>£13,307</u>

Approved by the Trustees on 1st March 2021 and signed on its behalf by:

Revd Stephen Rankin (Chair)



Peter Langley (Secretary and Trustee)



The notes on pages 8 to 11 form part of these accounts.

SALE WEST COMMUNITY URBAN TRUST

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

NOTE 1 - ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities SORP(FRS102).

The charity first became active from 1 January 2011.

Funds

Unrestricted funds represent the funds of the Sale West Community Urban Trust (SWCUT) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the SWCUT. These include funds designated for a particular purpose by the SWCUT.

Designated funds - incoming resources which are received in an accounting period prior to the time in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the accounting period in which the expenditure takes place.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the SWCUT can be held responsible.

Incoming Resources

Voluntary income and capital sources

Donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when claimable.

Grants to the SWCUT are released to income as soon as the terms and conditions relating to the grant have been met or as soon as the specific activity has commenced.

Funds raised by events are accounted for gross as received.

Current assets

Short-term deposits include cash held on deposit at the bank.

NOTE 2 - INCOMING RESOURCES

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
2(a) Voluntary income (direct giving)					
Planned giving	-	-	-	-	-
Donations	593	-	260	853	-
Income tax recovered on Gift Aid	125	-	-	125	-
	718	-	260	978	-
2(b) Other voluntary income					
Grants – St Marys PCC	503	-	9,652	10,155	-
Grants – Trafford Housing Trust	-	-	9,652	9,652	-
Grants – Trafford Neighbourhood	-	-	2,000	2,000	-
Grants – Trafford Community Cohesion					3,500
Grants – Church Revitalisation Trust	-	-	1,200	1,200	-
	503	-	22,504	23,007	3,500
2(c) Activities for generating funds					
Fund Raising Events	5	-	-	5	86
2(d) Receipts from charitable activities					
Fees for Administration Services	-	-	-	-	23
Income from Activities	-	-	50	50	-
	-	-	50	50	23
2(e) Other income					
Job Retention Scheme	3,385	-	-	3,385	-
TOTAL INCOMING RESOURCES	£4,611	-	£22,814	£27,425	£3,609

NOTE 3 - RESOURCES USED

3(a) Cost of generating funds					
Advertising/Publicity	-	-	-	-	98
3(b) Charitable Activities					
Salaries	10,400	-	15,900	26,300	25,583
Pensions	126	-	290	416	369
Working expenses	97	-	88	185	1,351
Events running costs & resources	-	-	3,285	3,285	7,678
Grants made	-	-	-	-	120
Restricted funds repaid	-	-	1,020	1,020	-
	10,623	-	20,583	31,206	35,101
3(c) Other Resources Used					
Insurance	438	-	657	1,095	1,103
Administration	558	-	-	558	812
Professional Fees	-	-	-	-	-
	996	-	657	1,653	1,915
TOTAL RESOURCES USED	£11,619	-	£21,240	£32,859	£37,114

NOTE 4 - STAFF COSTS

	2020 £	2019 £
Salaries and National Insurance	26,300	25,583
Pension contributions	416	369
Total Staff Costs	£26,716	£25,952

During the year the Trust paid the salaries of two part time Children & Families Workers, none of whom earned £60,000 p.a. or more. No trustee or related party to the trustees was paid any remuneration.

COVID-19 restrictions limited a number of our activities and therefore we placed one member of staff on the Coronavirus Job Retention Scheme (furlough) for parts of the year and claimed appropriate payments from HMRC. These are entered in the accounts as Other income.

Coronavirus Job Retention Scheme claims	2020 £	2019 £
Salaries and National Insurance	3,364	-
Pension contributions	21	-
Total claim	£3,385	-

NOTE 5 - ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £
Current assets – Fund balance	5,279	-	2,594	£7,873

NOTE 6 - DEBTORS

	2020 £	2019 £
Debtors	Nil	Nil

NOTE 7 - LIABILITIES

	2020 £	2019 £
Accrued Income	Nil	Nil

NOTE 8 - UNRESTRICTED FUNDS

	2020 £	2019 £
Balance brought forward at 1 January		
Unrestricted Funds	12,287	38,973
Designated Funds	-	1,534
	12,287	40,507
Surplus (Deficit) in year	(7,008)	(28,220)
Transfer between funds	-	-
Balance carried forward at 31 December (all unrestricted)	£5,279	£12,287

NOTE 9 - RESTRICTED FUNDS

At the year end the Restricted Fund contained the money received in respect of the Mentoring Programme Fund. The Sale West & Ashton Partnership Fund was closed during the year and the remaining balance was repaid to that organisation.

	Balance at 1/1/2020 £	Receipts £	Payments £	Balance at 31/12/2020 £
Mentoring Programme	-	22,814	20,220	2,594
Sale West & Ashton P'ship	1,020	-	1,020	-
	1,020	22,814	21,240	£2,594