



# Trustees' Annual Report for the period

Period start date			To	Period end date		
From	11	May 2019		10	May	2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
**Postcode**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Rodgers	Chair	Whole Year	
2	Chantal Epp		Whole Year	
3	Levi Martin		Whole Year	
4	Lisa Aucoin		Whole Year	
5				
6				
7				
8				
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by a majority vote of existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- All new trustees must sign a Conflict of Interest Policy.
- The charity is particularly aware of the risks associated with running sports teams consisting of individuals of different ages and genders, some of whom have a disability, meaning they fall within the classification of vulnerable adults. The charity has developed a robust Child and Vulnerable Adult Protection Policy and has made a conscious effort to ensure adequate safeguarding training and awareness of coaches and athletes. Trustees are also made aware of these policies.
- Our Chair Rick Rodgers has been appointed to the Athletes and coaches council of both the ICU (international governing body) and ECU (European governing body) of cheerleading to assist in their management of ParaCheer within those events
- Our Founder and Chair was hired as Development Manager to create and manage resources and workshops, this was approved in writing by Charities Commission.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

1. the promotion for the public benefit of:
  1. equality and diversity by the elimination of discrimination on the grounds of disability in the sport of cheerleading (and in such other sports and activities as the trustees may think fit from time to time); and
  2. the education (including by way of advocacy, counselling, social and physical training, and such other ways as the trustees think fit) of the public in the sport of cheerleading for those with physical disabilities (and in such other sports and activities as the trustees may think fit from time to time); and
2. the relief of those persons with a physical disability by encouraging and promoting the sport of cheerleading for those with physical disabilities with the object of improving conditions of life and to assist their integration into society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Supported the Russian Cheerleading Federation in their Paralympic Association application.
- Started the ERASMUS+ Cross-European Research and Development Project looking into the barriers to participation in Cheerleading for disabled people in Finland, Ireland, Slovenia and England.
- Supported the Cheer Canada Federation in their growth of ParaCheer. Provided them with membership to our resources and assisted in the creation of their National ParaCheer team.
- Showcased at a large US competition to raise awareness of disability inclusive cheerleading in the All-star division of the sport.
- Although the ICU World Cheerleading Championships were cancelled due to Covid-19, we were expecting an increase in the number of ParaCheer teams attending, as the previous year.
- We started working with the Czech Republic Cheerleading Federation on delivering a workshop and showcase. This was cancelled due to Covid-19 and will be re-scheduled.
- We ran workshops in 3 countries and performed in 5 others to raise awareness of the division.
- Released free online training videos
- Won a small grant for the Vanguard project aimed at supporting disabled veterans into cheerleading.
- Ran a summer camp with funding from the National Lottery community fund.

All of the above activities have been carried out with the awareness of the Trustees as to the requirements of the charity to meet its purpose for public benefit and they have had due regard to this, as is their duty to do so.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

- 30 copies of our Training Manual were purchased by the ECU and given to each of their member federations, promoting inclusive cheerleading more widely in Europe.
- Review of our reach indicates that there are now over 50 teams in 17 different countries (data gathered from word of mouth and social media).
- The ParaCheer division debuted at the ECU Championships with the first Russian ParaCheer team competing.
- We supported a local athlete in featuring in a 'BBC Look East' news report.

## Section E Financial review

### Brief statement of the charity's policy on reserves

ParaCheer International CIO is currently operating without a reserves policy. The trustees recognise the benefits to be gained from having a reserves policy and that it contributes to transparency and good practice. We therefore aim to develop a Reserves Policy for the charity in due course.

### Details of any funds materially in deficit

The Charity does not currently have any funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The primary source of funds have been from delivery of workshops, and purchases of our training and team support packages through our website.
- This year we have been funded by National Lottery Community fund and are awaiting funding from Erasmus+

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Richard Rodgers Chantal Epp

Position (eg Secretary, Chair, etc)

Chair Trustee

Date

13/04/2020



# Receipts and payments accounts

CC16a

For the period  
from

11/05/2019

To



10/05/2020

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Workshops given (fees for services)	387	-	-	387	2,523
Access Audits	-	-	-	-	100
Memberships	278	-	-	278	100
Sales of Merchandise (trading to generate funds)	1,538	-	-	1,538	764
Donations received	1,466	-	-	1,466	10,399
Expenses Payments (from workshop clients)	42	-	-	42	784
Postage of goods	11	-	-	11	57
<b>Sub total (Gross income for AR)</b>	<b>3,723</b>	<b>-</b>	<b>-</b>	<b>3,723</b>	<b>14,727</b>
<b>A2 Asset and investment sales, (see table).</b>					
(Directors) Loan to Charity	-	-	-	-	-
Disbursements Paid In	1,267	-	-	1,267	-
<b>Sub total</b>	<b>1,267</b>	<b>-</b>	<b>-</b>	<b>1,267</b>	<b>-</b>
<b>Total receipts</b>	<b>4,989</b>	<b>-</b>	<b>-</b>	<b>4,989</b>	<b>14,727</b>
<b>A3 Payments</b>					
<b>Cost of charitable activities</b>					
Education for staff and Volunteers	241	-	-	241	
Travel expenses	827	-	-	827	2,026
Stationery	-	-	-	-	50
Hotels	572	-	-	572	165
Flights	1,857	-	-	1,857	1,239
Venue Hire	85	-	-	85	
Car and Van Hire	139	-	-	139	456
<b>General Expenses</b>					
Subsistence	500	-	-	500	869
Bank Charges	65	-	-	65	32
Hosting Fees and IT Consumables	563	-	-	563	829
Admin / Transcription Services	-	-	-	-	
Miscellaneous expenses	107	-	-	107	118
Merchandise purchases	-	-	-	-	1,102
Postage and Carriage	61	-	-	61	35
Marketing and Sales Promotions	30	-	-	30	64
P.R. (Literature & Brochures)	-	-	-	-	45
Legal Fees	-	-	-	-	1,546
Subscriptions	31	-	-	31	122
Clothing Costs	-	-	-	-	94
Suspense Account	463	-	-	463	
Staff Salaries Paid		8212.8	-	8,213	
Insurance	440	-	-	440	213
<b>Sub total</b>	<b>5,980</b>	<b>8,213</b>	<b>-</b>	<b>14,193</b>	<b>9,005</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop Computer (asset)	-	-	-	-	
Disbursements Paid Out	-	-	-	-	
Loan Repayment (Directors)	-	-	-	-	-
Harlequin Dance Floor (asset)	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,980</b>	<b>8,213</b>	<b>-</b>	<b>14,193</b>	<b>9,005</b>
<b>Net of receipts/(payments)</b>	<b>- 991</b>	<b>- 8,213</b>	<b>-</b>	<b>- 9,204</b>	<b>5,721</b>

A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		-	-	-	9,080
<i>Cash funds this year end</i>	- 991	- 8,213	-	- 9,204	14,801

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	6,639		-
	Petty Cash		-	-
	Paypal Account		-	-
	Post Office Travel account (\$18 USD)	15	-	-
	<b>Total cash funds</b>	<b>6,654</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nuvo Uniforms	Restricted	-	-
	Laptop Computer	Unrestricted	510	-
	Harlequin Dance Floor	Restricted	240	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Directors Loan repayable	Unrestricted	102	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Richard Rodgers	20.04.2021
			Chantal Epp	20.04.2021