

# Inclusive Play Opportunities Project

Registered Charity

Company Limited by guarantee

Annual Report and Financial Statements

Year Ended 31 March 2020

*Inclusive Play Opportunities Project is an inclusive play organisation working to support, children/young people, up to the age 25 years, to experience positive activity which impacts on their emotional and physical health and enables them to take their place in the world.*

Charity Number: 1076063

Company Number: 03707542

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## Reference and Administrative Information

Governing Document	Memorandum and Articles of Association
Charity Number:	1076063
Company Number:	03707542
Registered Office	St Joseph's Pastoral Centre St Joseph's Grove Hendon London NW4 4TY
Trustees:	Alison Hughes (Chair) Marcia Sparks (Company Secretary) Kam Epstein Christopher McGeever
Company Chief Executive:	Jenny Daybell (deputised)
Bankers:	The Co-Operative Bank Delf House Southway Skelmersdale WN8 6WT

## **Inclusive Play Opportunities Project Report of the Trustees For Year Ended 31 March 2020**

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Since 1994, IPOP has provided a continuous service of enabling disabled children and young people to access Barnet borough's play and leisure with safeguarding and enjoyment at the top of our agenda.

Delivering enabling hours of 1:1 support for a disabled child or young person has always been our core provision. We strive to provide high quality support. Our support workers are often young people in between studying and we ensure they are well-trained in safeguarding, inclusion and the wide-ranging disabilities we encounter. We also make every effort to match the child or young person with a worker that parents and carers can feel confident will engage with them and encourage participation in activities. We have been fortunate that families have continued to recognise our dedication to deliver such support and continue to request our service, which has also been valued in education by support requested for SEN children in the classroom.

The funding for the Fair Play For Families project ended but we continue to run the project within the IPOP team.

IPOP has always had inclusion in mainstream activities at the heart of it's objectives but we have recognised that families with a disabled member often garner strength and develop greater confidence when they can interact and support each other. To enable that positive development we organise outings where our service users can mix and discuss their own experiences while knowing that staff are on hand to assist if behaviour or health needs become difficult.

During the year our families joined us at several different activities, we organised trips out for the families to the seaside, Willow Farm and once again enjoyed the Christmas pantomime at the Bull Theatre. With IPOP support, these occasions give piece of mind and freedom to enjoy an excursion that could otherwise be tense and isolating when behaviour or health problems arise.

Our yearly Playday event is an example of our inclusive practice where we welcome Barnet's Playschemes and individual families to come and celebrate National Playday on the first Wednesday of August. This year we also celebrated our 25<sup>th</sup> anniversary, with lots of different activities being offered. There were several different bouncy castles, one of which was a lot bigger than before enabling more children/young people to bounce.

Other activities included, art/crafts, cake decorating, once again Sassy Steve came along and provided us with juggling, hoops and bubbles sessions, Montet designs led on our large craft activities. As always the face painting was hugely popular. The DJ and music was well received by all, with requests being made.

To celebrate our 25<sup>th</sup> anniversary Bollywood Magic came along to lead us all in a great dancing session, this was very popular with all joining in. We were going to parade around the grounds dancing but as it was Playday the rain decided to come and join us so we all danced in the marquee instead.

Our celebrations ended with cake for everyone. Playday this year was a great 25<sup>th</sup> celebration party for all who came to join us.

We were successful in our Short Breaks bid to Barnet Council to provide 1-1 support and swimming to the families.

Unfortunately, during the year Finchley Lido was closed for repairs and we were unable to offer swimming sessions, we will resume the sessions as soon as the pool re-opens. Swimming has always been very popular as we ensure the participants have a fun but also safe time as they are always accompanied in the water by their support worker.

The Trustee Board regularly monitor our financial position and we endeavour to increase our reserves so we can keep the charity running if leaner times reoccur and our support services are maintained. Our managerial team assess every expense to ensure it is necessary and value for money. The Board meet 4 times a years to plan our future direction, monitor current service provision and financial sustainability. We are keen to encourage parents or carers to consider joining the Board, which is a supportive team with our service-users at the core of our decision-making; interest can be conveyed by speaking to the office, which will forward contact details to the Chair of the trustees.

The Board of Trustees thank our valued dedicated staff from the managerial team to the daily hands-on support workers to the volunteers who arrive year on year with cakes and enthusiasm for our events with our beneficiaries' enjoyment, safety and interaction at the heart of the support they provide.

Finally, it is with regret that after many years of receiving much-needed support from IPOP as a parent of a disabled young person and as a member of the board of trustees, I am now retiring from my official role. My daughter and I hope, however, to continue supporting the varied activities our valued charity offers in the future. I thank all the staff for their commitment to the organisation and their holistic care they have given to my family, long may this small but vital local charity flourish.

## **Structure, Governance and Management**

### **Governing Document**

IPOP is a charitable company limited by guarantee, incorporated on 4 February 1999, amended by special resolutions on 30 May 1999, 1 March 2010, 26th March 2012 and 6<sup>th</sup> June 2018. The organisation then known as the Inclusive Play Opportunities Project was registered as a charity on 17 June 1999.

The company was established under a Memorandum of Association, which established the powers of the charitable company, and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £5. The Memorandum and Articles of Association were reviewed as part of a complete Governance review, with expert external support, to ensure fitness for purpose and replaced by the current Articles of Association on 1 March 2010. These were further amended on 26th March 2012 to reflect a name change and expansion of objects following a merge of the Inclusive Play Opportunities Project with Barnet Play Association. These were further amended to reflect the change of name from Fair Play Barnet reverting back to Inclusive Play Opportunities Project (IPOP) on 6<sup>th</sup> June 2018

### **Recruitment and Appointment of Management Committee Members**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees.

Under the requirements of the Articles of Association the members of the Board of Trustees are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting. At every Annual General Meeting, one-third of the Trustees shall retire from office. In the event that the number is not divisible by three, then the proportion to retire shall be that nearest to one-third. The Trustees to retire shall be those longest in office since their last election or appointment. A retiring Trustee shall be eligible to be re-elected. Furthermore, a majority of the trustees are required to be a relative or carer providing care or that has in the past provided care, to a disabled child. Not more than 48% of the directors are required to be individuals/voluntary organisations that are interested in furthering the objectives of Inclusive Play Opportunities Project.

The charity's work focuses on all children and young people in particular the disabled, and their families. The Board of Trustees is keen to ensure that the trustee body reflects both the needs of this group and the diversity

of the local community. To enhance the potential pool of trustees, the charity automatically offers membership to all eligible disabled young people, their families and voluntary organisations sympathetic to the charity's objects aged 18 and over. Additionally, disabled young people aged over 18; their families and affiliated organisations are approached to identify those who would be willing to act as a trustee. The Board of Trustees wishes to maintain a broad mix of professional representation and encourages co-opted membership from the educational, social and health sectors. All trustees must have a valid, enhanced disclosure from the Disclosure Barring Service, DBS, in accordance with the charity's safeguarding children policy.

### ***Trustee Induction and Training***

New trustees are given the opportunity to meet existing trustees and the leadership team and discuss the working arrangements of the organisation and are encouraged to attend an after-school club or holiday scheme to see the practical side of the charity's support work. Trustees are issued with an induction pack that includes:

- The main documents that set out the operational framework for the charity, including the Articles of Association and policies.
- The current financial position as set out in the last published accounts, and the cash flow and budget for the appropriate quarter.
- Appropriate publications from the Charity Commission, including 'The Essential Trustee' guide.

Trustees have open, and fully subsidised, access to our extensive staff and parent-training programme. This includes comprehensive courses on particular disabilities. Trustees are encouraged to identify their training needs, and training sessions are commissioned accordingly. The charity has developed an organisation-wide training policy that incorporates the training and induction of trustees.

### ***Organisational Structure***

Inclusive Play Opportunities Project has a Board of Trustees of up to 14 members (but no less than 3), who meet every 6 weeks and are responsible for the strategic direction and policy of the charity. At present, the Management Committee has 4 members, 2 of whom are parent representatives. The company secretary also sits on the Board of Trustees. Day-to-day responsibility of the charity is delegated to the Operations manager assisted by the deputy manager; they ensure that the charity delivers the services specified, that key performance indicators are met, and are responsible for overall finance and administration management.

### ***Related and Connected Parties***

Inclusive Play Opportunities Project is fully aware of, compliant with requirements of and guided by local and national policy frameworks for the provision of services for children. At a national level, the Government's 'Every Child Matters: Change for Children' steers children's play and inclusion. At a local level, the charity's Safeguarding Children Policy is advised by London Borough of Barnet and Pan London Safeguarding Procedures.

IPOP works closely with and is a member of COMMUNITY Barnet (the local voluntary sector umbrella body), Young Barnet Foundation and the London Borough of Barnet Council's (LBB) Children and Families, Play and Youth Service and a number of local mainstream providers of play and leisure to deliver its objectives. The charity is an independent entity and not, therefore, part of a larger group of charities. Additionally, the charity doesn't have any trading subsidiaries.

### ***Risk Management***

The Management Committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. The Risk Register is updated 6 monthly and

presented to the Board of Trustees for review. Internal risks are minimised by the implementation of procedures of authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity. We conduct Trustee skills audits to ensure we have relevant Board expertise to interpret financial reports. Cash flow is monitored monthly to ensure there are sufficient funds available to meet our salary and service commitments and enable reserves to be increased as a bulwark against further economic downturn.

## **Objects and Activities**

Inclusive Play Opportunities Project's purposes are set out in the Governing Document as follows:

- (a) The support of children and young people up to the age of 25 including those with a disability by the provision of opportunities for play, recreation and leisure activities and/or the advancement of education.
- (b) The provision of information and assistance to such children and young people, their parents, families and carers.
- (c) The provision of information, advice and training to those persons providing play, recreation and leisure services.

## **Mission Statement**

Inclusive Play Opportunities Project is an inclusive play organisation working to support children/young people, up to the age of 25 years, to experience positive activity which impacts on their emotional and physical health and enables them to take their place in the world.

## **Activities**

Our main activities for the twelve months to 31st March 2020 continued to focus on the promotion of the right of every child to safe and stimulating play with appropriate support in a setting of their own and their family's choice. The charity's services are responsive to need and acknowledge the vital role of families as partners in our work.

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The operational strategies employed to assist the charity to meet these objectives included the following:

- Providing one-to-one and group support to disabled children and young people to enable them to attend main- stream and culturally specific after school and holiday play settings.
- Providing weekend activities.
- Providing days out.
- Providing parent support to help families with children with special needs to access play and support services in Barnet and peer support networking opportunities to parents.
- Providing regular mailings to all families associated with Inclusive Play Opportunities Project and to identify stakeholders.
- Encouraging effective, parent and young person led governance.
- Developing and training an experienced workforce with which to provide support and advice for disabled children and young people to participate in mainstream play and leisure activities.
- Improving communication methods with stakeholders.

- Maintaining income streams to sustain service provision.
- Providing appropriate forums for children and young people to voice their needs and opinions to make a positive contribution.
- Active participation in multi-agency Borough wide service delivery planning in partnership with statutory and voluntary sector agencies in Barnet.
- Collecting and analysing feedback from children, parents and staff and incorporating it into the service configuration planning process.

**Ensuring Our Work Delivers Our Aims and Public Benefit** - We review our aims, objectives and activities annually. This review looks at what we achieved and the outcomes of our work for the previous 12 months. The review considers the success of each key activity and the benefits they have brought to those groups of people we were set up to help. The review helps us to ensure our aims; objectives and activities remain focused on our stated purposes. We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. All of our charitable activities focus on "The support of children and young people up to the age of 25 including those with a disability by the provision of opportunities for play, recreation and leisure activities and/or the advancement of education. The provision of information and assistance to such children and young people, their parents, families and carers and the provision of information, advice and training to those persons providing play, recreation and leisure services ". These activities are undertaken to further our charitable purposes for the public benefit. As a consequence, the trustees are satisfied that the charity meets the Charity Commission's guidelines with regard to delivering public benefit.

## **Achievements and Performance**

Each of our activities aims to support children and young people to get involved or prepare to get involved with mainstream activities and to make friends with their disabled/non-disabled peers and more widely.

We continue to work with children/young people aged between 0-25 years with a wide range of disabilities to access local mainstream play and leisure activities, enabling them to develop independence and confidence alongside their peers.

During the past year we have offered one-to-one support through the short break enabling hours also parents buying the enabling service directly from us. We have also provided staff to assist children on a one-to-one basis to local schools.

Our new website is now up and running.

We held an event for National Playday on the first Wednesday in August in the grounds of St Joseph's Pastoral Centre. Playschemes, clubs and families very well attended this. The fun day was full of different activities including bouncy castles, music, dancing, wet play, and arts/crafts. There was a lot more activities taking place during the day, which were all, enjoyed by everyone.

During Playday we also celebrated our 25<sup>th</sup> anniversary

We organised several trips during the year, which included going to the seaside, Willows Farm and the pantomime.

Our training programme is offered to all of our support staff and parent/carers of those children/young people we support. Other organisations can buy places on our training.

The parents had several training sessions that they had requested.

We ran Zumba classes for the parents and held regular coffee mornings.



## **Financial Review**

In summary, total incoming resources for the year ended 31 March 2020 amounted to £162,499 and total resources expended amounted to £231,339 resulting in an overall deficit in the net movement in funds for the year of £68,840. Restricted funds carried forward at 31 March 2020 amounted to £54,859 and unrestricted funds carried forward amounted to £89,611 (2019 £128,200).

## **Reserves Policy**

The Management Committee has examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby it is aiming to maintain unrestricted reserves of between three and six months operating costs.

The strategy is to build up and maintain the level of reserves from planned operating surpluses. However, the Management Committee has to annually consider the extent to which the existing activities and expenditure could be curtailed, in the event of a significant drop in funding.

## **Plans for the Future**

To engage more support staff to enable us to provide more hours of support to families.

Finally, we must plan recruitment of new Trustee Board members. With enhanced communications we hope to encourage diverse interests to apply and enrich the Board, always mindful that we comply with our constitutional requirements that we have a majority of parent/carer participants.

## **Statement of Trustees' Responsibilities**

Company law requires the trustee directors to prepare financial Statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial Statements, the trustees should follow best practice and;

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.
- The trustee directors are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The trustee directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.
- In addition, the trustee directors are required to confirm that:
  - so far as each director is aware, there is no relevant audit information of which the charitable company's auditors are unaware; and
  - each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

## **Independent Examiner**

Inclusive Play Opportunities Project Trustees passed a resolution that an audit was no longer required for the 2020 accounts and have approved the appointment of Helen Nicolas Accounting as Independent Examiners.

The financial statements were approved by the Trustees on 9 December 2020 and signed on their behalf by:

  
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**Alison Hughes**

Chair

## **Independent Examiner's Report to the Trustees of Inclusive Play Opportunities Project**

I report on the accounts of the Trust for the year ended 31 March 2020, which are set out on pages 13 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

have not been met; or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Helen Nicolas  
Qualification: Fellow Member of the Association of Accounting Technicians  
Address: 1<sup>st</sup> Floor Deneway House, 88 – 94 Darkes Lane, Potters Bar, Herts EN6 1AQ  
Date: 17 December 2020

## Inclusive Play Opportunities Project

### Statement of Financial Activities (Incorporating an Income and Expenditure Account) For the Year Ended 31 March 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31-Mar-20 £	Total Funds Year Ended 31-Mar-19 £
<b>Incoming Resources</b>					
<b>Incoming resources from generated</b>					
Donations and similar income		779		779	1,951
Bank interest receivable		479		479	41
<b>Incoming resources from charitable</b>					
Provision of opportunities for inclusive play support, information and awareness raising Grants, contracts and fees	2	161,241		161,241	201,546
<b>Other incoming resources</b>					
Premium of surrender of lease		-		-	-
<b>Total incoming resources</b>		<b>162,499</b>		<b>162,499</b>	<b>203,538</b>
<b>Resources Expended</b>					
<b>Cost of generating funds</b>					
Fundraising costs		-		-	-
<b>Charitable activities</b>					
Provision of opportunities for inclusive play support, information and awareness raising		196,158		196,158	199,737
<b>Governance Costs</b>		35,182		35,182	32,583
<b>Other resources expended</b>					
Costs of merger and other Organisational charge		-		-	-
<b>Total resources expended</b>	3	<b>231,340</b>		<b>231,340</b>	<b>232,320</b>
Net incoming(outgoing) resources before transfer		-68,840		-68,840	-28,782
<b>Reconciliation of funds</b>					
Total funds brought forward		169,367		169,367	198,150
<b>Total funds carried forward</b>	10	<b>100,527</b>		<b>100,527</b>	<b>169,367</b>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities. The deficit for the year for Companies Act purposes comprising the net movement in funds for the year £68,840 (2019: Deficit £28,782)

The accompanying notes are an integral part of this statement of financial activities

**Inclusive Play Opportunities Project  
Statement of Financial Position  
For the Year Ended 31 March 2020**

		31 Mar 20		31 Mar 19	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets		1,317		1,756	
Intangible Assets		7,357		9,196	
			8,674		10,952
Current Assets	7				
Debtors		12,765		23,392	
Cash in Bank & in hand		123,031		142,984	
			135,796		166,376
Creditors: amounts falling due within 1 year	8	43,943		7,961	
			43,943		7,961
Net Current Assets			91,853		158,415
Net Assets			100,527		169,367
Funds & Reserves	9				
Unrestricted		45,668		94,029	
Restricted		54,859		75,338	
General					
Total Funds			<u>100,527</u>		<u>169,367</u>

For the year ended 31 March 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

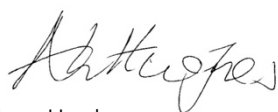
Director's responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The directors have elected for the financial statements to be audited in accordance with the Charities Act 2011.

These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

The financial statements were approved by the trustees on 9 December 2020 and signed on their behalf by:



Alison Hughes  
Chair

Registered Company Number: 3707542

The accompanying notes are an integral part of this balance sheet.

# **Inclusive Play Opportunities Project Notes Forming Part of the Financial Statements For the Year Ended 31 March 2020**

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## **1 Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently in dealing with items considered material in relation to the financial statements.

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, in accordance with the Companies Act 2006 and applicable accounting standards and follow the recommendations in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005), Published in March 2005.

### **Fund accounting**

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the charitable objectives of the charitable company.

Designated funds comprise funds set aside by the Trustees out of unrestricted funds for specific future purposes or projects.

Restricted funds comprise monies raised for, and their use restricted to, a specific purpose, or donations subject to conditions imposed by the donor or through the terms of an appeal.

### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charitable company is legally entitled to the income. It is certain that the income will be received, and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities.

Incoming resources from charitable activities is received by way grants, contracts, fees and parental contributions which are included in full in the Statement of Financial Activities. Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the income.

### **Resources expended**

Resources expended are recognised on an accruals basis when a liability is incurred as soon as there is a legal or constructive obligation committing the charitable company to the expenditure. Expenditure included any VAT, which cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs primarily associated with meeting the constitutional and statutory requirements of the charitable company and include the auditor's remuneration and legal fees and costs linked to the charitable company's compliance with regulation and practice.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are appointed on the basis of estimates of the proportion of time spent by staff on those activities.

**Inclusive Play Opportunities Project**  
**Notes Forming Part of the Financial Statements**  
**For the year ended 31 March 2020**

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Accounting policies (Continued)

**Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation

Tangible fixed assets are depreciated at rates calculated to write off the cost over their estimated useful lives as follows:

Office equipment	25% Straight line basis
Furniture, Fixtures and fittings	25% Straight line basis

**Operating leases**

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

**Cash Flow**

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a Statement under Financial Reporting Standard 1 'Cash Flow Statements'.

**Notes Forming Part of the Financial Statements  
For the Year Ended 31 March 2020**

	Unrestricted Funds 31-Mar-20 £	Restricted Funds 31-Mar-20 £	Total Year End 31-Mar-20 £	Total Year End 31-Mar-19 £
2 Grants, contracts and fees receivable				
Grants and contracts:				
Short Breaks	-		-	22,805
One to One Support Play work	57,573		57,573	70,894
John Lyon's Charity	-			3,900
Big Lottery	-	54,859	54,859	71,438
Play Day Fundraising	-		-	-
Trip Contributions	5,908		5,908	2,387
Fees and contributions	82		82	165
Provision of support workers to other organisation	42,819		42,819	29,957
Parental contributions	-		-	-
Family Music provider fees and				
	106,382	54,859	161,241	201,546

	Staff Costs £	Direct Costs £	Support Costs £	Total Year End 31-Mar-20 £	Total Year End 31-Mar-19 £
3 Total resources expended					
Trip Contributions	8,860	1,033	1,936	11,829	4,053
Short Breaks	-	-	-	-	38,721
One to One Support	83,338	10,066	18,869	112,273	120,373
Misc	-	-	-	-	280
Play Day	122	-	27	149	-
Supervision of Support	64,212	7,486	14,034	85,732	50,864
	159,533	18,585	34,867	209,984	214,291



Total resources expended (Continued)	Year ended 31-Mar-20 £	Year ended 31-Mar-19 £
Support Costs:		
Premises rent, rates, repairs, insurance and utilities	15,695	16,816
Communications and office expenses	8,722	5,055
Legal, audit, payroll and other professional fees	4,507	4,450
IT support	5,780	6,201
HR and recruitment	478	62
	<u>35,182</u>	<u>32,584</u>

Cost allocation includes an element of judgement and the charity has had to consider the cost benefit of detailed calculations and record keeping. Therefore, the support costs shown above are a best estimate of the costs that have been so allocated

#### 4 Net movement in funds for the year This is stated after charging:

Auditor's remuneration		-	-
Accountancy	4,093	4,940	
Depreciation		2,278	2,860

#### 5 Remuneration of Trustees

Trustees neither received nor waived any emoluments for their services during the period (2019: £0) nor received any out of pocket expenses during the period (2019: £0)

#### 6 Staff costs

Salaries and wages	151,273	156,840
Social security costs	5,989	5,817
Employers Pension Costs	2,271	1,453
	<u>159,533</u>	<u>164,110</u>

The number of employees whose emoluments as defined for taxation purposes amounted to over £60,000 in the year was nil (2019 - Nil).

The average number of employees calculated on a full-time equivalent basis was 17(2019:19)

**Inclusive Play Opportunities Project**  
**Notes Forming Part of the Financial Statements**  
**For the Year Ended 31 March 2020**

7 Tangible fixed assets

	Office Equipment & F/Fittings	Website	Total
	£	£	£
Cost or valuation			
At 1 April 2019	2,523	12,100	14,623
Additions at cost	-	-	-
Disposals			
	<u>2,523</u>	<u>12,100</u>	<u>14,623</u>
At 31 March 2020			
Depreciation			
At 1 April 2019	767	2,904	3,671
Charge for the year	439	1,839	2,278
Disposals			
	<u>1,206</u>	<u>4,743</u>	<u>5,949</u>
At 31 March 2020			
Net book value			
At 31 March 2020	1,317	7,357	8,674
	<u>1,317</u>	<u>7,357</u>	<u>8,674</u>
At 31 March 2020			

8 Debtors

	2020	2019
	£	£
Trade debtors	5,456	15,770
Prepaid expenditure	7,310	7,622
Accrued Income	<u>12,766</u>	<u>23,392</u>

9 Creditors: amounts falling due within one year

Trade creditors	8,540	6,026
Accruals	<u>1,521</u>	<u>1,935</u>
	10,061	7,691

**Inclusive Play Opportunities Project**  
**Notes Forming Part of the Financial Statements**  
**For the Year Ended 31 March 2020**

Statement of funds	Notes	31-Mar-19	Incoming	Resources	Transfers between	31-Mar-20
			Resources	Expended	Funds	
	10		£	£	£	£
Unrestricted Funds			107,640			107,640
Restricted Funds			54,859			54,859
General Funds		169,367		231,339		-61,972
Total Funds		<u>169,367</u>	<u>162,499</u>	<u>231,339</u>		<u>100,527</u>

Analysis of net assets between funds	Notes	General Funds	Restricted Funds	Total
	11	£	£	£

Fund balances at 31 March 2020 are represented by

Fixed Assets	8,674		8,674
Current Assets	80,937	54,859	135,796
Current Liabilities	13,943		13,943
John Lyons 2020/21	30,000		30,000
	<u>45,668</u>	<u>54,859</u>	<u>100,527</u>

## 12 Financial Commitments

At 31 March 2020 the charity had annual commitments under non-cancellable leases as follows:

Land & Building	
31-Mar-20	31-Mar-19
£	£
0	0

## 13 Taxation

Fair Play Barnet's a registered charity and therefore is not liable to Income Tax, Corporation Tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered Charities

14      Liability of members

The charity is constituted as company limited by guarantee and has no share capital.

The liability of the members in the event of the company being wound up is limited to a sum not exceeding £5 each.