

Company Number: 03674554
Charity Number: 1074030

THE RALPH AND MERIEL RICHARDSON FOUNDATION
(A company limited by guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2020

THE RALPH AND MERIEL RICHARDSON FOUNDATION
(A company limited by guarantee)

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THE RALPH AND MERIEL RICHARDSON FOUNDATION
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 APRIL 2020

Trustees/Directors	Mr Brian Eagles, Administrative Trustee Mrs Marjorie Eagles Ms Emilia Rose Elizabeth Fox Mr Nickolas Grace Mr Anthony Hyams
Secretary	Mr Brian Eagles
Charity registered number	1074030
Company registered number	03674554
Correspondence address	5 Stratford Place London W1C 1AX
Independent Examiners	Sterlings Ltd Chartered Accountants Lawford House Albert Place London N3 1QA
Bankers	Arbuthnot Latham & Co. Limited 7 Willson Street London EC2M 2SN
Solicitors	Burlingtons Legal LLP 5 Stratford Place London W1C 1AX
Investment Managers	St. James's Place Wealth Management Administration Centre PO Box 9034 Chelmsford, CM99 2XA Hawksmoor Investment Management The Senate, Southernhay Gardens Exeter, EX1 1UG Sarasin & Partners LLP Juxton House, 100 St. Paul's Churchyard London EC4M 8BU

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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TRUSTEES' REPORT
FOR THE YEAR ENDED 30 APRIL 2020

The Trustees are pleased to present their annual trustees' report together with the financial statements of The Ralph And Meriel Richardson Foundation for the year 1 May 2019 to 30 April 2020.

The financial statements comply with the Charities Act 2011, the Trust Deed, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Objectives and Activities

Constitution and objects

The foundation is a charitable company limited by guarantee. It is entered on the Central Register of Charities under number 1074030. The governing instrument is the Memorandum and Articles of Association which were revised on 2 January 2010. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

The objects of the charity are to relieve the need, hardship and distress of British actors and actresses who have professionally practiced or contributed to the Theatrical Arts (on stage, film, radio or television) and their spouses or children.

Trustees

The trustees who have served during the year and since the year end are set out on page 1.

The trustees of the company are also company directors for the purposes of company law. Under the requirements of the Memorandum and Articles of Association the trustees may appoint any person who is willing to be a trustee in order to fill a casual vacancy or as an additional trustee. There is no requirement on the trustees to retire by rotation.

Grant making policy

An applicant's request for a grant (usually with letters in support) is assessed on its merits in light of the objects of the foundation. The application is then put to the vote of the directors and a majority vote is required for approval.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 APRIL 2020

Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how such planned activities will contribute to the aims and objectives of The Ralph And Meriel Richardson Foundation.

Financial review

The income of the Foundation during the year has come from the investment portfolio and royalty income. The deficit for the year amounted to £111,753 (2019 - £62,478 surplus).

During the year the trustees have continued to apply their funds in accordance with the objects clause of the Memorandum and Articles, as amended. They have made grants of £30,522 (2019: £7,617).

Reserves policy

Following the injection of major funds from the sale of the personal assets and property of Lady Meriel Richardson in 2002, the initial donation of assets has created a reserve, held as cash at bank and investments, as shown in the balance sheet, which will be maintained in order to generate future income which will be available for distribution by grants each year. The accumulated reserves at the end of the year amounted to £3,025,843 (2019 - £3,137,596).

Investment policy

The directors have considered the most appropriate policy for investing funds and continue to make the investments in a cautious way which gives protection to capital and earns a reasonable return.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed.

Future plans

The trustees continue to plan to increase the awareness of the Charity amongst potential applicants for grants.

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 APRIL 2020

Trustees' responsibilities statement

The Trustees (who are also directors of The Ralph And Meriel Richardson Foundation for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

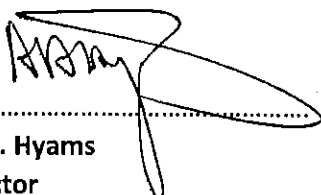
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

This report was approved by the Trustees on 21st April 2021
by:

and signed on their behalf

x 
.....
Mr A. Hyams
Director

THE RALPH AND MERIEL RICHARDSON FOUNDATION
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30 APRIL 2020

Independent examiner's report to the Trustees of The Ralph And Meriel Richardson Foundation

We report to the trustees (who are also Directors for the purpose of company law) on our examination of the financial statements of The Ralph And Meriel Richardson Foundation ('the charitable company') for the year ended 30 April 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 7 to 15.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our work, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the trustees of the charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, we report in respect of our examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently we express no opinion as to whether the financial statements present a 'true and fair' view and our report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or

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INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 30 APRIL 2020

- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Gary Moss FCA (Senior Statutory Auditor)
For and on behalf of Sterlings Ltd

Chartered Accountants
Statutory Auditor
Lawford House
Albert Place
London
N3 1QA

Date: 21 April 2021

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 APRIL 2020

		Unrestricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
	Notes			
Income from:				
Investment income	2	39,338	39,338	36,249
Royalties	2	114	114	253
Bank interest		11,113	11,113	9,327
Total Income		50,565	50,565	45,829
Expenditure on:				
Charitable activities				
Grants payable	3	(30,522)	(30,522)	(7,617)
Costs of generating funds				
Investment management costs		(2,398)	(2,398)	(1,422)
Governance	4	(5,302)	(5,302)	(6,179)
Total expenditure		(38,222)	(38,222)	(15,218)
Net income before other recognised gains and losses		12,343	12,343	30,611
Net gains/(losses) on investments				
(Loss) on disposal of investment assets		(1,416)	(1,416)	(47,861)
Gain/(Loss) on revaluation of listed investments		(122,680)	(122,680)	79,728
Net movement in funds		(111,753)	(111,753)	62,478
Reconciliation of funds:				
Total funds brought forward		3,137,596	3,137,596	3,075,118
Total funds carried forward		3,025,843	3,025,843	3,137,596

The notes on pages 9 to 15 form part of these financial statements.

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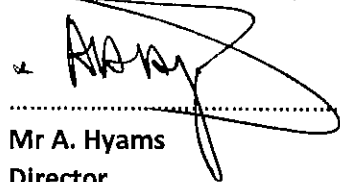
BALANCE SHEET
AS AT 30 APRIL 2020

	Notes	2020 £	2019 £
Fixed assets			
Investments	7	1,621,310	1,765,018
Current assets			
Debtors	8	3,445	3,809
Cash at bank and in hand		1,412,328	1,375,249
		<u>1,415,773</u>	<u>1,379,058</u>
Creditors: amounts falling due within One year	9	<u>(11,240)</u>	<u>(6,480)</u>
Net current assets		<u>1,404,533</u>	<u>1,372,578</u>
Net assets		<u>3,025,843</u>	<u>3,137,596</u>
Charity Funds			
Unrestricted funds	11	3,025,843	3,137,596
Total funds		<u>3,025,843</u>	<u>3,137,596</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the members of the committee on 21st April 2021 and signed on their behalf by



Mr A. Hyams
Director

Company number: 03674554

The notes on pages 9 to 15 form part of these financial statements.

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) issued by the Charity Commission - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ralph And Meriel Richardson Foundation constitutes a public benefit entity as defined by FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in pounds sterling, which is also the functional currency of the company. Rounding of amounts shown is to the nearest pound.

1.2 General information

The foundation is a charitable company operating in England and Wales. It is also registered with the Charities Commission. The company's registered office address is 5 Stratford Place, London W1C 1AX.

1.3 Company Status

The company is a company limited by guarantee. The members of the company are the Directors named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to an amount not exceeding £10 per member of the company.

1.4 Going Concern

The trustees consider that there are no material uncertainties about the foundation's ability to continue as a going concern.

With respect to the next reporting period, the most significant areas of uncertainty that affect the carrying value of assets held by the foundation are the level of investment returns and the performance of investment markets.

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 APRIL 2020

1. Accounting policies (continued)

1.5 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Unrealised gains and losses on investments are shown in the heading 'Gains/(Loss) on revaluation of listed investments' in the Statement of Financial Activities.

1.6 Incoming resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Investment income, donations and other incoming resources are recognised on a receivable basis.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Investment management costs relate to the cost incurred for the administration of the company's investment portfolio. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30 APRIL 2020

1. Accounting policies (continued)

1.8 Fixed asset investments

Listed investments are included at closing mid-market value at the balance sheet date and unlisted investments are included at cost. Any unrealised gains or losses on revaluation are shown separately in the Statement of Financial Activities. Realised gains or losses on disposal of investments are included in the Statement of Financial Activities as other recognised gains and losses.

1.9 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.10 Debtors

Other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30 APRIL 2020

1.13 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Judgements

In the application of the foundation's accounting policies which are described above, the trustees are required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on judgement and experience together with any other factors that are considered to be relevant. Actual results may differ from these estimates.

Estimates and any underlying assumptions used are reviewed on a continuing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both the current period and subsequent periods.

1.15 Key Sources of estimation uncertainty

As discussed in the notes to the financial statements listed investments held as fixed assets are stated at market value. This policy requires that a reasonable assessment of market value is capable of being made and that market value reflects fair value. The carrying amount is £1,620,310 (2019 - £1,764,018).

2. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment income			
Dividend income	36,802	36,802	35,881
Investment interest	2,536	2,536	368
Royalties	114	114	253
Bank interest	11,113	11,113	9,327
	<u>50,565</u>	<u>50,565</u>	<u>45,829</u>

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30 APRIL 2020

3. Analysis of grants

The total number of grants awarded to individuals to relieve the need, hardship and distress of British actors was 12 (2019: 4).

4. Governance costs

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Other office expenses	1,620	1,620	90
Legal and professional fees	-	-	2,147
Independent Examiner's fees	3,240	3,240	3,500
Bank charges and interest	443	443	440
Foreign currency (gains)/losses	(1)	(1)	2
	<u>5,302</u>	<u>5,302</u>	<u>6,179</u>

5. Analysis of resources expended by expenditure type

	Total 2020 £	Total 2019 £
Charitable activities	30,522	7,617
Costs of generating funds	7,700	7,601
	<u>38,222</u>	<u>15,218</u>

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30 APRIL 2020

6. Net incoming resources/ (resources expended)

This is stated after charging:	2020	2019
	£	£
Independent examiners remuneration	3,240	3,500
	<hr/>	<hr/>

During the year, no Trustees received any remuneration (2019: £NIL).

During the year, no Trustees received any benefits in kind (2019: £NIL).

During the year, Trustees received reimbursement of expenses of £271 (2019: £NIL).

During the year, no staff were employed apart from the Trustees and no remuneration was paid.

The Trustees are also the key management personnel of the charity.

7. Investments

	2020	2019
	£	£
Listed investments	1,620,310	1,764,018
Other investments	1,000	1,000
	<hr/>	<hr/>
	1,621,310	1,765,018
	<hr/>	<hr/>
Listed investments at 1 May 2019	1,764,018	1,734,570
(Loss)/Gain on revaluation in the year	(122,680)	77,904
Additions	137	195,298
Disposals	(21,165)	(243,754)
	<hr/>	<hr/>
At 30 April 2020	1,620,310	1,764,018
	<hr/>	<hr/>
Other investments — valuation at 1 May 2019 and 30 April 2020	1,000	1,000
	<hr/>	<hr/>

THE RALPH AND MERIEL RICHARDSON FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 30 APRIL 2020

8. Debtors

	2020	2019
	£	£
Accrued interest & dividend income	3,445	3,809
	<u> </u>	<u> </u>

9. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Accruals	11,240	6,480
	<u> </u>	<u> </u>

10. Financial Instruments

	2020	2019
	£	£
Financial assets measured at fair value	1,620,310	1,764,018
	<u> </u>	<u> </u>

Financial assets measured at fair value comprise investments.

11. Summary of funds

	Brought Forward	Incoming Resources	Resources Expended	Carried Forward
	£	£	£	£
General funds	3,137,596	50,565	(162,318)	3,025,843

GENERAL FUNDS

These are investment income and royalties receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

12. FRC Ethical Standard relevant circumstances

In common with many entities of our size and nature we use our independent examiners to assist with the preparation of the financial statements.

13. Related party transactions

During the year, the Foundation incurred fees amounting to Nil (2019: £2,147) for professional services to a connected company.