

REGISTERED CHARITY NUMBER: 1179157

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2020
FOR
DRIVEN FORWARD**

Cogs Accountancy Services Limited
89 Dedworth Road
Windsor
Berkshire
SL4 5BB

DRIVEN FORWARD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020**

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DRIVEN FORWARD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

The trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). Driven Forward is a charitable incorporated organisation (CIO) registered 11th July 2018. The objectives of the CIO are to promote social inclusion for the public benefit by working with people across Berkshire and The Royal Borough of Windsor and Maidenhead, to prevent people becoming socially excluded and to relieve the needs of the socially excluded and assist in reintegrating these persons into society and the community.

ACHIEVEMENT AND PERFORMANCE

The financial performance of the charity is shown on pages 4 to 15.

OUR OBJECTIVES AND ACTIVITIES

Driven Forward's objectives are set to reflect our aims in the context of the our broader goals

Key objectives for the year include-

- 1 Maintain minibuses to enable transport
- 2 Refurbish the recently acquired trailer to become the community hub
- 3 Engage with corporate sponsors for specific project requirements
- 4 To look to register for Gift Aid and look towards donations from the general public
- 5 Applications for funding to support Driven Forward's activities

FUNDING AND SUPPORT

Driven Forward is dependent upon charitable giving from individuals and organisations. Individuals have been generous in their support, both in money and in kind, as have a number of charitable trusts and foundations with their funding donations in the first year – notably: Radian, Windsor & Maidenhead Christian Trust, R.B.W.M and the Windsor Lions. There has also been funding received from Tesco.

Driven Forward has enjoyed a range of good working partnerships. For example, our close working relationship with the Windsor Homeless Project and The Sue Brett Foundation has supported Driven Forward in the pre-registration period, as well as the founder of the Sue Brett Foundation joining our board as a Trustee in the first year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, CIO - FOUNDATION Registered 11 Jul 2018

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1179157

Principal address

1 Winch Terrace, Tinkers Lane
Windsor
Berkshire
SL4 4NA

DRIVEN FORWARD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

Trustees

Carolyn Carter

Colin Carter

Martin Shea

Tiia Stephens

Secretary

Chairman

Safeguarder

Treasurer

The Trustees are initially appointed and remain Trustees until resignation.

The work of the Trustees has been to establish the charity, to develop and to steer the charity and to ensure that the charity is well managed, funded and supported. Day to day operations of projects is managed by Tiia Stephens, with one active volunteer who attends and supports on all of the trips.

PROFESSIONAL ADVISORS

Tom Conlin Berkshire Charity Mentors & SVS

Independent examiner

Cogs Accountancy Services Limited

89 Dedworth Road

Windsor

Berkshire

SL4 5BB

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs T Stephens - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DRIVEN FORWARD**

Independent examiner's report to the trustees of Driven Forward

I report to the charity trustees on my examination of the accounts of Driven Forward for the year ended 31 March 2020

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

John Jasinski

Cogs Accountancy Services Limited
89 Dedworth Road
Windsor
Berkshire
SL4 5BB

Date:

DRIVEN FORWARD**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

| | | 2020 | 2019 |
|--|-------|---------------------|------------------|
| | | Unrestricted | Total |
| | Notes | fund (£) | funds (£) |
| INCOME AND ENDOWMENTS FROM | | | |
| Donations | | 32,769 | 6,503 |
| Other income | | | |
| Total | | 32,769 | 6,503 |
| EXPENDITURE ON | | | |
| Costs of generating voluntary income and other | | 10,817 | 7,528 |
| Total | | 10,817 | 7,528 |
| NET INCOME/(EXPENDITURE) | | 21,952 | (1,025) |
| RECONCILIATION OF FUNDS Total funds brought forward | | | |
| Total funds brought forward | | -1,025 | 0 |
| TOTAL FUNDS CARRIED FORWARD | | 20,927 | -1,025 |

The notes form part of these financial statements

DRIVEN FORWARD**BALANCE SHEET
AT 31 MARCH 2020**

| | | 2020 | 2019 |
|--|-------|---------------------|------------------|
| | | Unrestricted | Total |
| | | fund (£) | funds (£) |
| FIXED ASSETS | Notes | | |
| Tangible assets | 6 | 13,754 | 5,018 |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | <u>20,578</u> | 5,643 |
| | | 34,333 | 10,661 |
| CREDITORS | | | |
| Amounts falling due within one year | 8 | 13,406 | 11,686 |
| NET CURRENT ASSETS/(LIABILITIES) | | <u>20,927</u> | <u>-1,025</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 20,927 | -1,025 |
| NET ASSETS | | <u>20,927</u> | <u>-1,025</u> |
| FUNDS | | | |
| Unrestricted funds | | <u>20,927</u> | <u>-1,025</u> |
| TOTAL FUNDS | | <u>20,927</u> | <u>-1,025</u> |

The financial statements were approved by the Board of Trustees on signed on its behalf by:

.....
Mrs T Stephens - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|-------------------|---------------------------|
| Plant & Machinery | - 25% on reducing balance |
|-------------------|---------------------------|

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020

DRIVEN FORWARD

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

3. TANGIBLE FIXED ASSETS

| | Plant and Machinery | Totals |
|-----------------------|--------------------------------|---------------|
| COST | £ | £ |
| At Purchase | 17,539 | 17,539 |
| | | |
| DEPRECIATION | | |
| Charge for year | 4,934 | 4,934 |
| | | |
| At 31 March 2020 | 12,605 | 12,605 |
| | | |
| NET BOOK VALUE | | |
| At 31 March 2020 | 12,605 | 12,605 |

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | |
|---------------------------|----------------|
| | 2020 |
| | £ |
| Tia Stephens Loan Account | £13,031 |
| | |
| | 13,031 |

DRIVEN FORWARD

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2020

5. MOVEMENT IN FUNDS

| | At Registration £ | Net movement in funds £ | At 31/03/20 £ |
|---------------------------|-------------------------|----------------------------------|------------------|
| Unrestricted funds | | | |
| General fund | (1,025) | 21,952 | 20,927 |
| TOTAL FUNDS | | | |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 32,769 | 10,817 | 21,952 |
| TOTAL FUNDS | 32,769 | 10,817 | 21,952 |

DRIVEN FORWARD**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

| | 2020 | 2019 |
|---------------------------------------|---------------|----------------|
| | £ | £ |
| INCOME AND ENDOWMENTS | | |
| Voluntary income | | |
| Donations In - Not Reserved | 32,668 | 6,503 |
| Donations In Reserved | 101 | |
| | <u>32,769</u> | <u>6,503</u> |
| Total incoming resources | <u>32,769</u> | <u>6,503</u> |
| EXPENDITURE | | |
| Raising donations and legacies | | |
| Direct Expenses | 3,161 | 1,039 |
| Advertising & Marketing | 7 | 191 |
| Telephone & Internet | 115 | 90 |
| | <u>3,283</u> | <u>1,320</u> |
| Support costs | | |
| Management | | |
| Printing & Stationery | 147 | 170 |
| Motor Vehicle Expenses | 4,152 | 4,506 |
| IT Software and Consumables | 548 | - |
| | <u>4,847</u> | <u>4,676</u> |
| Finance | | |
| Bank charges | - | - |
| Interest Paid | - | - |
| Depreciation | 2,253 | 1,532 |
| | <u>2,253</u> | <u>1,532</u> |
| Governance costs | | |
| Audit & Accountancy Fees | 434 | - |
| | <u>434</u> | <u>-</u> |
| Total resources expended | <u>10,816</u> | <u>7,528</u> |
| Net (expenditure)/income | <u>21,952</u> | <u>(1,025)</u> |

This page does not form part of the statutory financial statements