

Charity Registration No. 1146326

Company Registration No. 07871687 (England and Wales)

EMMAUS LEICESTERSHIRE AND RUTLAND

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

EMMAUS LEICESTERSHIRE AND RUTLAND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Emmaus UK Peter Savage Rachelle Maxwell Kulvinder Sethi Jeanne-Marie Douglas Rajesh Gohil Marcella Forrest Harjit Saund Ann O'Connell Simon Stacey Emily Smith	(Appointed 27 January 2020) (Appointed 27 January 2020)
Secretary	Mir Juma	
Charity number	1146326	
Company number	07871687	
Principal address	The Emporium Stockwell Head Hinckley Leicestershire LE10 1RG	
Registered office	The Emporium Stockwell Head Hinckley Leicestershire LE10 1RG	
Independent examiner	David T Mayfield Mayfield & Co (Accountants) Ltd 2 Merus Court Meridian Business Park Leicester LE19 1RJ	
Bankers	Lloyds TSB Bank 54-56 Chestnut Drive Oadby Leicester LE2 5JG	

EMMAUS LEICESTERSHIRE AND RUTLAND

LEGAL AND ADMINISTRATIVE INFORMATION

Solicitors

Headleys Solicitors
15 Station Road
Hinckley
Leicestershire
LE10 1AW

EMMAUS LEICESTERSHIRE AND RUTLAND

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EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

The trustees present their report and financial statements for the year ended 30 June 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

The objects of the charity are, without distinction, the alleviation of homelessness and relief of poverty, hardship and the distress they cause to those in need. In addition to its work locally, Emmaus Leicestershire and Rutland is a member of both Emmaus Europe and Emmaus International and contributes to the work of these organisations materially to establish and maintain Emmaus communities throughout the rest of the World.

Strategies for achieving objectives

Emmaus Leicestershire & Rutland provides a home, work, education and training for previously homeless or vulnerable people in and around Leicestershire and Rutland. It also welcomes people who are interested in the way of life and opportunities offered by being an Emmaus companion.

Emmaus Leicestershire & Rutland Companions each have a room of their own and work together collecting, refurbishing and selling donated goods. They have the opportunity to gain new skills and regain their self-respect while working to support other people in greater need.

Emmaus Leicestershire and Rutland also helps local disadvantaged people to set up home at a reasonable cost, working closely together with Social Services, other charities, local churches and other voluntary organisations. Emmaus International's work has been supported by donations following Solidarity Sales.

We would like to thank everyone who supports our work, the generous people who donate items to us for sale in our shops together with those who come and buy them, the members of the public, churches and groups who continue to donate money to us and support our activities practically by working with us. We would also like to thank those people who have come forward to volunteer in our Community; by so doing they support and encourage companions with their knowledge and experience.

A key feature of the work we do consists of solidarity between ourselves and the community and building on the work we do with our companions. We look to work with vulnerable people and those members of society who may have hit hard times, and look to bring structure to their lives, provide them with responsibility and hope to see a rise in their self-esteem as a consequence of the opportunities they are provided with. Our approach is significantly influenced by the original companion Georges and along with the other Emmaus groups we owe a debt of thanks to Father Henri Marie Joseph Grouès - better known as the "Abbe Pierre".

Public benefit statement

Emmaus activities are all designed to meet the needs of vulnerable people who may have hit on hard times. The charity's objects are to help with the relief of poverty, hardship and distress arising to those in need without distinction. Our activities are in conformance with the principles of the Emmaus movement as published from time to time by Emmaus UK.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

We seek to provide accommodation or assistance in such provision, for homeless people in the area and such other places as may seem appropriate from time to time (the beneficiaries). We seek to provide the rehabilitation of the beneficiaries as appropriate and the provision of education, training (including, without limitation, employment training) and work opportunities and satisfaction for the beneficiaries with the purpose of developing their skills to enable them to gain employment in the future and thereby develop a sense of self-worth and dignity through having a self-supporting life.

We believe we have achieved our charitable objectives and therefore provided a public benefit. We have capacity to house sixteen companions in accommodation and they are receiving the relevant support and training that they require, whilst having the opportunity to work and contribute to the future success of the charity.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Review of activities

This report covers the year since the AGM in November 2019. It sets out activities and changes within the organisation in that period and includes the accounts for the period 1 July 2019 to 30 June 2020.

This year has been another busy period with the Chair working closely with the CEO in strengthening the role the charity plays in supporting the homeless and exploring opportunities for supporting the sustainability of its operations for the future. The staff team, companions and volunteers have contributed tremendously to the charity's re-consolidation and growth this year.

We have continued to increase awareness of our work in the local communities, improve our links with local authorities and have been involved more in working in partnership with other voluntary and community sector organisations across the county. We also have a women's craft and chat club that meets every week in our café in the Emporium. The crafts group members are helping with sorting of donated clothing and textiles to facilitate access to these as a resource to the local community. The group is for example making bags made from clothing or household textiles, clothes remade from clothes and household textiles and reducing household waste.

We have had positive coverage in the press and media of our work in the county.

Our aim is to support our companions towards more fulfilled and independent lives whatever form it may take. We have continued to maintain our residences to a good standard and meeting our legal requirements.

We maintained an average of over 87% occupancy level (which is lower than the previous year as a number of the rooms were being decorated) of our residential accommodation through the year. The companions were provided with support in their training and development through in house support and through external training providers.

Some of acts of solidarity undertaken this year have included: -

- Supported families on low benefits with furniture at a discounted rate
- In the winter months, the companions supported the rough sleepers in Leicester City by handing out essential clothing and hot drinks.
- Continued to supply other local groups with food donations.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

We have made good progress in our delivery of the Brighter Futures Project with Business2Business our lead partner in this project funded by European Social Fund and the Big lottery Community Fund.

Through this project we provide a wide range of learning and employment support interventions to tackle root causes of poverty and support holistic social inclusion in the Leicester and Leicestershire areas. Through the project Emmaus Leicestershire & Rutland is able to support those who are homeless, unemployed or economically inactive. During the current financial year, we have been able to support over 220 people. A total of 55 positive outcomes were achieved during this time period, 24 people found employment, 16 people moved from economic inactivity to actively job seeking and 15 people progressed into education/training.

The Community Coaches are engaging with service users and providing them with intensive, personalised support to help them overcome their barriers to employment, education and wider participation in society. The Community Coaches build a constructive, "critical friend" relationship with the participants, and support them through every step towards a sustainable outcome.

The Leicester office was officially opened by Liz Kendall MP in March 2019.

Emmaus Leicestershire and Rutland is very proud of the work they have done so far and achievements to date. There is a strong desire for us to do whatever we can to change people lives and give hope to a lot of people. The work we do is not just limited to our charity, as we have undertaken a number of projects with other charities and members of society in most need through our solidarity activities- again going back to the beginning and the work of Abbe Pierre and Georges. This will remain a strong and significant element of our raison d'être in the years to come. It has been another encouraging year for Emmaus Leicestershire and Rutland.

Case Study

1. Staying positive:

"I've been a companion at Emmaus Leicestershire & Rutland for a few months now. I used to be homeless, so it means a lot to know I now have a home and people who work to support me. I moved here from Emmaus Gloucestershire to be closer to my son, and I've never looked back.

I live in the charity's accommodation along with the other companions here. We normally help to run the charity's shops but during the COVID-19 lockdown, these are temporarily closed and we have been keeping safe at home.

The support team here at Emmaus have been great. Three times a week they come over for a socially-distanced drop-in session in our community building. It's good to be able to have that face-to-face contact and I always make sure I nip in for a chat. I also know that I can call them 24/7 if I need to. I recently had a problem with accessing my prescription and knew I could phone to talk through what was happening. It was good to have a listening ear.

I am bipolar; the team have supported me to keep going with my medication and right now I'm in a good place with my mental health. It also helps me if I keep busy, so I've enjoyed chipping in to give our home a full deep clean, and even redecorated a couple of our bathrooms. It took two weeks of preparing, sanding and painting but they now look great. I've also volunteered to help prepare the shop ahead of reopening soon. We've been clearing out old stock and creating space for a new one-way system for customers. I've also been trained on a new tablet-based till system which we're going to be using. All this work has really helped me keep going during lockdown.

The support team recently encouraged me to attend a national online meeting called the Companion Forum. I represented Emmaus Leicestershire & Rutland and it was a good experience for me. I'm now officially the Companion Rep for the community and am enjoying this new challenge.

I've tried to stay positive through all this; I think it's important to remember there'll be a light at the end of the tunnel. It's been lovely to feel that the local community are supporting each other. In fact, a local volunteer recently made a batch of facemasks to donate to us, so we can all stay safe. Lockdown has been a challenge for all of us, but I'm now looking forward to the shop reopening soon, and getting back to a normal work routine. Bring it on!"

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

Hayley Gall, Community Support Officer for Emmaus Leicestershire & Rutland, has been supporting Companion A and the other companions: "We were concerned when the COVID-19 lockdown happened, but the community has really pulled together. We're really proud of all our companions, who have been working hard to maintain the community building and keep spirits up. We've been there for them when they needed it, and the face to face support sessions have gone very smoothly. It was great when Companion A, along with a group of others, volunteered to help us get the shop ready for reopening; their work has been invaluable."

2. Ian

Ian is a 60 year old man who hadn't worked for approx. 8.5 years. He was made redundant and was then a carer for his sick Dad for 6.5 years. After his Dad died Ian took a year out before claiming ESA due to a bad knee. In January 2019 he was found fit to work and was referred to us by the Job Centre. The bulk of Ian's work experience was as a qualified welder which he did for approximately 30 years. He also had experience working in cavity wall insulation, farming and as a doorman in the early 80s. He states that he felt 'a bit gutted' when he was found fit for work. He felt that he was no longer physically able to do the jobs that he used to do and, whilst he was determined that he wouldn't be pushed into taking a job that he wasn't happy with, he initially wasn't sure what else he wanted to do.

Ian felt that his main barrier was a lack of confidence as he hadn't worked for a long time, particularly regarding job seeking as he had previously walked into jobs and job seeking had changed a lot and he wasn't confident with using computers. He needed help with job seeking, completing applications and writing a CV/Cover letter. He also didn't have any ID and was worried that his appearance, as he is a former Hells Angel with a face tattoo, would put potential employers off.

Regular appointments with his coach meant that he was able to build a trusting relationship which helped him to grow in confidence and he was supported with job seeking and developing and updating his CV and Cover Letter. As his Universal Credit was very low and he lives very rurally it meant that he did not have much disposable income and the programme were able to provide the financial support for him to obtain a copy of his birth certificate so that he has ID and to ensure that he had a suitable interview outfit so that he would appear smart in interviews as he was worried about his appearance putting off prospective employers (although it took a while to convince him that the jeans and t-shirt that he always wore were not suitable for interview!). We also conducted home visits so that he did not have to use petrol to travel for coaching appointments.

Ian completed a computer course to improve his confidence in using computers and he then decided that he would like to become a security officer and the Job Centre funded him to complete SIA security and CCTV courses.

After a couple of interviews for roles that were not suitable for him Ian was successful in obtaining a role as a Security Guard. He now works nights doing 4, 12 hour shifts a week on a gatehouse checking lorries in and out of premises and performing perimeter checks. He says that he is feeling a lot more confident and feels that it is nice to be doing something after so long. He has kept in sporadic contact with his coach and says that it is the best job that he has ever had.

Financial review

In financial terms in normal times the charity recognises it is operating in challenging conditions, with considerable competition within the business sector we operate in and access to funding is also difficult.

Towards the latter end of this financial year we have also coped with the financial challenges arising from the closure of our shops and the ensuing economic slowdown due to the pandemic caused by COVID-19.

We exist due to the initial funding supplied to us from the Pera Foundation which financed our early years. The amount remaining from that fund has now been designated to support future growth or help manage our journey to sustainability.

We continue to be supported from the generosity of other donors and grant making bodies, as well as other member groups within the wider Emmaus family; primarily towards the support work with companions or specific projects or capital acquisitions.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

During the year we had total income of £719,018 and expenditure of £593,422. This resulted in a surplus for the year of £125,596 (2019: deficit of £7,492). This year the surplus is due mainly to higher donations and legacies which will be used to offset losses we incur from COVID-19 shop closures and the economic slowdown, expenses this year are also lower due mainly to reduced activity.

We will carry forward £15,550 of restricted funding which we envisage will be spent in the ensuing years. A breakdown of these balances is shown in note 19 on page 23.

Our financial results enable us to achieve our charitable objective of providing a community for people who have been homeless, where they can live, receive support and develop skills and dignity through the community life and work within the social enterprise business.

Reserves policy

As a matter of policy the Trustees regularly review the level of reserves required to be held in order that the charity can maintain its operations into the future. Our revenue and capital reserves are reviewed regularly throughout the year.

Our reserves policy is to have at least three months of normal expenditure in free reserves at any one time. Our expenses totalled £593,422 for the year which would require reserves of at least £148,356. Our total reserves at the year-end were £364,095 and our reserves excluding restricted and designated funds were £160,000.

Our high level of reserves above the minimum required policy limit at this moment in time are due to grants and donations for COVID-19 which will offset future losses and in order to achieve our aim of being more sustainable by investing our unrestricted reserves in growth and expansion as outlined in our strategic plan.

Apart from the risk of further losses due to COVID-19, our key financial risks are a possible fall in the level of housing benefit receivable and not being able to secure the same level of grant and donations that we have done up to now.

Principal Funding

The results of the year's operations are set out in the attached financial statements.

Please refer to our Statement of Financial Activities which can be found on page 9 and our Balance Sheet on page 10.

We received funding from donations and legacies, which includes grant funding, and totalled £351,135 during the year which is an increase on 2019 (£203,678). This is due mainly to £99,840 COVID-19 related grants and £33,000 from the Lloyds Bank Foundation.

We received £166,786 from housing benefit (2019: £166,041) and raised £201,071 of funds through our shop sales and other activities (2019: £264,474). There was a small amount of investment income of £26.

Of the total funds received during the year £226,885 were restricted funds and £492,133 were unrestricted funds.

The restricted funds were from the Building Better Opportunities Fund (BBO) a project for specific costs associated with delivery of the project activities.

The staff have worked extremely hard to provide the necessary detailed supporting documentation for the BBO project which covers the important work they contribute to the success of the BBO project and to secure the funding for the future sustainability of Emmaus Leicestershire & Rutland.

We use unrestricted funds to help to balance our Social Enterprise income and housing benefit over the costs of running the charity and supporting the companions.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

The Pera Foundation provided us with a charitable donation of £225,000 in 2012 and as at the 30 June 2020 there remained a balance of £130,408. This year we have not had to draw from the original Pera Foundation donation (2019: no draw down). This reserve together with £58,137 of our surplus from this year will now be set aside in a designated fund to support future growth opportunities in line with our strategic plan to support the transition to a new level of sustainable operations for the community.

Finally, we take this opportunity to thank all our donors for their much needed contributions.

Risk Management

The Trustees regularly review their policy and procedures with regard to minimising the risks which the charity, its employees, companions, volunteers and customers might encounter. Health and safety and specific procedure notes exist for any areas of concern. Specific nominated personnel have overall responsibility for ensuring compliance. These cover, but not exclusively, workshops, misuse of drugs and alcohol, finance, manual handling, safeguarding and COSHH.

Plans for the future.

The income from our social enterprises has grown steadily and we will continue to manage our costs to maintain maximum operational efficiency. We are continuing to explore the opportunities to find larger premises in Hinckley for our growing social enterprise, house our companions, to widen our reach, offer more opportunities for our companions and to reach out to a greater geographical coverage of Leicestershire and Rutland. Through the Brighter Futures Project, we want to reach out to and support more people who are suffering from poverty and social exclusion.

We will continue to try to give our companions opportunities to take responsibility for their own lives and actions, in a supportive environment. A lot of effort has been put into encouraging them to tackle the roles and challenges ahead and for them to become more independent. We hope to continue working with them to improve their life skills with a view to moving on to live independently. We will continue to support those who prefer to remain within the Emmaus family and also to continue to work with other agencies in the area supporting each other along the way. The community will also seek to help more homeless and marginalised people in these testing times.

Finally, we will continue to work to raise the profile of members of the Emmaus family. Life within Emmaus will always be challenging because of the nature of the challenges faced by increasing numbers of homelessness within our society but we are confident that we will continue to accept those challenges with enthusiasm and commitment.

Structure, governance and management

Organisation

On the 5th December 2011 Emmaus Leicestershire and Rutland was incorporated under the Companies' Act 2006 as a private company limited by guarantee, registered number 07871687.

The company was granted charitable status on the 9th March 2012 under charity number 1146326.

Constitution

The charity is constituted under a Memorandum of Association dated 5th December 2011 and is a registered charity.

The Memorandum of Association has been amended in accordance with the wishes of Emmaus UK and a new constitution was agreed on 8th December 2014.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 30 JUNE 2020

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Heather White	(Resigned 29 November 2019)
Emmaus UK	
Peter Savage	
Rachelle Maxwell	
Sarah Carter	(Resigned 29 November 2019)
Kulvinder Sethi	
Jeanne-Marie Douglas	
Rajesh Gohil	
Marcella Forrest	
Harjit Saund	
Ajay Lad	(Resigned 29 November 2019)
Ann O'Connell	
Simon Stacey	(Appointed 27 January 2020)
Emily Smith	(Appointed 27 January 2020)

It was generally felt that the Board would benefit not only from additional Trustees, to share the load, but also from a wider range of skill, expertise and diversity. We will continue to encourage people with appropriate skills, free time and a passion to support our work to apply to join us. to .

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Trustee nominations usually come from other Trustees within the charity, its supporters and through advertising in the local media and county wide networks.

These nominations must be approved by existing Trustees, in accordance with the Articles of Association. When specific skills are required, approaches would be made to people with relevant expertise who are sympathetic to the ethos of the Charity. If necessary, a Trustee would be co-opted specifically to cover the required function, the current Trustees are those shown on page 1.

Policies adopted for the induction and training of Trustees

Each new Trustee is briefed about the Community and their legal and ethical responsibilities as Trustees. Any prospective Trustee needs to attend one board meeting to observe the requirements and responsibilities to be undertaken. Then when an individual is ready to join the board an induction pack is given to each new Trustee to support the briefing prior to their appointment. In addition, there is an opportunity to attend a full day induction session run by Emmaus UK . Periodic appraisals are undertaken of 'Trustees skills and experience' and suitable training is offered.

Organisational structure and decision making

In order to work effectively towards the alleviation and relief of poverty in and around Leicestershire and Rutland, Trustees and the Leadership Team believe that the Companions are central to the existence of the organisation and this is reflected in the structure of the charity.

Each week a meeting of the whole community takes place in order to discuss and agree decisions which affect the community as a whole.

EMMAUS LEICESTERSHIRE AND RUTLAND

TRUSTEES REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2020

Chair's Report

It is my pleasure to provide a short summary in support of the various reports covering the 2019/ 2020 Emmaus Leicestershire and Rutland year- and what a year it has been!

Our Mission is 'to enable people to overcome homelessness in Leicestershire and Rutland' which we deliver by providing accommodation, work and supporting services to a group of companions based in Hinckley. Of course the past year has presented unique challenges to our Charity but I am very pleased to report that we have achieved our core mission this year and that we are well placed to develop Emmaus to achieve even more in the future.

Our community has been largely settled in the past year and this is no small achievement given the additional pressures that have encircled us since March. We have had no positive Covid-19 cases amongst the companions or team to date and the work to ensure that the operation is Covid-secure has been comprehensive and excellent.

In late 2019 we took the difficult decision to close our Melton Mowbray social enterprise which despite everyone's best efforts never achieved its potential. Alternatively we are delighted that the Brighter Future's project has been extended for a further two years giving our team the opportunity to deliver complimentary services in a key development area for us – the City of Leicester.

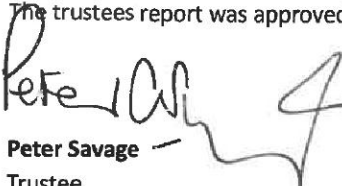
Moving forward there are a number of priorities starting of course with the need to maintain and improve the companion experience- the absolute reason that we exist. This key activity is supported by having sustainable finances and an organisation which can support the programme of work.

We will continue to improve the awareness of Emmaus within the City and County and I really hope that quite soon we will own the real estate assets which support our social enterprise and accommodation needs in Hinckley, and yes I know that is the oldest of the old chestnuts.

Finally I must pay tribute to all those people who support this wonderful charity. Mir and the staff team continue to deliver against the challenging and complex needs that are presented to them daily. We benefit from the efforts of Volunteers who help us in various ways and are lucky to have a high quality Board of Trustees whose professional expertise, commitment and desire to do 'the right thing' is a real backbone of the Charity.

2019/2020 may have been the strangest year that we can remember but Emmaus Leicestershire and Rutland has achieved its core priorities and has never been better placed to develop its charitable work in the future.

The trustees report was approved by the Board of Trustees.



Peter Savage

Trustee

Dated: 23 November 2020

EMMAUS LEICESTERSHIRE AND RUTLAND

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EMMAUS LEICESTERSHIRE AND RUTLAND

I report to the trustees on my examination of the financial statements of Emmaus Leicestershire and Rutland (the charity) for the year ended 30 June 2020.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

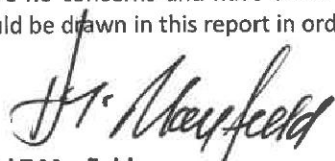
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



David T Mayfield

Mayfield & Co (Accountants) Ltd

2 Merus Court
Meridian Business Park
Leicester
LE19 1RJ

Dated: 23 November 2020

EMMAUS LEICESTERSHIRE AND RUTLAND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2020

		Unrestricted funds general	Designated funds	Restricted funds	Total 2020	Total 2019
	Notes	£	£	£	£	£
Income from:						
Donations and legacies	3	124,250	-	226,885	351,135	203,678
Charitable activities	4	166,786	-	-	166,786	166,041
Raising funds	5	201,071	-	-	201,071	264,474
Investments	6	26	-	-	26	32
Total income		492,133	-	226,885	719,018	634,225
Expenditure on:						
Charitable activities	7	365,665	-	227,757	593,422	641,717
Net incoming/(outgoing) resources before transfers		126,468	-	(872)	125,596	(7,492)
Gross transfers between funds		(58,137)	58,137	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		68,331	58,137	(872)	125,596	(7,492)
Fund balances at 1 July 2019		91,669	130,408	16,422	238,499	245,991
Fund balances at 30 June 2020		160,000	188,545	15,550	364,095	238,499

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

EMMAUS LEICESTERSHIRE AND RUTLAND

BALANCE SHEET

AS AT 30 JUNE 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		19,690		31,997
Current assets					
Debtors	13	74,724		82,786	
Cash at bank and in hand		308,896		173,229	
		<u>383,620</u>		<u>256,015</u>	
Creditors: amounts falling due within one year	15	<u>(39,215)</u>		<u>(42,218)</u>	
Net current assets			344,405		213,797
Total assets less current liabilities			364,095		245,794
Creditors: amounts falling due after more than one year	16		-		(7,295)
Net assets			<u>364,095</u>		<u>238,499</u>
Income funds					
Restricted funds	19		15,550		16,422
<u>Unrestricted funds</u>					
Designated funds	18	188,545		130,408	
General unrestricted funds		<u>160,000</u>		<u>91,669</u>	
			348,545		222,077
			<u>364,095</u>		<u>238,499</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

BALANCE SHEET (CONTINUED)

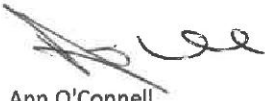
AS AT 30 JUNE 2020

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2020.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 23 November 2020



Ann O'Connell
Trustee

Company Registration No. 07871687

EMMAUS LEICESTERSHIRE AND RUTLAND

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2020

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	23		138,389		(12,618)
Investing activities					
Purchase of tangible fixed assets		-		(4,900)	
Proceeds on disposal of tangible fixed assets		4,909		347	
Interest received		26		32	
Net cash generated from/(used in) investing activities			4,935		(4,521)
Financing activities					
Payment of obligations under finance leases		(7,657)		(7,295)	
Net cash used in financing activities			(7,657)		(7,295)
Net increase/(decrease) in cash and cash equivalents			135,667		(24,434)
Cash and cash equivalents at beginning of year			173,229		197,663
Cash and cash equivalents at end of year			<u>308,896</u>		<u>173,229</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

1 Accounting policies

Charity information

Emmaus Leicestershire and Rutland is a private company limited by guarantee incorporated in England and Wales. The registered office is The Emporium, Stockwell Head, Hinckley, Leicestershire, LE10 1RG.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

1 Accounting policies

(Continued)

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to net income/(expenditure) for the year so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

3 Donations and legacies

	Unrestricted funds general £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and gifts	14,010	-	14,010	8,486
Grants receivable	110,240	226,885	337,125	195,192
	<u>124,250</u>	<u>226,885</u>	<u>351,135</u>	<u>203,678</u>
For the year ended 30 June 2019	<u>8,486</u>	<u>195,192</u>		<u>203,678</u>
Donations and gifts				
General donations	14,010	-	14,010	8,486
	<u>14,010</u>	<u>-</u>	<u>14,010</u>	<u>8,486</u>
Grants receivable for core activities				
Building Better Opportunities (BBO)	-	204,285	204,285	186,530
Emmaus UK IT Funding	-	-	-	8,662
HMRC Covid-19 Local Authority Support	75,000	-	75,000	-
Job Retention Scheme	2,240	-	2,240	-
Leicestershire and Rutland Community Foundation	-	4,600	4,600	-
Leicestershire County Council	-	18,000	18,000	-
Lloyds Foundation	33,000	-	33,000	-
	<u>110,240</u>	<u>226,885</u>	<u>337,125</u>	<u>195,192</u>

4 Charitable activities

	2020 £	2019 £
Housing Benefit	<u>166,786</u>	<u>166,041</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

5 Raising funds

	Unrestricted funds general 2020 £	Total 2019 £
Shop income	201,071	264,474

6 Investments

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
Interest receivable	26	-	26	32
For the year ended 30 June 2019	17	15		32

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

7 Charitable activities

	Unrestricted Charitable Expenditure 2020 £	Restricted Charitable Expenditure 2020 £	Total 2020 £	Total 2019 £
Staff costs	61,027	194,001	255,028	264,673
Depreciation and impairment	6,558	840	7,398	9,139
Staff training and expenses	2,109	134	2,243	5,301
Companion and fundraising expenses	56,065	7,152	63,217	71,362
Purchases including coffee shop	2,396	-	2,396	4,178
Rent, rates and water	98,972	8,385	107,357	107,294
Light and heat	26,157	5,688	31,845	34,558
Repairs, maintenance and computer equipment	30,183	804	30,987	42,072
Legal and professional fees	7,327	68	7,395	2,858
Insurance	5,842	4,178	10,020	7,953
Sundry expenses	11,116	43	11,159	8,998
Telephone, internet and television	10,063	1,149	11,212	10,748
Printing, postage and stationery	5,123	801	5,924	8,403
Advertising	5,770	-	5,770	8,154
Motor and travel expenses	19,701	3,596	23,297	34,581
Other charitable expenditure	7,152	918	8,070	10,829
	<u>355,561</u>	<u>227,757</u>	<u>583,318</u>	<u>631,101</u>
Share of governance costs (see note 8)	10,104	-	10,104	10,616
	<u>365,665</u>	<u>227,757</u>	<u>593,422</u>	<u>641,717</u>
Analysis by fund				
Unrestricted funds - general	365,665	-	365,665	411,989
Restricted funds	-	227,757	227,757	229,728
	<u>365,665</u>	<u>227,757</u>	<u>593,422</u>	<u>641,717</u>
For the year ended 30 June 2019				
Unrestricted funds - general	411,989	-		411,989
Restricted funds	-	229,728		229,728
	<u>411,989</u>	<u>229,728</u>		<u>641,717</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

8 Support costs

	Support costs	Governance costs	2020	2019	Basis of allocation
	£	£	£	£	
Independent examiners fees	-	3,660	3,660	1,320	Governance
Accountancy fees	-	2,800	2,800	5,020	Governance
Bank charges	-	3,644	3,644	4,276	Governance
	<u>-</u>	<u>10,104</u>	<u>10,104</u>	<u>10,616</u>	
Analysed between Charitable activities	-	10,104	10,104	10,616	
	<u>-</u>	<u>10,104</u>	<u>10,104</u>	<u>10,616</u>	

Governance costs includes payments to the independent examiners of £3,660 (2019-£1,320) for examination fees.

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
General charitable activities	<u>9</u>	<u>12</u>
Employment costs	2020	2019
	£	£
Wages and salaries	<u>255,028</u>	<u>264,673</u>

There were no employees whose annual remuneration was £60,000 or more.

11 Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

12 Tangible fixed assets

	Motor vehicles £
Cost	
At 1 July 2019	52,879
Disposals	(14,869)
	<hr/>
At 30 June 2020	38,010
	<hr/>
Depreciation and impairment	
At 1 July 2019	20,882
Depreciation charged in the year	7,398
Eliminated in respect of disposals	(9,960)
	<hr/>
At 30 June 2020	18,320
	<hr/>
Carrying amount	
At 30 June 2020	19,690
	<hr/>
At 30 June 2019	31,997
	<hr/>

13 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Trade debtors	2,405	7,299
Other debtors	30,462	30,294
Prepayments and accrued income	41,857	45,193
	<hr/>	<hr/>
	74,724	82,786
	<hr/>	<hr/>

14 Finance lease commitments

Future minimum lease payments due under finance leases:

	2020 £	2019 £
Within one year	6,933	7,295
Within two and five years	-	7,295
	<hr/>	<hr/>
	6,933	14,590
	<hr/>	<hr/>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

15 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Obligations under finance leases		6,933	7,295
Other taxation and social security		3,868	6,020
Trade creditors		2,935	5,933
Other creditors		12,219	11,193
Accruals and deferred income		13,260	11,777
		<u>39,215</u>	<u>42,218</u>

16 Creditors: amounts falling due after more than one year

	Notes	2020 £	2019 £
Obligations under finance leases		-	7,295
		<u>-</u>	<u>7,295</u>

17 Unrestricted funds

	Balance at 1 July 2019 £	Movement in funds		Transfers £	Balance at 30 June 2020 £
		Income £	Expenditure £		
General Operating Activities	91,669	492,133	(365,665)	(58,137)	160,000
	<u>91,669</u>	<u>492,133</u>	<u>(365,665)</u>	<u>(58,137)</u>	<u>160,000</u>

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 July 2019 £	Movement in funds		Transfers £	Balance at 30 June 2020 £
		Income £	Expenditure £		
Pera Foundation	130,408	-	-	58,137	188,545
	<u>130,408</u>	<u>-</u>	<u>-</u>	<u>58,137</u>	<u>188,545</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 July 2019	Movement in funds		Balance at 30 June 2020
	£	Income £	Expenditure £	£
The Van Fund	2,790	-	(2,790)	-
Building Better Opportunities (BBO)	(10,427)	204,285	(201,465)	(7,607)
The Bailey Will Trust - Companion training & progression	14,059	-	(902)	13,157
The Bailey Will Trust - Property purchase	10,000	-	-	10,000
Leicestershire and Rutland Community Foundation	-	4,600	(4,600)	-
Leicestershire County Council	-	18,000	(18,000)	-
	<u>16,422</u>	<u>226,885</u>	<u>(227,757)</u>	<u>15,550</u>

20 Analysis of net assets between funds

	Unrestricted Funds 2020	2020	Restricted Funds 2020	Total 2020	Total 2019
	£	£	£	£	£
Fund balances at 30 June 2020 are represented by:					
Tangible assets	4,140	-	15,550	19,690	31,997
Current assets/(liabilities)	155,860	188,545	-	344,405	213,797
Long term liabilities	-	-	-	-	(7,295)
	<u>160,000</u>	<u>188,545</u>	<u>15,550</u>	<u>364,095</u>	<u>238,499</u>

EMMAUS LEICESTERSHIRE AND RUTLAND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2020

21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	95,844	82,000
Between two and five years	95,844	82,000
	<u>191,688</u>	<u>164,000</u>

The operating leases represent leases £95,844 per annum due to third parties. All leases include a provision for five-yearly upward rent reviews according to prevailing market conditions. There are no options in place for either party to extend the lease terms.

22 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2020 £	2019 £
Aggregate compensation	<u>89,110</u>	<u>113,729</u>

23 Cash generated from operations

	2020 £	2019 £
Surplus/(deficit) for the year	125,596	(7,492)
Adjustments for:		
Investment income recognised in statement of financial activities	(26)	(32)
Depreciation and impairment of tangible fixed assets	7,398	9,139
Movements in working capital:		
Decrease/(increase) in debtors	8,062	(3,211)
(Decrease) in creditors	(2,641)	(11,022)
Cash generated from/(absorbed by) operations	<u>138,389</u>	<u>(12,618)</u>