

**Apna Haq Limited**  
(A company limited by guarantee)

**Financial Statements for the year  
ending 31st March 2020**

**Charity number: 1169502**

**Company number: 05091212**



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**Apna Haq Limited**  
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**Apna Haq Limited**  
**Administrative details**  
**for the year ending 31st March 2020**

**Registered Charity number**      1169502

**Registered company number**      05091212  
**company limited by guarantee**

**Directors (Trustees):**      Langathani Leopatra Hlabangana  
Jo Mailer - resigned 20 November 2019  
Shaziah Khan  
Rukhsana Hussain - resigned 15 November 2019  
Saiqa Tabussam  
Farzana Khan  
Azra Hussain  
Nazreen Naz  
Zaiban Alam - appointed 19 June 2019  
Sughara Aziz - appointed 18 September 2019  
Umme Rubab - appointed 15 November 2019

**Chief Executive:**      Zlakha Ahmed

**Registered office**      The Spectrum  
Coke Hill  
Rotherham  
S60 2HX

**Bankers**      Yorkshire Bank plc  
1 Frederick Street  
Rotherham  
S60 1QP

**Independent examiner**      F Hazlehurst FMAAT an employee of  
Voluntary Action Rotherham  
The Spectrum  
Coke Hill  
Rotherham  
S60 2HX

**Apna Haq Limited**  
**Directors' report (incorporating the Trustees' annual report)**  
**for the year ending 31st March 2020**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ending 31st March 2020. The trustees have adopted the provision of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS102) in preparing the annual report and financial statements of the charity.

**Structure, governance and management**

The organisation is a Company limited by guarantee, incorporated on 1 April 2004 and registered as a charity on 5 October 2016. The company was established under a Memorandum of Association, amended by special resolution on 17 August 2016. In the event of the charitable company being wound up members are required to contribute £1 each only.

The charitable company is governed by a board of trustees, who are responsible for setting the strategic direction of the organisation and for establishing policy. The board is authorised to appoint new trustees to fill vacancies arising between AGM's. Trustees are selected and trained following careful consideration of skills and experience required to fulfil the role.

**Charitable aims and objectives**

The charity's principle objective is for the benefit of women affected by issues of isolation, distress, violence and abuse and from the ethnic minority communities in Rotherham or elsewhere.

To advance the following objects:

- 1) The relief of poverty, distress and suffering
- 2) The advancement of education
- 3) The promotion of social inclusion for the public benefit among the beneficiaries who are socially excluded on the grounds of their social and economic position, by providing:
  - a) Education and training
  - b) Confidence and capacity building activities
  - c) Social and recreational facilities in the interests of social welfare.

In furtherance of these objects the company may educate or raise awareness of the wider public in issues affecting the beneficiaries.

**Activities undertaken for the public benefit**

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The charity's activities demonstrate how Apna Haq has set out to fulfil its principal charitable objective.

**Related Parties**

Apna Haq Ltd is a fully affiliated member of Women's Aid Federation of England.

**Risk management**

The trustees have a duty to identify, review and manage the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

**Apna Haq Limited**  
**Directors' report (incorporating the Trustees' annual report)**  
**for the year ending 31st March 2020**

**Achievements and Performance**

Charitable activities

It gives me great pleasure to lead once again on the reporting of Apna Haq's work for the past year. I would like to thank the CEO, the committed staff team and directors and service users, as well as our many partners and funders. This is our penultimate report that covers our business plan which ran from April 2016 and ends in March 2021. I am happy to report that we have as an organisation managed to achieve the major developments set out in our strategic objectives.

Internally we have strengthened our internal ways of working through gaining the Imkaan national quality standards. We have had an update to our strengths-based review work leaving us in a stronger position through both of these pieces of work.

We have continued in our advocacy support for survivors of domestic violence and have grown and developed our strands of work on sexual violence. We have continued to develop new partnerships as well as build on existing partnerships, our report this year highlights a number of these. We have been particularly pleased in seeing the Northern sexual violence consortium, gain its first funding as a consortium from Comic relief, for the delivery of sexual violence advocacy. We would like to thank all our partners within this consortium, particularly Rosie Lewis from the Angelou centre who took the lead, as well as the remaining partners Humraaz in Blackburn, Rochdale Asian women's organisation in Rochdale and Saheli in Manchester. This project has Strong monitoring and evaluation procedures as well as an overall evaluation to be undertaken with us by Imkaan, which will enable the learning to be gathered, which we will disseminate in the future.

We continue to strengthen our work and voice on the currently excluded voices of sexual abuse survivors. Again, I would like to commend our CEO for her bravery for doing the BBC Look north piece on undisclosed child hood sexual abuse where she shared her own experiences. The piece which was aired nationally gave rise to some welcome debate and discussion within our communities. I'd like to thank my co-directors for their stance in supporting the right of survivors to share their experiences no matter what the community back lash may be. It was good to see that although there was some negativity as was to be expected, as for too long now the issues of child hood abuse is not being recognised or reported, we had lots of feedback where our own directors as well as people across the country used this as an opportunity to raise the issues. Thus, I would like to thank the many journalists local and national who take an active interest in our work and work with us to get the issues of domestic and sexual abuse out to our communities, in particular this year I would like to mention Sabbiyah Pervez for BBC look North, Gaggan Sabherwal World news and off course Showkat Hashmi of our local BBC radio Sheffield.

**Apna Haq Limited**  
**Directors' report (incorporating the Trustees' annual report)**  
**for the year ending 31st March 2020**

**Achievements and Performance continued**

We have finally this year become an accredited centre for training delivery and ran our first regional Ending the silence on sexual violence within BME communities train the trainers programme successfully. We are particularly pleased that through continued funding from the Child abuse centre of expertise we were able to get this programme evaluated. Both the becoming of a training centre and delivery of the train the train programme have been major mile stone achievements for us. We would like to thank the survivors, one who actually came and spoke at the launch of Awakening the silence conference about her personal child hood experiences, for their bravery in coming forward to share their experiences, so that professionals can learn from them and change policies and practise. This being another example of how Apna Haq excels at ensuring the survivor voice is at the heart of what we do.

We would also like to particularly thank the Rise together initiative and Sonal Patel the CEO and other staff from the GBMSP foundation, and Alisha Fernandez Miranda, Managing Director of I.G. Advisors and their staff, as well as the other sister projects involved with this project. An amazing video was produced based on service users experiences and was launched to help fundraise for our organisations. The continued commitment to our organisations works through the time and resource and passion that was dedicated was incredibly heart-warming and powerful.

We have continued to be a voice of BME women's experiences, our CEO, feeding these in through her roles as Board member of National Women's Aid, and advisory group member of the centre of expertise on child abuse. I commend our CEO on having been elected onto the ENAR (European Network against racism) board, and the publication of her co-written article 'power bureaucracy and cultural racism, co-written by her and Zainab Rasool. These areas of work highlight the anti-racist stance that Apna Haq follows as a must in all its work, as it is based on service users and our organisations experiences. On this note I would like to thank the academics such as Zainab Rasool and Dr Parveen Ali for their interest and support of our work.

**Future Plans**

The CEO and finance worker have been busy submitting funding bids, to ensure we can cover core costs. This will always remain a crucial part of our work to enable the continuation and long-term sustainability of Apna Haq. We would like to thank the Big lottery fund for their continued support of our organisation, without which we would not have been able to deliver the lifesaving work contained within this report. Fundraising will remain a priority area of work for us in the upcoming year, alongside this we will be starting the process of developing our further 5-year business plan.

I would like to give a final thank you to you all for helping us to help women and children leave violence and abuse and remain safe.

**Apna Haq Limited**  
**Directors' report (Incorporating the Trustees' annual report)**  
**for the year ending 31st March 2020**

**Investment policy**

The charitable company's investment powers are set out in its Memorandum and Articles of Association and allows the company to invest funds not immediately required in investments, securities and property, subject to such conditions as may be required by law.

**Events after the end of the reporting period - Covid-19**

During the last 3 months that this report covers Jan-March 2020, Covid-19 has hit Britain. We have begun the process of thinking through the policies and procedures required to do with home working. As an organisation we have risk assessed and developed Covid-19 safeguarding procedures. We will ensure that any policy development is in line with government guidelines and which puts the safety of the staff team and service users at the heart of it.

**Reserves policy**

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. Apna Haq will maintain free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work. in the event for not being able to secure a long term future contract which is 3 months of running costs approx. £10,000
- to have 3 months of salaries in the event of not gaining new funding to enable continuity of core work. £40,000
- to have capital that will cover the cost of redundancy payments for the staff team in the event of Apna Haq not being able to secure future funding for its core staff who have more than 2 years continuous service. £50,000
- to provide a level of funding for unexpected opportunities £10,000
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income £20,000

**Total Ideal Reserves: £130,000**

**Apna Haq Limited**  
**Directors' report (incorporating the Trustees' annual report)**  
**for the year ending 31st March 2020**

**Financial position**

During the year the charity generated incoming resources of £181,523 (2019: £175,170).

The trustees remain extremely grateful for the generosity of all out grant providers (detailed in note 13 to the accounts) and other supporters of the charity.

Total expenditure during the year was £162,020 (2019: £177,099), resulting in a surplus of £19,504 (2019: deficit £1,929)

The total funds at the year-end stand at £109,315 (2019: £89,812). Funds consist of restricted funds of £61,833 (2019: £43,669), designated funds of £37,678 (2019: £35,697) and a general fund of £9,804 (2019: £10,446).

**Exemptions**

The directors/trustees have taken advantage of the exemptions available to small companies, including the audit exemption.

**Directors Responsibilities for the Financial Statements**

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company at the end of the year and of the surplus or efficiency for the year then ended.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company, and enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Small Company Provisions:**

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

The directors declare they have approved the directors' report above.

Signed: NAZREEN NAZ

Date:

Print Name: NAZREEN NAZ  
Director

15/03/2021



**Independent examiners report to the trustees of  
Apna Haq Limited Charitable Company  
for the year ended 31st March 2020**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Reponsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of 145 of the Charities Act 2011 Act ('the 2011 Act'). In carrying out my examination I have followed the Diections given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiners statement**

I have completed my examination. I confirm no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts five a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 17/3/2021

F Hazlehurst FMAAT  
an employee of Voluntary Action Rotherham  
The Spectrum  
Coke Hill  
Rotherham  
S60 2HX

**Apna Haq Limited**  
**Statement of Financial Activities**  
**for the year ending 31st March 2020**

|                                    |   | Unrestricted<br>Funds | Restricted<br>Funds | 2020<br>Total  | Unrestricted<br>Funds | Restricted<br>Funds | 2019<br>Total  |
|------------------------------------|---|-----------------------|---------------------|----------------|-----------------------|---------------------|----------------|
|                                    |   | £                     | £                   | £              | £                     | £                   | £              |
| <b>INCOMING RESOURCES</b>          |   |                       |                     |                |                       |                     |                |
| Donations & Legacies               | 2 | 398                   | 97                  | 495            | -                     | 2,848               | 2,848          |
| Charitable Activities              | 3 | 1,383                 | 177,589             | 178,972        | 1,975                 | 169,991             | 171,966        |
| Fundraising and Events             |   | 2,056                 | -                   | 2,056          | 356                   | -                   | 356            |
| <b>TOTAL INCOMING RESOURCES</b>    |   | <b>3,837</b>          | <b>177,686</b>      | <b>181,523</b> | <b>2,331</b>          | <b>172,839</b>      | <b>175,170</b> |
| <b>RESOURCES EXPENDED</b>          |   |                       |                     |                |                       |                     |                |
| Cost of raising funds              | 4 | -                     | 962                 | 962            | -                     | 1,817               | 1,817          |
| Charitable Activities              | 5 | 1,947                 | 159,111             | 161,058        | 1,478                 | 173,804             | 175,282        |
| <b>TOTAL EXPENDED RESOURCES</b>    |   | <b>1,947</b>          | <b>160,073</b>      | <b>162,020</b> | <b>1,478</b>          | <b>175,621</b>      | <b>177,099</b> |
| <b>Net Income/expenditure</b>      |   | <b>1,890</b>          | <b>17,613</b>       | <b>19,504</b>  | <b>853</b>            | <b>(2,782)</b>      | <b>(1,929)</b> |
| <b>Transfers between funds</b>     |   | <b>(551)</b>          | <b>551</b>          | <b>-</b>       | <b>2,008</b>          | <b>(2,008)</b>      | <b>-</b>       |
| <b>Net movement in funds</b>       |   | <b>1,339</b>          | <b>18,164</b>       | <b>19,504</b>  | <b>2,861</b>          | <b>(4,790)</b>      | <b>(1,928)</b> |
| <b>Total funds brought forward</b> |   | <b>46,143</b>         | <b>43,669</b>       | <b>89,812</b>  | <b>43,282</b>         | <b>48,459</b>       | <b>91,741</b>  |
| <b>Total funds carried forward</b> |   | <b>47,482</b>         | <b>61,833</b>       | <b>109,315</b> | <b>46,143</b>         | <b>43,669</b>       | <b>89,812</b>  |

This Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

The comparative figures for each fund are shown in notes to the accounts.

**Apna Haq Limited**  
**Balance Sheet**  
**as at 31st March 2020**

|                                 | Notes | 2020<br>£      | 2019<br>£      |
|---------------------------------|-------|----------------|----------------|
| <b>Fixed assets</b>             |       |                |                |
| Tangible fixed assets           | 6     | -              | 2,478          |
| <b>Current assets</b>           |       |                |                |
| Debtors                         | 7     | 8,577          | 2,575          |
| Cash at Bank and in hand        |       | 105,303        | 90,573         |
| <b>Total assets</b>             |       | <u>113,880</u> | <u>93,148</u>  |
| <b>Liabilities</b>              |       |                |                |
| Creditors - due within one year | 8     | (4,565)        | (5,814)        |
| <b>Total liabilities</b>        |       | <u>(4,565)</u> | <u>(5,814)</u> |
| <b>Net current assets</b>       |       | 109,315        | 89,812         |
| <b>Net assets</b>               |       | <u>109,315</u> | <u>89,812</u>  |
| <b>Represented by:</b>          |       |                |                |
| Unrestricted Funds              | 13    | 9,804          | 10,446         |
| Designated Funds                | 13    | 37,678         | 35,697         |
| Restricted Funds                | 13    | 61,833         | 43,669         |
| <b>Total Charity funds</b>      |       | <u>109,315</u> | <u>89,812</u>  |

The notes on the following pages form part of these financial statements.

For the period ending 31st March 2020, the company is entitled to the audit exemption under 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed: NAZREEN NAZ

Date:

Print name: NAZREEN NAZ  
Director

15/03/2021

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31 March 2020**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019) - (Charities SORP (FRS102)) and the Companies Act 2006.

Apna Haq meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

**Funds**

Incoming resources that may be applied for the charities general purposes are treated as unrestricted incoming resources and are credited to the unrestricted funds. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as restricted income and is credited to the appropriate restricted fund.

**Incoming Resources**

All material incoming resources have been included in the Statement of Financial Activities (SOFA) when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS102).

Grant income is deferred if the period the monies relate to is specified or indicated by the funder.

Donations and legacies are accounted for when they are receivable.

**Resources Expended**

All expenditure is included on an accruals basis and is recognised as a liability is incurred. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Cost of raising funds includes all expenditure incurred to raise funds for charitable purposes, including costs of all fundraising activities and cost incurred in seeking donations, grants and legacies. Expenditure on charitable activities includes all resources applied by the charity in undertaking work to meet its charitable objectives.

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31 March 2020**

**Support cost allocation**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include the cost of governance and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with the use of the resources.

**Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation. Assets are capitalised if the cost is greater than £250. Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on the following basis:

Computer and Equipment          33% straight line

**Debtors and creditors receivable/payable within the year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Pension costs**

The charity operates a defined contribution pension scheme for employees. Pension costs charged to the Statement of Financial Activities represent the contributions payable by the charity in the year.

**Going concern note**

The financial statements have been prepared on a going concern basis. The trustees have considered the levels of funds held and the expected level of income and expenditure for the 12 month following the authorising of the financial statements and consider the going concern basis appropriate.

The Trustees are aware of the need to increase reserves and are working to raise the level of unrestricted and designated funds.  
A dissolution plan is in place should sufficient funding not be secured.

**Taxation**

The Charity is registered with HMRC for Corporation Tax. It is exempt from corporation tax on its charitable activities only.

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31st March 2020**

|                                   | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Total<br/>2020</b> | <b>Total<br/>2019</b> |
|-----------------------------------|-------------------------------|-----------------------------|-----------------------|-----------------------|
|                                   | <b>£</b>                      | <b>£</b>                    | <b>£</b>              | <b>£</b>              |
| <b>2 Donations &amp; Legacies</b> |                               |                             |                       |                       |
| Hardship fund/general donations   | 398                           | 97                          | 495                   | 2,848                 |
|                                   | <b>398</b>                    | <b>97</b>                   | <b>495</b>            | <b>2,848</b>          |

Income from donations and legacies was £495 (2019: £2,848) of which £398 was attributable to unrestricted funds (2019: £nil) and £97 (2019: £2,848) was attributable to restricted funds.

|                                | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Total<br/>2020</b> | <b>Total<br/>2019</b> |
|--------------------------------|-------------------------------|-----------------------------|-----------------------|-----------------------|
|                                | <b>£</b>                      | <b>£</b>                    | <b>£</b>              | <b>£</b>              |
| <b>3 Charitable Activities</b> |                               |                             |                       |                       |
| The Big Lottery Fund           | -                             | 176,097                     | 176,097               | 154,783               |
| ENAR                           | -                             | 1,492                       | 1,492                 | 808                   |
| Sisters for Change             | -                             | -                           | -                     | 1,000                 |
| Barnardo's                     | -                             | -                           | -                     | 13,000                |
| Sheffield Hallam University    | -                             | -                           | -                     | 1,400                 |
| Other income                   | 1,383                         | -                           | 1,383                 | 975                   |
|                                | <b>1,383</b>                  | <b>177,589</b>              | <b>178,972</b>        | <b>171,966</b>        |

Income received from charitable activities was £178,972 (2019: £171,966) of which £1,383 (2019: £1,975) was attributable to unrestricted funds and £177,589 (2019: £169,991) was attributable to restricted funds.

|                                 | <b>Unrestricted<br/>Funds</b> | <b>Restricted<br/>Funds</b> | <b>Total<br/>2020</b> | <b>Total<br/>2019</b> |
|---------------------------------|-------------------------------|-----------------------------|-----------------------|-----------------------|
|                                 | <b>£</b>                      | <b>£</b>                    | <b>£</b>              | <b>£</b>              |
| <b>4 Cost of Raising Funds:</b> |                               |                             |                       |                       |
| Staff costs                     | -                             | 962                         | 962                   | 876                   |
| Merchandise                     | -                             | -                           | -                     | 941                   |
|                                 | <b>-</b>                      | <b>962</b>                  | <b>962</b>            | <b>1,817</b>          |

Cost of raising funds in both 2020 and 2019 was attributable to restricted funds.

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31st March 2020**

|  | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2020  | Total<br>2019  |
|--|-----------------------|---------------------|----------------|----------------|
|  | £                     | £                   | £              | £              |
| <b>5 Cost of Charitable Activities</b> |                       |                     |                |                |
| Wages and Salaries                     | 300                   | 115,115             | 115,415        | 119,746        |
| Training costs and expenses            | 172                   | 12,436              | 12,607         | 7,265          |
| Payroll charges                        | -                     | 571                 | 571            | 533            |
| Travel expenses                        | 400                   | 6,174               | 6,574          | 7,717          |
| Refreshments                           | 5                     | 394                 | 400            | 693            |
| Membership and subscriptions           | -                     | 515                 | 515            | 532            |
| Insurance                              | -                     | 1,906               | 1,906          | 1,916          |
| Bank charges                           | -                     | 67                  | 67             | 57             |
| Website                                | -                     | 288                 | 288            | 418            |
| Rent, rates & room hire                | -                     | 7,995               | 7,995          | 16,405         |
| Telephone & internet                   | -                     | 2,289               | 2,289          | 2,015          |
| ICT                                    | -                     | 2,627               | 2,627          | 6,273          |
| Hardship expenses                      | -                     | 257                 | 257            | 2,037          |
| Consultancy/Evaluations                | -                     | 3,000               | 3,000          | 3,100          |
| Activities and project costs           | -                     | -                   | -              | 1,128          |
| Overheads                              | 20                    | 731                 | 751            | 196            |
| Printing, Postage & Stationery         | -                     | 1,694               | 1,694          | 791            |
| Publicity                              | -                     | 466                 | 466            | 292            |
| Professional Fees                      | 1,050                 | 82                  | 1,132          | 1,107          |
| Volunteer Expenses                     | -                     | -                   | -              | 380            |
| Depreciation                           | -                     | 2,478               | 2,478          | 2,475          |
| Misc Expenses                          | -                     | 26                  | 26             | 197            |
| Donations                              | -                     | -                   | -              | 10             |
|  | <b>1,947</b>          | <b>159,111</b>      | <b>161,058</b> | <b>175,282</b> |

Expenditure on charitable activities was £161,058 (2019: £175,282) of which £1,947 (2019: £1,478) was attributable to unrestricted funds and £159,111 (2019: £173,804) was attributable to restricted funds.

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31st March 2020**

|                                |                |                  |
|--------------------------------|----------------|------------------|
| <b>6 Tangible fixed assets</b> |                | <b>Equipment</b> |
|                                |                | <b>£</b>         |
| Cost at 1 April 2019           |                | 7,426            |
| Additions                      |                | -                |
| <b>At 31 March 2020</b>        |                | <b>7,426</b>     |
| <b>Depreciation</b>            |                |                  |
| at 1 April 2019                |                | 4,948            |
| Charge this period             |                | 2,478            |
| Disposals                      |                | -                |
| <b>at 31 March 2020</b>        |                | <b>7,426</b>     |
| Net book value:                |                |                  |
| <b>at 31 March 2020</b>        |                | <b>-</b>         |
| at 31 March 2019               |                | 2,478            |
| <b>7 Debtors</b>               | <b>2020</b>    | <b>2019</b>      |
|                                | <b>£</b>       | <b>£</b>         |
| Prepayments and accrued income | 7,477          | 475              |
| Other debtors                  | 1,100          | 2,100            |
|                                | <b>8,577</b>   | <b>2,575</b>     |
| <b>8 Creditors</b>             | <b>2020</b>    | <b>2019</b>      |
|                                | <b>£</b>       | <b>£</b>         |
| Accruals and deferred income   | 4,565          | 5,814            |
|                                | <b>4,565</b>   | <b>5,814</b>     |
| <b>9 Staff Costs</b>           | <b>2020</b>    | <b>2019</b>      |
|                                | <b>£</b>       | <b>£</b>         |
| Wages and Salaries             | 102,490        | 106,628          |
| Employer National Insurance    | 7,864          | 6,799            |
| Employers allowance            | (3,000)        | (3,000)          |
| Employers Pension Costs        | 9,023          | 10,195           |
|                                | <b>116,377</b> | <b>120,622</b>   |

The average number of employees during the period was 6 (2019: 7)

No employee received emoluments of more than £60,000. (2019: none).

Contributions to pension plans are charged to the Statement of Financial Activities as they become payable. The pension cost shown above represents the contribution made by the company to the fund.



**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31st March 2020**

|  |              |               |
|--|--------------|---------------|
| <b>10 Fees paid to the Independent examiners organisation.</b> | <b>2020</b>  | <b>2019</b>   |
|  | <b>£</b>     | <b>£</b>      |
| Payroll  | 571          | 533           |
| Room Rent/Hire   | 7,115        | 20,156        |
| Other services   | -            | 116           |
|  | <u>7,686</u> | <u>20,805</u> |

**11 Trustee and key management remuneration, benefits and expenses**

During the year three trustees held loans from the hardship fund. One of these has been repaid in full while a balance of £280 remains for two trustees. These will be repaid in the forthcoming year. No remuneration or expenses were paid during 2020 (2019: £nil)

**12 Related party transactions**

There were no related party transactions during the period. (2019: none).

**13 Movement in funds**

|                                 | <b>Opening Balance</b> | <b>Incoming Resources</b> | <b>Resources Expended</b> | <b>Transfers</b> | <b>Closing Balance</b> |
|---------------------------------|------------------------|---------------------------|---------------------------|------------------|------------------------|
|                                 | <b>£</b>               | <b>£</b>                  | <b>£</b>                  | <b>£</b>         | <b>£</b>               |
| <b>Designated funds</b>         |                        |                           |                           |                  |                        |
| Reserves                        | 35,697                 | 1,981                     | -                         | -                | 37,678                 |
|                                 | <u>35,697</u>          | <u>1,981</u>              | <u>-</u>                  | <u>-</u>         | <u>37,678</u>          |
| <b>Restricted funds</b>         |                        |                           |                           |                  |                        |
| Hardship fund                   | 9,283                  | 98                        | 257                       | -                | 9,124                  |
| The Big Lottery Fund            | 27,829                 | 176,097                   | 150,187                   | -                | 53,739                 |
| ENAR                            | -                      | 1,491                     | 640                       | -                | 851                    |
| Comic Relief                    | -                      | -                         | 1,881                     | -                | (1,881)                |
| Barnardo's                      | 6,556                  | -                         | 7,108                     | 551              | -                      |
| <b>Total unrestricted funds</b> | <u>43,669</u>          | <u>177,686</u>            | <u>160,073</u>            | <u>551</u>       | <u>61,833</u>          |

**Designated funds** - The designated fund represents funds of the Charitable Company that have been earmarked for redundancy and closure costs in the event of the Company closing.

**Hardship fund** - The Hardship fund is to be used to provide emergency funds and short term loans to service users in the need of financial support

**The Big Lottery Fund** - A three year grant to support BME women and children, including delivering awareness raising sessions. The fund ended in December 2019 and a new grant from the Big Lottery Fund commenced January 2020, permission was given to carry forward any underspend to the new grant.

**The Big Lottery Fund - January 2020.**

Developing potential, transforming lives. Funding received to support women and girls from BME communities to reach out and gain support to overcome issues of violence and abuse.

**Apna Haq Limited**  
**Notes to the financial statements**  
**for the year ending 31st March 2020**

**ENAR** - Expenses reclaimed for travel to European Network Against Racism

**Comic Relief** - a positive change partnership led by specialist black femanist consortium to address a critical gap in sexual violence provision.

**Barnardo's** - Funding received for Train the Trainer on CSA/E in Black, Minority Ethnic communities, funding includes evaluation on impact.

|                     | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2020<br>£ |
|---------------------|----------------------------|--------------------------|--------------------------|--------------------|
| Fixed assets        | -                          | -                        | -                        | -                  |
| Current assets      | 10,854                     | 37,678                   | 65,348                   | 113,880            |
| Current liabilities | (1,050)                    | -                        | (3,515)                  | (4,565)            |
|                     | <u>9,804</u>               | <u>37,678</u>            | <u>61,833</u>            | <u>109,315</u>     |

*Prior year comparison*

|                     | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2019<br>£ |
|---------------------|----------------------------|--------------------------|--------------------------|--------------------|
| Fixed assets        | -                          | -                        | 2,478                    | 2,478              |
| Current assets      | 10,545                     | 35,697                   | 46,906                   | 93,148             |
| Current liabilities | (99)                       | -                        | (5,715)                  | (5,814)            |
|                     | <u>10,446</u>              | <u>35,697</u>            | <u>43,669</u>            | <u>89,812</u>      |