ST JAMES' CHURCH POOLE Annual Report and Financial Statements For the year ended 31st December 2020

Sue Wintle FMAAT
Independent Examiner
27 Bascott Road
Bournemouth
Dorset
BH11 8RJ

ST JAMES' CHURCH POOLE

Contents

Reference and Administrative Details	1
Statement of Trustees' Responsibilities	2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 -20

ST JAMES' CHURCH, POOLE

Reference and Administrative Details

Trustees Canon Lucy Holt

Jill Bailey (Appointed 25.10.20) Lydia Butler (Appointed 25.10.20 Jane Clarke (Resigned 25.10.20)

Pamela Edwards (Resigned 25.10.20)

Nick Hodgson

Kate Jones (Resigned 25.10.20)

Brian Luck

Paul Luxton (Appointed 25.10.20)

Carol McDonald

Patrick McDonald (Resigned 25.10.20)

Sue Mothersole

Caroline Oehring (Appointed 25.10.20)

Anne Poate Kayleigh Smith Neil Tilsed

Principal Office St James' Church

Church Street Poole, BH15 1JP

Charity Registration 1133726

Gift Aid Registration X56841

Independent Examiner Sue Wintle FMAAT

27 Bascott Road Bournemouth BH11 8RJ

ST JAMES' CHURCH, POOLE Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period .

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principals in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the reasonable steps for the prevention and detection of fraud and other irregularities

Approved by the trustees of the charity on And signed on its behalf

Rev'd Canon Lucy Holt Rector

ST JAMES' CHURCH, POOLE

Independent Examiner's Report to the Trustees of St James', Church, Poole

I report on the accounts of the PCC for the year ended 31st December 2020, which are set out on pages 4-5, and 11-20

Respective responsibilities of the Trustees and Examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- To keep accounting records in accordance with section 130 of the 2011 Act: and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act Have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed
Sue Wintle FMAAT

St James' Church, Poole Statement of Financial Activities As at 31st December 2020

Income and Endowments from

	General	Design	Restr'd	Endow	Total	2019
Donations and Legacies	56,563	-	700	=	57,263	88,233
Charitable Activities	6,877	-	558	=	7,435	13,919
Grants	13,114	-	12,313	=	25,427	-
Investments	17,090	125	-	1,752	18,966	19,456
Mission	-	-	206	-	206	1,922
Other Income - Diocese Loan	-	-	-	-	-	14,000
Trading Activities	76	-	-		76	232
Total	93,720	125	13,777	1,752	109,374	137,762
Expenditure on						
Administration	88,137	-	2,276	-	90,413	90,348
Balston Terrace	1,860	-	-	-	1,860	3,028
Building Major Works	18,673	-	2,827	-	21,500	3,727
Church Centre Costs	5,986	-	-	-	5,986	7,305
Church Running Costs	15,825	-	1,238	-	17,063	24,945
Mission	-	-	596		596_	2,374
Total	130,481	-	6,937		137,418	131,727
Net Income (Expenditure)						
before transfers	(36,761)	125	6,840	1,752	(28,044)	6,035
Transfers between funds						
Gross transfers in	463		361	-	824	76,717
Gross transfers out	(361)		(463)	-	(824)	(76,717)
Gains/(losses) on Invest Assets	1-	-	1-1	10,175	10,175_	7,117
Net movement in funds	(36,659)	125	6,738	11,927	(17,869)	13,152
	, ,		,	,	, ,	,
Reconciliation of Funds						
Total funds brought forward	85,542	25,100	231,422	121,413	463,477	450,325
-	-		- N	500A	-	-
Total funds carried forward	48,883	25,225	238,160	133,340	445,608	463,477

St James' Church, Poole Balance Sheet As at 31st December 2020

	Note	General	Design	Restr'd	Endow	2020	2019
Fixed Assets							
Investments	1	4,000	_	_	132,885	136,885	125,012
Tangible	2	8,137	_	220,968	, =	229,105	231,209
•		12,137	_	220,968	132,885	365,989	356,221
Cash at Bank and In Hand							
Children's Choir		221	-	-	-	221	221
Churches Mutual Credit Union		-	25,225	-	-	25,225	25,100
Little Jemms		-	-	98	-	98	58
Lloyds Unrestricted Account		11,787	-	-	-	11,787	23,065
Lloyds Restricted Account		2,264	-	17,095	-	19,359	24,378
Short Term Shareholdings		-	_	-	455	455	401
CBF Deposit Account		26,054	-	-	-	26,054	38,247
		40,325	25,225	17,193	455	83,199	111,470
Debtors	3	4,666	-	-	-	4,666	4,472
Current Assets		44,991	25,225	17,193	455	87,865	115,942
Current Liabilities							
Creditors	4	8,246	-			8,246	8,686
Fund Transfer							
runa transier							
Net Assets less Liabilities		48,883	25,225	238,160	133,340	445,608	463,477
Net movement in Funds		(36,659)	125	6,738	11,927	(17,869)	13,152
Net movement in Funds		(30,039)	123	0,738	11,921	(17,009)	13,132
Total Funds brought forward		85,542	25,100	231,422	121,413	463,477	450,325
Total Funds carried forward		48,883	25,225	238,160	133,340	445,608	463,477

Approved by the members of the Parochial C	Church Council on
and signed on their behalf by	
Bev'd Canon Lucy Holt	 Trustee

ST JAMES' CHURCH POOLE

Notes to the Financial Statements For the Year ended 31st December 2020

1. ACCOUNTING POLICIES

Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102), the Financial Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of Preparation

St James' Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and Endowments

This represents the total value of all donated income and any other income receivable by the charity. This is accounted for on a receivable basis. Legacies are accounted for only one there is both the certainty of receipt and the ability to provide an accurate valuation.

ST JAMES' CHURCH POOLE

Notes to the Financial Statements For the Year ended 31st December 2020

Expenditure

Resources are mostly expended on grants to individuals and organisations as approved by the trustees during trustee meetings.

Raising Funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable Activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant Provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance Costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation or Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fixed Asset Investments

Fixed asset investments, other than programme related investments are included at market value at the balance sheet rate. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Fixed Asset Investments continued

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Tangible Fixed Assets

Tangible Fixed Assets are depreciation over their estimated useful life, so as to write off their cost less estimated residual value. Depreciation rates vary according to the class of asset and are:-

Centre Costs Over 10 years
Centre Equipment Over 4 years
Church Equipment Over 4 years

Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund Structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objective of the charity.

Financial Instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and Measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value though profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c)the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party

Financial liabilities are derecognised only when the obligation in the contract is discharged, cancelled or expires.

Investments

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

Fair Value Measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

Recoupment Scheme

During 2010 the Charity Commissioners agreed to a Recoupment Scheme for the advance of £40,000 to fund the refurbishment and development of the east end of the Church. These works involved the creation of a much needed storage area, the installation of a new toilet and the re-decoration of the entire east end.

A further Recoupment Scheme was agreed in 2016 for the advance of £8,842 for the repair of the church windows and in 2019 another advance of £14,000 for the repair of more windows.

The repayments for the £40,000 Recoupment are well ahead of time, and the repayment term remains unchanged with the two further recoupments.

At 31st December 2020 the balance outstanding on this scheme is £18,809

Recoupment Scheme Continued

The capital is repayable within 25 years at a rate of not less than £1,600 p.a, and no interest is payable on this loan. The final date for repayment is 2035. The repayment is achieved from the dividends (£1,751.69 this year) and interest gained from the St James Repair Trust Investment.

Commitments

At 31st December 2020 there were no outstanding capital commitments.

At 31st December 2020 there were no contract commitments outstanding.

St James' Church, Poole Notes to the Financial Accounts for the year ended 31st December 2020

Fixed Assets	Note	CBF Accum Units No3 Coup	CBF Income Units	Total
Endowment Funds	1	£	£	£
Gains on Investments		2,768	7,353	10,121
Dividends added back t	o Investments	1,752	=	1,752
Total Funds Brought for	rward	18,088	106,924	125,012
Total Funds Carried for	ward	22,608	114,277	136,885

Tangible	2	Cost	Accum Depr	Depr This Yr	Disposal	Net Book Value
Centre Equipment		2,115	(2,043)	(72)	-	-
Centre Kitchen		5,830	(3,284)	(583)	-	1,963
Church Centre		4,250	-	-	=	4,250
Church Furniture & Equipr	nent	20,202	(16,829)	(1,449)	-	1,925
House Church Worker		220,968	=	=	-	220,968
		253,365	(22,156)	(2,104)	-	229,105
Debtors	3			2020		2019
Prepayments				2,836		3,057
Sundry Debtors			_	1,830		1,415_
			=	4,666		4,472
Creditors	4					
Accruals				3,854		5,300
Community Meals				998		1,185
Diocese Creditor				412		640
Funeral/Wedding Creditor				912		50
Paye/Ni				-		502
Sundry Creditors				1,120		609
Wedding Deposits			_	950		400
			=	8,246		8,686

St James' Church, Poole Notes to the Financial Accounts For the year ended 31st December 2020

	Fund	Reso		Fund		
		Incoming	Outgoing	Transfers	Gains	Balances
Designated Funds	2019					2020
Rector & Ch Wardens	25,100	125	-	-	-	25,225
	25,100	125	-	-	-	25,225
Endowment Funds	00.004					
Lester Legacy	20,394		-	-	1,478	21,872
St James/Paul's Repairs	101,019	1,752		-	8,697	111,468
	121,413	1,752	-	-	10,175	133,340
Restricted Funds						
All Churches	_	3,953	(2,827)	_	_	1,126
Belfry	2,196	72	(684)	_	_	1,584
Bible Society	2,100	106	(106)		_	1,504
Children's Society	_	100	(100)	_	_	_
Community Meals	1,184	100	(100)	(187)	_	997
Faithworks Wessex	1,104	270	(270)	(107)	_	-
Fellowship	1,810	50	(270)		_	1,860
Grants & Donations	1,010	-		_	_	1,000
Housing Fund	220,968	_	_		_	220,968
Little Jemms	1,663	166	(98)	85	_	1,816
Luncheon Club	61	100	(30)	-	_	61
Outreach	252	_	_	_	_	252
Poole Deanery	252	8,360	(2,276)	_	_	6,084
Rectors Needy	926	700	(456)		_	1,170
Sunday Club	508	700	(120)		_	388
Youth Work	1,690	_	(120)	_	_	1,690
TOURT WORK	231,422	12 777	(6 037)	(102)		238,160
	231,422	13,777	(6,937)	(102)	<u> </u>	230,100
General Fund	85,542	93,720	(130,481)	102		48,883
Total Funds	463,477	109,373	(137,418)	-	10,175	445,608

The Community Fund transfers are due to funds being held by the church on their behalf and are income and expense transactions. Little Jemms transfer is due to actual cash held, but was included in the overall restricted funds.

St James' Church, Poole Notes to the Financial Accounts for the year ended 31st December 2020

Trustee Remuneration and Expenses

No trustees, nor any person connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Independent Examiner's Remuneration	2020	2019
Examination of the financial statements	385	384

INCOME AND ENDOWMENTS FROM

Donations and Legacies	Unrestr'd	Desig'd	Restr'd	Endow	2020	2019
Church Collections	2,472	-	-	-	2,472	4,945
Collection Boxes	1,466	-	-	-	1,466	1,596
Donations	1,676	-	700	-	2,376	3,764
Freewill Envelopes	575	-	-	-	575	1,104
Gift Aid Tax	9,270	-	-	-	9,270	10,746
Gift Day	-	-	-	-	-	2,084
Grants	-	-	-	-	-	200
iZettle	14	-	-	-	14	5
Legacies	1,000	-	-	-	1,000	20,000
Occasional Services	-	-	-	-	-	663
Parish Giving Scheme	10,830	-	-	-	10,830	8,353
Regular Giving	28,400	-	-	_	28,400	31,551
Special Gifts	-	-	-	-	-	1,500
Visitor Gift Aided Giving	860		-		860	1,722
	56,563	=1	700		57,263	88,233
Charitable Activities						
Belfry	-	-	72	-	72	577
Children's Choir	-	-	_	-	-	277
Concert Recitals	-	-	-	-	_	5,236
Education Fund	4,061	=	=	=	4,061	-
Faithworks Wessex	-	-	270	-	270	-
Fees	2,096	-	-	-	2,096	5,720
Fellowship	-	_	50	-	50	260
Functions & Events	720	-	-	-	720	-
Fund Raising	-	-	-	-	-	235
Little Jemms	-	-	166	-	166	621
Nativity	-	-	-	-	-	416
Sundry Income		-1	-			577
	6,877	-	558		7,435	13,919

INCOME AND ENDOWMENTS FROM Continued

Investments	Unrestr'd	Desig'd	Restr'd	Endow	2020	2019
Church Centre Income	3,371	-	-	-	3,371	3,353
Dividends	643	-	-	1,752	2,395	3,208
Interest Received	157	125	-	-	282	329
Rental Balston Terrace	12,919	-	-		12,919	12,566
	17,090	125	-	1,752	18,967	19,456
Trading Income						
Card Sales	76	_	-		76	232
NP L						
Mission			400		400	000
Bible Society	-	-	106	-	106	266
Children's Society	-	-	100	-	100	347
Christian Aid	-	-	-	-	-	127
Radio Solent	-	-	-	-	-	591
Routes to Roots		-	-			591
Total Mission			206		206	1,922
Grants						
	7 000		1 000		0.000	
Furlough Grant	7,928	-	1,360	-	9,288	-
Poole Deanery Grant	-	-	7,000	-	7,000	-
Back of Church work	-	-	3,500	-	3,500	-
Nativity Grant	400	-		-	400	-
VAT Refunds	4,786	-	453		5,239	-
	13,114	-	12,313	-	25,427	

INCOME AND ENDOWMENTS FROM Continued

		•••••	- 0- 0 0-			
	Unrestr'd	Desig'd	Restr'd	Endow	2020	2019
Diocese Loan				<u>-</u>		14,000
Total Income	93,720	125	13,777	1,752	109,374	137,762

Accountant 385 - - 385 384 Administration 751 - - 751 818 Bank Charges 99 - - 99 108 Bookkeeping 1,020 - - 1,020 1,020 Clergy Expenses - - - 244 Copier charges 452 - - 452 674 Depreciation 2,104 - - 2,104 2,163 Leasing Office Machinery 922 - - 922 922 Musician Expenses - - - - 1,533 Salaries and Pension 22,480 - 2,276 - 24,756 22,495 Parish Share 58,278 - - 58,278 58,433 Postage 193 - - 1,453 1,453 Postage 193 - - 1,453 1,385 Cleaning & Caretakin	EXPENDITURE ON Charitable Activities Administration Costs	Unrestr'd	Desig'd	Restr'd	Endow	2020	2019
Administration 751 - - 751 818 Bank Charges 99 - - 99 108 Bookkeeping 1,020 - - 1,020 1,020 Clergy Expenses - - - - 244 Copier charges 452 - - - 244 Copier charges 452 - - - 244 Copier charges 452 - - - 2104 2,163 Leasing Office Machinery 922 - - - 922 922 Musician Expenses - - - - - 1,533 Salaries and Pension 22,480 - 2,276 - 24,756 22,495 Parish Share 58,278 - - 58,278 58,433 Postage 193 - - 193 169 Telephone 1,453 - - 2,276		385	-	_	_	385	384
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Water Rates <u>249 249 274</u>			-	-	-		
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EXPENDITURE ON Continued

Charitable Activities	Unrestr'd	Desig'd	Restr'd	Endow	2020	2019
Church Running Costs						
Architect	585	-	-	-	585	5,255
Belfry	-	-	684	-	684	974
Cards	95	-	-	-	95	62
Children Expenses	-	-	-	-	-	10
Children's Choir	-	-	-	-	-	63
Christmas	177	-	-	-	177	171
Cleaning & Caretaking	533	-	-	-	533	513
Consumables	99	-	-	-	99	285
Electricity	1,244	-	-	=	1,244	1,796
Equipment	-	-	-	=	-	-
Flowers	-	-	-	-	-	143
Gas	868	-	-	-	868	2,043
Insurances	6,303	-	-	-	6,303	6,326
Licences	652	-	-	-	652	597
Little Jemms	-	-	98	-	98	647
Maintenance	2,611	-	-	-	2,611	2,852
Major Works	-	-	-	-	-	17
Nativity	1,461	-	-	-	1,461	911
Organ Piano Maintenance	-	-	-	-	-	868
Rector's Needy	-		456	-	456	-
Refreshmenmts	166	-	-	-	166	-
Relief Organist	-	-	-	-	=	-
Running Costs	512	-	-	-	512	928
Security	422	-	-	-	422	387
Water	97	-	-		97	97
	15,825	-	1,238		17,063	24,945

EXPENDITURE ON Continued Charitable Activities

Mission	Unrestr'd	Desig'd	Restr'd	Endow	Total	2019
Bible Society	-	-	106	-	106	266
Children's Society	-	-	-	-	-	518
Christian Aid	-	-	100	-	100	127
Faithworks Wessex	-	-	270	-	270	-
Fellowship	-	-	-	-	-	100
Foodbank	-	-	-	-	-	50
Miscellaneous Gifts	_	-	-	-	-	11
Radio Solent	-	-	-	-	-	591
Routes to Roots	-	-	-	-	-	591
Tearfund		-	120		120	120
Total		-	596	-	596	2,374
Other Expenditure	Unrestr'd	Desig'd	Restr'd	Endow	Total	2019
Balston Terrace Insurance	395	_	-	-	395	382
Balston Terr M'ment Fee	1,264	-	-	-	1,264	1,243
Balston Terrace Run Costs	202	-	-		202	1,403
	1,860	-	-		1,860	3,028
Major Works	18,673	-	2,827		21,500	3,727
Total Charitable Activities	130,481	_	6,937	_	137,418	131,727